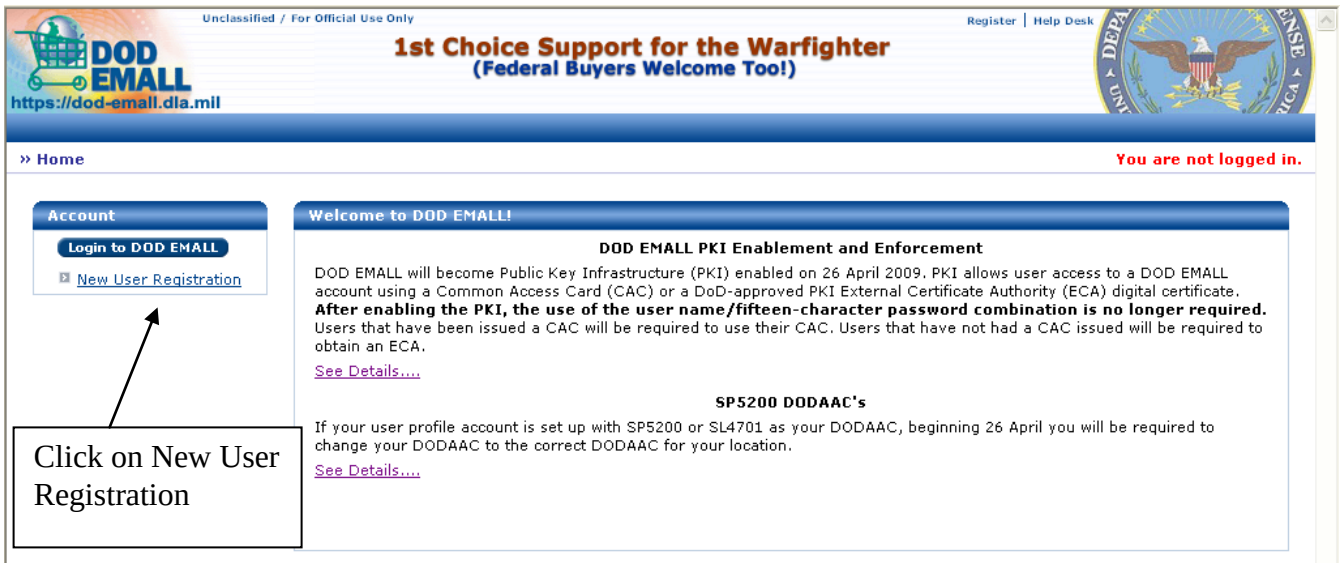
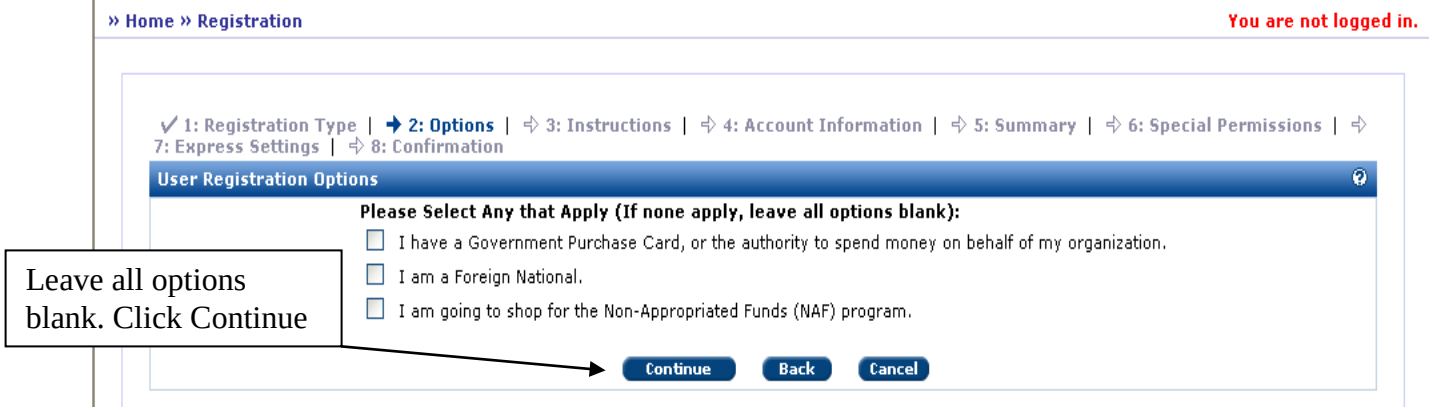

