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NCBC GULFPORT
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TIER I MEETING MINUTES 8 DECEMBER 2010 NCBC GULFPORT MS
12/8/2010
TIER I MEETING MEMBERS

**NCBC GULFPORT TIER I MEETING MINUTES
GULFPORT, MISSISSIPPI
DECEMBER 8, 2010**

MEETING ATTENDEES

Team Members:

Bob Merrill	MDEQ, State RPM
Greg Roof	Tetra Tech NUS, Inc., Project Manager
Gordon Crane	NCBC Gulfport, IRP Manager
Robert Fisher	Navy RPM
Nancy Rouse	The Management Edge, Facilitator
Jon Overholtzer	CH2M Hill, Project Manager

Guests:

Bill Olson	TtNUS, Project Scientist
Jacqueline Strobl	Tetra Tech NUS, Inc., Scribe
Curtis Mills	Aerostar
Tiffany Sike	Aerostar
Susan Burtnett	Malcolm-Pirnie

1. 1ST DAY CHECK-IN (TUESDAY, DECEMBER 8, 2010)

Welcome and Administrative:

- Announcements: The meeting was postponed until the afternoon. The agenda will be adjusted accordingly.
- Team Check-In/Introductions: Each meeting attendee provided a brief self introduction due to number of new guests present at the meeting. Each meeting attendee took a turn providing a brief personal update.
- Proxies/Guests: None.
- Review Agenda: The meeting agenda was reviewed. Due to the delayed meeting time, the agenda needed to be revised. The agenda was adjusted to allow for the addition of Susan Burtnett's Malcolm-Pirnie MRP presentation. The team discussed removal of agenda items due to time constraints, but decided that there was still enough time to cover the originally proposed agenda items.

2. BREAK

3. TIER II UPDATE

Gordon Crane informed the team that Tier II's meeting frequency has been reduced.

4. NAVFAC RPM UPDATE

Robert Fisher provided a NAVFAC RPM Update. He noted that funding has been completed and there is a healthy backlog of things to address. There are not a lot of new things this year, so we will be working on things we have already funded, specifically getting landfills covered and addressing LTM. Mr. Fisher noted that the schedule for LTM has been agreed upon, but that the LUC MOA was not yet in place. It was proposed that a vote be taken on whether or not to proceed with the LTM plans prior to the finalization of the MOA.

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Mr. Merrill stated that the MOA for LUCs currently has the EPA as the lead agency instead of MDEQ. Mr. Fisher noted that this may be a hold over from the Florida MOA that was originally used as a starting point. Mr. Merrill stated that until it has been determined whether EPA or MDEQ would be the lead agency, he did believe he could legally agree to proceed with the LTM plans. The team decided to hold off on putting the LTM to a vote until the matter could be discussed with the Navy's legal department.

Action Item A-1210-01: Robert Fisher – Mr. Fisher will check with Navy legal to resolve EPA versus MDEQ as lead agency in MOA. (Due 12/10).

Mr. Fisher went on to note that a few wells had been lost and that some of the existing funding would go towards replacement of these wells. Part of the funding will also go towards documents that have been delayed due to the UFP-SAP documents.

There is a big push in the Navy concerning the 2014 date. We want to take the time to do things correctly so that we avoid having to go back to fix mistakes made in a rush. New requirements with base passes and Rapid Gate had postponed things a bit. The important issue is that as the larger documents get produced, we need to make sure once it hits the point of state review it is a really good product. We will not reach the 2014 date if we have to backtrack a lot. Mr. Merrill agreed, noting that MDEQ's function in reviewing a document is to comment on issues of interest to the state, not to catch technical writing errors. He went on to state that it is not possible to review accurately a document that is not in good shape. Mr. Fisher noted that the final document would not go out before everyone has had a chance to look at it and the RTC table is approved by everyone before proceeding. Mr. Merrill stated that if done properly it is a matter of replacing a few pages rather than submitting an entirely new document.

The team continued discussion concerning the 2012 date in light of complicated and drawn out projects such as Site 8. Further discussion on strategy to address the aggressive RIP dates will be necessary.

Parking Lot: Strategy for addressing aggressive RIP deadlines.

It was noted that specific sites at risk included Site 2 (landfill), Site 3 (landfill), and Site 7 (landfill and groundwater). Ms. Rouse stated that Document Surge and 2014 planning can be added to the agenda topics for the next Tier I meeting.

5. MRP UPDATE

Susan Burtnett of Malcolm Pirnie provided an MRP update for the team (see attached ppt. presentation). There are a number of historic small arms ranges that have been turned into other uses. These have been identified through the MRP. The MRP is modeled after CERLCA; currently we are still in the PA stage. The Navy tasked Malcolm Pirnie to perform the PA.

