

DISCLAIMER: These Standard Operating Procedures (SOP's) are for the exclusive use of Navy Public Works Center (PWC) Norfolk. They are promulgated as guidance for their NAVFAC Commands. If intended to be used by other activities, they must be tailored to each activity's particular requirements and must be reviewed/approved by the activity's safety professionals prior to use.

Standard Operating Procedure Steam Leak Identification and Repair

Procedure

1. Every Wednesday afternoon, Code 601A will provide Code 621.2 via 621, a current list of all work orders identified as Steam Leak Repairs. After reviewing it, the Supervisor will give it to the Duty Pipefitter.
2. The Duty Pipefitter will drive an inspection route of the steam distribution system. All noted leaks will be checked against the list of work orders. Work Order Requests will be submitted for any leaks not on the list.
3. New leaks will be noted by the Supervisor at the beginning of day shift. The actions to be taken will be noted and forwarded to the General Foreman. All work order requests for steam leaks will have the proper Request Code noted on the Work Order Request Form. This code identifies the job as a Steam Leak Repair.
4. All leaks that cannot be scheduled for repair will be considered for repair by the Leak Repair contract. The action that is pending will be noted on the list for the Duty Pipefitter.
5. Leaks that cannot be repaired within two days will be reviewed by Code 620 for possible "perception management". That is, some action will be taken to reduce the visibility of the leak.

STEAM LEAK REPAIR CONTRACT # 94-8263

IF THE LEAK CAN BE REPAIRED BY LEAK REPAIR CONTRACTOR:

1. Size of piping/component will be VERIFIED.
2. The Service Call order will be sent to Code 02 before close of business on the day the leak is identified as repairable by the contractor.
3. The following personnel are authorized Ordering Officials:

Randy Garmon

Daryl Kimberly
Rudy Rodriguez
Neilsen Frugard

If they are unavailable, the following can also sign the Service
Call Forms:

Donald Davis
Phillip Baker
Colin Coleman