

» Home

You are not logged in.

**Account**

[Login to DOD EMALL](#)

[New User Registration](#)

**Welcome to DOD EMALL!**

**DOD EMALL PKI Enablement and Enforcement**

DOD EMALL will become Public Key Infrastructure (PKI) enabled on 26 April 2009. PKI allows user access to a DOD EMALL account using a Common Access Card (CAC) or a DoD-approved PKI External Certificate Authority (ECA) digital certificate. **After enabling the PKI, the use of the user name/fifteen-character password combination is no longer required.** Users that have been issued a CAC will be required to use their CAC. Users that have not had a CAC issued will be required to obtain an ECA.

[See Details....](#)

**SP5200 DODAAC's**

If your user profile account is set up with SP5200 or SL4701 as your DODAAC, beginning 26 April you will be required to change your DODAAC to the correct DODAAC for your location.

[See Details....](#)

Click on New User Registration

» Home » Registration

You are not logged in.

✓ 1: Registration Type | ⇨ 2: Options | ⇨ 3: Instructions | ⇨ 4: Account Information | ⇨ 5: Summary | ⇨ 6: Special Permissions | ⇨ 7: Express Settings | ⇨ 8: Confirmation

**User Registration Type**

Please Select the One that Applies:

- I am a U.S. Government Employee.
- I am a Government Contractor.
- I am a U.S. State User Under a Federal Program.

[Continue](#) [Cancel](#)

Click on "I am a U.S. Government Employee"

» Home » Registration

You are not logged in.

✓ 1: Registration Type | → 2: Options | ⇨ 3: Instructions | ⇨ 4: Account Information | ⇨ 5: Summary | ⇨ 6: Special Permissions | ⇨ 7: Express Settings | ⇨ 8: Confirmation

**User Registration Options**

Please Select Any that Apply (If none apply, leave all options blank):

- I have a Government Purchase Card, or the authority to spend money on behalf of my organization.
- I am a Foreign National.
- I am going to shop for the Non-Appropriated Funds (NAF) program.

[Continue](#) [Back](#) [Cancel](#)

Leave all options blank. Click Continue

✓ 1: Registration Type | ✓ 2: Options | → 3: Instructions | ⇨ 4: Account Information | ⇨ 5: Summary | ⇨ 6: Special Permissions | ⇨ 7: Express Settings | ⇨ 8: Confirmation

User Registration Instructions for U.S. Government Shopper

**You Will Need the Following Information to Complete Registration:**

You will need to enable pop-ups in your browser to successfully complete the registration process.

**U.S. Government Employee**

Register with a valid U.S. Government email address and DOD or Federal Activity Address Code (DODAAC or AAC). Immediate access is granted.

Click Continue

Print Continue Back Cancel

### User Registration Information for U.S. Government Shopper

To register for the DOD EMALL you must provide all the information marked as 'required' on this page. The required fields are marked with an \*.

At any time you may save the information you have entered but you must at a minimum complete the Contact and Account Information sections and enter a department in Organization Information. You may then press "Save" to save your work so far. To return to registration, go to the DOD EMALL Home Page and login in and you may begin where you left off. \*

#### Contact Information

First Name\*: Jane  
Initial:   
Last Name\*: Doe  
Email\*: jane.doe@yahoo.com  
Confirm Email\*: jane.doe@yahoo.com  
Commercial Phone\*: 123-456-7899  
DSN Phone:

You must fill out all fields with a red \*.

#### Account Information

##### Rules for Entering a User ID.

- User IDs are 1 to 75 characters long.
- User IDs may contain letters and numbers only: A-Z, a-z, 0
- User IDs may not contain spaces or punctuations.
- User IDs may not be an account name previously used.

YOU MUST use your Company's Cage Code for your company's first account.

User ID\*:

#### Organization Information

Department\*: Suppliers  
Service / Agency of Assignment\*: n/a  
Major Command\*: n/a  
Unit of Assignment\*:   
Duty Station/City\*: Your City  
State (US): Michigan  
Postal Code\*: 49037  
Country\*: United States

Unit of Assignment must be company's name.

You must fill in the Supervisor information, this needs to be the SAM's information.

#### Supervisor Information

Supervisor's Name\*: Your Supplier Account Manager's Name  
Supervisor's Phone Number\*: 123-456-7899  
Supervisor's Email\*: yourSAMSemail@dla.mil

#### DDAAC Information

All registrants must enter a valid DODAAC/UIC. DODAACs beginning with GU, GY or GZ are for use in GSA Advantage and cannot be used on DOD EMALL.

Contractor registrants must enter a contractor-specific DODAAC provided by their contracting officer.

