



Date : September 3, 1993
To : Hubert Chan
From : Wayne Hauck
Subject : August 13, 1993 Agency Meeting Minutes

This memorandum summarizes the items discussed in the monthly regulatory agency meeting for Mare Island Naval Shipyard (NSY) relating to Installation Restoration Program (IRP) activities being conducted at the site. The meeting was held at Mare Island NSY. The following people attended:

Richard Bruckopoulos	Mare Island NSY	(707) 646-6103
Marvin Hillstrom	Mare Island NSY	(707) 641-1320
Laura Kemp	Mare Island NSY	(707) 641-1328
Mark Kwasikpui	WESTDIV	(415) 244-2557
Tony Magnuson	WESTDIV	(415) 244-2541
Wayne Hauck	PRC	(415) 543-4880
Stacey Lupton	PRC	(415) 543-4880
Suzy Slavin	PRC	(415) 543-4880
Jeff Werter	PRC	(415) 543-4880
Jan Baxter	RWQCB	(510) 286-1287
Bill Albert	DTSC	(916) 255-3650
Shirley Buford	DTSC	(510) 540-3909
Chip Gribble	DTSC	(510) 540-3816
Denys Williams	DTSC	(510) 540-3924

1. Community Relations Plan

Stacey Lupton updated the group regarding community relations issues at Mare Island NSY. Ms. Lupton informed the group that the Mare Island NSY community relations plan (CRP) will be revised after off-base interviews are performed. Mare Island NSY is the lead for off-base interviews. The Department of Toxic and Substances Control (DTSC) will be involved in the interviews. Ms. Lupton reminded the group that the purpose of off-base interviews is to find out the community's informational needs regarding environmental cleanup at Mare Island NSY and that it is not to answer questions about how the naval base will be reused once it closes.

Ms. Lupton listed the unresolved issues regarding off-base interviews:

- a. How many people should be interviewed?
- b. When will the interviews be held and who will be interviewed?
- c. Who will accompany Mare Island NSY personnel at the interviews?

It was agreed that approximately 10 people should be interviewed. The group agreed to schedule interviews for the middle of September 1993. It was noted that the group should accommodate the community members' schedules.

A lengthy discussion ensued about who should be interviewed and how many people should accompany Richard Bruckopoulos (Mare Island NSY) at each interview. Mr. Bruckopoulos noted that the new city manager of Vallejo and the new City of Vallejo fire chief are interested in being interviewed. Shirley Buford (DTSC) told the group that in addition to reviewing the list of questions for the interviews, she would also like to review the list of interviewees. Ms. Buford also reminded the group that some attendees from the December 1992 public meeting should be interviewed.

Ms. Buford told the group that in addition to herself, she would like Bill Albert (DTSC) to attend the interviews. Richard Bruckopoulos (Mare Island NSY) expressed concern about overwhelming interviewees with a large group of people. Ms. Lupton agreed that the group needs to be sensitive about the image they convey; she warned that a large group of officials might cause community members to feel that the government is covering up something. Ms. Buford, agreeing with Mr. Bruckopoulos's and Ms. Lupton's concerns that perception is reality, suggested that it would be best to have an open house for the community interviews. Consensus was reached that an open house would be the most appropriate forum for conducting interviews. Ms. Lupton reminded the group to ensure that notes be taken at each interview. Mare Island NSY will work out the logistics of the open house. It was suggested that the open house be held at the Vallejo public library in the Kennedy Room.

Ms. Lupton proposed giving a workshop to Mare Island NSY union members about the installation restoration (IR) process at Mare Island NSY. It was noted that Mare Island NSY is the lead for the workshop. Responding to a question from Mr. Albert, Mr. Bruckopoulos stated that the workshop will not be sectioned into work stations. Mr. Bruckopoulos said that he will have a radiological representative at the workshop to answer questions. Mark Kwasikpui (WESTDIV) asked Mr. Bruckopoulos to let him know the date for the workshop as soon as possible so he can ask a contracts specialist to be there to answer questions. It was also noted that somebody from the Mayor's Resuse Committee and the Base Realignment and Accelerated Closure (BRAC) Committee should be involved. Theresa McGarry was suggested as a possible BRAC representative to address reuse questions.

