

CONTRACTOR QUALITY CONTROL PLAN
TEMPORARY STORAGE AND TREATMENT AREA
NAVAL AIR STATION ALAMEDA
ALAMEDA, CALIFORNIA

Contract No. N62474-93-D-2151
Delivery Order No. 0043

Submitted to:

Department of the Navy
Engineering Field Activity West
Naval Facilities Engineering Command
900 Commodore Drive
San Bruno, California 94066-2402

Submitted by:

IT Corporation
4585 Pacheco Boulevard
Martinez, California 94553

Revision 1

November, 1995

Issued to: Wayne Coffey

Date: 11-1-95

Copy #: 06 Controlled

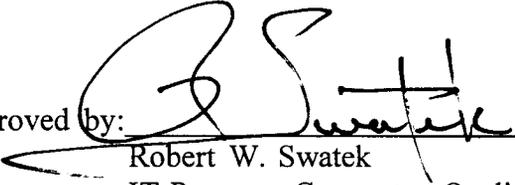
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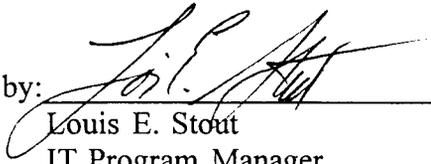
November, 1995

Approved by: 
Robert W. Swatek
IT Program Contractor Quality
Control Program Manager

Date: 11/01/95

Approved by: 
Valerie E. Crooks, P.E.
Delivery Order Project Manager

Date: 11/01/95

Approved by: 
Louis E. Stout
IT Program Manager

Date: 11/01/95

DOCUMENT RECEIPT ACKNOWLEDGMENT

THE FOLLOWING CONTROLLED COPY

Copy No.: 06

OF DOCUMENTS WHICH COMPRISE THE IT EFA-WEST RAC QUALITY PROGRAM OR PORTIONS THEREOF ARE BEING TRANSMITTED FOR YOUR IMPLEMENTATION AND USE. PLEASE SIGN/DATE THIS DOCUMENT TRANSMITTAL ACKNOWLEDGING YOUR RECEIPT OF THE DOCUMENT(S) LISTED BELOW.

DOCUMENT NAME: CONTRACTOR QUALITY CONTROL PLAN, TEMPORARY STORAGE AND TREATMENT AREA, NAVAL AIR STATION, ALAMEDA, CALIFORNIA D.O. #0043

DOCUMENT REVISION: 1

NOTE: PLEASE DESTROY REVISION 0 IN ITS ENTIRETY AND REPLACE IT WITH THE ATTACHED REVISION 1.

ISSUED TO AND LOCATION: WAYNE COFFER, ROICC, SAN FRANCISCO BAY AREA, P.O. BOX 23300, OAKLAND, CALIFORNIA 94623

I HAVE RECEIVED THE ABOVE LISTED DOCUMENTS

Name (Printed): WAYNE COFFER

Name (Signed): _____

Company Name/Office: _____

Date Received: _____

PLEASE COMPLETE THIS RECEIPT AND RETURN TO:

IT EFA-WEST RAC ADMINISTRATIVE ASSISTANT
4585 PACHECO BLVD
MARTINEZ, CA 94553

Introduction

This Contractor Quality Control Plan (CQCP) has been prepared to describe those QC actions which will be implemented during the construction, operation and maintenance of a Temporary Storage and Treatment Area (TSTA) for Delivery Order No. 0043.

The CQCP will be used in conjunction with the Program Contractor Quality Control Plan (PCQCP), Revision 1, and Standard Quality Procedures (SQP)/Standard Operating Procedures (SOP), Revision 0, as applicable and described below:

Contractor Quality Control Program Plan

Section 0.0 - Policy Statement; Applicable in its entirety

Section 1.0 - Introduction; Applicable in its entirety

Section 2.0 - Organization and Responsibilities; Applicable with the following:

add: 2.2.8 Project Superintendent

The Project Superintendent reports to the Project Manager and is responsible for the daily supervision of the field work and directing of field crews. He/she will also provide oversight of subcontractors and their daily activities, coordinate construction remediation activities and schedules with the ROICC and CQC Manager, and prepare daily contractor production reports.