A baseline inventory survey for NCBC Gulfport showed no known/identified sites. However, via the IR work, a pistol range and a rifle ranger were later identified. There were four ranges that were not MRP eligible: an indoor range, a munitions storage area, and areas not actually on the NCBC Gulfport Property. A site visit was conducted in January 2010 to collect additional data for PA completion. On base visits were made for records and document review as well as interviews with base personnel. Site walks and visual surveys were conducted to verify whether there was any current evidence on these sites. Off-base data collection included info from the national archives and interviews with former personnel.

The main objective now is to determine if the sites pose a risk to human health. The PA provides defensible data, develops a CSM, summarizes historical info, and then the data is used for prioritization.

Mr. Crane asked whether this would be something that MDEQ would be reviewing. Ms. Burtnett stated that that this probably would go to MDEQ review. Since there was not any evidence of munitions or lead at the sites, the recommendation will likely be that the remedies for the sites, or RIs for the site, will make mention or reference an overlap for incorporation into the RI site. Ms. Burtnett stated that the Navy QA

panel has taken a very conservative approach to these sites. The navy is trying to use the program as a tool to document the history to prove that due diligence was done to make sure there isn't any impact to human health and the environment.

6. NEXT TIER I MEETING AGENDA

The next Tier I Conference Call will take place on February 24, 2011, 2PM EST.

The next Tier I Meeting will be held on March 29-30, 2011.

The RAB will be scheduled for March 28, 2011.

The next Tier II meeting is scheduled for April. The exit strategy will need to be addressed during the next Tier I meeting.

The next Conference Call is scheduled for 2 PM EST on October 4, 2010.

7. PLUS/DELTA

MEETING REVIEW

+ (pluses)	Δ (deltas)
Lot accomplished for a short meeting Gordon's feast Malcolm Pirnie and Aerostar Guests New Chairs Susan's MMRP Update Flexible w/ agenda Tying a lot together for exit strategy	Bob's injury Feeling rushed at the end

8. REVIEW ACTION ITEMS

The team reviewed the action item list noting completed items and updating information corresponding to ongoing action items (see table below). Shaded rows have been noted as "Completed" and will be removed from the Ongoing Action Items table prior to the next action item review.

Team had a discussion concerning A-0810-02 in reference to the RAB meeting location. Nancy noted that the meeting location did not really seem to affect attendance.

Action Item A-1210-02: Gordon Crane – Contact Isaiah Fredricks for RAB meeting room.

Action Item No.	Responsible Party	Status	Due Date	Action Item	Comments
Ongoing Action Items					
A-0510-01	Greg Roof	Complete	TBD	Contact Bobby Miller about Site 4 golf course greens and irrigation.	Still working on the process.
A-0510-02	Debbie Humbert	Ongoing	TBD	Work with Tier II to address EPA CERCLA involvement.	
A-0510-03	Greg Roof	Complete	TBD	Check Fed Ex tracking info corresponding to the Site 4 RD package sent to Bob Merrill.	
A-0510-04	Robert Fisher	Complete	TBD	Discuss regulatory driver language with Steve Beverly.	Navy agrees to MOA process.
A-0510-05	Robert Fisher	Overcome by Events	TBD	Discuss post ROD significant changes at Site 8B&C with Steve Beverly.	Steve Beverly does not see this as a significant change. Since this is not an ESD or ROD Amendment, it just needs a letter.
A-0510-06	Robert Fisher	Complete	TBD	Contact Aerostar and invite them to the next meeting.	Aerostar has been invited and will become involved at the end of 2 monitoring periods.
A-0510-07	Greg Roof	Complete	TBD	Send the 2000 ABB Groundwater Investigation Report for Site 7 to Bob Merrill	Mr. Roof distributed a CD of the Aerostar Letter Report (a follow up to the 1998 Groundwater Monitoring Report. This is in consideration of the Site 7 RI – it will be referenced.
A-0510-08	Gordon Crane	Complete?	TBD	Provide TtNUS with pre- and post-golf course construction topographic maps.	
A-0510-09	Greg Roof	Complete	TBD	TtNUS will find a new meeting place location.	
A-0210-01	G. Crane	Complete	3/2/10	Determine fencing standards for 8B&C.	The fencing currently meets NAVFAC standards. This is an ongoing base issue. The fencing standard is chain link (6-foot high).

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Ongoing Action Items					
A-1109-06	N. Rouse/Tier II	Complete		Provide the process for stepping down Tier I to the next partnering level.	Long-term planning concerning Tier I Partnering will be discussed during the next Tier II meeting. This should be covered in the next Tier II update.
A-0809-10	Y. Martínez & N. Rouse	Complete	11/15	Discuss the issue of public meetings & review requirements.	RAB Meeting Review/ Community Relations Path Forward to be discussed per the scheduled agenda topic. Resolution concerning this action item has been put on hold until the team determines how to move forward with the RAB. The RAB has been funded for the next 2 years.

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