Laura Kemp (Mare Island NSY) discussed her proposal from the July 1993 agency meeting on how to increase community outreach in the cleanup process. She is currently videotaping field work activities and will play the videos to the public. Jan Baxter (RWQCB) asked Ms. Kemp if Mare Island NSY has a list of community events where the videos can be displayed. Mr. Bruckopoulos responded that the Farmer's Market would be a good location for a display unit. Mr. Bruckopoulos will bring a schedule of public events to the next agency meeting.

The group discussed the format and frequency of Technical Review Committee (TRC) Meetings. Several comments were made from the group about TRC meetings:

- Mr. Gribble stated that the frequency of TRC meetings should be increased at Mare Island NSY. In response, Mr. Kwasikpui proposed replacing every third monthly agency meeting with a TRC meeting. Mr. Gribble said that TRC meetings serve a different purpose from agency meetings.
- In comparing the TRC to the monthly agency meeting, Mr. Albert stated that TRC meetings should provide a broader perspective on the technical issues. He also stated that TRC meetings should be perceived as a tool rather than a regulatory burden.
- Ms. Buford asked whether TRC meetings could be open so that community members could observe them. Ms. Kemp responded that the size of the TRC meetings was intended to be manageable. Ms. Kemp also informed the group that the IRP manual states that TRC meetings should not have a charter.
- Mr. Gribble stated that the group needs to take a proactive role to involve the public early in the cleanup process.

After a lengthy discussion it was agreed that many of the questions raised, such as the format and frequency of TRC meetings, should be left up to the TRC itself to determine and that the TRC will evolve over time.

Ms. Kemp stated that the next TRC meeting will be scheduled for October 1993 and quarterly thereafter, unless the group chooses a more appropriate schedule. The time and place will be announced at the next agency meeting.

2. Status of the Remedial Investigation

Mr. Werter informed the group that vacuum excavation activities will restart on Monday, August 16, 1993, at IR Site 14. Mr. Werter noted that the vacuum excavation crew has been trained for radiation monitoring. After IR Site 14, vacuum excavation activities will begin at IR Site 23. PRC will coordinate with the school at the site and possibly work on a Saturday to minimize disruption. In response to a question from Mr. Albert, it was stated that there are not any health and safety concerns with the children at the site; the playground is asphalt and the grassy area is fenced. Mr. Albert suggested briefing school officials about the sampling at the site to minimize parents' reactions to workers dressed in tyvek suits. Ms. Buford added that the Family Services Center would be a good location to disseminate information.

Mr. Werter noted that geoprobe activities were complete at IR Sites 03 and 18. Geoprobe sampling is occurring at IR Site 14 and will continue to IR Sites 23 and 04.

Ms. Kemp stated that the historical society at Mare Island NSY wants 30 days notice of intrusive field sampling; they are concerned about disturbing historical sites. Mr. Werter replied that the vacuum excavation activities are being performed only along the Industrial Waste Treatment Plant (IWTP) line. The IWTP line was built in the 1970s and therefore is not an area of historical concern.

Marvin Hillstrom (Mare Island NSY) distributed a map outlining the historical areas at Mare Island NSY. Wayne Hauck (PRC) proposed giving Mare Island NSY a map with all of the sampling locations, so that they could be checked ahead of time.

It was stated that prior to removal action activities at IR Site 08, meetings will be held with workers in adjacent buildings to explain the removal action. Ms. Kemp asked PRC to also conduct meetings with workers from Building 433.