Section 3.0 - Quality Control Management; Applicable with the following:

delete subsections 3.4 in its entirety

Section 4.0 - Document Control and Records Management; Applicable in its entirety

Section 5.0 - Instructions, Procedures and Drawings; Applicable in its entirety

Section 6.0 - Procurement; Applicable in its entirety

Section 7.0 - Inspections; Applicable with the following modifications:

delete subsection 7.3 in its entirety

Section 8.0 - Calibration and Maintenance of Measuring and Test Equipment; Applicable in its entirety

Section 9.0 - Test Control; Applicable in its entirety

Section 10.0 - Non-conformance Control and Corrective Actions; Applicable in its entirety

Section 11.0 - Change Control; Applicable in its entirety

Section 12.0 - Audits and Surveillance; Applicable with the following modification:

delete subsections 12.1 through 12.8 entirety

Standard Quality Procedures

The following Standard Quality Procedures (SQP) have been determined to be applicable:

SQP-1.1 Contractor Quality Control Program
SQP-3.1 Project Self Assessment
SQP-4.1 Document Control
SQP-4.2 Records Management
SQP-5.1 Preparation, Revision and Approval of Plans and Procedures
SQP-7.1 Quality Inspections and Inspection Records
SQP-8.2 Calibration and Maintenance of Measuring and Test Equipment
SQP-10.1 Non-conformance Control
SQP-10.2 Corrective Action
SQP-10.3 Stop Work Order
SQP-11.1 Field Work Variance/Request For Information
SQP-12.3 Quality Surveillance
SQP-13.1 Coordination of Subcontracted Analytical Laboratories

Standard Operating Procedures

The following Standard Operating Procedures (SOP) have been determined to be applicable:

SOP-10.1 Soil Organic Vapor Sampling
SOP-12.1 Soil Stockpiling

**TEMPORARY STORAGE AND TREATMENT AREA
NAVAL AIR STATION ALAMEDA
ALAMEDA, CALIFORNIA**

DELIVERY ORDER 0043

**CQC MANAGER
LETTER OF DESIGNATION**

October 2, 1995

Mr. Mike Uchida:

This letter will serve to assign you as IT Corporation's site CQC Manager for the above captioned delivery order. In the role of CQC Manager, you have the responsibilities and authorities designated in Section 2.1.3 of the Contractor Quality Control Program Plan, Revision 0. Additionally, you will also have Stop Work authority and will exercise this authority consistent with the CQC Program Plan, Section 10.4 and SQP-10.3. You are granted the authority to approve submittals which have been designated as government information and certified by qualified submittal reviewers as identified on the CQC Organization Chart for this delivery order. Additionally, your authority includes assuring the quality of the work, and as necessary, directing the removal and/or replacement of nonconforming materials or work. In this capacity, you will report directly to me and will administer the established requirements of the delivery order CQC Plan.

If you have any questions or require additional information, please contact me at (510) 372-9100.

Sincerely,

IT CORPORATION


Robert Swatek
CQC Program Manager

cc: Lou Stout
Valerie Crooks

TEMPORARY STORAGE AND TREATMENT AREA
NAVAL AIR STATION ALAMEDA
ALAMEDA, CALIFORNIA

DELIVERY ORDER 0043

ALT-CQC MANAGER
LETTER OF DESIGNATION

October 2, 1995

Mr. Dan Brennan:

This letter will serve to assign you as IT Corporation's alternate site CQC Manager for the above captioned delivery order. In the case where the designated CQC Manager, Mr. Mike Uchida, is unable to perform the CQC Manager's duties, you will serve in that capacity. In this role, you will have the responsibilities and authorities designated in Section 2.1.3 of the Contractor Quality Control Program Plan, Revision 0. Additionally, you will also have Stop Work authority and will exercise this authority consistent with the CQC Program Plan, Section 10.4 and SQP-10.3. You are granted the authority to approve submittals which have been designated as government information and certified by qualified submittal reviewers as identified on the CQC Organization Chart for this delivery order. Additionally, your authority includes ensuring the quality of the work, and directing the removal and/or replacement of nonconforming materials or work. You will be authorized to act as an alternate for 14 consecutive working days or 30 nonconsecutive working days at a maximum. In the case where it is believed that these time periods will be exceeded, you must notify me so that I may arrange with EFA-West and the ROICC to have this position replaced. You will report directly to me and will administer the established requirements of the delivery order CQC Plan.

If you have any questions or require additional information, please contact me at (510) 372-9100.

