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HEALTH AND SAFETY PLAN FOR CONTAMINATION ASSESSMENT ZONE E CNC
CHARLESTON SC
02/01/1999
TETRA TECH INC

Health and Safety Plan
for
Contamination Assessment

**CHARLESTON NAVAL COMPLEX,
ZONE E**

Charleston, South Carolina



Southern Division
Naval Facilities Engineering Command

Contract Number N62467-94-D-0888

Contract Task Order 0089

February 1999

**HEALTH AND SAFETY PLAN
FOR
CONTAMINATION ASSESSMENT**

**CHARLESTON NAVAL COMPLEX, ZONE E
CHARLESTON, SOUTH CAROLINA**

**COMPREHENSIVE LONG-TERM
ENVIRONMENTAL ACTION NAVY (CLEAN) CONTRACT**

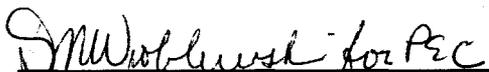
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**CONTRACT NUMBER N62467-94-D-0888
CONTRACT TASK ORDER 0089**

FEBRUARY 1999

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1.0 INTRODUCTION

This Health and Safety Plan (HASP) has been developed to provide practices and procedures for Tetra Tech NUS, Inc. (TtNUS) and subcontractor personnel engaged in investigatory activities at the Charleston Naval Complex Zone E (CNC-Zone E), in Charleston, South Carolina. This HASP must be used in conjunction with the TtNUS Health and Safety Guidance Manual. Both of these documents must be present at the site during the performance of all site activities. The Guidance Manual provides detailed information pertaining to the HASP as well as applicable TtNUS Standard Operating Procedures (SOPs). This HASP and the contents of the Guidance Manual were developed to comply with the requirements stipulated in 29 CFR 1910.120 (OSHA's Hazardous Waste Operations and Emergency Response Standard), OSHA's Construction Industry Standards, 29 CFR 1926; and Charleston Naval Complex, procedures and protocol, as they may apply.

This HASP has been developed using the latest available information regarding known or suspected chemical contaminants and potential physical hazards associated with the proposed work at the site. The HASP will be modified, if new information becomes available. All changes to the HASP will be made with the approval of the TtNUS Project Health and Safety Officer (PHSO) and the TtNUS Health and Safety Manager (HSM). Requests for modifications to the HASP will be directed to the PHSO, who will determine if the changes are necessary. The PHSO will notify the Task Order Manager (TOM), who will notify all affected personnel of changes.

1.1 KEY PROJECT PERSONNEL AND ORGANIZATION

This section defines responsibility for site safety and health for TtNUS and subcontractor employees engaged in onsite activities. Personnel assigned to these positions will exercise the primary responsibility for all onsite health and safety. These persons will be the primary point of contact for any questions regarding the safety and health procedures and the selected control measures that are to be implemented for onsite activities.

- The TtNUS TOM is responsible for the overall direction of health and safety for this project.
- The PHSO is responsible for developing this HASP in accordance with applicable OSHA regulations. Specific responsibilities include:

- i. Providing information regarding site contaminants and physical hazards associated with the site.
 - ii. Establishing air monitoring and decontamination procedures.
 - iii. Assigning personal protective equipment based on task and potential hazards.
 - iv. Determining emergency response procedures and emergency contacts.
 - v. Stipulating training requirements and reviewing appropriate training and medical surveillance certificates.
 - vi. Providing standard work practices to minimize potential injuries and exposures associated with hazardous waste work.
 - vii. Modify this HASP, as it becomes necessary.
- The TtNUS Field Operations Leader (FOL) is responsible for implementation of the HASP with the assistance of an appointed SSO. The FOL manages field activities, executes the work plan, and enforces safety procedures as applicable to the work plan.
 - The SSO supports site activities by advising the FOL on all aspects of health and safety on site. These duties may include:
 - i. Coordinates all health and safety activities with the FOL.
 - ii. Selects, applies, inspects, and maintains personal protective equipment.
 - iii. Establishes work zones and control points in areas of operation.
 - iv. Implements air monitoring program for onsite activities.
 - v. Verifies training and medical clearance of onsite personnel status in relation to site activities.
 - vi. Implements Hazard Communication, Respiratory Protection Programs, and other associated health and safety programs as they may apply to site activities..
 - vii. Coordinates emergency services.
 - viii. Provides site-specific training for all onsite personnel.
 - ix. Investigates all accidents and injuries (see Attachment II - Illness/Injury Reporting Procedure and Form)
 - x. Provides input to the PHSO regarding the need to modify, this HASP, or applicable health and safety associated documents as per site-specific requirements.
 - Compliance with the requirements stipulated in this HASP is monitored by the SSO and coordinated through the TtNUS CLEAN HSM.

Note: In some cases one person may be designated responsibilities for more than one position. For example, at the Charleston Naval Complex (CNC), Zone E, the FOL will also be responsible for SSO duties. This action will be performed only as credentials or experience permits.

1.2 SITE INFORMATION AND PERSONNEL ASSIGNMENTS

Site Name: Charleston Naval Complex, Zone E **Client Contact:** Gabriel Magwood
Charleston, South Carolina **Phone Number:** (843) 820-7307

Scheduled Activities: This activity will be divided into a multi-task operation, including the tasks of soil boring (drilling), monitoring well installation, and multi-media sampling. Further detail on these and other site tasks can be found in Section 4 of this HASP.

Dates of scheduled activities: Site activities are expected to begin in March 1999 and continue until project completion.

Project Team:

TtNUS Management Personnel:

Discipline/Tasks Assigned:

Paul E. Calligan, P.G.

Task Order Manager (TOM)

TBD

Field Operations Leader (FOL)

TBD

Site Safety Officer (SSO)

Matthew M. Soltis, CIH, CSP

CLEAN Health and Safety Manager

Delwyn E. Kubeldis, CIH, CSP

Project Health and Safety Officer (PHSO)

Other Potential TtNUS Project Personnel:

TBD

Field Geologist

Non-TtNUS Personnel Affiliation/Discipline/Tasks Assigned

TBD

Drilling subcontractor

Prepared by: Delwyn E. Kubeldis, CIH, CSP

2.0 EMERGENCY ACTION PLAN

2.1 INTRODUCTION

This section has been developed as part of a preplanning effort to direct and guide field personnel in the event of an emergency. All site activities will be coordinated with the client contact, Gabriel Magwood. In the event of an emergency which cannot be mitigated using onsite resources, personnel will evacuate to a safe place of refuge and the appropriate emergency response agencies will be notified. It has been determined that the majority of potential emergency situations would be better supported by outside emergency responders. Based on this determination, TtNUS and subcontractor personnel will not provide emergency response support beyond the capabilities of onsite response. Workers who are ill or who have suffered a non-serious injury may be transported by site personnel to nearby medical facilities, provided that such transport does not aggravate or further endanger the welfare of the injured/ill person. The emergency response agencies listed in this plan are capable of providing the most effective response, and as such, will be designated as the primary responders. These agencies are located within a reasonable distance from the area of site operations, which ensures adequate emergency response time. CNC-Zone E contacts Gabriel Magwood and Billy Drawey will be notified anytime outside response agencies are contacted. This Emergency Action Plan conforms to the requirements of 29 CFR 1910.38(a), as allowed in 29 CFR 1910.120(l)(1)(ii).

TtNUS will, through necessary services, provide the following emergency action measures:

- Incipient stage fire fighting support and prevention
- Incipient spill control and containment measures and prevention
- Removal of personnel from emergency situations
- Initial medical support for injuries or illnesses requiring basic first-aid
- Site control and security measures as necessary

2.2 PRE-EMERGENCY PLANNING

Through the initial hazard/risk assessment effort, emergencies resulting from chemical, physical, or fire hazards are the types of emergencies which could be encountered during site activities.

To minimize and eliminate the potential for these emergency situations, pre-emergency planning activities will include the following (which are the responsibility of the SSO and/or the FOL):

- Coordinating with local Emergency Response personnel to ensure that TtNUS emergency action activities are compatible with existing emergency response procedures. Base Fire Protection and Emergency Services will be notified of scheduled events and activities. This is most imperative in situations where their services may be required.
- Establishing and maintaining information at the project staging area (support zone) for easy access in the event of an emergency. This information will include the following:
 - Chemical Inventory (of chemicals used onsite), with Material Safety Data Sheets.
 - Onsite personnel medical records (Medical Data Sheets).
 - A log book identifying personnel onsite each day.
 - Hospital route maps with directions (these should also be placed in each site vehicle).
 - Emergency Notification - phone numbers.

The TtNUS FOL will be responsible for the following tasks:

- Identifying a chain of command for emergency action.
- Educating site workers to the hazards and control measures associated with planned activities at the site, and providing early recognition and prevention, where possible.
- Periodically performing practice drills to ensure site workers are familiar with incidental response measures.
- Providing the necessary equipment to safely accomplish identified tasks.

2.3 EMERGENCY RECOGNITION AND PREVENTION

2.3.1 Recognition

Emergency situations that may be encountered during site activities will generally be recognized by visual observation. Visual observation is primarily relevant for physical hazards that may be associated with the proposed scope of work. Visual observation will also play a role in detecting some chemical hazards. To adequately recognize chemical exposures, site personnel must have a clear knowledge of signs and symptoms of exposure associated with site contaminants. This information is provided in Table 6-1. Tasks to be performed at the site, potential hazards associated with those tasks and the recommended

control methods are discussed in detail in Sections 5.0 and 6.0. Additionally, early recognition of hazards will be supported by daily site surveys to eliminate any situation predisposed to an emergency. The FOL and/or the SSO will be responsible for performing surveys of work areas prior to initiating site operations and periodically while operations are being conducted. Survey findings will be documented by the FOL and/or the SSO in the Site Health and Safety logbook, however, all site personnel will be responsible for reporting hazardous situations. Where potential hazards exist, TtNUS will initiate control measures to prevent adverse effects to human health and the environment.

The above actions will provide early recognition for potential emergency situations, and allow TtNUS to instigate necessary control measures. However, if the FOL and the SSO determine that control measures are not sufficient to eliminate the hazard, TtNUS will withdraw from the site and notify the appropriate response agencies listed in Table 2-1.

2.3.2 Prevention

TtNUS and subcontractor personnel will minimize the potential for emergencies by following the Health and Safety Guidance Manual and ensuring compliance with the HASP and applicable OSHA regulations. Daily site surveys of work areas, prior to the commencement of that day's activities, by the FOL and/or the SSO will also assist in prevention of illness/injuries when hazards are recognized early and control measures initiated.

2.4 EVACUATION ROUTES, PROCEDURES, AND PLACES OF REFUGE

An evacuation will be initiated whenever recommended hazard controls are insufficient to protect the health, safety or welfare of site workers. Specific examples of conditions that may initiate an evacuation include, but are not limited to the following: severe weather conditions; fire or explosion; monitoring instrumentation readings which indicate levels of contamination are greater than instituted action levels; and evidence of personnel overexposure to potential site contaminants.

In the event of an emergency requiring evacuation, all personnel will immediately stop activities and report to the designated safe place of refuge unless doing so would pose additional risks. When evacuation to the primary place of refuge is not possible, personnel will proceed to a designated alternate location and remain until further notification from the TtNUS FOL. Safe places of refuge will be identified prior to the commencement of site activities by the SSO and will be conveyed to personnel as part of the pre-activities training session. This information will be reiterated during daily safety meetings. Whenever possible, the safe place of refuge will also serve as the telephone communications point for that area.

During an evacuation, personnel will remain at the refuge location until directed otherwise by the TtNUS FOL or the on-site Incident Commander of the Emergency Response Team. The FOL or the SSO will perform a head count at this location to account for and to confirm the location of all site personnel. Emergency response personnel will be immediately notified of any unaccounted personnel. The SSO will document the names of all personnel onsite (on a daily basis) in the site Health and Safety Logbook. This information will be utilized to perform the head count in the event of an emergency.

Evacuation procedures will be discussed during the pre-activities training session, prior to the initiation of project tasks. Evacuation routes from the site and safe places of refuge are dependent upon the location at which work is being performed and the circumstances under which an evacuation is required. Additionally, site location and meteorological conditions (i.e., wind speed and direction) may dictate evacuation routes. As a result, assembly points will be selected and communicated to the workers relative to the site location where work is being performed. Evacuation should always take place in an upwind direction from the site.

2.5 DECONTAMINATION PROCEDURES / EMERGENCY MEDICAL TREATMENT

During any site evacuation, decontamination procedures will be performed only if doing so does not further jeopardize the welfare of site workers. Decontamination will not be performed if the incident warrants immediate evacuation. However, it is unlikely that an evacuation would occur which would require workers to evacuate the site without first performing the necessary decontamination procedures.

TtNUS personnel will perform removal of personnel from emergency situations and may provide initial medical support for injury/illnesses requiring only first-aid level support. Medical attention above that level will require assistance and support from the designated emergency response agencies. Attachment II provides the procedure to follow when reporting an injury/illness, and the form to be used for this purpose **If the emergency involves personnel exposures to chemicals, follow the steps provided in Figure 2-1.**

TABLE 2-1

**EMERGENCY REFERENCE
CHARLESTON NAVAL COMPLEX
CHARLESTON, SOUTH CAROLINA**

CONTACT	PHONE NUMBER
EMERGENCY (North Charleston Police, Fire and Ambulance Services) Rescue Services	911 911
PRIMARY HOSPITAL Roper North Hospital (formerly Bakers Hospital)	(843) 745-2787 (Emergency) (843) 745-2110 (Non Emergency)
ALTERNATE HOSPITAL (Downtown Charleston) Charleston Memorial Hospital (This hospital is not as close as Roper North Hospital)	(843) 577-0600
Navy Onsite Representatives at CNC Gabriel Magwood (Remedial Project Manager) Billy Drawey (Environmental Coordinator, CFO)	(843) 820-7307 (843) 743-9985 ext. 29
Chemtrec National Response Center Poison Control Center	(800) 424-9300 (800) 424-8802 (800) 962-1253
TtNUS Office on Base FOL (TBD)	TBD
TtNUS, Tallahassee Office	(850) 656-5458
TtNUS, Pittsburgh Office	(412) 921-7090
Health and Safety Contract Manager Matthew M. Soltis, CIH, CSP	(412) 921-8912
Project Health and Safety Officer Delwyn E. Kubeldis, CIH, CSP	(412) 921-8529
Task Order Manager Paul E. Calligan, P.G.	(850) 656-5458
Utilities Clearance Billy Drawey, Environmental Coordinator, CFO	(843) 743-9985 ext. 29

2.6 EMERGENCY ALERTING AND ACTION/RESPONSE PROCEDURES

TtNUS personnel will be working in close proximity to each other at CNC-Zone E. As a result, hand signals, voice commands, and line of site communication will be sufficient to alert site personnel of an emergency. When project tasks are performed simultaneously on different sites, vehicle horns will be used to communicate emergency situations.

