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MINUTES FROM ORLANDO PARTNERING TEAM MEETING ON 23 OCTOBER 1997 NTC
ORLANDO FL
10/23/1997
NAVFAC SOUTHERN

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ORLANDO PARTNERING TEAM

MEETING MINUTES

Date - October 23-24, 1997
Location - Tallahassee, FL.
Team Leader - Gary Whipple
Recorder - Bob Cohose
Gate Keeper/Timekeeper - Wayne Hansel
Facilitator - Anne Marie Lyddy

ATTENDEES:

OPT MEMBERS:

Lt. Gary Whipple
Bob Cohose
Wayne Hansel
John Kaiser
Steve McCoy
John Mitchell
Nancy Rodriguez

SUPPORT MEMBERS:

Barbara Nwokike (SDIV)
Nick Ugolini (SDIV)
Anne Marie Lyddy (Galileo)
Eric Nuzie (Tier II Link)

GUESTS:

Mike Campbell (B&R), 10/23
Jim Crane (EPA), 10/24

ATTACHMENTS DISCUSSED AT THE MEETING:

1. UST Update and Status dated October 23, 1997
2. Orlando, FL. - NTC Business Plan
3. OU 4 IR Sampling Responsibility Matrix
4. NTC Orlando Community Relations Task Force!
5. IR Soil and Sediment IDW Disposal Flow Chart
6. IR Liquid IDW Disposal Flow Chart
7. Fluid and Solid IDW Disposal History -Tables 1 and 2
8. OU 4 RI/FS Workplan Development Schedule

OCTOBER 23

Gary Whipple, team leader, began the meeting by going through check-in with all the members present. John Kaiser had to return to Orlando and was unable to attend the start of the OPT meeting. The team read the mission, vision and meeting ground rules. Since such a critical OPT member was not present at the beginning of the meeting the Agenda was adjusted as we went through the day.

Transfer Update

Wayne reported that all FOSTs are to be completed by February 1998 with transfer in April 1998.

Study Area Site 39

Action from last month- John Mitchell did check with the FDEP risk assessor and determined that if soil removal is necessary speciating for organic or inorganic arsenic will not effect the risk assessment.

OU 4 RI/FS Workplan Comments

Page 6, last paragraph, delete "against the Navy."

OU 4 Treatability Study Comments

EPA and FDEP had no additional comments to the Treatability Study.

November RAB Meeting

There was a discussion by the OPT to have a risk assessor do a presentation at the November RAB meeting. The OPT wants the risk assessor to make the presentation in terms that the RAB and public could understand, and on a topic they can relate to. It was also requested that the person who makes the presentation do a dry run with the OPT before hand to avoid surprises.

ACTION ITEM:

John Mitchell will check with the University of Florida and see if they have a person who could make the risk assessment presentation.

Action Items Update

The two action items from the September OPT meeting are completed.

1. Gary is maintaining an updated UST/AST availability listing.
2. John K. has generated dates for IDW generation, and Gary has generated the cost data for disposal.

September OPT Meeting Notes

Last month's OPT meeting notes were reviewed.

OU 1 ROD -- Page 8, Delete the first sentence and replace with "The concurrence letter from FDEP and EPA is making its way through the review process." Delete in the second sentence "but this should not necessarily hinder the concurrence process."

Gary to revise the meeting minutes.

UST, IR, UPDATES

John K was not present but had given John M the UST/IR Update Status Report. See Attachments.

- 1) Question - Why are 2040, 7171 and 7175 actions "On Hold"? It was noted that all three are soil removal actions.

ACTION ITEM:

Will need to check with John K when he arrives for status.

- 2) UST 7174 - Nick Ugolini informed the OPT that the contract for soil removal at 7174 has been let.
- 3) Nick said that contract is in place for the FY '98 tank removals and this work will be paid out of FY '97 funding. The work will be performed by the Charleston Detachment. He also said that it appears that the Detachment will be more responsive than the Public Works Center, Pensacola (PWC).
- 4) Tank Assessments - Decision will be made by SouthDiv on what scope of work Brown & Root will perform related to SARs and RAPs for future tank assessments.
- 5) Nick will be meeting with Paul Semmes, Pensacola PWC lead engineer to review TCARs.