Sincerely,

IT CORPORATION

for Valerie Crooks
Robert W. Swatek
CQC Program Manager

cc: Louis Stout
Valerie Crooks

DRAWN BY

SJZ
10-16-95

CHECKED BY
APPROVED BY

1/13 C 10/16/95
1/13 C 10/16/95

DRAWING NUMBER 763358-A2

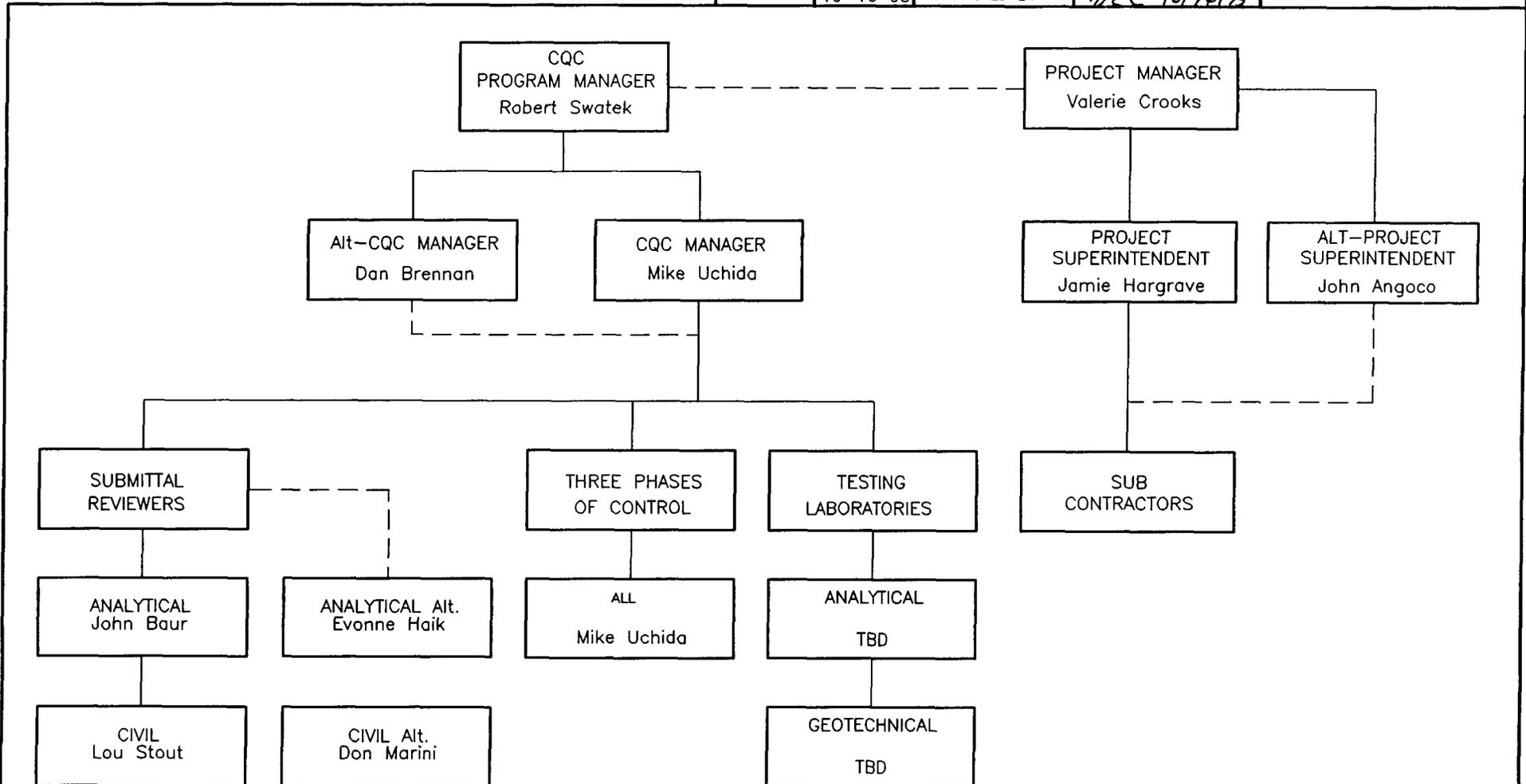


FIGURE 1
QUALITY CONTROL ORGANIZATIONAL CHART

TEMPORARY STORAGE
& TREATMENT AREA
NAS ALAMEDA, CALIFORNIA
DELIVERY ORDER #0043
PREPARED FOR
DEPARTMENT OF THE NAVY
EFA WEST



INTERNATIONAL
TECHNOLOGY
CORPORATION

**TEMPORARY STORAGE AND TREATMENT AREA
 NAVAL AIR STATION ALAMEDA
 ALAMEDA, CALIFORNIA**

DELIVERY ORDER #0043

DEFINABLE FEATURES OF WORK MATRIX

Spec. Section	Para. No.	Feature of Work	Prep		Initial		Followup	Remarks
			Req	Date	Req	Date	Req	
Work Plan		Underground Utility Locating	X		X		X	
Work Plan		Soil Containment Cell Constructing	X		X		X	
Work Plan		Fence Installing	X		X		X	
Work Plan		Facility Operation & Maintenance	X		X		X	