If an emergency warranting evacuation occurs, the following procedures are to be initiated:

- Initiate the evacuation via hand signals, voice commands, line of site communication, or vehicle horns.

The following signals shall be utilized when communication via vehicle horn is necessary:

HELP	three short blasts	(. . .)
EVACUATION	three long blasts	(- - -)

- Report to the designated refuge point.
- Once all non-essential personnel are evacuated, appropriate response procedures will be enacted to control the situation.
- Describe to the FOL (FOL will serve as the Incident Coordinator) pertinent incident details.

FIGURE 2-1 EMERGENCY RESPONSE PROTOCOL

The purpose of this protocol is to provide guidance for the medical management of exposure situations.

In the event of a personnel exposure to a hazardous substance or agent:

- Rescue, when necessary, employing proper equipment and methods.
- Give attention to emergency health problems -- breathing, cardiac function, bleeding, shock.
- Transfer the victim to the medical facility designated in this HASP by suitable and appropriate conveyance (i.e. ambulance for serious events)
- Obtain as much exposure history as possible (a Potential Exposure report is attached).
- If the exposed person is a Tetra Tech NUS employee, call the medical facility and advise them that the patient(s) is/are being sent and that they can anticipate a call from the Continuum Healthcare physician. Continuum Healthcare will contact the medical facility and request specific testing which may be appropriate. The care of the victim will be monitored by Continuum Healthcare physicians. Site officers and personnel should not attempt to get this information, as this activity leads to confusion and misunderstanding.
- Call Continuum Healthcare at 1-800-229-3674, being prepared to provide:
 - Any known information about the nature of the exposure.
 - As much of the exposure history as was feasible to determine in the time allowed.
 - Name and phone number of the medical facility to which the victim(s) has/have been taken.
 - Name(s) of the exposed Tetra Tech NUS, Inc. employee(s).
 - Name and phone number of an informed site officer who will be responsible for further investigations.
 - Fax appropriate MSDS to Continuum Healthcare at (770) 457-1429.
- Contact Corporate Health and Safety Department (Matt Soltis) at 1-800-245-2730.

As environmental data is gathered and the exposure scenario becomes more clearly defined, this information should be forwarded to the Continuum Healthcare Medical Director or Assistant Medical Director.

Continuum Healthcare will compile the results of all data and provide a summary report of the incident. A copy of this report will be placed in each victim's medical file in addition to being distributed to appropriately designated company officials.

Each involved worker will receive a letter describing the incident but deleting any personal or individual comments. This generalized summary will be accompanied by a personalized letter describing the individual's findings/results. A copy of the personal letter will be filed in the continuing medical file maintained by Continuum Healthcare.

FIGURE 2-1 (continued)
POTENTIAL EXPOSURE REPORT

Name: _____ Date of Exposure: _____
Social Security No.: _____ Age: _____ Sex: _____
Client Contact: _____ Phone No.: _____
Company Name: _____

I. Exposing Agent

Name of Product or Chemicals (if known): _____

Characteristics (if the name is not known)

Solid Liquid Gas Fume Mist Vapor

II. Dose Determinants

What was individual doing? _____

How long did individual work in area before signs/symptoms developed? _____

Was protective gear being used? If yes, what was the PPE? _____

Was there skin contact? _____

Was the exposing agent inhaled? _____

Were other persons exposed? If yes, did they experience symptoms? _____

III. Signs and Symptoms (check off appropriate symptoms)

Immediately With Exposure:

Burning of eyes, nose, or throat
Tearing
Headache
Cough
Shortness of Breath

Chest Tightness / Pressure
Nausea / Vomiting
Dizziness
Weakness

Delayed Symptoms:

Weakness
Nausea / Vomiting
Shortness of Breath
Cough

Loss of Appetite
Abdominal Pain
Headache
Numbness / Tingling

IV. Present Status of Symptoms (check off appropriate symptoms)

Burning of eyes, nose, or throat
Tearing
Headache
Cough
Shortness of Breath
Chest Tightness / Pressure
Cyanosis

Nausea / Vomiting
Dizziness
Weakness
Loss of Appetite
Abdominal Pain
Numbness / Tingling

Have symptoms: (please check off appropriate response and give duration of symptoms)
Improved: _____ Worsened: _____ Remained Unchanged: _____

V. Treatment of Symptoms (check off appropriate response)

None: _____ Self-Medicating: _____ Physician Treated: _____

In the event that site personnel cannot mitigate the hazardous situation, the FOL and SSO will enact emergency notification procedures to secure additional assistance in the following manner:

- Dial 911 (outside services) and call other pertinent emergency contacts listed in Table 2-1 and report the incident. Give the emergency operator the location of the emergency, the type of emergency, the number of injured, and a brief description of the incident. Stay on the phone and follow the instructions given by the operator. The operator will then notify and dispatch the proper emergency response agencies.

2.7 PPE AND EMERGENCY EQUIPMENT

A first-aid kit, eye wash units (or bottles of disposable eyewash solution) and fire extinguishers (strategically placed) will be maintained onsite and shall be immediately available for use in the event of an emergency. This equipment will be located in the field office as well as in each site vehicle. At least one first aid kit supplied with equipment to protect against bloodborne pathogens will also be available on site. Personnel identified within the field crew with bloodborne pathogen and first-aid training will be the only personnel permitted to offer first-aid assistance.

2.8 EMERGENCY CONTACTS

Prior to initiating field activities, all personnel will be thoroughly briefed on the emergency procedures to be followed in the event of an accident. Table 2-1 provides a list of emergency contacts and their associated telephone numbers. This table must be posted where it is readily available to all site personnel. Facility maps should also be posted showing potential evacuation routes and designated meeting areas.

2.9 EMERGENCY ROUTE TO HOSPITAL

Roper North Hospital will be used for medical care requiring more than basic first aid treatment.

Roper North Hospital
2750 Speissegger Drive
North Charleston, South Carolina 29045
(843) 745-2110
Emergency: (843) 745-2787

Directions to Roper North Hospital from CNC-Zone E are as follows:

Exit the base by proceeding north on Hobson Avenue to McMillan Avenue. Turn left onto McMillan Avenue and proceed west approximately 1 mile to Rivers Avenue. Turn left onto Rivers Avenue and proceed south approximately 0.5 mile to Cosgrove Avenue. Turn right onto Cosgrove Avenue and proceed south approximately 0.75 mile to Azalea Blvd. Turn left onto Azalea Blvd. and proceed east approximately 1 mile to Baker Hospital Drive. Turn right onto Baker Hospital Drive and proceed south approximately 0.25 mile to Speissegger Drive. Turn right onto Speissegger Drive and proceed to the hospital. The hospital is located at 2750 Speissegger Drive, North Charleston.

A map indicating the travel route from the site to the medical center will be inserted as Figure 2-2.

As soon as possible, Navy contacts Gabriel Magwood and Billy Drawey must be informed of any incident or accident that requires medical attention.

Any pertinent information regarding allergies to medications or other special conditions will be provided to medical services personnel. This information is listed on Medical Data Sheets filed onsite. If an exposure to hazardous materials has occurred, provide hazard information from Table 6-1 to medical service personnel.

Figure 2-2 Route to Hospital

3.0 SITE BACKGROUND

3.1 SITE HISTORY AND CURRENT OPERATIONS

Within CNC-Zone E there are three sites presently requiring investigation (while there were originally four sites, two of the sites have been combined based on their proximity). Most of the sites are current or former service, recreational, housing or training facilities located on base for the use of military personnel. Leaks and overspillage from underground and aboveground storage tanks used at the sites for storing heating oil to run associated boilers have resulted in petroleum contamination to the surrounding soil and groundwater.

The objectives of the investigations are to:

- Determine the extent of petroleum contamination at each site; and
- Evaluate each site for corrective action.

3.2 INVESTIGATION AREAS

A total of eighteen underground storage tanks (USTs) and aboveground storage tanks (ASTs) located within CNC-Zone E were permanently closed. During the closure activities, petroleum contamination was discovered at approximately three sites within the area. Three risk-based assessments will be performed within CNC Zone E to determine the extent of petroleum contamination and evaluate each site for corrective action.

The types of contaminants encountered at sites within CNC-Zone E include heating oil, diesel fuel, and waste oil products. More specifically the contaminants of concern include benzene, ethylbenzene, toluene, xylene and PAH constituents (represented as naphthalene).

4.0 SCOPE OF WORK

This section describes the project tasks that will be performed at CNC-Zone E. Additionally, each task has been evaluated and the associated hazards and recommended control measures are listed in Table 5-1 of this HASP. The planned activities involved in this effort are presented in detail in the Work Plan developed for the project. If new tasks are to be performed at the site, Table 5-1 and this section will be modified accordingly.

Field investigations to be performed by TtNUS are designed to characterize soil and groundwater conditions at CNC-Zone E. Specific tasks to be conducted include, but are not necessarily limited to, the following:

- Soil borings (using Direct Push Technology and hollow-stem augers)
- Multi-media sampling (soil and groundwater sampling)
- Monitoring well installation, development, and purging
- Aquifer testing
- Decontamination of sampling and heavy equipment
- IDW management
- Mobilization and demobilization

The above listing represents a summarization of the tasks as they apply to the scope and application of this HASP. For more detailed description of the associated tasks, refer to the Field Sampling Plan (FSP) and/or the Work Plan (WP). If additional tasks are determined to be necessary, this HASP will be amended and a hazard evaluation of the additional tasks performed.

5.0 TASKS/HAZARDS/ASSOCIATED CONTROL MEASURES SUMMARIZATION

Table 5-1 of this section serves as the primary portion of the site-specific HASP which identifies the tasks that are to be performed as part of the scope of work. This table will be modified and incorporated into this document as new or additional tasks are performed at the site. The anticipated hazards, recommended control measures, air monitoring recommendations, required Personal Protective Equipment (PPE), and decontamination measures for each site task are discussed in detail. This table and the associated control measures shall be changed, if the scope of work, contaminants of concern, or other conditions change.

Through using the table, site personnel can determine which hazards are associated with each task and at each site, and what associated control measures are necessary to minimize potential exposure or injuries related to those hazards. The table also assists field team members in determining which PPE and decontamination procedures to use based on proper air monitoring techniques and site-specific conditions.

As discussed earlier, a Health and Safety Guidance Manual accompanies this table and HASP. The manual is designed to further explain supporting programs and elements for other site -specific aspects as required by 29 CFR 1910.120. The Guidance Manual should be referenced for additional information regarding air monitoring instrumentation, decontamination activities, emergency response, hazard assessments, hazard communication and hearing conservation programs, medical surveillance, PPE, respiratory protection, site control measures, standard work practices, and training requirements. Many of Tetra Tech NUS' SOPs are also provided in this Guidance Manual.

Safe Work Permits issued for all exclusion zone activities (See Section 10.10) will use elements defined in Table 5-1 as it's primary reference. The FOL and/or the SSO completing the Safe Work Permit will add additional site-specific information. In situations where the Safe Work Permit is more conservative than the direction provided in Table 5-1 due to the incorporation of site-specific elements, the Safe Work Permit will be followed.

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**TABLE 5-1
TASKS/HAZARDS/CONTROL MEASURES COMPENDIUM FOR
CHARLESTON NAVAL COMPLEX, ZONE E, CHARLESTON, SOUTH CAROLINA
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Tasks/Operation/ Locations	Anticipated Hazards	Recommended Control Measures	Hazard Monitoring	Personal Protective Equipment	Decontamination Procedures
<p>Soil borings using Direct-Push Technology (DPT, such as the Geoprobe®) and hollow-stem augers.</p> <p>This task also includes monitoring well installation, development, and purging.</p>	<p><i>Chemical Hazards</i></p> <p>1) Primary contaminants include diesel fuel and waste oil products (specifically components benzene, toluene, ethylbenzene, naphthalene, and xylene). Note that these contaminants may be bound to particulates (dusts, soils, etc.) and contact should be avoided whenever possible. None of the site contaminants, however, are anticipated to be present in significant concentrations to present an inhalation hazard. See Table 6-1 for more information on the chemicals of concern</p> <p>2) Transfer of contamination into clean areas or onto persons</p> <p><i>Physical hazards</i></p> <p>3) Heavy equipment hazards (pinch/compression points, rotating equipment, hydraulic lines, etc.)</p> <p>4) Noise</p> <p>5) Energized systems</p> <p>6) Lifting</p> <p>7) Slip, trips, and falls</p> <p>8) Vehicular (highway) traffic</p> <p>9) Ambient temperature extremes (heat stress)</p> <p><i>Natural hazards</i></p> <p>10) Insect/animal bites and stings</p>	<p>1) Use real-time monitoring instrumentation, action levels, and identified PPE to control exposures to potentially contaminated media (e.g. air, water, soils, etc.). Generation of dusts should be minimized to the greatest extent possible. If airborne dusts are observed, area wetting methods will be used. If area wetting methods are not feasible, termination of activities will be used to minimize exposure to excessive airborne dusts.</p> <p>2) Decontaminate all equipment and supplies between boreholes and prior to leaving the site.</p> <p>3) All equipment to be used will be</p> <ul style="list-style-type: none"> - Inspected in accordance with Federal safety and transportation guidelines, OSHA (1926.600, .601, .602), and manufacturers design and documented as such using Equipment Inspection Sheet (see Attachment III of this HASP). - Operated by knowledgeable operators and ground crew. - Only manufacturer approved equipment may be used in conjunction with equipment repair procedures <p>In addition to the equipment considerations, the following standard operating procedures will be employed:</p> <ul style="list-style-type: none"> - All personnel not directly supporting the direct push operation will remain at least 25 feet from the point of operation. - All loose clothing/protective equipment will be secured to avoid possible entanglement. - Hand signals will be established prior to the commencement of direct push activities. - A remote sampling device must be used to sample drill cuttings near rotating tools. - Work areas will be kept clear of clutter. - All personnel will be instructed in the location and operations of the emergency shut off device(s). This device will be tested initially (and then periodically) to insure its operational status. - Areas will be inspected prior to the movement of direct push rigs and support vehicles to eliminate any physical hazards. This will be the responsibility of the FOL and/or SSO. <p>4) Hearing protection will be used during all subsurface activities.</p> <p>5) All utility clearances shall be obtained, in writing, prior to subsurface activities (contact Billy Drawey at CFO office). Prior to any subsurface investigations, the locations of all underground utilities will be identified and marked.</p> <p>6) Use machinery or multiple personnel for heavy lifts. Use proper lifting techniques.</p> <p>7) Preview work locations for unstable/uneven terrain.</p> <p>8) Traffic and equipment considerations are to include the following:</p> <ul style="list-style-type: none"> - Establish safe zones of approach (i.e. Boom + 3 feet). - Secure all loose articles to avoid possible entanglement. - All equipment shall be equipped with movement warning systems. - All activities are to be conducted consistent with the Base requirements. <p>9) Wear appropriate clothing for weather conditions. Provide acceptable shelter and liquids for field crews. Additional information regarding cold/heat stress concerns is provided in section 4 of the TINUS Health and Safety Guidance Manual.</p> <p>10) Avoid nesting areas, use repellents. Report potential hazards to the SSO. Follow guidance presented in Attachment I of this HASP.</p>	<p>It is anticipated that potential contaminant concentrations at outdoor sample locations will not present an inhalation hazard.</p> <p>A direct reading Photoionization Detector (PID) or Flameionization Detector (FID) will be used to screen samples and to detect the presence of any potential volatile organics. Source monitoring of the borehole will be conducted at regular intervals to be determined by the SSO. Positive sustained results at a source or downwind location(s) which may impact operations crew will require the following actions:</p> <ul style="list-style-type: none"> - Monitor the breathing zone of at-risk and downwind employees. Any sustained readings (greater than 1 minute in duration) above 10 ppm in the breathing zone of the at-risk employees requires site activities to be suspended and site personnel to report to an unaffected area. - Work may only resume if airborne readings in worker breathing zone return to below 10 ppm levels. If elevated readings in worker breathing zone persist, the PHSO and HSM will be contacted to determine necessary actions and levels of protection. <p>Site contaminants may adhere to or be part of airborne dusts or particulates generated during site activities. Generation of dusts should be minimized to the greatest extent possible to avoid inhalation of contaminated dusts or particulates. Evaluation of dust concentrations will be performed by observing work conditions for visible dust clouds. Potential exposure to contaminated dust will be controlled using water suppression, by avoiding dust plumes, or evacuating the operation area until dust subsides.</p> <p>Where the utility clearance cannot be determined, subsurface activities shall proceed with extreme caution using a magnetometer for periodic down-hole surveys every 2 feet to a depth of at least 10 feet.</p>	<p>All subsurface operations are to be initiated in Level D protection. Level D protection constitutes the following minimum protection</p> <ul style="list-style-type: none"> - Standard field attire (Sleeved shirt; long pants) - Safety shoes (Steel toe/shank) - Safety glasses - Hardhat - Reflective vest for traffic areas - Tyvek coveralls and disposable boot covers if surface contamination is present or if the potential exists for soiling work attire. - Nitrile gloves or leather gloves with surgical style inner gloves - Hearing protection during drilling or for other high noise areas as directed by the SSO. <p>Note: The Safe Work Permit(s) for this task (see Attachment IV) will be issued at the beginning of each day to address the tasks planned for that day. As part of this task, additional PPE may be assigned to reflect site-specific conditions or special considerations or conditions associated with any identified task.</p>	<p>Personnel Decontamination - Will consist of a soap/water wash and rinse for reusable protective equipment (e.g., gloves). This function will take place at an area adjacent to the drilling operations bordering the support zone.</p> <p>This decontamination procedure for Level D protection will consist of</p> <ul style="list-style-type: none"> - Equipment drop - Soap/water wash and rinse of reusable outer gloves, as applicable - Outer coveralls, boot covers, and/or outer glove removal - Removal, segregation, and disposal of non-reusable PPE in bags/containers provided - Wash hands and face, leave contamination reduction zone.