DODAAC\*:

[Look up DODAAC by ZIP code](#)

DODAAC must be SC4210. Click Save & Continue

Select "Save" to save the information you have entered so far. Select "Save and Continue" to save the information you entered and continue with registration. Select "Back" to re-select registration type. If you don't wish to save any information, you may just select "Cancel" to go to the DOD EMALL main page.

Save Save & Continue Back Cancel



\*\*\* CIL/CRL/PRL Access is now RESTRICTED - Not for All Users - Read Below \*\*\*

» Home

You are not logged in.



An email was sent to the contact email address associated with the account: JANEDOE. To complete the registration process, verify your email address by following the directions in that email. Please close this browser window now and respond as soon as this email is received as this verification is time sensitive.

Account

Login to DOD EMALL

New User Registration

Welcome to DOD EMALL!

You will be sent an email to verify your email address is correct. There is a link you must click on within the allotted time specified in the email.

Use of the DOD EMALL  
This is a government website

JavaScript enabled.  
Acrobat Reader.

From: noreply@dla.mil  
To: Hilbert, Kathryn (Contractor) (DLIS)  
Cc:  
Subject: DOD EMALL Email Address Confirmation For JANEDOE  
Signed By: DOD EMALL

Sent: Fri 11/6/2009 7:28 AM

Hello DOD EMALL Registrant JANEDOE,

This email was sent to verify that your email address is correct. Please close any open browsers, and when prompted for a certificate, be sure to provide the same certificate you provided when beginning registration.

This link will work one time only and will expire at the following date/time: Fri, 6 Nov 2009/3:27:46 PM Eastern Standard Time. In order to continue your registration, please click on the following link:

<https://dod-email.dla.mil/acct/login.action?username=JANEDOE&onetimeToken=umze98s22o8m2s8nzjq25vvkhzcmg7kdxmve9pjhvpyxeqfh>

If you have questions or problems, please contact the Help Desk at 1-877-DLA-CALL / 1-877-352-2255, or email questions to [dod-EMAILsupport@dla.mil](mailto:dod-EMAILsupport@dla.mil).

Thank you for using the DOD EMALL!



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You are not logged in.

**Mandatory DOD Notice For EMALL Use**

Standard Mandatory DOD Notice and Consent Banner  
Dated/Effective: May 9, 2008

You are accessing a U.S. Government (USG) information system (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential.
- Security protections may be utilized on this IS to protect certain interests that are important to the USG. These protections are not provided for your benefit or privacy and maybe modified or eliminated at the USG's discretion. By signing this document, you acknowledge and consent that when you access Department of Defense (DoD) information systems, you are accessing a U.S. Government information system (as defined in CNSSI 4009) that is provided for U.S. Government-authorized use only.
- That you understand and accept the [user agreement](#).

OK

Click on the OK button

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[» Home](#)

As JANEDOE, you will be logged in for **45:00**

**You have not completed registration.**

[» 1: Registration Type](#) | [» 2: Options](#) | [» 3: Instructions](#) | [» 4: Account Information](#) | [» 5: Summary](#) | [» 6: Special Permissions](#) | [» 7: Express Settings](#) | [» 8: Confirmation](#)

Your registration request is almost complete!

To continue with your registration please click the "Continue Your Registration" button above. After completion, you will receive an email notification once your account is activated.  
After changes have been made to your registration, you will need to log out and log back into DOD EMALL for the changes to take effect.

Continue Your Registration

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Click on the Continue your Registration button.

You have not completed registration.

✓ 1: Registration Type | ✓ 2: Options | ✓ 3: Instructions | ✓ 4: Account Information | → 5: Summary | ⇨ 6: Special Permissions | ⇨ 7: Express Settings | ⇨ 8: Confirmation

User Registration Summary for U.S. Government Shopper

Review Your Information for Accuracy:

Review the information you have provided. If you need to make corrections click the back button.

Contact Information

First Name: First Name  
Initial:  
Last Name: Last Name  
Email: kathryn.hilbert.ctr@dla.mil  
Commercial Phone: 269-555-1212  
DSN Phone:

Account Information

User ID: JANEDOE  
Account Type: SHOPPER

Organization Information

Department: Suppliers  
Service / Agency of Assignment: n/a  
Major Command: n/a  
Unit of Assignment: JaneDoe.com  
Duty Station/City: Your City  
State: Michigan  
Postal Code: 49017  
Country: United States

Click on the Continue button.

Supervisor Information

Supervisor's Name: Kathryn Hilbert  
Supervisor's Phone Number: 269-961-7112  
Supervisor's Email: joy.corsi.ctr@dla.mil

DODAAC Information

DODAAC: SC4210

Select "Continue" if you have reviewed this information and have found it to be correct. Select "Back" if you would like to change your information. If you don't wish to continue with registration, you may just select "Cancel" to go to the DOD EMALL main page.

