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LETTER REGARDING RESTORATION ADVISORY BOARD PUBLIC MEETING AGENDA NAS
CECIL FIELD FL
6/10/1994
ABB ENVIRONMENTAL

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June 10, 1994

Commander Tom Mackin
Restoration Advisory Board Navy Co-Chair
Executive Officer
P.O. Box 111
NAS Cecil Field
Jacksonville, Florida 32215

Subject: Restoration Advisory Board (RAB) Public Meeting Agenda

Dear Commander Mackin:

A proposed agenda and presentation topics for the June 23 RAB Public Briefing are attached for your review. The following schedule has been proposed for production of materials for the public briefing:

Feedback on agenda and presentation from Navy	Monday, June 13
Transparencies to Navy for review	Tuesday, June 14
Feedback on transparencies and input to script (if requested) from Navy	Friday, June 17
Final transparencies and draft script to Navy	Tuesday, June 21
Dry run presentation	Wednesday, June 22
Public briefings	Thursday, June 23

We expect that the RAB Workshop, scheduled for June 15 and 16, may have some influence on the content of the public briefing. We have therefore designed this proposed production schedule so that the draft transparencies are provided prior to the workshop. The draft script, if requested, will be developed based on input from the meeting and comments on the transparencies.

We would also like your recommendations for speaking assignments for the briefing. We suggest minimizing the number of speakers in an attempt to focus the meeting on our main topic, formation of a RAB. If you would like for us to prepare a script for the presentation, please let us know on Monday, June 13, so that we can begin preparation of that material.

ABB Environmental Services Inc.

Please provide your comments on the proposed agenda and production schedule and your recommendations for speakers to Nancy Rouse at (703) 769-8146 as early as possible on Monday, June 13. We appreciate your input and hope that this production schedule will ensure that adequate time is provided for your review of the briefing materials.

Sincerely,

ABB ENVIRONMENTAL SERVICES, INC.


Nancy Rouse
Community Relations Specialist


for Jim Denier
Task Order Manager

Enclosure

cc: Bart Reedy (USEPA)
Mike Deliz (FDEP)
Rich Donoghue (NAS Cecil Field)
Bert Byers (NAS Cecil Field)
Basit Ghori (NAS Cecil Field)
Steve Wilson (SouthDiv)
David Smith (SouthDiv)
Alan Shoultz (SouthDiv)
Sue Lawley (SouthDiv)
Rao Angara (ABB-ES)
Robin Wedewer (Robinson & St. John)