Unclassified / For Official Use Only
Register | Help Desk
DOD EMALL
https://dod-emall.dla.mil
1st Choice Support for the Warfighter
(Federal Buyers Welcome Too!)
» Home
You are not logged in.
Account
Login to DOD EMALL
New User Registration
Welcome to DOD EMALL!
DOD EMALL PKI Enablement and Enforcement
DOD EMALL will become Public Key Infrastructure (PKI) enabled on 26 April 2009. PKI allows user access to a DOD EMALL account using a Common Access Card (CAC) or a DoD-approved PKI External Certificate Authority (ECA) digital certificate.
After enabling the PKI, the use of the user name/fifteen-character password combination is no longer required.
Users that have been issued a CAC will be required to use their CAC. Users that have not had a CAC issued will be required to obtain an ECA.
See Details....
SP5200 DODAAC's
If your user profile account is set up with SP5200 or SL4701 as your DODAAC, beginning 26 April you will be required to change your DODAAC to the correct DODAAC for your location.
See Details....
Click on New User Registration

» Home » Registration
You are not logged in.
1: Registration Type | 2: Options | 3: Instructions | 4: Account Information | 5: Summary | 6: Special Permissions | 7: Express Settings | 8: Confirmation
User Registration Type
Please Select the One that Applies:
I am a U.S. Government Employee.
I am a Government Contractor.
I am a U.S. State User Under a Federal Program.
Continue
Cancel
Click on "I am a U.S. Government Employee"


» Home » Registration
You are not logged in.
1: Registration Type | 2: Options | 3: Instructions | 4: Account Information | 5: Summary | 6: Special Permissions | 7: Express Settings | 8: Confirmation
User Registration Options
Please Select Any that Apply (If none apply, leave all options blank):
I have a Government Purchase Card, or the authority to spend money on behalf of my organization.
I am a Foreign National.
I am going to shop for the Non-Appropriated Funds (NAF) program.
Continue
Back
Cancel
Leave all options blank. Click Continue

» Home » Registration
You are not logged in.
1: Registration Type | 2: Options | 3: Instructions | 4: Account Information | 5: Summary | 6: Special Permissions | 7: Express Settings | 8: Confirmation
User Registration Instructions for U.S. Government Shopper
You Will Need the Following Information to Complete Registration:
You will need to enable pop-ups in your browser to successfully complete the registration process.
U.S. Government Employee
Register with a valid U.S. Government email address and DOD or Federal Activity Address Code (DODAAC or AAC). Immediate access is granted.
Click Continue
Print
Continue
Back
Cancel

✓ 1: Registration Type | ✓ 2: Options | ✓ 3: Instructions | → 4: Account Information | ⇨ 5: Summary | ⇨ 6: Special Permissions | ⇨ 7: Express Settings | ⇨ 8: Confirmation

User Registration Information for U.S. Government Shopper

To register for the DOD EMALL you must provide all the information marked as 'required' on this page. The required fields are marked with an *.

At any time you may save the information you have entered but you must at a minimum complete the Contact and Account Information sections and enter a department in Organization Information. You may then press "Save" to save your work so far. To return to registration, go to the DOD EMALL Home Page and login in and you may begin where you left off. *

Contact Information

You must fill out all fields with a red *.

First Name*:	Jane
Initial:	
Last Name*:	Doe
Email*:	jane.doe@yahoo.com
Confirm Email*:	jane.doe@yahoo.com
Commercial Phone*:	123-456-7899
DSN Phone:	

Account Information

Rules for Entering a User ID.

- User IDs are 1 to 75 characters long.
- User IDs may contain letters and numbers only: A-Z, a-z, 0
- User IDs may not contain spaces or punctuations.
- User IDs may not be an account name previously used.

YOU MUST use your Company's Cage Code for your company's first account.

User ID*:	Must use company cage code

Organization Information

Department*:	Suppliers
Service / Agency of Assignment*:	n/a
Major Command*:	n/a
Unit of Assignment:	
Duty Station/City*:	Your City
State (US):	Michigan
nce (non-US):	
	* Either State or Province is required for US
Postal Code*:	49037
	* Postal Code is required for US
Country*:	United States

Unit of Assignment must be company's name.

