

MEETING MINUTES

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| Meeting Subject: CTO 037 Kickoff Meeting | Meeting Date: FEBRUARY 23, 1994 Meeting Time: 14:00 - 15:00 | |
| Attendees: (*Part Time) | | |
| <u>Navv</u> Joseph Joyce C. Anna Ulaszewski LTCD Kevin Barre Chris Leadon | <u>Bechtel</u> Krish Kapur Susan Livenick Omer Kadaster (Kleinfelder) | <u>State</u> Alvaro Gutierrez, DTSC Hugh Marley, LARWQCB |
| Additional Distribution (In Addition to Attendees) None | | |

Description of Discussion/Action Items: (See page 2)

Background:

This meeting served as the kick-off for CTO 037 regarding the RI/FS activities to be performed at the Naval Shipyard Long Beach (NAVSY).

Discussion items to note included:

- A draft RI/FS schedule for the Long Beach Naval Shipyard (NAVSY) was issued. The NAVSY RI/FS is to be issued concurrently with the Naval Station (NAVSTA) RI/FS (draft to be issued March 1995).
- The RI portion of the report will be issued as a "draft" to the DTSC as soon as the draft RI for the NAVSTA has been reviewed by DTSC. The NAVSY draft RI will integrate into the text all applicable responses to comments received by DTSC on the NAVSTA draft document. By having reviewed the draft RI, agencies will be able to focus review of the NAVSY Draft RI/FS on the (shorter) FS portion of the document.
- The next monthly NAVSY RI/FS meeting will be established at the NAVSTA workshop on 2/24. The final schedule will be presented at the next NAVSY RI/FS meeting. Representatives of the NAVSY RI/FS attend NAVSTA workshops in order to integrate NAVSTA learning into NAVSY RI/FS planning.

- The approved CLEAN I Work Plan/SAP/QAPP will be implemented. To reduce the amount of time agencies must commit to reviewing modifications to existing documents, administrative changes to the Clean I Plans will be handled through errata sheets. Any technical changes will be handled through Technical Memoranda.
- Twin calendars showing all meetings relating to IR sites on the NCLB will be prepared for both NAVSTA and NAVSY.
- Non-intrusive examination of Site 12 will be handled on a fast track. The scrap yard from Site 6A is to be moved to an area on Site 12 which will not be impacted by surface investigations during the RI/FS process. The approved CLEAN work Plan/SAP require an aerial photo search for a pit disposal area. If the pit is identified in the photo search, a geophysical survey grid will be established to confirm the existence and location of the pit. Alan Winans will be included in the aerial photo review process and the survey grid will be confirmed on behalf of DTSC by Alan Winans. A technical memo will be prepared discussing the location of the pit based on the photo/geophysical survey. This memo will identify the areas where the surface will not be impacted by subsurface investigations. A copy of the technical memo will be issued to DTSC.
- Point of contact for utilities on NAVSY is George Coleman, 547-6159 (8286)

| MEETING MINUTES/ACTION ITEMS | | | |
|------------------------------|--|--|----------|
| Item No | Description of Discussion/ Actions Items | Responsible Individual | Due Date |
| 1 | Provide to Joseph Joyce comments regarding the detailed project schedule, as well as for the milestones presented in the Preliminary Schedule for the RI/FS Field Investigation. | All Attendees | 3/4/94 |
| 2 | Confirm date of next NAVSY RI/FS monthly progress meeting | Susan Livenick | 2/24/94 |
| 3 | Attended 2/24 NAVSTA workshop on behalf of NAVSY team | Krish Kapur, Joseph Joyce and/or Susan Livenick | 2/24/94 |



Bechtel Los Angeles FACSIMILE TRANSMISSION REQUEST

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| TO: <i>Distribution</i> | FROM: <i>Jusan Livenick 70521</i> | |
| LOCATION: | LOCATION/EXT: <i>310 807 2930</i> | |
| FAX NO: | DATE: <i>3/10</i> | CHARGE TO JOB/OVERHEAD ACCT NO: <i>22214-057</i> |
| | NO. OF PAGES (Excludes cover sheet): <i>2</i> | COST: |

REMARKS

Distributions

- | | |
|-------------------------|---------------------|
| <i>Joseph Joyce</i> | <i>619-532-1250</i> |
| <i>Anna Wlaskowski</i> | <i>310-547-7868</i> |
| <i>Ed Kevin Barre</i> | <i>310-547-7767</i> |
| <i>Chris Leadon</i> | <i>619-532-3824</i> |
| <i>Alvaro Gutierrez</i> | <i>310-590-4932</i> |
| <i>Hugh Marley</i> | <i>213-266-7669</i> |
| <i>Kirk Kapurp</i> | <i>310 807 3090</i> |
| <i>Dimer Kadaster</i> | <i>310 807 3070</i> |

*Attached are minutes from The Naval Shipyard
R1/FS kickoff meeting on 2/23/94.*

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