Continue Back Cancel

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You will be logged out in 45 minutes

<a href="#">Contracting Officer</a>	Request
<a href="#">Corporate Credit Card</a>	Request
<a href="#">DDE Through MOES Access</a>	Request
<a href="#">DHS BPA or IDIQ Contract Orderer</a>	Request
<a href="#">Government Purchase Card Payment</a>	Request
<a href="#">HM&amp;E Corridor Access</a>	Request
<a href="#">Long Line Of Accounting (Account Line) Payment</a>	Request
<a href="#">MILSTRIP Fund Code Payment</a>	Request
<a href="#">NAF MWR Catalogs Visible</a>	Request
<a href="#">NAVFAC User</a>	Request
<a href="#">Non-Standard Government Purchase Card Payment</a>	Request
<a href="#">State Purchase Card Payment</a>	Request
<a href="#">Supplier User Can See All Orders To Same CAGE Or DUWS</a>	Request
<a href="#">Supply Center User For ODM</a>	Request
<a href="#">WSSP Read-Only User</a>	Request
<a href="#">WSSP User</a>	Request

This is the Permissions page, please do not request any permission, click on the Continue button

Other Permissions

These are additional Access Options that you may apply for.

[Change DODAAC List](#) Request

Select "Continue" to save the information you entered. Select "Go Back" to re-select registration type. If you don't wish to save any information, you may just select "Cancel" to go to the DOD EMALL main page.

Continue Back Cancel

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You will be logged out in 45 minutes

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**DOD EMALL**  
https://dod-emall.dia.mil

**1st Choice Support for the Warfighter**  
(Federal Buyers Welcome Too!)

DIA

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» Home » Registration You are not logged in.

**You have completed registration.**

✓ 1: Registration Type | ✓ 2: Options | ✓ 3: Instructions | ✓ 4: Account Information | ✓ 5: Summary | ✓ 6: Special Permissions | ✓ 7: Express Settings | → 8:

**Confirmation**

**User Registration Complete**

You have completed your DOD EMALL registration. Your account has been authorized for use. If you would like to make revisions to the information you provided, after logging into the DOD EMALL, select "My Account" from the menu on the upper right hand side of the screen. Thanks for registering!

[Return to Homepage](#)

Click on the Return to Homepage button.

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» Home You are not logged in.

Select the account with which you want to authenticate, or associate another account to this certificate.

**Certificate Authentication**

JANEDOE  
 VENDORREGISTRATION

[Submit](#)

[Associate another account to this certificate](#)

Choose the account you wish to login to and click the submit button.

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**DOD EMALL Agency Policy Statement**

Your service/agency has not yet provided guidelines for use of the DOD EMALL. As soon as they become available they will be posted here. The Government-wide Purchase Card is the preferred method of payment for EMALL orders.

[I Accept](#)   [I Accept. Do not show this policy statement again.](#)

Click on The I Accept, do not show this policy statement again button.

Use of the DOD EMALL requires [Internet Explorer 6.0+](#) or [Mozilla Firefox 1.3+](#) with cookies, pop-ups, and JavaScript enabled. This is a government web site that is subject to [monitoring](#). Viewing documents on the DOD EMALL requires [Adobe Acrobat Reader](#).

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**Set Active Shopping Properties**

**Region**

Postal Code:

Country:

**Special Codes**

Enter your code here for access to restricted catalogs

DODAAC:

Catalog Access:

Enter the 6 position code provided by your Project Manager for access to your project specific catalog(s). An entry here will bring up special access catalogs for those possessing the key.

**Submit**

Note: You may reach this dialog from the "Region/Special Codes" link on any shopping page

Enter your Zip Code and click the Submit button.

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**Change Corridor**

All of DOD EMALL

**Start A Search**

Keywords:

NSN/Item Number:

Equals:

Refinements:  Keep  Discard

Clear Search

**Refine Your Search**

**Power Search Refinements**

**By Category**

All NSNs  
Commercial (UNSPSC)  
Federal Catalog System

**By General Attribute**

CD  MIL  SBA

DAYS ARO  
PRICE  
Price per Unit of Issue  
SUPPLIER  
Alphabetic

**DOD EMALL**

**Welcome to the DOD EMALL Search Page**

Search by keyword or part number. You can also browse by category or narrow your search according to particular attributes, e.g. price or supplier.

**NSN Warning:**

If you absolutely must have an NSN item, you should order an NSN item. When you order a manufacturer's part number, you are getting the manufacturer's commercial part which may or may not meet all of the technical requirements for the corresponding NSN.

**\*\*\*\*\* Notify your SAM upon completion of registration. If you fail to notify your SAM upon completion of your registration, you will not have access to view your orders and the catalog will not be activated.**

**You will also receive an email from DOD EMALL regarding the activation of your account. You are not logged in to DOD EMALL. \*\*\*\*\***