

0057 001304

M60050.001304

MCAS EL TORO

SSIC # 5090.3

# ROUTINE REPLY, ENDORSEMENT, TRANSMITTAL OR INFORMATION SHEET

OPNAV 5216/158 (Rev. 7-78)  
SN 0107-LF-052-1691

A WINDOW ENVELOPE MAY BE USED  
Formerly NAVEXOS 3789

CLASSIFICATION (UNCLASSIFIED when detached from enclosures, unless otherwise indicated)

FROM (Show telephone number in addition to address)  
SOUTHWEST DIVISION, CODE 18C2, NAVAL FACILITIES ENGINEERING COMMAND  
1220 PACIFIC HIGHWAY, SAN DIEGO, CA 92132-5181

DATE  
11 AUGUST 1994

SUBJECT  
COMPREHENSIVE LONG-TERM ENVIRONMENTAL ACTION NAVY (C.L.E.A.N.)  
CONTRACT N68711-92-D-4670

SERIAL OR FILE NO.

TO:  
  
BECHTEL NATIONAL, INC.  
FIRST NATIONAL BANK  
401 WEST A STREET  
SAN DIEGO, CA 92131-5187  
  
ATTN: MR. JOHN KLUESENER

REFERENCE

ENCLOSURE  
1) NAVY LETTER TO EPA DATED 7/21/94

VIA:

ENDORSEMENT ON

FORWARDED    RETURNED    FOLLOW-UP, OR TRACER    REQUEST    SUBMIT    CERTIFY    MAIL    FILE

GENERAL ADMINISTRATION		CONTRACT ADMINISTRATION		PERSONNEL	
<input type="checkbox"/> FOR APPROPRIATE ACTION	<input type="checkbox"/> UNDER YOUR COGNIZANCE	<input checked="" type="checkbox"/> INFORMATION	NAME & LOCATION OF SUPPLIER OF SUBJECT ITEMS	REPORTED TO THIS COMMAND:	
APPROVAL RECOMMENDED <input type="checkbox"/> YES <input type="checkbox"/> NO		SUBCONTRACT NO. OF SUBJECT ITEM	APPROPRIATION SYMBOL, SUBHEAD, AND CHARGEABLE ACTIVITY	DETACHED FROM THIS COMMAND	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED		SHIPPING AT GOVERNMENT EXPENSE <input type="checkbox"/> YES <input type="checkbox"/> NO	SHIPPING AT GOVERNMENT EXPENSE	OTHER	
COMMENT AND/OR CONCURRENCE		A CERTIFICATE, VICE BILL OF LADING	COPIES OF CHANGE ORDERS, AMENDMENT OR MODIFICATION		
LOANED, RETURN BY:		CHANGE NOTICE TO SUPPLIER	STATUS OF MATERIAL ON PURCHASE DOCUMENT		
SIGN RECEIPT & RETURN		REMARKS (Continue on reverse)			
REPLY TO THE ABOVE BY:		Enclosure (1) is provided as promised by Jim Pawlish during the August Senior Management Meeting.			
REFERENCE NOT RECEIVED					
SUBJECT DOCUMENT FORWARDED TO:					
SUBJECT DOCUMENT RETURNED FOR:					
SUBJECT DOCUMENT HAS BEEN REQUESTED, AND WILL BE FORWARDED WHEN RECEIVED					
COPY OF THIS CORRESPONDENCE WITH YOUR REPLY					
ENCLOSURE NOT RECEIVED					
ENCLOSURE FORWARDED AS REQUESTED					
ENCLOSURE RETURNED FOR CORRECTION AS INDICATED					
CORRECTED ENCLOSURE AS REQUESTED					
REMOVE FROM DISTRIBUTION LIST					
REDUCE DISTRIBUTION AMOUNT TO:					