- 6) Wayne stated that all overpacks at Area C are now gone. He also said that allowing IDW to remain onsite for an extended period of time cost the Navy additional money.
- 7) Walk through by ABB and the Navy at the Nuclear School is done. FOST townhouses have been occupied and a complete walk through has not been performed, only about 10% has been performed.
- 8) Wayne attended the ceremony for turnover of Capehart housing.
- 9) A solicitation is currently out to bid, and if acceptable proposals are received the Main Base is scheduled for a June 1998 turnover.
- 10) New fixed price aspects of the ABB prime contract have impacted ability to get ABB assistance when changes occur. Southern Division may need to consider having Brown & Root perform some of the work that ABB would have performed under the cost reimbursable scenario.
- 11) May switch some public relations efforts from ABB to Brown & Root. Public relations support is in ABB's contract through June 1998.
- 12) OU 2 - Navy will need survey results from Brown & Root in a format that could be used to determine if sections of the golf course could be leased. The Navy needs to know if there are areas of the golf course that should not be transferred next spring because of the presence of surface contamination.

ACTION ITEM:

Brown & Root to work with the Navy on format of data presentation.

- 13) ABB submitted the 7174 McCoy Annex Site Assessment Plan dated October 6, 1997. John M, FDEP, requested that ABB review proposed soil boring locations. Figure 1 of the document was marked up and will be provided to John K when he arrives. It was recommended that the deep well be moved from the Southwest to South of the building canopy. This deep well should be replaced with a shallow well. Figure 4 was also marked up and will be provided to John K.
- 14) McCoy Annex Site Assessment Plan - FDEP thinks that additional new wells should not be installed by the former fiberglass underground storage tanks. Two upgradient shallow wells could be relocated; one Southwest by the current deep well location, and the second move East to the area by the used UST and oil water separator. Contingent upon FID readings the shallow wells proposed downgrading of the used UST and oil water separator may not be needed. The proposed monitoring well behind Bld. 7174 is OK. The need for the proposed monitoring well South of Bld. 7174 should be contingent upon FID readings.

ACTION ITEM:

ABB review revised proposed soil borings, deep and monitoring well locations marked on Figures 1 and 4.

CAR Addendum -2273

FDEP recommended that a new well that is deeper than the existing wells be installed adjacent to and downgradient of DW 1 to a depth of approximately 55 feet.

CAR Building 7153, McCoy Annex

FDEP recommends an additional deep well be installed downgradient of DW 1 to a depth between 50 to 55 feet. ABB will submit an Addendum reevaluating the wells. Even though the CAR was issued under old FAC 62-770, the Addendum needs to be submitted based upon the revised FAC 62-770.

UST 2036

ABB recommends No Further Action. FDEP does not agree since there are still elevated levels of contamination present.

FOSTs/FOSLs

EDC Phase II Part 1-- Need ROD concurrence letters from EPA and FDEP. Nancy said she could not sign for EPA. The ROD letters will be forwarded from the EPA Branch Chief to the Division Head for signature. ABB to incorporate EPA comments to the ROD, and send revised ROD out for signature.

ACTION ITEM:

Wayne and Nancy to check with their upper management and legal council's to determine at what level in their respective organizations have to sign RODs verses decision documents.

Building 7125

ACTION ITEM:

Gary to follow-up on tank remediation bio results from the County. The Navy may have follow-up action depending on the results.

OU 2 Golf Course -- Commanding Officer wants FOSL as soon as possible if no surface contamination is detected. All FOSLs are worked out except the Golf Course property.

AREA C -- On back burner until Laundry Facility Plan is determined.

OU 2 Update

Phase 1 Investigation - CPT work started the week of October 12th. Mayport EOD group will clear potential sites on OU 2 GOAA property.

Mike Campbell provided an update on the current status of the investigation. Brown & Root has resampled the ditch North of OU 2. First samples were taken with flowing water in the ditch, and analysis indicated elevated metals and alpha. During resample effort with very little water flowing in the ditch, metals were at less elevated levels and alpha was below 15 picocuries. Mike did not know off hand the specific metals levels found during the resampling.