TABLE 5-1
TASKS/HAZARDS/CONTROL MEASURES COMPENDIUM FOR
CHARLESTON NAVAL COMPLEX, ZONE E, CHARLESTON, SOUTH CAROLINA
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Tasks/Operation/ Locations	Anticipated Hazards	Recommended Control Measures	Hazard Monitoring	Personal Protective Equipment	Decontamination Procedures
<p>Multi-media sampling, including soil and groundwater sampling. This task also includes aquifer testing.</p>	<p><i>Chemical Hazards</i></p> <p>1) Primary contaminants include diesel fuel and waste oil products (specifically components benzene, toluene, ethylbenzene, naphthalene, and xylene). Note that these contaminants may be bound to particulates (dusts, soils, etc.) and contact should be avoided whenever possible. None of the site contaminants, however, are anticipated to be present in significant concentrations to present an inhalation hazard. See Table 6-1 for more information on the chemicals of concern</p> <p>2) Transfer of contamination into clean areas</p> <p><i>Physical hazards</i></p> <p>3) Noise 4) Lifting (muscle strains and pulls) 5) Pinches and compressions 6) Slip, trips, and falls 7) Ambient temperature extremes (heat stress) 8) Contact with sharp objects (glass, metal, etc.) 9) Vehicular (highway) traffic</p> <p><i>Natural hazards</i></p> <p>10) Insect/animal bites and stings</p>	<p>1) Use real-time monitoring instrumentation, action levels, and identified PPE to control exposures to potentially contaminated media (e.g. air, water, soils). Generation of dusts should be minimized to the greatest extent possible. If airborne dusts are observed, area wetting methods will be used. If area wetting methods are not feasible, termination of activities will be used to minimize exposure to observed airborne dusts.</p> <p>2) Decontaminate all equipment and supplies between sampling locations and prior to leaving the site.</p> <p>3) When sampling at the Drill rig use hearing protection. The use of hearing protection outside of 25 feet from the Drill rig should be incorporated under the following condition:</p> <p style="padding-left: 40px;">If you have to raise your voice to talk to someone who is within 2 feet of your location, hearing protection must be worn.</p> <p>4) Use machinery or multiple personnel for heavy lifts. Use proper lifting techniques.</p> <p>5) Keep any machine guarding in place. Avoid moving parts. Use tools or equipment where necessary to avoid contacting pinch points.</p> <p>- A remote sampling device must be used to sample drill cuttings near rotating tools. The equipment operator shall shutdown machinery if the sampler is near moving machinery parts.</p> <p>6) Preview work locations for unstable/uneven terrain.</p> <p>7) Wear appropriate clothing for weather conditions. Provide acceptable shelter and liquids for field crews. Additional information regarding cold/heat stress concerns is provided in section 4 of the TINUS Health and Safety Guidance Manual.</p> <p>8) Avoid contacting sharp objects by observing sampling media for objects. Wear appropriate PPE (e.g., leather gloves and safety shoes) if objects must be handled.</p> <p>9) Traffic and equipment considerations are to include the following:</p> <ul style="list-style-type: none"> - Establish safe zones of approach (i.e. Boom + 3 feet). - Secure all loose articles to avoid possible entanglement. - All equipment shall be equipped with movement warning systems. - All activities are to be conducted consistent with the Base requirements. <p>10) Avoid nesting areas, use repellents. Report potential hazards to the SSO. Follow guidance presented in Attachment I of this HASP.</p>	<p>It is anticipated that potential contaminant concentrations at outdoor sample locations will not present an inhalation hazard.</p> <p>A direct reading Photoionization Detector (PID) or Flameionization Detector (FID) will be used to screen samples and to detect the presence of any potential volatile organics. Source monitoring of the borehole will be conducted at regular intervals to be determined by the SSO. Positive sustained results at a source or downwind location(s) which may impact operations crew will require the following actions:</p> <ul style="list-style-type: none"> - Monitor the breathing zone of at-risk and downwind employees. Any sustained readings (greater than 1 minute in duration) above 10 ppm in the breathing zone of the at-risk employees requires site activities to be suspended and site personnel to report to an unaffected area. - Work may only resume if airborne readings in worker breathing zone return to below 10 ppm levels. If elevated readings in worker breathing zone persist, the PHSO and HSM will be contacted to determine necessary actions and levels of protection. <p>Site contaminants may adhere to or be part of airborne dusts or particulates generated during site activities. Generation of dusts should be minimized to the greatest extent possible to avoid inhalation of contaminated dusts or particulates. Evaluation of dust concentrations will be performed by observing work conditions for visible dust clouds. Potential exposure to contaminated dust will be controlled using water suppression, by avoiding dust plumes, or evacuating the operation area until dust subsides.</p>	<p>Level D protection will be utilized for the initiation of all sampling activities.</p> <p>Level D - (Minimum Requirements)</p> <ul style="list-style-type: none"> - Standard field attire (Sleeved shirt; long pants) - Safety shoes (steel toe/shank) - Safety glasses - Surgical style gloves (double-layered if necessary) - Reflective vest for high traffic areas - Hardhat (when overhead hazards exists, or identified as a operation requirement) - Tyvek coveralls and disposable boot covers if surface contamination is present or if the potential for soiling work attire exists. - Hearing protection for high noise areas, or as directed on an operation by operation scenario. <p>Note: The Safe Work Permit(s) for this task (see Attachment IV) will be issued at the beginning of each day to address the tasks planned for that day. As part of this task, additional PPE may be assigned to reflect site-specific conditions or special considerations or conditions associated with any identified task.</p>	<p>Personnel Decontamination will consist of a removal and disposal of non-reusable PPE (gloves, coveralls, etc., as applicable). The decon function will take place at an area adjacent to the site activities. This procedure will consist of:</p> <ul style="list-style-type: none"> - Equipment drop - Outer coveralls, boot covers, and/or outer glove removal (as applicable) - Removal, segregation, and disposal of non-reusable PPE in bags/containers provided - Soap/water wash and rinse of reusable PPE (e.g., hardhat) if potentially contaminated - Wash hands and face, leave contamination reduction zone.

TABLE 5-1
TASKS/HAZARDS/CONTROL MEASURES COMPENDIUM FOR
CHARLESTON NAVAL COMPLEX, ZONE E, CHARLESTON, SOUTH CAROLINA
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Tasks/Operation/ Locations	Anticipated Hazards	Recommended Control Measures	Hazard Monitoring	Personal Protective Equipment	Decontamination Procedures
Mobilization/ Demobilization	<p><i>Physical Hazards</i></p> <ol style="list-style-type: none"> 1) Lifting (muscle strains and pulls) 2) Pinches and compressions 3) Slip, trips, and falls 4) Heavy equipment hazards (rotating equipment, hydraulic lines, etc.) 5) Vehicular (highway) traffic 6) Ambient temperature extremes (heat stress) <p><i>Natural hazards</i></p> <ol style="list-style-type: none"> 7) Insect/animal bites and stings 	<ol style="list-style-type: none"> 1) Use machinery or multiple personnel for heavy lifts. Use proper lifting techniques. 2) Keep any machine guarding in place. Avoid moving parts. Use tools or equipment where necessary to avoid contacting pinch points. 3) Preview work locations for unstable/uneven terrain. 4) All equipment will be <ul style="list-style-type: none"> - Inspected in accordance with OSHA, and manufacturers design. - Operated by knowledgeable operators, and knowledgeable ground crew. 5) Traffic and equipment considerations are to include the following: <ul style="list-style-type: none"> - Establish safe zones of approach (i.e. Boom + 3 feet). - Secure all loose articles to avoid possible entanglement. - All equipment shall be equipped with movement warning systems. - All activities are to be conducted consistent with the Base requirements. 6) Wear appropriate clothing for weather conditions. Provide acceptable shelter and liquids for field crews. Additional information regarding cold/heat stress concerns is provided in section 4 of the TiNUS Health and Safety Guidance Manual. 7) Avoid nesting areas, use repellents. Report potential hazards to the SSO. Follow guidance presented in Attachment I of this HASP. 	Not required	<p>Level D - (Minimum Requirements)</p> <ul style="list-style-type: none"> - Standard field attire (Sleeved shirt; long pants) - Safety shoes (Steel toe/shank) - Safety glasses - Hardhat (when overhead hazards exists, or identified as a operation requirement) - Reflective vest for high traffic areas - Hearing protection for high noise areas, or as directed on an operation by operation scenario. <p><i>(Items in italics are deemed optional as conditions or the FOL or SSO dictate.)</i></p>	Not required
Decontamination of Sampling and Heavy Equipment	<p><i>Chemical Hazards</i></p> <ol style="list-style-type: none"> 1) Primary contaminants include diesel fuel and waste oil products (specifically components benzene, toluene, ethylbenzene, naphthalene, and xylene). Note that these contaminants may be bound to particulates (dusts, soils, etc.) and contact should be avoided whenever possible. None of the site contaminants, however, are anticipated to be present in significant concentrations to present an inhalation hazard. See Table 6-1 for more information on the chemicals of concern 2) Decontamination fluids - Liquinox (detergent), acetone or isopropanol <p><i>Physical Hazards</i></p> <ol style="list-style-type: none"> 3) Lifting (muscle strains and pulls) 4) Noise 5) Flying projectiles 6) Vehicular (highway) traffic 7) Ambient temperature extremes (heat stress) 8) Slips, trips, and falls 	<ol style="list-style-type: none"> 1) and 2) Employ protective equipment to minimize contact with site contaminants and hazardous decontamination fluids. Obtain manufacturer's MSDS for any decontamination solvents used onsite. Use appropriate PPE as identified on MSDS. All chemicals used must be listed on the Chemical Inventory for the site, and site activities must be consistent with the Hazard Communication section of the Health and Safety Guidance Manual (Section 5). 3) Use multiple persons where necessary for lifting and handling sampling equipment for decontamination purposes. 4) Wear hearing protection when operating pressure washer. 5) Use eye and face protective equipment when operating pressure washer. All other personnel must be restricted from the area. 6) Traffic and equipment considerations are to include the following: <ul style="list-style-type: none"> - Establish safe zones of approach (i.e. Boom + 3 feet). - Secure all loose articles to avoid possible entanglement. - All equipment shall be equipped with movement warning systems. - All activities are to be conducted consistent with the Base requirements. 7) Wear appropriate clothing for weather conditions. Provide acceptable shelter and liquids for field crews. Additional information regarding cold/heat stress concerns is provided in section 4 of the TiNUS Health and Safety Guidance Manual. 8) Preview work locations for unstable/uneven terrain. 	Use visual observation, and real-time monitoring instrumentation to ensure all equipment has been properly cleaned of contamination and dried. After decon is completed, screen equipment with a PID/FID. If any elevated readings (i.e., above background) are observed, perform decon again and rescreen. Repeat until no elevated PID/FID readings are noted.	<p>For Heavy Equipment This applies to high pressure soap/water, steam cleaning wash and rinse procedures.</p> <p>Level D Minimum requirements -</p> <ul style="list-style-type: none"> - Standard field attire (Long sleeve shirt; long pants) - Safety shoes (Steel toe/shank) - Chemical resistant boot covers - Nitrile outer gloves - PVC Rainsuits or PE or PVC coated Tyvek - Safety glasses underneath a splash shield - Hearing protection (plugs or muffs) <p><i>Items in italics are at the discretion of the SSO.</i></p> <p>For sampling equipment (trowels, MacroCore Samplers, bailers, etc.), the following PPE is required</p> <p>Level D Minimum requirements -</p> <ul style="list-style-type: none"> - Standard field attire (Long sleeve shirt; long pants) - Safety shoes (Steel toe/shank) - Nitrile outer gloves - Safety glasses <p>In the event of overspray of chemical decontamination fluids employ PVC Rainsuits or PE or PVC coated Tyvek as necessary.</p>	<p>Personnel Decontamination will consist of a soap/water wash and rinse for reusable outer protective equipment (boots, gloves, PVC splash suits, as applicable). The decon function will take place at an area adjacent to the site activities. This procedure will consist of:</p> <ul style="list-style-type: none"> - Equipment drop - Soap/water wash and rinse of outer boots and gloves, as applicable - Soap/water wash and rinse of the outer splash suit, as applicable - Disposable PPE will be removed and bagged. <p>Equipment Decontamination - All heavy equipment decontamination will take place at a centralized decontamination pad utilizing steam or pressure washers. Heavy equipment will have the wheels and tires cleaned along with any loose debris removed, prior to transporting to the central decontamination area. All site vehicles will be restricted access to exclusion zones, or also have their wheels/tires sprayed off as not to track mud onto the roadways servicing this installation. Roadways shall be cleared of any debris resulting from the onsite activity.</p> <p>Sampling Equipment Decontamination</p> <p>Sampling equipment will be decontaminated as per the requirements in the Sampling and Analysis Plan and/or Work Plan.</p> <p>MSDS for any decon solutions (Alconox, isopropanol, etc.) will be obtained and used to determine proper handling / disposal methods and protective measures (PPE, first-aid, etc.).</p> <p>All equipment used in the exclusion zone will require a complete decontamination between locations and prior to removal from the site.</p> <p>The FOL or the SSO will be responsible for evaluating equipment arriving onsite and that which is to leave the site. No equipment will be authorized access or exit without this evaluation.</p>

