

## MENTORING ACTION PLAN (TEMPLATE)

Both Mentor and Mentee should keep a copy of this summary for future reference.

**Mentee:**       **Mentor:**       **Date:**

**Career Vision:**

**Long Term Goal:**

**Short Term Goals**

<b>Goal 1:</b>	
<b>Action Steps</b>	
<b>Resources</b>	
<b>Timelines</b>	
<b>Indicators of Success</b>	
<b>Status or Progress</b>	

<b>Goal 2:</b>	
<b>Action Steps</b>	
<b>Resources</b>	
<b>Timelines</b>	
<b>Indicators of Success</b>	
<b>Status or Progress</b>	

<b>Goal 3:</b>	
<b>Action Steps</b>	
<b>Resources</b>	
<b>Timelines</b>	
<b>Indicators of Success</b>	
<b>Status or Progress</b>	