Responding to a question by Mr. Gribble, Ms. Kemp stated that the removal action at IR Site 24 was almost complete. Ms. Baxter reminded the group that IR Site 24 was excavated to an interim cleanup level only; further remediation activities may need to be performed at the site. Ms. Baxter will write a letter to the Navy to clarify the status of IR Site 24.

Mr. Gribble stated that IR Site 24 is not included in the Initial Screening of Remedial Alternatives (ISRA). He also asked where the sludge lagoons at Mare Island NSY are addressed. Mr. Hauck responded that the sludge lagoons are one of many solid waste municipal units (SWMU) being investigated and therefore it has not been classified yet as an IR Site.

Ms. Kemp will check whether the drain at IR Site 12, Building 463, has been plugged.

Mr. Werter will prepare a summary of preliminary RI data results by the next agency meeting.

3. Delivery Dates

The final Phase II RI field sampling and analysis plan (FSAP) is anticipated to be complete by August 23, 1993. The IR Site 15 removal sampling is scheduled to begin September 15, 1993. It was agreed that the regulators will review the draft preliminary assessment/site inspection (PA/SI) for Contract Task Order (CTO) No. 0228 before the ISRA report. WESTDIV hopes to incorporate any findings from the PA/SI into the RI, especially findings from the sludge lagoons near IR Site 24. Tony Magnuson (WESTDIV) suggested that the deadline for comments on the draft ISRA report be shifted 60 calendar days, from August 25, 1993, to October 29, 1993, to allow for earlier submittal of the PA/SI comments. All parties concurred.

Mr. Hauck suggested that PRC and the agencies meet informally to clarify regulatory comments on large documents. Ms. Baxter replied that she does not anticipate having enough time to prepare a draft set of comments, discuss them with PRC, and then submit a final set of comments within the 60-day turnaround time. She asked WESTDIV if the regulators could contact PRC directly to discuss technical issues; in the past, the agencies called WESTDIV to contact PRC. Mr. Magnuson stated that the regulators may contact PRC directly to discuss technical issues but only if the discussions will not result in additional work. PRC will subsequently communicate the content of these discussions to WESTDIV. WESTDIV must be the point of contact on all issues which will lead to additional work.

A meeting to discuss CTO 0210 was scheduled for 10:00 a.m., September 1, 1993, at the RWQCB.

4. Groundwater Monitoring Status

Mr. Werter stated that PRC anticipates completion of the quarterly groundwater sampling by the end of August 1993. A letter proposing which wells at Mare Island NSY should be abandoned, reconditioned, and sampled is forthcoming. PRC is also preparing responses to regulatory comments on the December 1992 groundwater monitoring report.

5. Other

Mr. Hillstrom stated that according to the Federal Facilities Site Remediation Agreement (FFSRA) there should be a monthly and quarterly status report on field activities at the site. Mr. Gribble stated that the monthly report's purpose is to place information on site activities into the administrative record (AR) for public review. Mr. Kwasikpui will bring an example of a monthly status report from another installation to the next agency meeting to aid in discussion of the format of this report.

Ms. Baxter asked if the Phase II RI FSAP will cover data collection needs for risk assessments. Mr. Werter stated that Susan Turnblom and John Collins (PRC human health and ecological risk assessors) have commented on the plans.

Mr. Werter will ask Ms. Turnblom if "No Fishing" signs need to be posted at Mare Island NSY.

PRC will have a map at the next monthly meeting showing which samples are analyzed by the contract laboratory program (CLP) method.

PRC will respond to the National Oceanic and Atmospheric Administration (NOAA) comments on the draft Phase II RI FSAP by August 31, 1993.

Ms. Baxter asked when PRC anticipates performing RI work at the Facility Landfill. Mr. Werter responded that a very tentative date is the middle of June 1994.

Turn-around-time for the agency meeting minutes was also discussed. This will be clarified at the next agency meeting.

6. Next Agency Meeting

The next regulatory meeting will be held at 9:30 a.m., Wednesday September 22, 1993 at WESTDIV.