TABLE 5-1
TASKS/HAZARDS/CONTROL MEASURES COMPENDIUM FOR
CHARLESTON NAVAL COMPLEX, ZONE E, CHARLESTON, SOUTH CAROLINA
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<p>IDW management and moving IDW drums to storage areas</p>	<p><i>Chemical Hazards</i></p> <p>1) Primary contaminants include diesel fuel and waste oil products (specifically components benzene, toluene, ethylbenzene, naphthalene, and xylene). Note that these contaminants may be bound to particulates (dusts, soils, etc.) and contact should be avoided whenever possible. None of the site contaminants, however, are anticipated to be present in significant concentrations to present an inhalation hazard. See Table 6-1 for more information on the chemicals of concern</p> <p>2) Transfer of contamination into clean areas</p> <p><i>Physical hazards</i></p> <p>3) Noise 4) Lifting (muscle strains and pulls) 5) Pinches and compressions 6) Slip, trips, and falls 7) Natural hazards (Insect/animal bites and stings) 8) Vehicular (highway) traffic 9) Ambient temperature extremes (heat stress)</p>	<p>1) Employ real-time monitoring instrumentation, action levels, and identify PPE to control exposures to potentially contaminated media (e.g. air, water, soils).</p> <p>2) Decontaminate all equipment and supplies, if they become contaminated, between locations and prior to leaving the site.</p> <p>3) When working near heavy equipment, use hearing protection.</p> <p>4) Use machinery or multiple personnel for heavy lifts. Use proper lifting techniques.</p> <p>5) Keep any machine guarding in place. Avoid moving parts. Use tools or equipment where necessary to avoid contacting pinch points.</p> <p>6) Preview work locations for unstable/uneven terrain.</p> <p>7) Avoid nesting areas, employ repellents. Report potential hazards to the SSO.</p> <p>8) Traffic and equipment considerations are to include the following: - Establish safe zones of approach (i.e. Boom + 3 feet). - Secure all loose articles to avoid possible entanglement. - All equipment shall be equipped with movement warning systems. - All activities are to be conducted consistent with the Base requirements.</p> <p>9) Wear appropriate clothing for weather conditions. Provide acceptable shelter and liquids for field crews. Additional information regarding cold/heat stress concerns is provided in section 4 of the TINUS Health and Safety Guidance Manual.</p>	<p>It is anticipated that potential contaminant concentrations at outdoor sample locations will not present an inhalation hazard.</p> <p>A direct reading Photoionization Detector (PID) or Flameionization Detector (FID) will be used to screen samples and to detect the presence of any potential volatile organics. Source monitoring of the borehole will be conducted at regular intervals to be determined by the SSO. Positive sustained results at a source or downwind location(s) which may impact operations crew will require the following actions:</p> <ul style="list-style-type: none"> - Monitor the breathing zone of at-risk and downwind employees. Any sustained readings (greater than 1 minute in duration) above 10 ppm in the breathing zone of the at-risk employees requires site activities to be suspended and site personnel to report to an unaffected area. - Work may only resume if airborne readings in worker breathing zone return to below 10 ppm levels. If elevated readings in worker breathing zone persist, the PHSO and HSM will be contacted to determine necessary actions and levels of protection. <p>Site contaminants may adhere to or be part of airborne dusts or particulates generated during site activities. Generation of dusts should be minimized to the greatest extent possible to avoid inhalation of contaminated dusts or particulates. Evaluation of dust concentrations will be performed by observing work conditions for visible dust clouds. Potential exposure to contaminated dust will be controlled using water suppression, by avoiding dust plumes, or evacuating the operation area until dust subsides.</p>	<p>Level D protection will be utilized for the initiation of all sampling activities.</p> <p>Level D - (Minimum Requirements)</p> <ul style="list-style-type: none"> - Standard field attire (long sleeve shirt; long pants) - Tyvek coveralls and disposable boot covers if surface contamination is present or if the potential for soiling work attire exists. - Cotton/leather work gloves with surgical style inner gloves - Safety shoes (steel toe/shank) - Safety glasses - Hardhat (when overhead hazards exists, or identified as a operation requirement) - Reflective vest for high traffic areas - Hearing protection for high noise areas, or as directed on an operation by operation scenario. 	<p>Personnel Decontamination will consist of a soap/water wash and rinse for reusable outer protective equipment (boots, gloves, PVC splash suits, as applicable). The decon function will take place at an area adjacent to the site activities. This procedure will consist of:</p> <ul style="list-style-type: none"> - Equipment drop - Soap/water wash and rinse of outer boots and gloves, as applicable - Soap/water wash and rinse of the outer splash suit, as applicable - Disposable PPE will be removed and bagged.
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6.0 HAZARD ASSESSMENT

The following section provides information regarding the chemical and physical hazards anticipated to be present during the activities to be conducted. Table 6-1 provides information related to chemical constituents that have been identified by analysis or are suspected to be present at the site based on historical data. Specifically, toxicological information, exposure limits, symptoms of exposure, physical properties, and air monitoring and sampling data are discussed in the table.

6.1 CHEMICAL HAZARDS

The potential health hazards associated with CNC-Zone E include inhalation, ingestion, and dermal contact of various contaminants which may be present in shallow and deep soils, sediments, surface water, and groundwater. As the focus of this field investigation is to conduct additional sampling of various media at the associated sites, concentrations of the chemical hazards present are not fully determined. Based on prior activities at the site; however, the types of contaminants anticipated include heating oil, diesel fuel, and waste oil products. The following have been identified as the primary classes of hazards for these contaminants:

- Volatile Organic Compounds (VOCs), represented as benzene, ethylbenzene, toluene, and xylene
- Polynuclear Aromatic Hydrocarbons (PAH's), represented as naphthalene

Table 6-1 provides information on the individual substances likely to be present at the sites of concern. Included is information on the toxicological, chemical, and physical properties of these substances. It is anticipated that the greatest potential for exposure to site contaminants is during intrusive activities (drilling, soil sampling, etc.). Exposure to these compounds is most likely to occur through ingestion and inhalation of contaminated soil or water, or hand-to-mouth contact during soil disturbance activities. For this reason, PPE and basic hygiene practices (washing face and hands before leaving site) will be extremely important. Inhalation exposure will be avoided by using appropriate PPE and engineering controls where necessary. Exposure via inhalation is not anticipated during the planned scope of work.

**TABLE 6-1
CHEMICAL, PHYSICAL, AND TOXICOLOGICAL DATA
CHARLESTON NAVAL COMPLEX, ZONE E
CHARLESTON, SOUTH CAROLINA**

Substance	CAS No.	Air Monitoring/Sampling Information		Exposure Limits	Warning Property Rating	Physical Properties	Health Hazard Information
Diesel Fuel No.2-D	Mixture	Components of this substance will be detected readily; however, no documentation exists as to the relative response ratio of either PID or FID.	Air sampling use charcoal tube as a collection media; carbon disulfide desorption; GC/FID detection. Sampling and analytical protocol in accordance with NIOSH Method #1550.	OSHA; NIOSH; ACGIH; 5 mg/m ³ as mineral oil mist. In addition NIOSH and ACGIH establish 10 mg/m ³ as a STEL.	Kerosene odor Recommended air-purifying cartridges: Organic vapor Recommended gloves: Nitrile	Boiling Pt: <300-550°F; 149-288°C Melting Pt: Not available Solubility: Negligible Flash Pt: 95-145°F; 35-62°C Autoignition: 475°F, 246°C LEL/LFL: 0.6% UEL/UFL: 8.0% Vapor Density: >5 Vapor Pressure: <0.1 mmHg @ 70°F; 21°C Specific Gravity: 0.80 Incompatibilities: strong oxidizers, halogens, and hypochlorites Appearance and odor: Colorless to amber with a kerosene odor	Prolonged or repeated exposures to this product may cause skin and eye irritation. Because of the defatting capabilities, this exposure may lead to a dermatitis condition. High vapor concentrations are irritating to the eyes and respiratory tract. Exposure to high airborne concentrations may result in narcotic effects, including dizziness, headaches, and anesthetic to unconsciousness. High concentrations in a confined space may adequately displace oxygen thereby resulting in suffocation.
Benzene	71-43-2	I.P 9.24 eV, 100% response with PID and 10.2 eV lamp 150% response with FID	Air sample using charcoal tube and carbon disulfide desorption, OSHA 07 or NIOSH Method #1500	1 ppm OSHA 10 ppm ACGIH 0.1 ppm NIOSH 500 ppm IDLH	Inadequate - Odor threshold 34-199 ppm. OSHA accepts the use of air-purifying respirators with organic vapor cartridge up to 10 ppm despite the inadequate warning properties providing cartridges are changed at the beginning of each shift. Recommended gloves: Butyl/neoprene blend - >8.00 hrs; Silver shield as a liner - >8.00 hrs; Viton - >8.00 hrs	Boiling Pt: 176°F; 80°C Melting Pt: 42°F; 5.5°C Solubility: 0.07% Flash Pt: 12°F; -11°C LEL/LFL: 1.3% UEL/UFL: 7.9% Vapor Density: 2.77 Vapor Pressure: 75 mmHg Specific Gravity: 0.88 Incompatibilities: Strong oxidizers, fluorides, perchlorates, and acids Appearance and Odor: Colorless to a light yellow liquid with an aromatic odor	Overexposure may result in irritation to the eyes, nose, throat, and respiratory system. Central Nervous System (CNS) effects include giddiness, lightheadedness, headaches, staggered gait, fatigue, and lassitude and depression. Additional effects may include nausea. Long-duration exposures may result in respiratory collapse. Regulated as an OSHA carcinogen. May cause damage to the blood forming organs and may cause a form of cancer called leukemia.
Ethylbenzene	100-41-4	I.P 8.76, High response with PID and 10.2 eV lamp 100% response with FID	Air sample using charcoal tube and carbon disulfide desorption, OSHA 07 NIOSH Method #1501 Aromatic Hydrocarbon	ACGIH & NIOSH 100 ppm TWA 125 ppm STEL OSHA 100 ppm	Adequate - Can use air-purifying respirator with organic vapor cartridge up to 1,000 ppm Recommended gloves: Neoprene or nitrile w/ silver shield when potential for saturation; Teflon >3.00 hrs	Boiling Pt: 277°F; 136°C Melting Pt: -139°F; -95°C Solubility: 0.01% Flash Pt: 55°F; 13°C LEL/LFL: 1.0% UEL/UFL: 6.7% Vapor Density: 3.66 Vapor Pressure: 10 mmHg @ 79°F; 26°C Specific Gravity: 0.87 Incompatibilities: Strong oxidizers Appearance and odor: Colorless liquid with an aromatic odor. Odor Threshold of 0.092-0.60.	Regulated primarily because of its potential to irritate the eyes and respiratory system. In addition, effects of overexposure may include headaches, narcotic effects, CNS changes (i.e., coordination impairment, impaired reflexes, tremoring) difficulty in breathing, possible chemical pneumonia, and potentially respiratory failure or coma.

**TABLE 6-1
CHEMICAL, PHYSICAL, AND TOXICOLOGICAL DATA
CHARLESTON NAVAL COMPLEX, ZONE E
PAGE 2**

Substance	CAS No.	Air Monitoring/Sampling Information		Exposure Limits	Warning Property Rating	Physical Properties	Health Hazard Information
Toluene	108-88-3	I.P. 8.82 eV, High response with PID and 10.2 eV lamp 110% response with FID	Air sample using charcoal tube and carbon disulfide desorption, OSHA 07, or NIOSH Method 1500	OSHA 200 ppm 300 ppm Ceiling ACGIH 50 ppm (skin) NIOSH 100 ppm REL 150 ppm STEL IDLH 500	Adequate - Odor threshold 1.6 ppm is considered good. Can use air-purifying respirator with organic vapor cartridge up to 1,000 ppm Recommended gloves: Teflon >15.00 hrs; Viton >16.00 hrs; silver shield >6.00 hrs; supported nitrile (Useable time limit 0.5 hr, complete submersion for the nitrile selection); PV alcohol >25.00 hrs	Boiling Pt: 232°F; 111°C Melting Pt: -139°F; -95°C Solubility: 0.05% (61°F; 16°C) Flash Pt: 40°F; 4°C LEL/LFL: 1.2% UEL/UFL: 7.1% Vapor Density: 3.14 Vapor Pressure: 20 mmHg @ 65°F; 18°C Specific Gravity: 0.87 Incompatibilities: Strong oxidizers Appearance and odor: Colorless liquid with a sweet pungent aromatic odor.	Overexposure to this substance may result in mild to moderate irritation at all points of contact, and CNS changes including euphoria, confusion, nervousness, and possibly paresthesia characterized by an abnormal burning sensation, pricking, or numbness. At 200-500 ppm exposure has resulted in headaches, nausea, eye irritation, loss of appetite, bad taste, impair coordination, fatigue, and weariness. Chronically, toluene overexposure may result in dermatitis, liver, and kidney damage.
Xylene All isomers o-,m-, p-	1330-20-7	I.P. 8.56 eV, High response with PID and 10.2 eV lamp 110% response with FID	Air sample using charcoal tube and carbon disulfide desorption, OSHA 07, or NIOSH Method 1500	ACGIH, & NIOSH 100 ppm TWA 150 ppm STEL OSHA 100 ppm PEL IDLH 900 ppm	Adequate - Odor thresholds for the following isomers: 0.6 m-; 5.4 p-; 20 o- ppm. Can use air-purifying respirator with organic vapor cartridge up to 1,000 ppm concentrations. Recommended gloves: PV Alcohol >12.67 hrs; Viton >8.00 hrs; CPE >1.00 hr; Butyl 0.87 hrs; Nitrile is acceptable for limited operations and contact (>0.20 hrs)	Boiling Pt: 269-281°F; 132-138°C Melting Pt: -130/-54m/56p°F; -25o/-48m/13p °C Solubility: 0.02 % Flash Pt: 81-90°F; 27-32°C LEL/LFL: 0.9% UEL/UFL: 7.0% Vapor Density: 3.66 Vapor Pressure: 7-9 mmHg @ 70°F; 21° C Specific Gravity: 0.86-0.88 Incompatibilities: Strong oxidizers and strong acids Appearance and odor: Colorless liquid with an aromatic odor.	Effects may of overexposure include irritation at all points of contact, CNS changes (i.e. dizziness, excitement, drowsiness, incoherent, staggering gait), difficulty in breathing, pulmonary edema, and possibly respiratory failure. Chronic effects may include dermatitis and cornea vacuolization.