REFERENCE NOT RECEIVED  
SUBJECT DOCUMENT FORWARDED TO:  
SUBJECT DOCUMENT RETURNED FOR:  
SUBJECT DOCUMENT HAS BEEN REQUESTED, AND WILL BE FORWARDED WHEN RECEIVED  
COPY OF THIS CORRESPONDENCE WITH YOUR REPLY  
ENCLOSURE NOT RECEIVED  
ENCLOSURE FORWARDED AS REQUESTED  
ENCLOSURE RETURNED FOR CORRECTION AS INDICATED  
CORRECTED ENCLOSURE AS REQUESTED  
REMOVE FROM DISTRIBUTION LIST  
REDUCE DISTRIBUTION AMOUNT TO:

REMARKS (Continue on reverse)  
Enclosure (1) is provided as promised by Jim Pawlish during the August Senior Management Meeting.  
  
SIGNATURE & TITLE  
*Robert K. Barksdale*  
CLEAN II COTR

COPY TO:  
18 W/O ENCL, 18C2 W/ ENCL, 0233 W/ ENCL,

CLASSIFICATION (UNCLASSIFIED when detached from enclosures, unless otherwise indicated)



DEPARTMENT OF THE NAVY  
SOUTHWEST DIVISION  
NAVAL FACILITIES ENGINEERING COMMAND  
1220 PACIFIC HIGHWAY  
SAN DIEGO, CA 92132-5190

5090  
Ser 183/619  
Jul 21, 1994

Ms. Julie Anderson  
U.S. Environmental Protection Agency  
Region IX  
Federal Facility Cleanup Office  
75 Hawthorne Street  
San Francisco, CA 94105-3901

Dear Ms. Anderson:

I received your letter of July 11, 1994, and share your concerns regarding the performance, schedule, and management of the cleanup at Marine Corps Air Station (MCAS), El Toro. I am seriously concerned about the breakdown that you mention in communications, confidence, and effectiveness of the BRAC Cleanup Team (BCT). I have spent much time and effort to improve communications and build teamwork and partnering with our customers and stakeholders as a business standard, and I am committed to ensuring that we do not lose this critical relationship.

You mentioned three primary reasons which have impacted performance and schedules. We are doing the following to respond to and correct these problems:

a. Timely Contract Awards: We are continuously improving our contracting process and have recently instituted changes that have streamlined and reduced our pre-award time to an average of 3 months from initiation. While funding difficulties affected the award of the project you mentioned, we will do everything we can to improve and keep the awards for MCAS El Toro projects on a timely schedule.

b. Response to Correspondence: Responses to the four letters that you mentioned will be provided within the next 2 weeks. We will promptly answer all correspondence in the future.

c. Conference Calls: Conference calls will be implemented immediately without fail on a biweekly basis. We will ensure that these conference calls are made; if a quorum cannot be established, the BRAC Environmental Coordinator (BEC) will call the rest of the BCT members. In any case, the BEC will call your staff on a weekly basis. Additionally, I have asked that minutes of each meeting be documented and distributed to all members and their supervisors in a timely fashion.

To improve communication, we have arranged for professional facilitation at the next BCT meeting and will continue such facilitation as long as necessary until our teamwork and partnership have been restored to effective levels.

5090  
Ser 183/619  
Jul 21, 1994

For your information, our current BEC resigned from his duties due to a medical condition. In order to improve the management and leadership on the project, we replaced the BEC with an interim designee until a new permanent one is selected. I have committed additional management support to the MCAS El Toro team to ensure that adequate leadership and resources are available. I invite you or your representative to serve on the selection board for the new BEC.

I trust these actions will alleviate your concerns. I am very committed to keeping the communications and relationship between our organizations at the highest level. If new problems arise or these problems continue, please have your staff contact Commander Bill Dos Santos or Mr. Jim Pawlisch at (619) 532-1396 or me personally at (619) 532-2317.

Sincerely,



T. E. GUNN  
Captain, CEC, U.S. Navy  
Commanding Officer

Copy to:  
CG MCAS El Toro  
John Scandura, DTSC  
Gary Stewart, WQCB