Brown & Root is still trying to obtain study/report data on the GOAA property.

Geo Environmental, Brown & Root's subcontractor is mobilizing to OU 2. They are attempting to determine how deep they can go with direct pushes at 2 locations. The cost for the two pushes is being paid by Geo Environmental, piezometer installation will be paid by Brown & Root.

Training / Survey

Ann Marie handed out copies of the performance evaluation survey completed at the Tier I / II meeting held in Tampa, FL.

Team Performance Chart

OPT results showed that 5 of the 6 team surveys indicated the OPT is in the Self-Directed stage. The Team Performance Chart scale showed that 5 surveys indicated we are in the 85% productivity and 85% to 95% efficiency range. One survey result showed 85% productivity and 70% efficiency. The team questioned if all but one of the surveys indicated that the OPT is in the Self-Directed stage, why does Galileo place the OPT in the Performing stage?

Stage Of Team Development

Ann Marie was requested to find out what the alignment histogram is intended to represent. Why does Galileo consider the results to show the OPT is in the Performing stage as indicated on the Orlando Stage of Team Development chart? Ann Marie will check on why Galileo made this interpretation.

Element Performance Histogram

Team wanted to know which questions fell into each of the 15 element performance categories. The team also wanted to know how the other partnering teams did on Criteria Number 14) Evaluation Techniques, since this criteria was our lowest score (48%).

ACTION ITEM:

Ann Marie is going to speak to her office and get clarification on Stage of Performance and Element Performance Histogram Charts. She will also check on how questions and responses were interpreted by Galileo.

Training Assessment

Based on the performance survey results, Galileo will put together training material tailored to the OPT needs.

John Kaiser arrives just in time to start the training exercise. A few minutes were spent bringing John up to speed on what had been discussed earlier in the morning.

Training Exercise

The training exercise was "Thinking Out Of The Box." Ann Marie covered what thinking out of the box is, its elements, and how to develop skills to assist in thinking out of the box. We did several logical thinking exercises and solved riddles to help develop our thought processes.

Draft Site Screening

John K said that ABB has finished installing wells in 13 Study Areas. Study Area 29 may have a PAH problem.

- Study Areas 28, 29, 31, 38, and 41 - Reviewing Draft Site Screening Report.
- Study Area 34 may move to UST. A 6" supply well needs to be abandoned. The screening report can be issued and should indicate that this well will be abandoned.
- Study Areas 16, 18, and 23 - Sampling for PAHs. Report to be issued in late November after receipt of confirmation sample results.

- Study Area 27 - Following soil removal and receipt of confirmation sampling results, report will show closure of site.
- Study Area 52 - All wells are installed and sampled. Report is currently being generated.
- Study Area 8 - Micro wells are installed.

Business Plan Abstract Review:

Wayne solicited comments on the NTC Orlando Business Plan Abstract, and several areas in the abstract were revised.

- Operational Closure date should be revised from 30 September '98 to 30 April '99.
- Restoration Program section will be rewritten to update status of CERCLA IR Sites and UST Sites.
- Business Plan Abstract is to be finished by the end of October '97.
- Color coded site maps need to be updated and revised. Appears to be a problem in how to color code asbestos sites. Designate green for repaired and white if in good condition. Buildings that have asbestos damage, will need notices posted on those buildings the City will demolish. These building will need dead restrictions placed on them because of asbestos problems.

OU 4 Insitu Recirculation Wells

Bob gave us a quick update on the insitu well installation status. All necessary permits have been obtained or will be obtained during site mobilization. The question if an injection permit will be required for the UVB wells has been resolved. No injection permit is required. Big thanks to John M for running this to ground.

The insitu well subcontractor (SBP) has been requested to review the USGS OU 4 groundwater modeling data. There have been numerous discussions between BEI, ABB, SBP, and USGS on interpretation of the modeling data. SBP has been requested to rerun their model based on the new USGS data.

