

NAS ALAMEDA RESTORATION ADVISORY BOARD  
MEETING MINUTES

Miller Elementary School  
250 Singleton Avenue  
Alameda, California

Tuesday, August 2, 1994

REVISED

ATTENDEES

See attached list.

MEETING SUMMARY

I. Introductory Statements

- The meeting began at 7:05 p.m.
- The public comment period on the ecological assessment report has been extended to September 15, 1994.
- June Mire, PRC, will attend the September 13 RAB meeting to answer additional questions regarding ecological risk assessment.
- The optical cone penetrometer demonstration is postponed until a later date, not yet identified.
- RAB members will take turns acting as meeting timekeepers. This evening's timekeeper is Bert Morgan.
- The July 5, 1994, meeting minutes were approved pending the following changes:
  - Ed Dankworth's name be added to list of attendees.
  - Minutes reflect Richard King's comment regarding how the additive effects of contaminants are evaluated in the ecological risk assessment process.
- John Raphael indicated he wants to see a copy of the revised May 3 RAB meeting minutes regarding his comment.
- Roberta Hough asked that when June Mire returns in September she explain the value or usefulness of a threshold mean, especially as it relates to the additive or cumulative effects of multiple contaminants.

## II. Focus Group Reports

Since the July 5 RAB meeting, the following focus groups have been formed. Team leaders, indicated below with an asterisk, reported on groups' purposes and progress.

### Early Action

#### Focus Group:

Chris Bacina\*  
Saul Bloom  
Ed Dankworth  
Karen Hack  
Richard King  
Bert Morgan  
Kent Rosenblum  
Corinne Stefanick

### Natural Resources

#### Focus Group:

Corinne Stefanick  
Roberta Hough\*  
Kent Rosenblum

### Organizational Focus

#### Group:

Chris Bacina  
Ardella Dailey  
Pam McCallum\*  
Ken O'Donohue  
Lyn Stirewalt  
Kathy Teller

### Public Relations

#### Focus Group:

Pam McCallum  
Corinne Stefanick\*  
Lyn Stirewalt

### Reuse Focus

#### Group:

To be determined

### Technology Focus

#### Group:

Malcolm Mooney  
Ken O'Donohue\*  
Kent Rosenblum  
Bill Smith

### **Organizational Focus Group (OFG) (Pam McCallum)**

The OFG has obtained sample mission statements and charters of other RABs and will obtain more samples at the August 15 and 16 RAB Workshop. Following the workshop the OFG will prepare a draft mission statement and charter unique to the NAS Alameda RAB. The September 13 RAB meeting is the target completion date for the draft mission statement and charter.

Three forms created by the OFG were distributed and discussed.

- New questionnaire (green). Please complete this questionnaire and return it to Ms. McCallum for redistribution to RAB members only. The questionnaire is intended to facilitate RAB members getting to know each other's interests, specialties, and affiliations.
- Questions . . . Opinions . . . Thoughts . . . Comments (pink). A copy of this form will be distributed to each attendee at each meeting beginning with tonight's meeting. The form is intended to facilitate communication by affording attendees the opportunity to submit questions and comments not addressed at the meeting.
- Calendar and RAB Blab (blue). This lists the month's RAB and related activities and provides a forum for RAB announcements. Ms. McCallum

drew attention to the announcements that Lyn Stirewalt has offered to help members with child care arrangements.

Give calendar items and announcements to Chris Bacina.

#### **Public Relations Focus Group (PRFG) (Corinne Stefanick)**

The PRFG will draft a plan for communicating RAB activities to the public and attempting to involve the public in the process by giving feedback and comments.

The PRFG members will staff the BRAG booth at the Alameda Park Street Wine and Arts Faire. One goal of staffing the booth is to help explain the RAB to the public and explain the relationship between the RAB and the BRAG.

Other projects being considered by the PRFG include possibly drafting a user-friendly index to the information repository and trying to solicit community involvement in focus groups.

Ron Owens, Public Participation Specialist for DTSC, suggested changing the PRFG name to "public information" or "public education," as these terms better describe the goals of the group.

#### **Early Action Focus Group (EAFG) (Chris Bacina)**

The purpose of the group is to condense existing information into formats, such as fact sheets, written for the lay reader.

#### **Natural Resources Focus Group (NRFG) (Roberta Hough)**

The NRFG discussed the ecological assessment report and the importance of the wildlife habitat in the area. Tom Okey, a biologist for Conservation Science, is working with the group, which will meet again on August 10 to further discuss review of the ecological assessment report.

#### **Technology Focus Group (TFG) (Ken O'Donohue)**

Ken is acting as temporary team leader for the TFG. The TFG will look at innovative and conventional remedial technologies, including interim cleanup technologies. TFG members intend to become knowledgeable and informed enough to communicate technology-related information and issues to the RAB as a whole. Other topics TFG intends to address are cleanup priorities, who pays, and how much.

