

Accident Prevention Plans

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Safety Officer
OICC MCI East Camp Lejeune NC
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Accident Prevention Plans



Sometimes the difference in Acceptance and re-submission is the Appearance!

Accident Prevention Plans



**Our contract's 01 35 26 generally require:
Prepare in accordance w/ **the format** found in
appendix "A" of EM 385.**

- 1. SIGNATURE SHEET.**
- 2. BACKGROUND INFORMATION.**
- 3. STATEMENT OF SAFETY AND HEALTH POLICY.**
- 4. RESPONSIBILITIES AND LINES OF AUTHORITIES**
- 5. SUBCONTRACTORS AND SUPPLIERS**
- 6. TRAINING**
- 7. SAFETY AND HEALTH INSPECTIONS.**
- 8. ACCIDENT REPORTING**
- 9. PLANS (PROGRAMS, PROCEDURES) REQUIRED BY THE SAFETY MANUAL**
- 10. RISK MANAGEMENT PROCESSES**

Accident Prevention Plans



A couple tips regarding appearance:

- 1) Put the plan in a **binder** and make sure it's **labeled w/ tracking information** and make sure it goes through the appropriate submission process, **to assure accountability and that it gets where it supposed to be going.**
- 2) Use **TAB's** to identify the **10 categories** as laid out in **Appendix "A"**. **This will save a significant amount of review process time.**

Safety Plan Thoughts



- The Government considers the **Prime Contractor to be the “controlling authority”** for subcontractor’s work site safety.
- **Either include them by name in your Safety Plan or Keep a copy of their Site Specific Safety Plan on site**

More Thoughts



- **Section 9; Programs, Procedures required by the Safety Manual; You'll find a large list of plans in this section, many of which will not be applicable...**
- **Tell us in your plan which of the items is not applicable...N/A**
- **If you've got plans that will be required but have not got them completed yet for whatever reason, Tell us that too: Will be provided prior to _____ work. Then they can be submitted as an addendum and the process continues.**

SSHO & Competent Person



- Every project requires an SSHO; verify in your safety specification what their qualifications are required to be...

EVERY SPECIFICATION IS NOT EQUAL

- Some ask for levels 1-6, Some ask for years of similar work experience; Some ask for specific competencies also...

PROVIDE THE QUALIFYING INFORMATION

Competent Person



One who can identify existing and predictable hazards in the working conditions and who has authorization to take prompt corrective measures to eliminate them.

However some Competent Person designations require specific training!



Such as:

- **Confined Space**
- **Excavation / Trenching**
- **Fall Protection**
- **Scaffolding**

EM385 1-1 says:

- “...who through training, knowledge and experience is capable of...”

AHA's are a *Supplement* to your APP



Activity Hazard Analysis

***Leveraging experience
for a Better Result!***

THA, JHA and AHA's; They're all pointing at the same thing... *think about what you're getting ready to do!*



Activity Hazard Analysis (AHA)

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IAW EM 385 01.A.13 Contractor-Required AHA "Work will not begin until the AHA for the work activity has been accepted by the GDA"
 The AHA shall be reviewed and modified as necessary to address changing site condition, operations or change of competent/qualified person's



Activity/Work Task = Definable features of work for example:



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Activity/Work Task: Mobilization (think in manageable bites)



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SUBCONTRACTOR:			Critical	E	H	H	M	L
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Definable features of work for example: "Mobilization"



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Utility tie in	Energized work	De-energize prior to work	L																																			
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RAC Code; consider severity and probability of occurrence w/ Controls in place

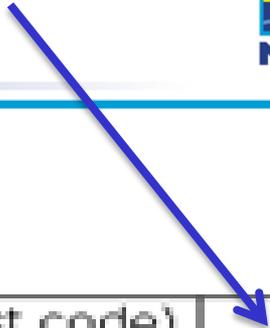


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Severity and probability determines actual Risk Assessment Code



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Identify the highest risk assessment code associated with this D.F.O.W. (mobilization)



Overall Risk Assessment Code (RAC) (Use highest code)

M

Activity #

AHA #

Risk Assessment Code (RAC) Matrix

Severity

Probability

Frequent

Likely

Occasional

Seldom

Unlikely

Catastrophic

E

E

H

H

M

Critical

E

H

H

M

L

Marginal

H

M

M

L

L

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M

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The AHA is a living Document



- **Submit it within contracted time with known information**
- **As required information becomes available (type of equipment, operator credentials, competent person, etc) add it to the document.**
- **Identify date of preparatory meeting**
- **Review AHA w/ crew performing work**
- **Identify any other potential hazards w/ crew and write onto form. (everyone signs the document for hazard acknowledgement)**

Keep in mind!



- **Keep your AHA's manageable in size... The crew needs to understand the relevant hazards.**
- **If your AHA's are limited to generic definable features of work, then specific items can be handwritten in prior to worker review/signature.**

What equipment is being used? Does the operator require licensing?
Credentialing? Who is the Competent Person?
Identify the equipment inspection requirements...



Equipment to be Used	Training Requirements and Competent or Qualified Personnel name(s)	Inspection Requirements	RAC

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APP + Competent Person + AHA =



***A recipe for a great
start to a safe job...***

If you ever need me...



**Please feel free to send an email or give me a call... I want to help,
Randy**

Randy.acosta@navy.mil

Work Cell: 910-389-5207

Desk phone: 910-451-2583