**TABLE 6-1
CHEMICAL, PHYSICAL, AND TOXICOLOGICAL DATA
CHARLESTON NAVAL COMPLEX, ZONE G
PAGE 3**

Substance	CAS No.	Air Monitoring/Sampling Information	Exposure Limits	Warning Property Rating	Physical Properties	Health Hazard Information	
Waste Oils All information is based on mineral oil	Mixture N.E. 8012-95-1 for mineral oil	Varies between fractions however waste oils tend to be less volatile. The FID tends to handle the longer chained aliphatic hydrocarbons more efficiently than its PID counterpart and would be selected as the instrument of choice.	Sampling and analytical protocol shall be in accordance with NIOSH Method #5026 (the recommended method for mineral oil mist).	ACGIH; NIOSH: 5 mg/m ³ (oil mists); 10 mg/m ³ STEL. OSHA; 5 mg/m ³ (Oil mists)	Non-volatile substance, therefore no respiratory protection is required. In an aerosol form, dust and mist respirator would be considered acceptable for up to 500 mg/m ³ . Recommended gloves: Any glove suitable to prevent skin contact (Nitrile has been the one most widely used for the other substances, and will be acceptable). Natural rubber gloves should be avoided. Recommended gloves: Nitrile	Boiling Pt: 680°F; 360°C Melting Pt: Not available Solubility: Insoluble Flash Pt: 275-500°F; 135-260°C depends on the distillation fraction LEL/LFL: Not available UEL/UFL: Not available Vapor Density: Not available Vapor Pressure: <0.5 mmHg Specific Gravity: 0.90 Incompatibilities: None reported Appearance and odor: Colorless, oily, with an odor of burned lubricating oil.	Minor irritation to the eyes, skin, and respiratory system.
Naphthalene	91-20-3	PID: I.P 8.12 eV, relative response ratio unknown. No information was found as to the relative response for the FID, however it is certain it is detectable at a high response.	Air sample using charcoal tube and carbon disulfide desorption; GC/FID detection. Sampling and analytical protocol in accordance with OSHA Method # 35 or NIOSH Method #1501	OSHA; ACGIH; NIOSH; 10 ppm NIOSH; ACGIH: have established an STEL of 15 ppm. IDLH: 250 ppm	Odor threshold 0.38 ppm, Adequate- Use an air purifying respirator with organic vapor cartridges for concentrations up to 250 ppm. Recommended gloves: Nitrile - >6.00 hrs; Neoprene - >6.00 hrs;	Boiling Pt: 424°F; 218°C Melting Pt: 176°F; 80°C Solubility: 0.003% Flash Pt: 174°F; -79°C LEL/LFL: 0.9% UEL/UFL: 5.9% Vapor Density: Not available Vapor Pressure: 1 mmHg Specific Gravity: 1.15 Incompatibilities: Strong oxidizers, chromic anhydride Appearance and Odor: Colorless to brown solid with an odor of mothballs	Overexposure may result in irritation to the eyes, headache, confusion, excitement, nausea, vomiting, abdominal pain, irritation of the bladder, profuse sweating, jaundice, blood in the urine, renal failure (kidney shutdown), and dermatitis. Prolonged or chronic exposure may further cause optical neuritis, and corneal damage. Target organs area listed as eyes, blood, cells, and central nervous system.

6.2 PHYSICAL HAZARDS

The physical hazards that may be present during the performance of site activities are summarized below:

- Heavy equipment hazards (pinch/compression points, rotating equipment, etc.).
- Slips, trips, and falls.
- Energized systems (contact with underground or overhead utilities).
- Lifting (strain/muscle pulls).
- Noise in excess of 85 decibels (dBA).
- Inclement weather
- Ambient temperature extremes (heat or cold stress)
- Natural hazards (insect/animal bites, poisonous plants, etc.)
- Vehicular and foot traffic

These physical hazards are discussed in Table 5-1 as applicable to each site task. Further, many of these hazard are discussed in detail in Section 4.0 of the Health and Safety Guidance Manual. Specific discussion on some of these hazards is presented below.

6.2.1 Heavy Equipment Hazards (Pinch/compression points, rotating equipment, etc.)

Often the hazards associated with drilling operations are the most dangerous to be encountered during site activities. The SSO will thoroughly discuss safe drilling procedures during the pre-activities training session. All site personnel will sign the form in Figure 8-2 documenting that they received the training and understand the procedures. The following rules will apply to all drilling operations:

- Site personnel will be aware of the location and operation of these devices.
- Each rig must be equipped with emergency stop devices which will be tested daily to ensure that they are operational.
- Long handled shovels or equivalent shall be used to clear cuttings from the borehole and rotating equipment.
- The driller may not leave the controls when the augers are rotating.

- Additionally, the rig shall not be moved while the mast is extended.
- Climbing the drill mast while equipment is rotating is prohibited.
- Climbing the mast without ANSI approved fall protection (i.e. belts, lanyards, and a fall protection slide rail) or OSHA approved portable ladders is prohibited.

6.2.2 Energized Systems (Contact with Underground or Overhead Utilities)

Underground utilities such as pressurized lines, water lines, telephone lines, buried utility lines, and high voltage power lines are known to be present throughout the facility. Clearance of underground and overhead utilities for each sample location will be coordinated with CNC-Zone E personnel. Billy Drawey is the point of contact for utilities clearance and can be reached at (843) 743-9985 ext. 29. Additionally, drilling operations will be conducted at a safe distance (>20 feet) from overhead power lines. Whenever underground utilities are suspected to be close to subsurface sampling locations, the borehole will be advanced to a minimum of 5.0 feet with a hand auger prior to drilling. As built drawings may also be utilized for additional clarification. In certain cases, Base personnel may need to deenergize electrical cables using facility lockout/tagout procedures to insure electrical hazards are eliminated.

6.2.3 Inclement Weather

Many of the project tasks under this Scope of Work will be performed outdoors. As a result, inclement weather may be encountered. In the event that adverse weather (electrical storms, hurricanes, etc.) conditions arise, the FOL and/or the SSO will be responsible for temporarily suspending or terminating activities until hazardous conditions no longer exist.

6.2.4 Ambient Temperature Extremes

Overexposure to high ambient temperatures (heat stress) may exist during performance of this work depending on the project schedule. Extremely cold temperatures are not expected to be encountered due to project location. Work performed when ambient temperatures exceed 70°F may result in varying levels of heat stress (heat rash, heat cramps, heat exhaustion, and/or heat stroke) depending on variables such as wind speed, humidity, and percent sunshine, as well as physiological factors such as metabolic rate and skin moisture content. Additionally, work load and level of protective equipment will affect the degree of exposure. Site personnel will be encouraged to drink plenty of fluids to replace those lost through perspiration. Additional information such as Work-Rest Regimens and personnel monitoring may be

found in Section 4.0 of the Health & Safety Guidance Manual. The SSO will recommend additional heat stress control measures as they are deemed necessary as per ACGIH guidelines.

6.2.5 Natural Hazards

During warm months (spring through early fall), tick-borne Lyme Disease may pose a potential health hazard. The longer a disease carrying tick remains attached to the body, the greater the potential for contracting the disease. Wearing long sleeved shirts and long pants (tucked into boots). As well as performing frequent body checks will prevent long term attachment. Site first aid kits should be equipped with medical forceps and rubbing alcohol to assist in tick removal. For information regarding tick removal procedures, and symptoms of exposure consult Section 4.0 of the Health and Safety Guidance Manual.

Contact with poisonous plants and bites or stings from poisonous insects are other biological hazards which must be considered. Long pants (tucked into boots), and avoiding potential nesting areas will minimize the hazards of exposure. All site personnel who are allergic to stinging insects such as bees, wasps, and hornets must be particularly careful since severe illness and death may result from allergic reactions. As with any medical condition or allergy, information regarding the condition must be listed on the Medical Data Sheet and the FOL and SSO notified.

7.0 AIR MONITORING

Direct reading instruments (flame or photo-ionization detector) will be used at the site to detect and evaluate the presence of site contaminants and other potentially hazardous conditions. As a result, specific air monitoring measures and requirements are established in Table 5-1 pertaining to the specific hazards and tasks of an identified operation. Additionally, the Health and Safety Guidance Manual, Section 1.0, contains detailed information regarding direct reading instrumentation, as well as general calibration procedures of various instruments.

7.1 INSTRUMENTS AND USE

Instruments will be used primarily to monitor source points and worker breathing zone areas, while observing instrument action levels. Action levels are discussed in Table 5-1 as they may apply to a specific task or location.

7.1.1 Photoionization Detector

In order to accurately monitor for any substances which may present an exposure potential to site personnel, a photoionization detector (PID) using a lamp energy of 10.6 eV or higher will be used. This instrument will be used to monitor potential source areas and to screen the breathing zones of employees during site activities. The PID has been selected because it is capable of detecting the organic vapors of concern (**NOTE:** A flame ionization detector may be used as an alternative to the PID).

Prior to the commencement of any field activities, the background levels of the site must be determined and noted. Daily background readings will be taken away from any areas of potential contamination. These readings, any influencing conditions (i.e., weather, temperature, humidity) and site location must be documented in the field operations logbook or other site documentation (e.g., sample log sheet).

7.1.2 Hazard Monitoring Frequency

Table 5-1 presents the frequencies that hazard monitoring will be performed as well as the action levels which will initiate the use of elevated levels of protection. The SSO may decide to increase these frequencies based on instrument responses and site observations. The frequency at which monitoring is performed will not be reduced without the prior consent of the PHSO or HSM.

7.2 INSTRUMENT MAINTENANCE AND CALIBRATION

Hazard monitoring instruments will be maintained and pre-field calibrated by the TiNUS Equipment Manager. Operational checks and field calibration will be performed on all instruments each day prior to their use. Field calibration will be performed on instruments according to manufacturer's recommendations (for example, the PID must be field calibrated daily and an additional field calibration must be performed at the end of each day to determine any significant instrument drift). These operational checks and calibration efforts will be performed in a manner that complies with the employees health and safety training, the manufacturer's recommendations, and with the applicable manufacturer standard operating procedure (copies of which can be found in the Health & Safety Guidance Manual which will be maintained on site for reference). All calibration efforts must be documented. Figure 7-1 is provided for documenting these calibration efforts. This information may instead be recorded in a field operations logbook, provided that all of the information specified in Figure 7-1 is recorded. This required information includes the following:

- Date calibration was performed
- Individual calibrating the instrument
- Instrument name, model, and serial number
- Any relevant instrument settings and resultant readings (before and after) calibration
- Identification of the calibration standard (lot no., source concentration, supplier)
- Any relevant comments or remarks

8.0 TRAINING/MEDICAL SURVEILLANCE REQUIREMENTS

8.1 INTRODUCTORY/REFRESHER/SUPERVISORY TRAINING

This section is included to specify health and safety training and medical surveillance requirements for both TtNUS and subcontractor personnel participating in site activities.

8.1.1 Requirements for TtNUS Personnel

All TtNUS personnel must complete 40 hours of introductory hazardous waste site training prior to performing work at CNC-Zone E. Additionally, TtNUS personnel who have had introductory training more than 12 months prior to site work must have completed 8 hours of refresher training within the past 12 months before being cleared for site work. In addition, 8-hour supervisory training in accordance with 29 CFR 1910.120(e)(4) will be required for site supervisory personnel.

Documentation of TtNUS introductory, supervisory, and refresher training as well as site-specific training will be maintained at the project. Copies of certificates or other official documentation will be used to fulfill this requirement.

TtNUS will conduct a pre-activities training session prior to initiating site work. Additionally, a brief meeting will be held daily to discuss operations planned for that day. At the end of the workday, a short meeting will be held to discuss the operations completed and any problems encountered. This activity will be supported through the use of a Safe Work Permit System (See Section 10.10).

8.1.2 Requirements for Subcontractors

All TtNUS subcontractor personnel must have completed introductory hazardous waste site training or equivalent work experience as defined in OSHA Standard 29 CFR 1910.120(e) and 8 hours of refresher training meeting the requirements of 29 CFR 1910.120(e)(8) prior to performing field work at CNC-Zone E. TtNUS subcontractors must certify that each employee has had such training by sending TtNUS a letter, on company letterhead, containing the information in the example letter provided in Figure 8-1 and by providing copies of certificates for all subcontractor personnel participating in site activities.

FIGURE 8-1

TRAINING LETTER

The following statements must be typed on company letterhead, signed by an officer of the company and accompanied by copies of personnel training certificates:

LOGO
XYZ CORPORATION
555 E. 5th Street
Nowheresville, Kansas 55555

Month, day, year

Mr. Paul E. Calligan, P. G.
Task Order Manager
Tetra Tech NUS, Inc.
1311 Executive Center Drive, Suite 220
Tallahassee, Florida 32301

Subject: HAZWOPER Training for CNC-Zone E, Charleston South Carolina

Dear Mr. Calligan:

As an officer of XYZ Corporation, I hereby state that I am aware of the potential hazardous nature of the subject project. I also understand that it is our responsibility to comply with all applicable occupational safety and health regulations, including those stipulated in Title 29 of the Code of Federal Regulations (CFR), Parts 1900 through 1910 and Part 1926.

I also understand that Title 29 CFR 1910.120, entitled "Hazardous Waste Operations and Emergency Response," requires an appropriate level of training for certain employees engaged in hazardous waste operations. In this regard, I hereby state that the following employees have had 40 hours of introductory hazardous waste site training or equivalent work experience as requested by 29 CFR 1910.120(e) and have had 8 hours of refresher training as applicable and as required by 29 CFR 1910.120(e)(8) and that site supervisory personnel have had training in accordance with 29 CFR 1910.120(e)(4).

LIST FULL NAMES OF EMPLOYEES AND THEIR SOCIAL SECURITY NUMBERS HERE.

Should you have any questions, please contact me at (555) 555-5555.