#### **Reuse Focus Group (RFG)**

Ardella Dailey said the RFG is not yet fully formed. The next RFG meeting date is tentatively scheduled for August 22. Interested members should contact Kathy Teller.

Ms. Dailey suggested the RFG should interface with the BRAG or have a BRAG member. Lt. Petouhoff also emphasized the role of reuse in RAB goals and stressed the importance of the RFG to interface with the BRAG and East Bay reuse committees.

Future meeting dates for each focus group are identified on the RAB calendar.

### III. Open Discussion

Not all RAB members have yet joined a focus group. The OFG discussed possibly establishing a membership requirement that each RAB member join at least one focus group. RAB members not yet on a focus group were urged to contact Kathy Teller or an OFG member.

The OFG wants focus groups to be open to the public but space is a likely problem. Kathy Teller and Lt. Petouhoff are looking at options. If you have suggestions, contact them.

Pam McCallum indicated that there may be two cancellations for the August 15 and 16 RAB Workshop. If you're interested in attending, call Pam McCallum.

James Ricks, U.S. EPA, expressed appreciation for all the time and effort members have and will put into the focus groups. He also encouraged the OFG's efforts to draft a mission statement and charter unique to the NAS Alameda RAB. He foresees the focus groups being very useful in collaborating with the BRAC Cleanup Team (BCT) to solve issues the BCT is currently struggling with, such as procedures for document distribution and review.

Lt. Petouhoff confirmed that everyone wanting a copy of the ecological assessment report received one.

### IV. Review of Recent and Upcoming Cleanup Actions

Lt. Petouhoff discussed the following currently available contracting tools or those to be released for bid.

#### Western Division-Wide Contracts

- Comprehensive Long-Term Environmental Action Navy (CLEAN) I. Currently held by PRC for site characterization.
- CLEAN II currently in the technical proposal evaluation process. CLEAN I and II will operate simultaneously for a while. Provisions have already been made for smoothly transitioning contractors in the event PRC does not win CLEAN II.
- Remedial Action Contract (RAC). Currently held by International Technology Corporation for "building" remedial technologies. Contract includes provisions for giving hiring priority to displaced base employees, as well as small and minority or women-owned businesses.

#### Alameda-Specific Contracts

- Alameda Environmental Engineering Services.

- Alameda Navy Aviation Depot Workers. This contract is intended to deal with one-time compliance activities, such as rinsing out tanks during closure activities.
- Mare Island Naval Shipyard (MINSY). Efforts are in progress for possibly using MINSY employees already trained in asbestos removal. If the proposed collaborative effort would result in delaying schedules, other contracting tools will be sought for asbestos removal.
- Navy Public Works Center (PWC) (San Francisco Bay Area governmental agency). The PWC may be used to remove underground storage tanks, because use of a governmental agency allows for more prompt action than the competitive bid process.
- U.S. Berkeley. A potential contract is being scoped with U.C. Berkeley to give NAS Alameda access to the best and most current remediation technology information.

All contracts are sensitive to small and minority- and/or women-owned businesses.

No contracts come with money; they come with budget limitations.

Lt. Petouhoff discussed the following upcoming events.

- BRAC Cleanup Plan (BCP) Update. Washington D.C. wants updated BCPs annually (March). The NAS Alameda BCT will work with focus groups to update the BCP beginning in January 1995, but may also choose to update the BCP twice a year.
- Environmental Baseline Survey (EBS). The draft EBS report on CERFA parcels is due August 12, and a 30-day public comment period will be announced. Based on this schedule, comments will be due September 12.
- Site 15 Early Action. The RAC contractor is currently soliciting vendors. The possibility exists for on-site remediation. An action memorandum, identifying the selected remedy and reflecting comments on the engineering evaluation/cost analysis, is due to be placed in the information repository within a week or so. The Navy will publish a public notice of availability as a courtesy; public notice is not required for action memorandums.
- 1995 Early Actions. Five early action opportunities are expected in 1995. Navy will discuss early action priorities with the technology focus group and the reuse focus group. Funding opportunities for the early actions look promising because the actions move toward both cleanup and reuse goals.

- Site Characterization. ERM-West is developing parcel-specific field sampling plans to set protocol for investigating parcels outside of Installation Restoration sites.
- Also, follow-on field work for Phase 2A and Phase 2B and 3, and Sites 5 and 6 is scheduled to be completed this fall.
- Optical Cone Penetrometer. This is an innovative investigation technology for potential use at NAS Alameda. (Also has been used at Site 13 to characterize subsurface contamination.)
- Underground Storage Tanks (USTs). PWC will begin removing USTs soon. UST removals are conducted under county regulations. Remediation of contaminated soil associated with USTs will be examined separately. Navy is considering centralized bioremediation in an area of the base yet to be determined; however, remediation options will be reviewed by regulatory agencies, and most likely discussed at a RAB meeting. Tom Lanphar of DTSC said bioremediation has not been agreed to as a remedy, nor has a location. DTSC has concerns regarding these issues and will be involved in discussions regarding selection of remedy and, if centralized bioremediation is selected, location.
- Other Potential Ecological Assessment Follow-On Work. PRC will define follow-on work this fall under CLEAN I. CLEAN II contractor will conduct ecological assessment work.

