

PROJECT NOTE NO. PN-0122-22 & PN-0123-22 CLE-C01-01F122-I2-0007 & CLE-C01-01F123-I2-0007	PROJECT NO. 01-F122-YS & 01-F123-YT
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CONFIRMATION OF: SUBJECT	CONFERENCE TELECOM OTHER Community Relations Planning, Site Inspection (SI) Report and Remedial Investigations/Feasibility Study (RI/FS) Scoping Issues CTO 122 and CTO 123 Naval Station and Naval Shipyard Long Beach Site Inspection	DATE HELD 13 December 1991 DATE ISSUED 16 December 1991 RECORDED BY Rick Robertson/CH2M HILL PLACE DTSC Reg. 4, Long Beach, CA
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PARTICIPANTS: (* DENOTES PART-TIME ATTENDANCE)

For list of attendees, please see attached.

ACTION REQ'D. BY	ITEM
	<p>This meeting was held to address DTSC Region 4's issues and concerns for community relations planning and CERCLA investigation process at the Naval Station and Naval Shipyard Long Beach. Specific comments to the Navy from the DTSC presented in their letter dated 6 November 1991 were discussed. This project note summarizes the primary issues.</p> <p><u>Community Relations Planning</u></p> <p>The following items were presented by the DTSC concerning the community relations planning:</p> <ul style="list-style-type: none"> o A Community Relations Plan will be developed as part of the RI/FS Work Plan. The purpose is to provide information to and receive input from the community on the overall CERCLA process to take place at the Long Beach Naval Complex. The plan should not to be promotional, but needs to be objective, factual, and informative. o The components of the plan include: <ul style="list-style-type: none"> - Community assessment - completed jointly with the DTSC - Comprehensive mailing list - Community meetings - prior to field work - Public comment - including follow up surveys to gauge effectiveness - Fact sheets - Technical Review Committee (TRC) - consisting of key regulatory agencies involved with community

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ACTION REQ'D. BY	ITEM
	<ul style="list-style-type: none"> o The Navy stated that a brochure on the Environmental Programs at Long Beach Naval Complex has already been developed and distributed prior to the SI field work. The DTSC requested a copy and stated this can be used as a starting point for the Community Relations Plan. <p><u>CERCLA Investigation Process</u></p> <p>J. Zarnoch/DTSC stated that the DTSC would like to see the SI Report and a RI/FS Work Plan by 30 June, 1991. J. Zarnoch expressed concern that the SI Report may not cover the RFI hydrogeological requirements and that it would be difficult to write the RI/FS Work Plan without this information.</p> <p>Responses from the Navy are summarized as follows:</p> <ul style="list-style-type: none"> o The RI/FS phase will probably be broken down into Operable Units (OU) based on information from the SI Report. o No funding is available for the 1991 fiscal year for any further field work and for developing the RI/FS Work Plan. o The first RI phase can address deficiencies in the hydrogeological study not provided in the SI. <p>Responses from CH2M HILL included the following:</p> <ul style="list-style-type: none"> o Some hydrogeological information will be included in the SI Report. A handout categorizing RFI required hydrogeological information that may or may not be included in the SI Report was distributed (see attached). o The overall sequence of reports are being followed as per current CERCLA guidance. The RI/FS Work Plan must be developed on information from the SI Report. o Under CTO 122 and CTO 123 the baseline delivery date of the draft SI Report is 11 May 1991 to the Navy agency for review. <p>Mohinder Sandhu/DTSC discussed the need to look at the "big picture" for the environmental programs and develop a master work plan for CERCLA investigative work at the Naval Complex. This should be planned jointly between the Navy, agencies, and contractor. Priorities and development of the OUs and schedule of sequence to conduct the OUs can be discussed. This should be in conjunction with realistic funding constraints. Enforcement should not be the way to conduct this work.</p> <p>A series of meetings were proposed to address M. Sandlu's comments. The first would be scheduled at the end of January and to be attended jointly by the Navy, agencies, and contractor. A. Muckerman/Navy will coordinate. These meetings should address the following topics:</p>

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- o Update of the SI Report progress
 - laboratory results
 - hydrogeologic information
- o Development of a Master Technical Work Plan Schedules including:
 - technical aspects
 - funding and contract administration aspects
 - establishment of the OUs for the RI/FS based on the SI Report

The DTSC commented that no notification was submitted for the discovery of contamination at a new hazardous waste site near the ServMart location. Notification of such discoveries is required as a condition of the Naval Shipyard's RCRA permit. The Navy responded that this location is a part of Site 4 of the SI work and a boring was located in this area. In addition, the Navy responded that this information was submitted to the DTSC and a copy of this letter submittal will be sent to the DTSC.

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List of Attendees:

Andrea Muckerman	Navy - SWDIV	619/532-3657
Rick Robertson	CH2M HILL	714/250-5500
Bryant Wong	CH2M HILL	714/250-5500
John Lovenburg	CH2M HILL	714/250-5500
Terry L. Foreman	CH2M HILL	714/250-5500
Kristin Stultz Anderson	DTSC/Public Part.	213/590-4991
Linda Geldner	Navy - SWDIV	619/532-1447
Capt. Joe Pennell	LBNSY	310/547-6443
LCDR John L. Snyder	Naval Station/L. B.	310/547-7513
Ken Masden	LBNSY	310/547-6888
Claire Best	DTSC/Public Part.	310/590-4949
Mohinder Sandhu	DTSC/Permitting	310/590-4852
Joe Zarnoch	DTSC/Permitting	310/590-4872
Elizabeth Lafferty	Tech. Services	310/590-4941
	DTSC/Geotech. Unit	