Sincerely,

(Name and Title of Company Officer)

8.2 SITE-SPECIFIC TRAINING

TtNUS will provide site-specific training to all site personnel who will perform work on this project. Site-specific training will also be provided to all personnel [U.S. Department of Defense (DOD), EPA, etc.] who may enter the site to perform functions that may or may not be directly related to site operations. Site-specific training will include:

- Names of designated personnel and alternates responsible for site safety and health
- Safety, health, and other hazards present on site
- Use of personal protective equipment
- Work practices to minimize risks from hazards
- Safe use of engineering controls and equipment
- Medical surveillance requirements
- Signs and symptoms of overexposure
- Contents of the Health and Safety Plan
- Emergency response procedures (evacuation and assembly points)
- Spill response procedures
- Review of the contents of relevant Material Safety Data Sheets

Site-specific documentation will be established through the use of Figure 8-2. All site personnel and visitors must sign this document upon receiving site-specific training.

8.3 MEDICAL SURVEILLANCE

8.3.1 Medical Surveillance Requirements for TtNUS Personnel

All TtNUS personnel participating in project field activities will have had a physical examination meeting the requirements of TtNUS's medical surveillance program and will be medically qualified to perform hazardous waste site work using respiratory protection

Documentation for medical clearances will be maintained in the TtNUS Pittsburgh office and made available, as necessary.

8.3.2 Medical Surveillance Requirements for Subcontractors

Subcontractors are required to obtain a certificate of their ability to perform hazardous waste site work and to wear respiratory protection. The "Subcontractor Medical Approval Form" provided in Figure 8-3 shall be used to satisfy this requirement, providing it is properly completed and signed by a licensed physician.

Subcontractors who have a company medical surveillance program meeting the requirements of paragraph (f) of OSHA 29 CFR 1910.120 can substitute "Subcontractor Medical Approval Form" with a letter, on company letterhead, containing all of the information in the example letter presented in Figure 8-4 of this HASP.

8.3.3 Requirements for All Field Personnel

Each field team member (including subcontractors) and visitors entering the exclusion zone(s) shall be required to complete and submit a copy of Medical Data Sheet presented in Tab 7 of the Health and Safety Guidance Manual. This shall be provided to the SSO, prior to participating in site activities. The purpose of this document is to provide site personnel and emergency responders with additional information that may be necessary in order to administer medical attention.

8.4 SUBCONTRACTOR EXCEPTIONS

Subcontractors who will not enter the exclusion zone during operation, and whose activities involve no potential for exposure to site contaminants, will not be required to meet the requirements for training/medical surveillance other than site-specific training as stipulated in Section 8.2.

FIGURE 8-3
SUBCONTRACTOR MEDICAL APPROVAL FORM

For employees of _____
Company Name

Participant Name: _____ Date of Exam: _____

Part A

The above-named individual has:

1. Undergone a physical examination in accordance with OSHA Standard 29 CFR 1910.120, paragraph (f), and was found to be medically -
 qualified to perform work at the CNC-Zone E work site
 not qualified to perform work at the CNC-Zone E work site

and,
2. Undergone a physical examination in accordance with OSHA 29 CFR 1910.134(b)(10) and was found to be medically -
 qualified to wear respiratory protection
 not qualified to wear respiratory protection

My evaluation has been based on the following information, as provided to me by the employer.

- A copy of OSHA Standard 29 CFR 1910.120 and appendices.
- A description of the employee's duties as they relate to the employee's exposures.
- A list of known/suspected contaminants and their concentrations (if known).
- A description of any personal protective equipment used or to be used.
- Information from previous medical examinations of the employee that is not readily available to the examining physician.

Part B

I, _____, have examined _____
Physician's Name (print) Participant's Name (print)

and have determined the following information:

**FIGURE 8-3
SUBCONTRACTOR MEDICAL APPROVAL FORM
PAGE TWO**

1. Results of the medical examination and tests (excluding finding or diagnoses unrelated to occupational exposure):

2. Any detected medical conditions which would place the employee at increased risk of material impairment of the employee's health:

3. Recommended limitations upon the employee's assigned work:

I have informed this participant of the results of this medical examination and any medical conditions which require further examination or treatment.

Based on the information provided to me, and in view of the activities and hazard potentials involved at the CNC-Zone E work site, this participant

- may
 not

perform his/her assigned task.

Physician's Signature _____

Address _____

Phone Number _____

NOTE: Copies of test results are maintained and available at:

Address

FIGURE 8-4

MEDICAL SURVEILLANCE LETTER

The following statements must be typed on company letterhead and signed by an officer of the company:

LOGO
XYZ CORPORATION
555 E. 5th Street
Nowheresville, Kansas 55555

Month, day, year

Mr. Paul E. Calligan, P. G.
Task Order Manager
Tetra Tech NUS, Inc.
1311 Executive Center Drive, Suite 220
Tallahassee, Florida 32301

Subject: Medical Surveillance for CNC-Zone E, Charleston, South Carolina

Dear Mr. Calligan:

As an officer of XYZ Corporation, I hereby state that the persons listed below participate in a medical surveillance program meeting the requirements contained in paragraph (f) of Title 29 of the Code of Federal Regulations (CFR), Part 1910.120, entitled "Hazardous Waste Operations and Emergency Response: Final Rule." I further state that the persons listed below have had physical examinations under this program within the past 12 months and that they have been cleared, by a licensed physician, to perform hazardous waste site work and to wear positive- and negative-pressure respiratory protection. I also state that, to my knowledge, no person listed below has any medical restriction that would preclude him/her from working at the CNC-Zone E, South Carolina site.

LIST FULL NAMES OF EMPLOYEES AND THEIR SOCIAL SECURITY NUMBERS HERE.

Should you have any questions, please contact me at (555) 555-5555.

Sincerely,

(Name and Title of Company Officer)

9.0 SPILL CONTAINMENT PROGRAM

9.1 SCOPE AND APPLICATION

It is anticipated that quantities of bulk potentially hazardous materials (greater than 55-gallons) will be handled during some of the site activities conducted as part of the scope of work. Significant quantities of waste water (decontamination, purge and development) and Investigative-Derived Wastes (IDW) may be generated as part of site activities. It is not anticipated, however, that spillage of these materials would constitute a significant danger to human health or the environment. Further, it is possible that as the job progresses disposable PPE and other non-reusable items may be generated. As needed, 55 -gallon drums will be used to contain waste waters, IDW, and other unwanted items generated during investigatory activities. These drums will be labeled with the site name and address, the type of contents, and the date the container was filled as well as an identified contact person. Samples will be collected and analyzed to characterize the material and determine appropriate disposal measures. Once characterized they can be removed from the staging area and disposed of in accordance with Federal, State and local regulations. Table 5-1 contains detailed information about handling IDW at CNC-Zone E.

9.2 POTENTIAL SPILL AREAS

Potential spill areas will be monitored in an ongoing attempt to prevent and control further potential contamination of the environment. Currently, there are various areas vulnerable to this hazard including the areas used for central staging and decontamination activities. Additionally, areas designated for handling, loading, and unloading of potentially contaminated soils, waters, and debris present limited potential for leaks or spills. It is anticipated that all IDW generated as a result of this scope of work will be containerized, labeled, and staged to await chemical analyses. The results of these analyses will determine appropriate disposal methods.

9.2.1 Site Drums/Containers

All drums/containers used for containing soils and liquids will be sealed, labeled, and staged within a centralized area awaiting shipment or disposal.

9.3 LEAK AND SPILL DETECTION

To establish an early detection of potential spills or leaks, periodic inspections by the SSO will be conducted during working hours to visually determine that containers are not leaking. If a leak is detected, the first approach will be to transfer the container contents using a hand pump into a new container. Other provisions for the transfer of container contents will be made and appropriate emergency contacts will be notified, if necessary. In most instances, leaks will be collected and contained using absorbents such as Oil-dry, vermiculite, or sand, which will be stored at the staging area in a conspicuously marked drum. This material too, will be containerized for disposal pending analyses. All inspections will be documented in the Project Logbook.

9.4 PERSONNEL TRAINING AND SPILL PREVENTION

All personnel will be instructed on the procedures for spill prevention, containment, and collection of hazardous materials in the site-specific training. The FOL and/or the SSO will serve as the Spill Response Coordinator for this operation should the need arise.

9.5 SPILL PREVENTION AND CONTAINMENT EQUIPMENT

The following represents the types of equipment to be maintained at the staging area at all times for the purpose of supporting this Spill Prevention/Containment Program.

- Sand, clean fill, vermiculite, or other noncombustible absorbent (oil-dry);
- Drums (55-gallon U.S. DOT 17-E or 17-H)
- Portable storage tanks
- Shovels, rakes, and brooms
- Hand operated drum pump with hose
- Labels

9.6 SPILL CONTROL PLAN

This section describes the procedures the TtNUS field crew members will employ upon the detection of a spill or leak.

- 1) Notify the SSO or FOL immediately.

- 2) Employ the personnel protective equipment stored at the staging area. Take immediate actions to stop the leak or spill by plugging or patching the drum or raising the leak to the highest point. Spread the absorbent material in the area of the spill covering completely.
- 3) Transfer the material to a new container, collect and containerize the absorbent material. Label the new container appropriately. Await analyses for treatment or disposal options.
- 4) All spills will be recontainerized with 2-inches of top cover, and await test results for treatment or disposal options.

It is not anticipated that a spill will occur in which the field crews cannot handle. Should this occur; however, notification of appropriate emergency response agencies will be carried out by the FOL or SSO.

10.0 SITE CONTROL

This section outlines the means by which TtNUS will delineate work zones and use these work zones in conjunction with decontamination procedures to prevent the spread of contaminants into previously unaffected areas of the site. It is anticipated that a three-zone approach will be used during work at this site. This three zone approach will utilize an exclusion zone, a contamination reduction zone, and a support zone. It is also anticipated that this control measure will be used to control access to site work areas. Use of such controls will restrict the general public, minimize the potential for the spread of contaminants, and protect individuals who are not cleared to enter work areas.

10.1 EXCLUSION ZONE

The exclusion zone will be considered those areas of the site of known or suspected contamination. It is not anticipated that significant amounts of surface contamination are present in the proposed work areas of this site. It is anticipated that this will remain so until/unless contaminants are brought to the surface by intrusive activities, such as soil boring or sampling operations. Furthermore, once intrusive activities have been completed and surface contamination has been removed, the potential for exposure is again diminished and the area can then be reclassified as part of the contamination reduction zone. Therefore, the exclusion zones for this project will be limited to those areas of the site where active work is being performed plus a designated area surrounding the point of operation (see Table 5-1 for specific operation). When possible, exclusion zones will be delineated using barrier tape, cones and/or drive poles, and postings to inform site personnel.

10.1.1 Exclusion Zone Clearance

Prior to the initiation of site activities, utility locations will be identified by utility companies contacted through Billy Drawey (the CNC-Zone E Environmental Coordinator) at (843) 743-9985, extension 29. Additional utility surveys may be conducted by TtNUS through the use of available documentation provided by CNC-Zone E and/or local utility companies. The positions of identified utilities will be field located and staked to minimize the potential for damage during intrusive activities. Sample locations can be located to avoid buried utilities. In the event that a utility is struck during a subsurface investigative activity, the emergency numbers provided in Table 2-1 will be notified.

Access to work areas will be controlled by TtNUS personnel. No personnel will be permitted to enter site exclusion zones without site-specific training. Site visitors will be provided site-specific training and will be escorted by TtNUS personnel at all times (see section 10.4).

10.2 CONTAMINATION REDUCTION ZONE

The contamination reduction zone (CRZ) will be a buffer area between the exclusion zone and any area of the site where contamination is not suspected. The personnel and equipment decontamination will not take place in this area, but will take place at a central location established for this project. This area instead will serve as a focal point in supporting exclusion zone activities. When applicable, this area will be delineated using barrier tape, cones and/or drive poles, and postings to inform and direct facility personnel.

10.3 SUPPORT ZONE

The support zone for this project will include a staging area where site vehicles will be parked, equipment will be unloaded, and where food and drink containers will be maintained. In all cases, the support zones will be established at areas of the site where exposure to site contaminants would not be expected during normal working conditions or foreseeable emergencies.

10.4 SITE VISITORS

Site visitors for the purpose of this document are identified as representing the following groups of individuals:

- Personnel invited to observe or participate in operations by TtNUS
- Regulatory personnel (EPA, OSHA, etc.)
- CNC-Zone E
- Other authorized visitors

All personnel working on this project are required to gain initial access to the site by coordinating with the TtNUS FOL or designee and following established site access procedures.

Upon gaining access to the site, all site visitors wishing to observe operations in progress will be escorted by a TtNUS representative (arranged for by the FOL) and shall be required to meet the minimum requirements discussed below:

- All site visitors will be routed to the FOL, who will sign them into the field logbook. Information to be recorded in the logbook will include the individual's name (proper identification required), the entity which they represent, and the purpose of the visit.
- All site visitors will be required to produce the necessary information supporting clearance to the site. This shall include information attesting to applicable training (40-hours of HAZWOPER training) and medical surveillance as stipulated in Section 8.0 of this document. In addition, to enter the site operational zones during planned activities, all visitors will be required to first go through site-specific training covering the topics stipulated in Section 8.2 of this HASP.

Once the site visitors have completed the above items, they will be permitted to enter the operational zone. All visitors are required to observe the protective equipment and site restrictions in effect at the site at the time of their visit. Any and all visitors not meeting the requirements stipulated in this plan will not be permitted to enter the site operational zones during planned activities. Any incidence of unauthorized site visitation will cause the termination of all onsite activities until the unauthorized visitor is removed from the premises. Removal of unauthorized visitors will be accomplished with support from the FOL, SSO or on-site security personnel.

10.5 SITE SECURITY

Site security will be accomplished using existing base security resources and procedures, supplemented by TtNUS or subcontractor personnel, if necessary. TtNUS will retain control over active operational areas. The first line of security will take place at the base boundaries restricting the general public. The second line of security will take place at the work site referring interested parties to the FOL. The FOL will serve as a focal point for site personnel, and will serve as the final line of security and the primary enforcement contact.

10.6 SITE MAPS

Once the areas of contamination, access routes, utilities, topography, and dispersion routes are determined, a site map will be generated and adjusted as site conditions change. These maps will show utility locations, potential points of contact with the public, roadways, and other significant characteristics that may impact site operations and safety. Site maps will be posted to illustrate up-to-date collection of contaminants and adjustment of zones and access points.

10.7 BUDDY SYSTEM

Personnel engaged in onsite activities will practice the "buddy system" to ensure the safety during this operation.

10.8 MATERIAL SAFETY DATA SHEET (MSDS) REQUIREMENTS

TtNUS and subcontractor personnel will provide MSDSs for all chemicals brought on site. The contents of these documents will be reviewed by the SSO with the user(s) of the chemical substances prior to any actual use or application of the substances on site. A chemical inventory of all chemicals used on site will be developed using TAB 5.0 of the Health and Safety Guidance Manual. The MSDSs will then be maintained in a central location and will be available for anyone to review upon request.

10.9 COMMUNICATION

TtNUS personnel will be working in close proximity to each other at CNC-Zone E. As a result and since two way radio communication will not be available, hand signals, voice commands, and line of site will provide sufficient means of communication. When project tasks are performed simultaneously on different sites, vehicle horns will be used to communicate emergency situations per Section 2.6 of this HASP.