**V. Document Availability**

New Documents in Library

Underground Tank Closure Plan

Documents Due

Environmental Baseline Survey, Phase 1,  
CERFA Parcels  
(Public comment period to September 12)

Due August 12

Work Plan (or sampling plan) to Conduct  
Parcel-Specific EBSs.

Due date to be determined before  
September 16 RAB meeting

Draft Final Follow-On Field Sampling  
Plans for Phase 2A and Phase 2B and 3,  
and Phase 5 and 6

To be final in September

**VI. Open Discussion**

Tom Lanphar, DTSC, explained that the field sampling plans due to become final in September/October are for follow-on site characterization work. Previous site characterization was incomplete and the current effort will provide the necessary data to begin

the feasibility study. If necessary, additional site characterization can also be done at the feasibility study and remedial design phases.

Field sampling plans explain why samples are being collected at the proposed locations and how those samples will be analyzed. Draft versions of the follow-on field sampling plans were already released. Draft final versions have also been released and reflect the Navy's response to public and agency comments.

Lyn Stirewalt expressed surprise that plating tanks were pulled from Building 360. She is interested in finding out what has been done or will be done with equipment and subflooring; the primary concern being that these items could constitute a contaminant source if not properly disposed of. She also wanted to know the RAB's role in this issue. Lt. Petouhoff explained that RCRA closure plans will address such issues as part of the compliance program. Ms. Stirewalt will discuss her concerns further with Lt. Petouhoff so that he can identify source of appropriate information to answer questions.

Lt. Petouhoff suggested the idea of a tour conducted by RAB members who are former employees so they can share knowledge of site such as that expressed by Ms. Stirewalt.

Richard King asked if tanks would be pulled from the active gas station; Lt. Petouhoff said that had not yet been decided.

Anyone who didn't get a tour packet should contact Sherri Withrow, NAS Alameda.

RAB members expressed concern about the method used to choose employees to interview for the EBS. Lt. Petouhoff explained that an effort was made to identify employees most knowledgeable about parcels. He urged the public and RAB members to comment on the EBS, and also suggests RAB members give him the names of employees who would be appropriate.

Lyn Stirewalt asked that RAB members give to her their comments on the information repository. She also proposed a second information repository at the Oakland Main Library to take advantage of the Sunday hours.

Lt. Petouhoff explained that a scope of work is currently being developed to have PRC update the community relations plan (CRP). He also explained that the process of revising the CRP will include interviews with RAB members.

Lt. Petouhoff explained that he is still pursuing the possibility of distributing data via electronic media. Until then, members who want copies of documents should contact Lt. Petouhoff or Sherri Withrow.

Ron Owens, DTSC, introduced Myrna Hayes, the community co-chair for the Mare Island Naval Shipyard RAB. Ms. Hayes welcomed NAS Alameda RAB members to attend the next Mare Island RAB meeting Thursday, September 1, at 7:00 p.m., at the JFK Library. Her telephone number is 707/557-9816.

Pam McCallum asked that future agenda items be submitted to her two weeks prior to next meeting.

Future agenda items proposed include (1) further ecological assessment discussion, (2) EBS report discussion, (3) questions received on the OFG's pink questions and comment forms, and (4) possible new meeting location.

The meeting adjourned at 9:15 p.m.

#### **ACTION ITEMS**

- PRC will revise the July 5 RAB meeting minutes and provide a copy to the Navy for distribution.
- Lt. Petouhoff (or designee) will provide John Raphael with a copy of the revision to the May 3 RAB meeting minutes for John Raphael's approval before distributing revised minutes to RAB members.
- OFG will prepare draft mission statement and charter.

**Next meeting is scheduled for Tuesday, September 13, 1994, 7:00 p.m. at Miller Elementary School.**

## ATTENDANCE LIST

02 AUGUST 1994 REVISED RESTORATION  
ADVISORY BOARD (RAB) MEETING MINUTES

THE ABOVE IDENTIFIED ATTENDANCE LIST IS  
NOT AVAILABLE.

EXTENSIVE RESEARCH WAS PERFORMED BY  
SOUTHWEST DIVISION TO LOCATE THIS LIST.  
THIS PAGE HAS BEEN INSERTED AS A  
PLACEHOLDER AND WILL BE REPLACED  
SHOULD THE MISSING ITEM BE LOCATED.

QUESTIONS MAY BE DIRECTED TO:

**DIANE C. SILVA**  
**RECORDS MANAGEMENT SPECIALIST**  
**NAVAL FACILITIES ENGINEERING COMMAND**  
**SOUTHWEST**  
**1220 PACIFIC HIGHWAY**  
**SAN DIEGO, CA 92132**

**TELEPHONE: (619) 532-3676**