

**MONTHLY PROGRESS REVIEW MEETING MINUTES
REMEDIAL INVESTIGATION/FEASIBILITY STUDY
NAVAL AIR STATION, ALAMEDA
(Held at the Alameda Naval Air Station)**

April 2, 1993

Attendees:

<u>NAME</u>	<u>ORGANIZATION</u>	<u>PHONE</u>
Tom Lanphar	Dept. Toxic Substances Control (DTSC)	(510) 540-3809
James Nusrala	Regional Water Quality Control Board	(510) 286-0301
Kenneth Leung	Montgomery Watson	(510) 975-3460
Scott Weber	Montgomery Watson	(510) 975-3511
Mike Petouhoff	Naval Air Station (NAS) Alameda	(510) 263-3726
Randy Cate	NAS Alameda	(510) 263-3716
Sherri Withrow	NAS Alameda	(510) 263-3724
Duane Balch	PRC Environmental Management, Inc.	(916) 852-8300
Gary MuneKawa	U.S. Navy, Western Div. (WESTDIV)	(415) 244-2524
George Kikugawa	WESTDIV	(415) 244-2559

AGENDA ITEMS:

I. RI/FS Schedule

- The DTSC indicated in a letter to the Navy dated March 16, 1993, that in the opinion of the DTSC, NAS Alameda may be found in non-compliance with the July 1, 1988 Remedial Action Order (RAO) issued by the DTSC's predecessor, the Department of Health Services. The DTSC requested that the Navy must commit to beginning work on the Phase 2A follow-on field sampling plan (FSP) so as to facilitate continuity with the follow-on work at the other RI sites. The Navy prepared a response to the March 16, 1993, DTSC letter on April 1, 1993, and a copy was hand-delivered to Mr. Tom Lanphar from Lt. Mike Petouhoff at this meeting.
- The April 1, 1993, Navy letter to DTSC proposes that work on the Phase 2A FSP will be started in June 1993. Furthermore the Navy suggests that the work outlined in the RAO be addressed by a Federal Facilities Site Remediation Agreement (FFSRA). The Navy offers to base the FFSRA on those already in place for other Bay Area federal facilities, and provides points of contact at WESTDIV and NAS Alameda to initiate the generation of an FFSRA.
- Mr. Lanphar asked how soon could the Navy get started on the FFSRA, and would like a date when it can be done. Lt. Petouhoff suggested a fiscal year deadline or about September/October 1993. Mr. Lanphar also asked if the recently announced base closure activities would affect FFSRA implementation and timing.
- DTSC and Navy agreed to schedule a meeting to discuss format and content of the FFSRA. Mr. Lanphar said that DTSC would respond

to the April 1, 1993, Navy letter quickly, and suggested a meeting in May to start discussion of FFSRA content. WESTDIV legal counsel Mr. Marvin Norman will be involved.

- The content of a letter sent by Mr. Tom Lanphar of the DTSC to the Navy on March 29, 1993, was briefly discussed. This letter addressed a proposed schedule for RI/FS activities at NAS Alameda previously submitted by the Navy to the DTSC on March 4, 1993. The letter outlined DTSC comments for additions to the revised RI/FS schedule. These included presenting the schedule in two formats, one as the current "Gant" or timeline schedule, and the other organized as a table with a listing of deliverable documents (and dates) categorized as primary and secondary documents. Examples of primary documents include work plans, field sampling plans, quality assurance project plans, and the final RI and FS documents. Secondary documents might include data dumps, technical memorandums, and contract task order modification reports.
- The DTSC letter of March 29, 1993, also listed the State's document review periods as follows:

- Draft Work Plans and Secondary Documents	45 days
- Draft RI Report and FS Report	60 days
- Draft Final Reports	30 days
- The Navy agrees to provide a schedule with dates for RI/FS deliverables/activities by the next progress review meeting.

II. Removal Actions for IMF Site Recommended Alternatives

- The Navy delivered copies of the draft IMF Site Interim Remedial Action Disposal/Treatment Alternatives Report at this meeting. Mr. Lanphar indicated that he would provide DTSC comments within two weeks.

III. Status of Ecological Assessment

- The Navy indicated that field sampling activities were continuing and that the bioassay work on previously collected samples had begun. Mr. Lanphar and Mr. James Nusrala of the RWQCB said they planned to be out at the ecological assessment sites next week with the sampling personnel from Kinnetics Laboratories to receive an overview of the field activities and to witness sampling activities.
- The DTSC waived its standard 3-day waiting period between storms to sample storm discharges, since recent rains have been occurring at intervals of less than 3 days.

IV. Phases 1 and 2A Data Comments

- On March 4, 1993, the Navy received DTSC comments on the draft Phases 1 and 2A Data Summary Report (DSR). Response to comments

are being addressed by the Navy as part of the contract task order to be issued to the PRC team under Contract Task Order (CTO) No. 0121 Modification No. 02. This modification will also address preparation of the Phase 2A FSP.

- Additional sampling locations requested by the DTSC at the landfill sites are addressed in the Phases 5 and 6 Follow-on FSP submitted at today's meeting.

V. RI/FS Work Plan Revision

- The RI/FS Work Plan Revision is being generated with internal review to be completed in May/June.

VI. Status of Phases 5 and 6 Follow-on Investigation Work Plan

- Draft copies of the Field Sampling Plan for Follow-on Work, Phases 5 and 6, Landfill Investigations, were hand-delivered to the DTSC and RWQCB at today's meeting.

VII. Status of Phases 2B and 3 Follow-on Investigation Work Plan

- Draft copies of the Follow-on Field Sampling Plan, Phases 2B and 3, were hand-delivered to the DTSC and RWQCB at today's meeting.

VIII. CTO 0121 Modification No. 02 for the Phase 2A Follow-on Field Sampling Plan, and CTO 0252 for the Building 5 Plating Shop Site Investigation

- The Navy indicated that as part of its response to the DTSC's March 16, 1993, letter (see Section I. above) it was beginning contractual activities to start preparation of the Phase 2A FSP (CTO 0121 Mod 02). Also discussed was contractual activity for funding the remaining site investigative work required at the Site 5 plating shop (CTO 0252). The Navy indicated that they expected to award these activities in June/July 1993.
- The Navy told the DTSC and RWQCB that the target date for getting a draft Phase 2A FSP to them would be August 12, 1993.

IX. Other Issues

- Mr. Lanphar indicated that he would be assisted in the future review of documents and other technical support by Mr. Joseph Chou.
- Tentative date for the next progress review meeting was set for May 5, 1993 at DTSC (this was subsequently changed to May 12, 1993).
- Following adjournment of the meeting, the meeting participants were lead on a drive-by tour of selected Installation Restoration Program sites, including Sites 1, 2, 4, 7A, 7B, 9, 11, 13 (including the Building 397 fuel release site), 14, 15, 17, and

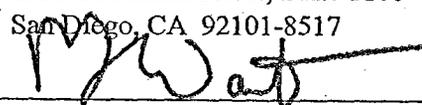
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 TO: Mr. Ron Fuller, Code 02R1.RF
 Contracting Officer
 Naval Facilities Engineering Command
 Southwest Division
 1230 Columbia Street, Suite 1100
 San Diego, CA 92101-8517

 DATE: 04/03/03
 DO: 021
 LOCATION: Alameda Point, Alameda, California

 FROM: 
 Michael Wanta, Contract Manager

DOCUMENT TITLE AND DATE:
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April 2, 2003

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