External communication will be accomplished by using provided telephones at the site. External communication will primarily be used for the purpose of resource and emergency resource communications.

10.10 SAFE WORK PERMITS

All exclusion zone work conducted in support of this project will be performed using Safe Work Permits to guide and direct field crews on a task by task basis. An example of the Safe Work Permit to be used is illustrated in Figure 10-1. These work permits will be further supported by the daily meetings conducted during their generation. This effort will ensure all site-specific considerations and changing conditions are incorporated into the planning effort.

Use of these permits will provide the communication line for reviewing protective measures and hazards associated with each operation. This HASP will be used as the primary reference for selecting levels of protection and control measures. The work permit will take precedence over the HASP when more conservative measures are required based on specific site conditions.

The FOL and/or the SSO will be responsible for completing the safe work permit and issuing them to the appropriate parties. Site personnel at the end of each days activity will turn in the permit(s) used for that day to the SSO. All permits will be maintained as part of the permanent project files attesting to safety and health measures employed for a given task at a given time and place. Any problems encountered with the protective measures required should be documented on the permit and brought to the attention of the SSO.

**FIGURE 10-1
SAFE WORK PERMIT**

Permit No. _____ Date: _____ Time: From _____ to _____

SECTION I: General Job Scope (To be filled in by person performing work)

- I. Work limited to the following (description, area, equipment used): _____

- II. Names: _____

- III. Onsite Inspection conducted Yes No Initials of Inspector _____

B&RE

SECTION II: General Safety Requirements (To be filled in by permit issuer)

- | | | |
|---|--|---|
| IV. Protective equipment required | Respiratory equipment required | |
| Level D <input type="checkbox"/> Level B <input type="checkbox"/> | Full face APR <input type="checkbox"/> | Escape Pack <input type="checkbox"/> |
| Level C <input type="checkbox"/> Level A <input type="checkbox"/> | Half face APR <input type="checkbox"/> | SCBA <input type="checkbox"/> |
| Detailed on Reverse | SKA-PAC SAR <input type="checkbox"/> | Bottle Trailer <input type="checkbox"/> |
| | Skid Rig <input type="checkbox"/> | None <input type="checkbox"/> |

Modifications/Exceptions: _____

V. Chemicals of Concern	Action Level(s)	Response Measures
_____	_____	_____
_____	_____	_____

- | | | |
|---|---------------------|--|
| VI. Additional Safety Equipment/Procedures | | |
| Hardhat..... <input type="checkbox"/> Yes <input type="checkbox"/> No | Hearing Protection | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Safety Glasses..... <input type="checkbox"/> Yes <input type="checkbox"/> No | Safety belt/harness | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Chemical/splash goggles.. <input type="checkbox"/> Yes <input type="checkbox"/> No | Radio | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Splash Shield..... <input type="checkbox"/> Yes <input type="checkbox"/> No | Barricades | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Splash suits/coveralls <input type="checkbox"/> Yes <input type="checkbox"/> No | Gloves (Type) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Steel toe/shank <input type="checkbox"/> Yes <input type="checkbox"/> No | Work/rest regimen | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Workboots..... <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
- Modifications/Exceptions: _____

- | | | | | | |
|---|--------------------------|--------------------------|------------------------|--------------------------|--------------------------|
| VII. Procedure review with permit acceptors | Yes | NA | | Yes | NA |
| Safety shower/eyewash (Location & Use) | <input type="checkbox"/> | <input type="checkbox"/> | Emergency alarms..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Procedure for safe job completion..... | <input type="checkbox"/> | <input type="checkbox"/> | Evacuation routes..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Contractor tools/equipment inspected..... | <input type="checkbox"/> | <input type="checkbox"/> | Assembly points..... | <input type="checkbox"/> | <input type="checkbox"/> |

- | | | |
|--|--------------------------|--------------------------|
| VIII. Equipment Preparation | Yes | NA |
| Equipment drained/depressured | <input type="checkbox"/> | <input type="checkbox"/> |
| Equipment purged/cleaned..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Isolation checklist completed..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Electrical lockout required/field switch tested..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Blinds/misalignments/blocks & bleeds in place | <input type="checkbox"/> | <input type="checkbox"/> |
| Hazardous materials on walls/behind liners considered..... | <input type="checkbox"/> | <input type="checkbox"/> |

- IX. Additional Permits required (Hot work, confined space entry, excavation etc.)..... Yes No

If yes, contact Health Science, Pittsburgh, PA Office

X. Special instructions, precautions: _____

Permit Issued by: _____ Permit Accepted by: _____
 Job Completed by: _____ Date: _____

11.0 CONFINED SPACE ENTRY

It is not anticipated, under the proposed scope of work, that confined space and permit-required confined space activities will be conducted. **Therefore, personnel under the provisions of this HASP are not allowed, under any circumstances, to enter confined spaces.** A confined space is defined as an area which has one or more of the following characteristics:

- Is large enough and so configured that an employee can bodily enter and perform assigned work.
- Has limited or restricted means for entry or exit (for example, tanks, vessels, silos, storage bins, hoppers, vaults, and pits are spaces that may have limited means of entry).
- Is not designed for continuous employee occupancy.

A Permit-Required Confined Space is one that:

- Contains or has a potential to contain a hazardous atmosphere.
- Contains a material that has the potential to engulf an entrant.
- Has an internal configuration such that an entrant could be trapped or asphyxiated by inwardly converging walls or by a floor which slopes downward and tapers to a smaller cross-section.
- Contains any other recognized, serious, safety or health hazard.

For further information on confined space, consult the Health and Safety Guidance Manual or call the PHSO. If confined space operations are to be performed as part of the scope of work, detailed procedures and training requirements will have to be addressed.

12.0 MATERIALS AND DOCUMENTATION

The TtNUS FOL shall ensure the following materials/documents are taken to the project site and used when required.

- A complete copy of this HASP
- Health and Safety Guidance Manual
- Incident Reports
- Medical Data Sheets
- Material Safety Data Sheets for all chemicals brought on site, including decon solutions, fuels, lime, sample preservatives, calibration gases, etc.
- A full-size OSHA Job Safety and Health Poster (posted in the site trailers)
- Training/Medical Surveillance Documentation Form (Blank)
- Emergency Reference Information (Section 2.0, extra copy for posting)

12.1 MATERIALS TO BE POSTED AT THE SITE

The following documentation is to be posted at the site for quick reference purposes. In situations where posting of these documents is not feasible (such as no office trailer), these documents should be filed in a transportable file container and immediately accessible. The file should remain in the FOL's possession.

Chemical Inventory Listing - This list represents all chemicals brought on site, including decontamination solutions, sample preservatives, fuel, calibration gases, etc.. This list should be posted in a central area.

Material Safety Data Sheets (MSDSs) - The MSDSs should also be in a central area accessible to all site personnel. These documents should match all the listings on the chemical inventory list for all substances employed on site. It is acceptable to have these documents within a central folder and the chemical inventory as the table of contents.

The OSHA Job Safety & Health Protection Poster - This poster, as directed by 29 CFR 1903.2 (a)(1), should be conspicuously posted in places where notices to employees are normally posted. Each FOL shall ensure that this poster is not defaced, altered, or covered by other material.

Site Clearance Posting - This list is found within the training section of the HASP (See Figure 8-1). This list identifies all site personnel, dates of training (including site-specific training), and medical surveillance and indicates not only clearance but also status. If personnel do not meet these requirements, they do not enter the site while site personnel are engaged in activities.

Emergency Phone Numbers and Directions to the Hospital(s) - This list of emergency numbers and hospital directions will be maintained at all phone communications points and in each site vehicle.

Medical Data Sheets/Cards - Medical Data Sheets will be filled out by all onsite personnel and filed in a central location. The Medical Data Sheet will accompany any injury or illness requiring medical attention to the medical facility. A copy of this sheet or a wallet card will be given to all personnel to be carried on their person.

Personnel Monitoring - All results generated through personnel sampling (levels of airborne toxics, noise levels, etc.) will be posted to inform individuals of the results of that effort.

Placards and Labels - Where chemical inventories have been separated, because of quantities and incompatibilities, these areas will be conspicuously marked using Department of Transportation (DOT) placards and acceptable [Hazard Communication 29 CFR 1910.1200 (f)] labels.

13.0 GLOSSARY

ACGIH	American Conference of Governmental Industrial Hygienists
APR	Air Purifying Respirators
AOC	Area of Concern
CFR	Code of Federal Regulations
CNS	Central Nervous System
CRZ	Contamination Reduction Zone
DOD	Department of Defense
DOT	Department of Transportation
EPA	Environmental Protection Agency
eV	electron Volts
FID	Flame Ionization Detector
FOL	Field Operations Leader
HASP	Health and Safety Plan
HAZWOPER	Hazardous Waste Operations and Emergency Response
HEPA	High Efficiency Particulate Air
LEL/O ₂	Lower Explosive Limit/Oxygen
N/A	Not Available
NIOSH	National Institute Occupational Safety and Health
OSHA	Occupational Safety and Health Administration (U.S. Department of Labor)
PEL	Permissible Exposure Limit
PHSO	Project Health and Safety Officer
PID	Photo Ionization Detector
PM	Project Manager
PPE	Personal Protective Equipment
PVC	Poly Vinyl Chloride
SAP	Sampling and Analysis Plan
SCBA	Self Contained Breathing Apparatus
SSO	Site Safety Officer
STEL	Short Term Exposure Limit
TOM	Task Order Manager
TPH	Total Petroleum Hydrocarbons
TWA	Time Weighted Average
UV	Ultraviolet
WP	Work Plan

ATTACHMENT I

**TICK CONTROL
AND
LYME DISEASE**

TICK CONTROL AND LYME DISEASE

The occurrence of Lyme disease has become a worldwide problem since its identification in 1976. This disease is characteristically recognized as being transmitted by ticks, which may be encountered by field personnel while working at this site. As a result, this discussion has been included with this Health and Safety Plan to provide for adequate recognition, evaluation, and control efforts to minimize the occurrence and effects of this potential hazard.

The discovery of Lyme disease is credited to Dr. Allen Steere of Yale University Medical School, and is named after the community where it was (reportedly) first encountered, Lyme, Connecticut. This disease can be transmitted to man through the bite of ticks that are infected with a cork screw-shaped microbe (spirochete). The spread of this disease has been so rapid that in 1984 it surpassed Rocky Mountain Spotted fever as the most common tick-borne disease in the United States. In this country, most of the incidents of this disease have been recorded in the Northeast, and the tick species most commonly attributed with its spread is the deer tick.

Recognition

This hazard potential exists primarily in the spring and summer months, as these are the seasons that tick populations and activity flourish. In fact, 90 percent of the reported cases have occurred from early June through September. Also, this concern exists primarily in heavily vegetated areas. Therefore, recognition of these factors can aid in the awareness and control of this threat.

To aid in the recognition and identification of these insects, an example illustration of the tick species common to the region where this site is located has been included with this discussion. This species (the American Dog tick) is common in the eastern half of the United States, and typically exists in areas covered with grass or underbrush. These insects will attach themselves to animals (including man) that pass through the area and rub against them. After finding a host, the tick inserts its mouthparts and sucks blood until it is fully engorged. This requires a time period of three to twelve days, then the tick will drop off. In addition to Lyme disease concerns, this tick has also been identified as a transmitter of Rocky Mountain Spotted Fever, and the organisms of tularemia and possibly relapsing fever. The wounds left by tick bites can be painful, and can also have a paralyzing effect commonly referred to as tick paralysis.

The earliest symptom of the onset of this disease is the occurrence of an unusual red skin rash. This is commonly the first indication since it has been evidenced that many persons who have contracted this disease were, in fact, unaware that they had been bitten. This rash can appear at the site of the bite anywhere from several days to a few weeks after the bite. It typically starts as a small red spot, and then expands as the spirochetes expand from the bite location. Rash sizes can vary, but have been most commonly associated in a 2 to 3 inch diameter size range. This rash will fade (with or without treatment) after a few weeks. Close inspection is necessary to detect this symptom as the rashes are easy to miss because they're often very faint. Body sites where rashes frequently occur include the thigh areas, groin, and armpits. Also, it is not uncommon for a rash to develop in more than one place.

Other early symptoms include profound fatigue, a stiff neck, and flu-like symptoms such as headache, chills, fever, and muscle aches. Recognition of the onset of any of these symptoms is important since tick bites do not always produce a rash. If left untreated, the disease will progress to its second stage within weeks or months after the infection. This stage involves affects to the heart and nervous system. A common second stage symptom is a paralysis on one or both sides of the face. Others include severe headache, encephalitis, or meningitis. The third and final stage involves the development of chronic inflammatory arthritis, which can occur up to a year or more after the bite.

Evaluation

Evaluation of this hazard potential principally involves field personnel performing close self-inspections for the presence of ticks each time they leave the site. This should involve careful examination, especially of the individuals' heads. Personnel should be aware that when a tick attaches itself to its host, it inserts its entire head under the surface of the skin.

Control

Control of this threat involves several components. First, field personnel must be aware of the climate and area conditions which are commonly associated with being conducive to tick infestation. Second, when working in or walking through potential infested areas, personnel must ensure that they do not have exposed body parts (i.e. at least long sleeved shirts and long pants, particularly when protective coveralls are not worn). In heavily vegetated areas where infestation is likely, Tyvek coveralls will be required to minimize this hazard potential. Also, several commercial products have been demonstrated as being effective in repelling ticks. Examples include Permanone, Off!, and Cutter. These types of repellents will be used at the direction and discretion of the Tetra Tech NUS Health and Safety Officer, and only in accordance and observation of manufacturer's recommendations. In most instances, however, such repellents are typically applied to the outside surfaces of clothing (and not directly onto the skin), and should be applied also to shoe tops, socks, pants cuffs, and other areas most susceptible to ticks.

Tick Removal

In the event that a tick is discovered to be attached to a member of the field team, timely removal of the insect is critical to reducing the potential for contracting the disease. According to available information and research, there is apparently a grace period of at least a few hours from the time of the bite before the tick transmits the microbe (the spirochetes are not present in the mouth parts of the tick). However, the incident of a tick bite is frequently unnoticed, and the discovery of the tick may not occur until after this suspected grace period has already elapsed. Therefore, timely removal is very important. The preferred method of tick removal is to pull it out using tweezers or small forceps. In this method, the tick should be grasped as close to the mouth as possible, and then pulled steadily upward. Care must be exercised so as not to pull in a jerking motion as this can result in the head becoming detached. After the tick has been removed, disinfect the bite with rubbing alcohol or povidone iodine (Betadine). The tick must not be handled as the microbes can enter the body through any breaks in intact skin. The bite should be checked occasionally for at least a two-week period to see if a rash forms. If it does, medical attention must be promptly sought.

In order to provide for proper and timely response to the occurrence of a tick bite, the SSO will ensure that the site First Aid kit is properly equipped with medical forceps and rubbing alcohol, in addition to the standard kit contents. Also, an adequate supply of commercial insect (tick) repellents will be maintained on-site, and all personnel will be trained in its proper application and will be required to use it, at the direction of FOL.

