



NAVAL FACILITIES ENGINEERING COMMAND,
HAWAII
SELF-HELP

350 Port Royal Street Building 226
Pearl Harbor, HI 96860
(808) 474-9038



NAVFAC SELF-HELP PROJECT REQUEST FORM

PROJECT TITLE:	BLD#:	PROJECT LOCATION:
REQUESTED BY:	COMMAND/ DEPARTMENT:	DATE:

POINT OF CONTACT(INCLUDE NAME, PHONE #, & EMAIL):

DESCRIPTION OF PROJECT: (BE SPECIFIC: ATTACH DRAWINGS/SKETCHES, ETC.)

ALL HAZMAT ITEMS MUST BE SIGNED FOR(MSDS REQUIRED):
NAME / RATE / RANK: SIGNATURE / DATE:

TECHNICAL ASSISTANCE REQUIRED: YES () NO () IF YES, EXPLAIN:

COMMAND APPOINTED REPRESENTATIVE (E-7 & ABOVE):
NAME / RATE / RANK: SIGNATURE / DATE:

JUSTIFICATION / SPECIAL NOTES / CONSTRAINTS:

TO BE FILLED OUT BY PUBLIC WORKS

APWO: APPROVED () DISAPPROVED ()
APWO: NAME / RATE / RANK: SIGNATURE / DATE:

SPECIAL INSTRUCTIONS:

SAFETY () SECURITY () ENVIRONMENTAL () ATFP () HISTORICAL ()
OTHER (specify) ():

REASON FOR DISAPPROVAL AND RETURN TO COSTUMER: PRIORITY LEVEL:
()

TO BE FILLED OUT BY SELF-HELP

SELF-HELP OPERATIONS: WR#:
RATE/RANK: SIGN/DATE:

IF ANY QUESTIONS CONTACT SELF-HELP OPERATIONS AT (808) 474-9038
Once signed by APWO, E-mail request to SELFHLP@navy.mil