Appreciate the OPT review and comments on the RWP. All comments have been resolved and incorporated. Waiting for final SBP design changes based on the USGS modeling effort. Expect to issue the final RWP by the beginning of November. Mobilization should occur by the second or third week of November, pending Navy and FDEP approval of the final RWP.

ABB and Bechtel have generated a Sampling Matrix RAM for the OU 4 monitoring wells and UVB insitu recirculation wells. See Attachment

OU 4 RI/FS Workplan Development

John K reviewed OU 4 RI/FS Workplan Development schedule. See Attachment

OCTOBER 23

Ice Breaker

Ann Marie had asked prior to the meeting, that each OPT member forward to her three things about themselves that the other members may not know. Three of these tid bits were given to each OPT member, including Eric who also participated. The object was to read, one personal notation at a time and guess who it was about. A lot of new trivia and personal history was uncovered. We are sure some of this background information will be used at a later date, watch out.

TIER II UPDATE

Eric Nuzie provided a current Tier II update:

- Tier II wants the partnering teams to use a facilitator for all conference calls.
- Performance Survey results are being held up from presenting to the individual teams. We told Eric it was to late, we had reviewed the survey results yesterday. We understood from reviewing the OPT survey results why additional explanations may be necessary before presenting the summaries to the individual partnering teams.
- Tier II would like to establish more interaction between the various partnering teams.

Jim Crane from FDEP arrived and Eric did the introductions. Jim is also a member of the Tier II partnering team.

Herndon Annex

John K provided the following Herndon Annex analytical results:

- Benzene hits found on base, highest hit was 152 ppb
- Offsite hits, highest 110 ppb found by Nancy Lee.
- Highest hit was found on Ivy 110 pbb by the ditch, found at 30' to 40' BLS.

OPT recommends installing the following monitoring wells:

- 1 shallow, mid and deep at Bobby & Nancy Lee
- 1 intermediate and deep at Wren & Slover

Notifications have been made only to the tenants of the houses around Herndon Annex, and not necessarily to the property owners. It was agreed that the property owners need to be notified.

ACTION ITEM:

Wayne to generate list of questions to ask residents to determine who is the owner of the property.

ACTION ITEM:

Nancy to look into how restrictions were done at the Picketville Landfill, Jacksonville FL.

Community Relations

John K passed out "NTC Orlando Community Relations Task Force!" summary of activities, schedule, overview of public availability sessions and PASS coordination. See Attachment

OU 4 Laundry Facility and Lake Druid

- OPT agreed that warning signs be posted facing Lake Druid.
- OPT agreed that signs will have Public Works Officer phone number only and not include FDEP phone number or contact.

ACTION ITEMS:

Gary will arrange meeting room for November 18th public availability poster session. Residents will be notified of public availability sessions through a combination of door to door visits, flyers, and networking through the residents.

Gary to contact two RAB members and request their attendance.

Apartment adjacent to Lake Druid. Gary or Wayne will contact apt manager and obtain approval to put flyers on doors. If not OK with apt. manager, Navy will notify residents via individual letters.

John K to generate potential list of 20 questions and two responses for each question.

OPT will meet at 3:00 to 5:00 Tuesday, November 18th in the Public Works Office to review questions that may be asked and potential responses for the public availability sessions.

Metrics

John K handed out the following revised / updated flow charts: See Attachments

Installation Restoration Soil and Sediment IDW Disposal Flow Chart

Installation Restoration Liquid IDW Disposal Flow Chart

John K also handed out the following tables relating to IDW Disposal History: See Attachments

Table 1 Fluid IDW Disposal History

Table 2 Solid IDW Disposal History

ACTION ITEM:

Steve McCoy to develop a format for all metrics. Goal is to have all OPT metrics completed by next meeting, then update data as necessary.

MEETING CRITIQUE

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Delta

Wayne Birthday Roast
Adjusted Agenda Schedule
Moved Ahead First Day
Good Ice Breaker
Good Delegation
Good Training Exercise
Thinking Out Of The Box
Performance Model Helped
Identify Training Needs
Metrics Development Nearing Completion

Low Energy Second Day
Meeting Logistics
(No Coffee/Poor Water)
Lack of Explanation On The Performance
Survey Results