ATTACHMENT II

**INJURY/ILLNESS PROCEDURE
AND REPORT FORM**



CASE NO. _____

TETRA TECH NUS, INC.

INJURY/ILLNESS PROCEDURE WORKER'S COMPENSATION PROGRAM

WHAT YOU SHOULD DO IF YOU ARE INJURED OR DEVELOP AN ILLNESS AS A RESULT OF YOUR EMPLOYMENT:

- If injury is minor, obtain appropriate first aid treatment.
- If injury or illness is severe or life threatening, obtain professional medical treatment at the nearest hospital emergency room.
- If incident involves a chemical exposure on a project work site, follow instructions in the Health & Safety Plan.
- Immediately report any injury or illness to your supervisor or office manager. In addition, you must contact your Human Resources representative, Marilyn Diethorn at (412) 921-8475, and the Corporate Health and Safety Manager, Matt Soltis at (412) 921-8912 within 24 hours. You will be required to complete an Injury/Illness Report (attached). You may also be required to participate in a more detailed investigation from the Health Sciences Department.
- If further medical treatment is needed, The Hartford Network Referral Unit will furnish a list of network providers customized to the location of the injured employee. These providers are to be used for treatment of Worker's Compensation injuries subject to the laws of the state in which you work. Please call Marilyn Diethorn at (412) 921-8475 for the number of the Referral Unit.

ADDITIONAL QUESTIONS REGARDING WORKER'S COMPENSATION:

Contact your local human resources representative, corporate health and safety coordinator, or Corporate Administration in Pasadena, California, at (626) 351-4664.

Worker's compensation is a state-mandated program that provides medical and disability benefits to employees who become disabled due to job related injury or illness. Tetra Tech, Inc. and its subsidiaries (Tetra Tech or Company) pay premiums on behalf of their employees. The type of injuries or illnesses covered and the amount of benefits paid are regulated by the state worker's compensation boards and vary from state to state. Corporate Administration in Pasadena is responsible for administering the Company's worker's compensation program. The following is a general explanation of worker's compensation provided in the event that you become injured or develop an illness as a result of your employment with Tetra Tech or any of its subsidiaries. Please be aware that the term used for worker's compensation varies from state to state.

WHO IS COVERED:

All employees of Tetra Tech, whether they are on a full-time, part-time or temporary status, working in an office or in the field, are entitled to worker's compensation benefits. All employees must follow the above injury/illness reporting procedures. Consultants, independent contractors, and employees of subcontractors are not covered by Tetra Tech's Worker's Compensation plan.



CASE NO. _____

WHAT IS COVERED:

If you are injured or develop an illness caused by your employment, worker's compensation benefits are available to you subject to the laws of the state you work in. Injuries do not have to be serious; even injuries treated by first aid practices are covered and must be reported. Please note that if you are working out-of-state and away from your home office, you are still eligible for worker's compensation benefits.



**TETRA TECH, INC.
INJURY/ILLNESS REPORT**

Did employee die? Yes No
Was employee performing regular job duties? Yes No
Was safety equipment provided? Yes No
Was safety equipment used? Yes No
Note: Attach any police reports or related diagrams to this accident report.

Witness(es):
Name: _____
Address: _____
Telephone: _____

Describe the Illness or Injury and Part of Body Affected:

Name the Object or Substance which Directly Injured the Employee:

Medical Treatment Required: <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> First Aid Only Physician's Name: _____ Address: _____ Hospital or Office Name: _____ Address: _____ Telephone No.: _____	Lost Work Days: <input type="checkbox"/> No. of Lost Work Days _____ Last Date Worked _____ Time Employee Left Work _____ Date Employee Returned to Work _____ <input type="checkbox"/> No. of Restricted Work Days _____ <input type="checkbox"/> None
---	--

Corrective Action(s) Taken by Unit Reporting the Accident:

Corrective Action Still to be Taken (by whom and when):

Name of Tetra Tech employee the injury or illness was first reported to: _____

Date of Report: _____ **Time of Report:** _____

	Printed Name	Signature	Telephone No.	Date
Project or Office Manager				
Site Safety Coordinator				
Injured Employee				

To be completed by Human Resources:

Date of hire:

Hire date in current job:

Wage information: \$ _____ per _____ (hour, day, week, or month)

Position at time of hire:

Shift hours:

State in which employee was hired:

Status: Full-time Part-time Hours per week: _____ Days per week: _____

Temporary job end date:

To be completed during report to workers' compensation insurance carrier:

Date reported:

Reported by:

TeleClaim phone number:

TeleClaim account number:

Location code:

Confirmation number:

Name of contact:

Field office of claims adjuster:

ATTACHMENT III
EQUIPMENT INSPECTION CHECKLIST

EQUIPMENT INSPECTION

COMPANY: _____ **UNIT NO.** _____
FREQUENCY: Inspect daily, document prior to use and as repairs are needed.

Inspection Date: ___/___/___ Time: _____ Equipment Type: _____

(e.g., bulldozer)
 Good Need Repair N/A

Tires or tracks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hoses and belts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cab, mirrors, safety glass	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Turn signals, lights, brake lights, etc. (front/rear) for equipment approved for highway use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Is the equipment equipped with audible back-up alarms and back-up lights?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horn and gauges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brake condition (dynamic, park, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire extinguisher (Type/Rating - _____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fluid Levels:			
- Engine oil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Transmission fluid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Brake fluid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Cooling system fluid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Windshield wipers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Hydraulic oil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oil leak/lube	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coupling devices and connectors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Exhaust system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blade/boom/ripper condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accessways: Frame, hand holds, ladders, walkways (non-slip surfaces), guardrails?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Power cable and/or hoist cable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Steering (standard and emergency)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Safety Guards:

Yes No

- Around rotating apparatus (belts, pulleys, sprockets, spindles, drums, flywheels, chains) all points of operations protected from accidental contact? _____
- Hot pipes and surfaces exposed to accidental contact? _____
- All emergency shut offs have been identified and communicated to the field crew? _____
- Have emergency shutoffs been field tested? _____
- Results? _____
- Are any structural members bent, rusted, or otherwise show signs of damage? _____
- Are fueling cans used with this equipment approved type safety cans? _____

- Have the attachments designed for use (as per manufacturer's recommendation) with this equipment been inspected and are considered suitable for use? _____

Portable Power Tools:

- Tools and Equipment in Safe Condition? _____
- Saw blades, grinding wheels free from recognizable defects (grinding wheels have been sounded)? _____
- Portable electric tools properly grounded? _____
- Damage to electrical power cords? _____
- Blade guards in place? _____
- Components adjusted as per manufacturers recommendation? _____

Cleanliness:

- Overall condition (is the decontamination performed prior to arrival on-site considered acceptable)? _____
- Where was this equipment used prior to its arrival on site? _____
- Site Contaminants of concern at the previous site? _____
- Inside debris (coffee cups, soda cans, tools and equipment) blocking free access to foot controls? _____

Operator Qualifications (as applicable for all heavy equipment):

- Does the operator have proper licensing where applicable, (e.g., CDL)? _____
- Does the operator, understand the equipments operating instructions? _____
- Is the operator experienced with this equipment? _____
- Does the operator have emotional and/or physical limitations which would prevent him/her from performing this task in a safe manner? _____
- Is the operator 21 years of age or more? _____

Identification:

- Is a tagging system available, for positive identification, for tools removed from service? _____

Additional Inspection Required Prior to Use On-Site

- | | Yes | No |
|--|--------------------------|--------------------------|
| - Does equipment emit noise levels above 90 decibels? | <input type="checkbox"/> | <input type="checkbox"/> |
| - If so, has an 8-hour noise dosimetry test been performed? | <input type="checkbox"/> | <input type="checkbox"/> |
| - Results of noise dosimetry: _____ | | |
| - Defects and repairs needed: _____ | | |
| - General Safety Condition: _____ | | |
| - Operator or mechanic signature: _____ | | |
| Approved for Use: <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

Site Safety Officer Signature

ATTACHMENT IV
SAFE WORK PERMITS

SAFE WORK PERMIT FOR MULTI-MEDIA SAMPLING

Permit No. _____ Date: _____ Time: From _____ to _____

SECTION I: General Job Scope

I. Work limited to the following (description, area, equipment used): Multi-media sampling including groundwater and soils. IDW sampling is also included in this task.

II. Required Monitoring Instrument(s): PID or FID

III. Field Crew: _____

IV. On-site Inspection conducted Yes No Initials of Inspector _____

TtNUS

SECTION II: General Safety Requirements (To be filled in by permit issuer)

IV. Protective equipment required	Respiratory equipment required	
Level D <input checked="" type="checkbox"/> Level B <input type="checkbox"/>	Full face APR <input type="checkbox"/>	Escape Pack <input type="checkbox"/>
Level C <input type="checkbox"/> Level A <input type="checkbox"/>	Half face APR <input type="checkbox"/>	SCBA <input type="checkbox"/>
Detailed on Reverse	SKA-PAC SAR <input type="checkbox"/>	Bottle Trailer <input type="checkbox"/>
	Skid Rig <input type="checkbox"/>	None <input checked="" type="checkbox"/>

Modifications/Exceptions: Minimum requirement include sleeved shirt and long pants, safety shoes, surgical style gloves, and safety glasses. Hard hats and hearing protection will be worn when working near operating equipment or when required by the SSO.

V. Chemicals of Concern	Action Level(s)	Response Measures
<u>Site contaminants include</u>	<u>Any sustained readings 10</u>	<u>Suspend site activities and</u>
<u>petroleum hydrocarbon</u>	<u>ppm above background</u>	<u>report to an unaffected area.</u>
<u>compounds</u>	<u>in worker breathing zones.</u>	

VI. Additional Safety Equipment/Procedures			
Hard-hat	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Hearing Protection (Plugs/Muffs) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Safety Glasses	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Safety belt/harness <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Chemical/splash goggles	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Radio <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Splash Shield	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Barricades <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Splash suits/coveralls	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Gloves (Type - Nitrile) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Steel toe Work shoes or boots	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Work/rest regimen <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Modifications/Exceptions: Reflective vests for high traffic areas. Tyvek coverall if there is a potential for soiling work cloths

VII. Procedure review with permit acceptors	Yes	NA	
Safety shower/eyewash (Location & Use)	<input type="checkbox"/>	<input type="checkbox"/>	Emergency alarms
Procedure for safe job completion	<input type="checkbox"/>	<input type="checkbox"/>	Evacuation routes
Contractor tools/equipment/PPE inspected	<input type="checkbox"/>	<input type="checkbox"/>	Assembly points

VIII. Equipment Preparation	Yes	NA
Equipment drained/depressurized	<input type="checkbox"/>	<input type="checkbox"/>
Equipment purged/cleaned	<input type="checkbox"/>	<input type="checkbox"/>
Isolation checklist completed	<input type="checkbox"/>	<input type="checkbox"/>
Electrical lockout required/field switch tested	<input type="checkbox"/>	<input type="checkbox"/>
Blinds/misalignments/blocks & bleeds in place	<input type="checkbox"/>	<input type="checkbox"/>
Hazardous materials on walls/behind liners considered	<input type="checkbox"/>	<input type="checkbox"/>

IX. Additional Permits required (Hot work, confined space entry, excavation etc.)..... Yes No
If yes, complete permit required or contact Health Sciences, Pittsburgh Office

X. Special instructions, precautions: _____

Permit Issued by: _____ Permit Accepted by: _____

SAFE WORK PERMIT FOR SOIL BORINGS AND WELL INSTALLATION

Permit No. _____ Date: _____ Time: From _____ to _____

SECTION I: General Job Scope

I. Work limited to the following (description, area, equipment used): Soil borings using hollow-stem augers and Direct Push Technology techniques. Monitoring well installation is included in this task.

II. Required Monitoring Instruments: FID or PID

III. Field Crew: _____

IV. On-site Inspection conducted Yes No Initials of Inspector TtNUS

SECTION II: General Safety Requirements (To be filled in by permit issuer)

IV. Protective equipment required Level D <input checked="" type="checkbox"/> Level B <input type="checkbox"/> Level C <input type="checkbox"/> Level A <input type="checkbox"/> Detailed on Reverse	Respiratory equipment required Full face APR <input type="checkbox"/> Escape Pack <input type="checkbox"/> Half face APR <input type="checkbox"/> SCBA <input type="checkbox"/> SKA-PAC SAR <input type="checkbox"/> Bottle Trailer <input type="checkbox"/> Skid Rig <input type="checkbox"/> None <input checked="" type="checkbox"/>
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Modifications/Exceptions: Minimum requirement include sleeved shirt and long pants, safety shoes, safety glasses, hardhat, hearing protection, and nitrile gloves or leather gloves with surgical-style inner gloves.

V. Chemicals of Concern Potential site contaminants <u>include petroleum</u> <u>hydrocarbon compounds</u>	Action Level(s) <u>Any sustained readings 10</u> <u>ppm above background</u> <u>in worker breathing zones.</u>	Response Measures <u>Suspend site activities and</u> <u>report to an unaffected area.</u>
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VI. Additional Safety Equipment/Procedures			
Hard-hat	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Hearing Protection (Plugs/Muffs) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Safety Glasses	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Safety belt/harness <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Chemical/splash goggles	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Radio <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Splash Shield	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Barricades <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Splash suits/coveralls	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Gloves (Type - Nitrile) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Steel toe Work shoes or boots	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Work/rest regimen <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Modifications/Exceptions: Reflective vests for high traffic areas. Tyvek coverall and impermeable boots if there is a potential for soiling work clothes.

VII. Procedure review with permit acceptors	Yes	NA	
Safety shower/eyewash (Location & Use)	<input type="checkbox"/>	<input type="checkbox"/>	Emergency alarms
Procedure for safe job completion	<input type="checkbox"/>	<input type="checkbox"/>	Evacuation routes
Contractor tools/equipment/PPE inspected	<input type="checkbox"/>	<input type="checkbox"/>	Assembly points

VIII. Equipment Preparation	Yes	NA
Equipment drained/depressurized	<input type="checkbox"/>	<input type="checkbox"/>
Equipment purged/cleaned	<input type="checkbox"/>	<input type="checkbox"/>
Isolation checklist completed	<input type="checkbox"/>	<input type="checkbox"/>
Electrical lockout required/field switch tested	<input type="checkbox"/>	<input type="checkbox"/>
Blinds/misalignments/blocks & bleeds in place	<input type="checkbox"/>	<input type="checkbox"/>
Hazardous materials on walls/behind liners considered	<input type="checkbox"/>	<input type="checkbox"/>

IX. Additional Permits required (Hot work, confined space entry, excavation etc.)

If yes, complete permit required or contact Health Sciences, Pittsburgh Office

X. Special instructions, precautions: Avoid generating any airborne dusts.

Permit Issued by: _____ Permit Accepted by: _____