You must fill in the Supervisor information, this needs to be the SAM's information.

Supervisor Information

Supervisor's Name*:	Your Supplier Account Manager's Name
Supervisor's Phone Number*:	123-456-7899
Supervisor's Email*:	yourSAMSemail@dla.mil

DODAAC Information

All registrants must enter a valid DODAAC/UIC. DODAACs beginning with GU, GY or GZ are for use in GSA Advantage and cannot be used on DOD EMALL.

Contractor registrants must enter a contractor-specific DODAAC provided by their contracting officer.

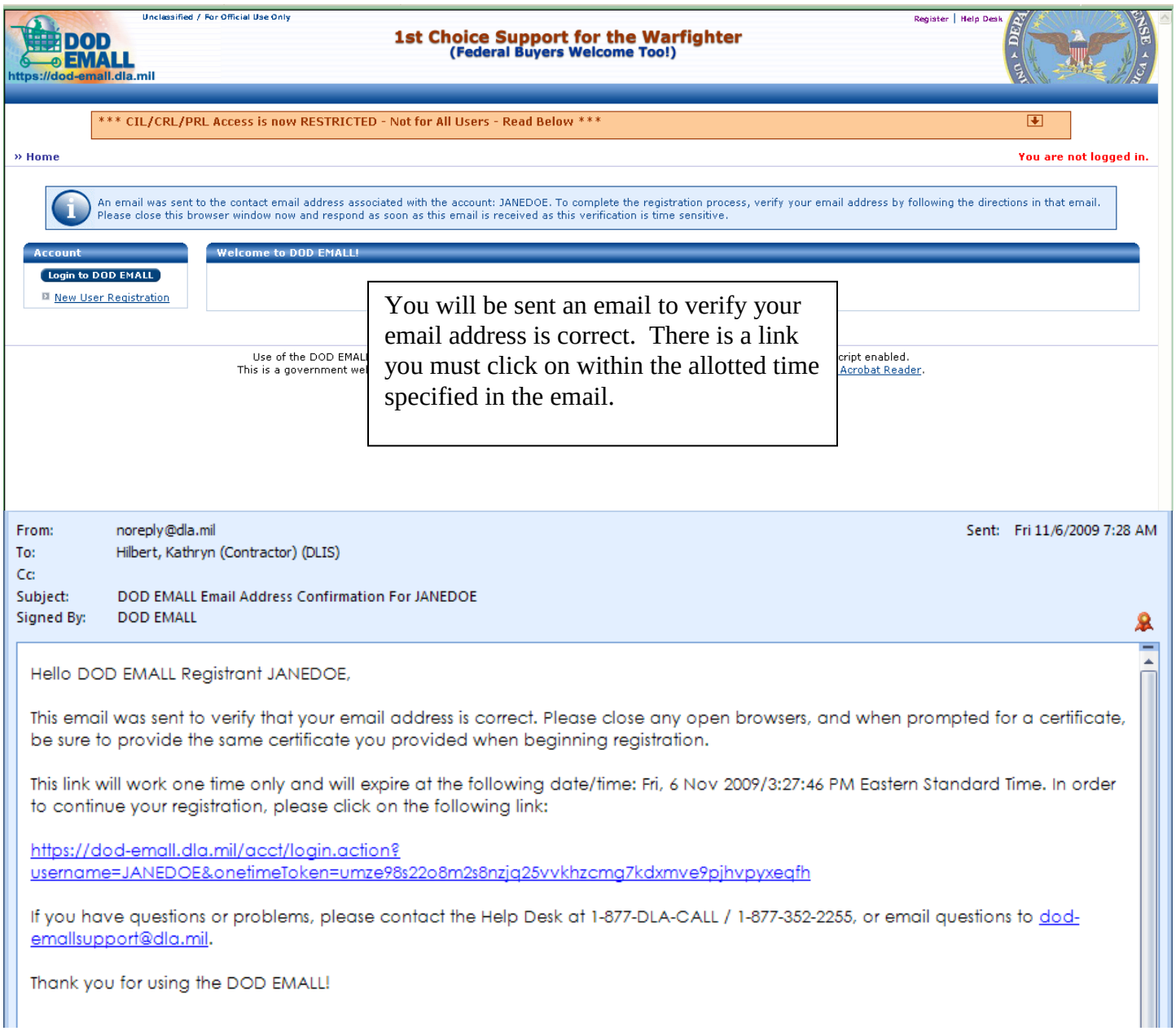
DODAAC*:	SC4210

Look up DODAAC by ZIP code

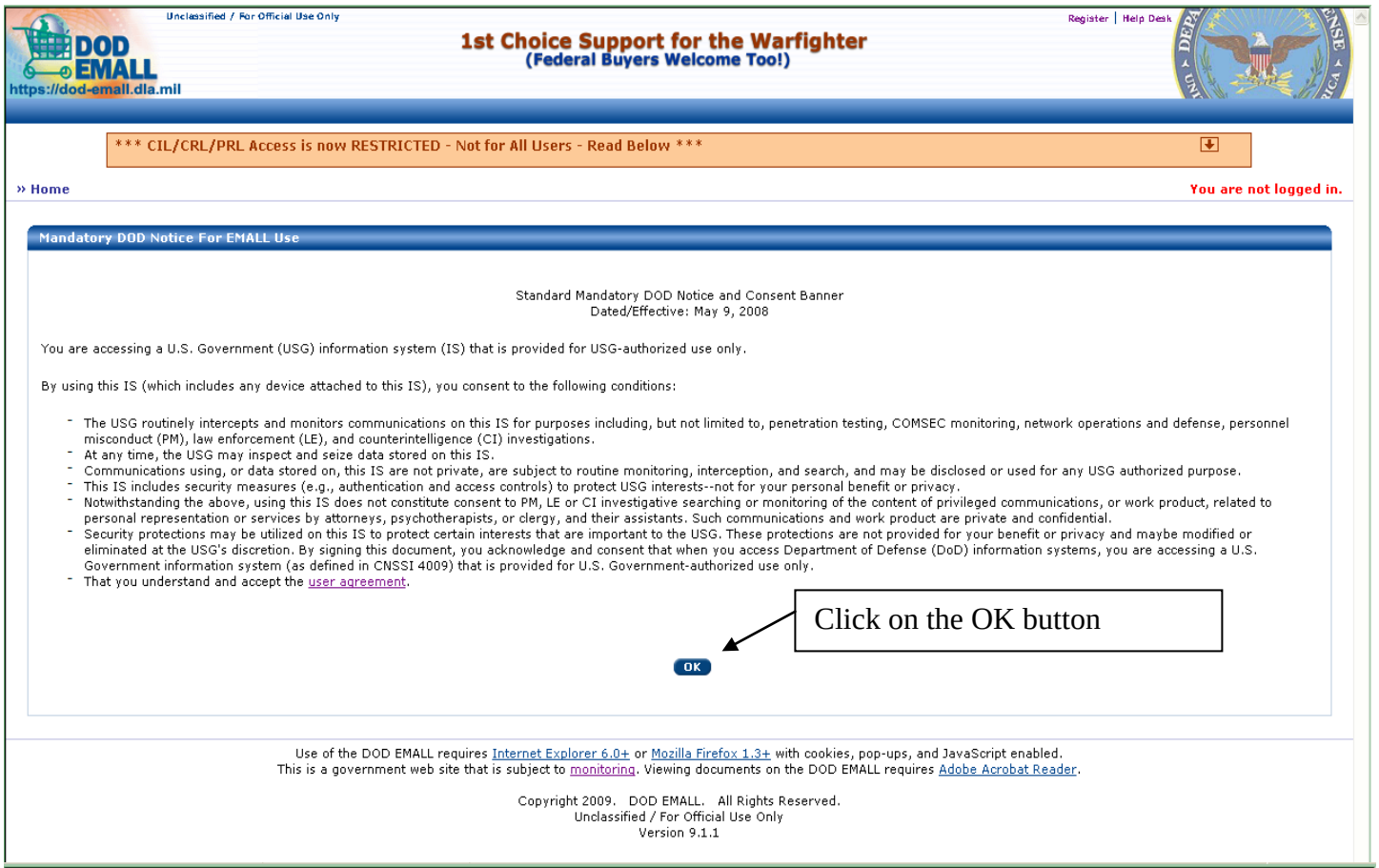
DODAAC must be SC4210. Click Save & Continue

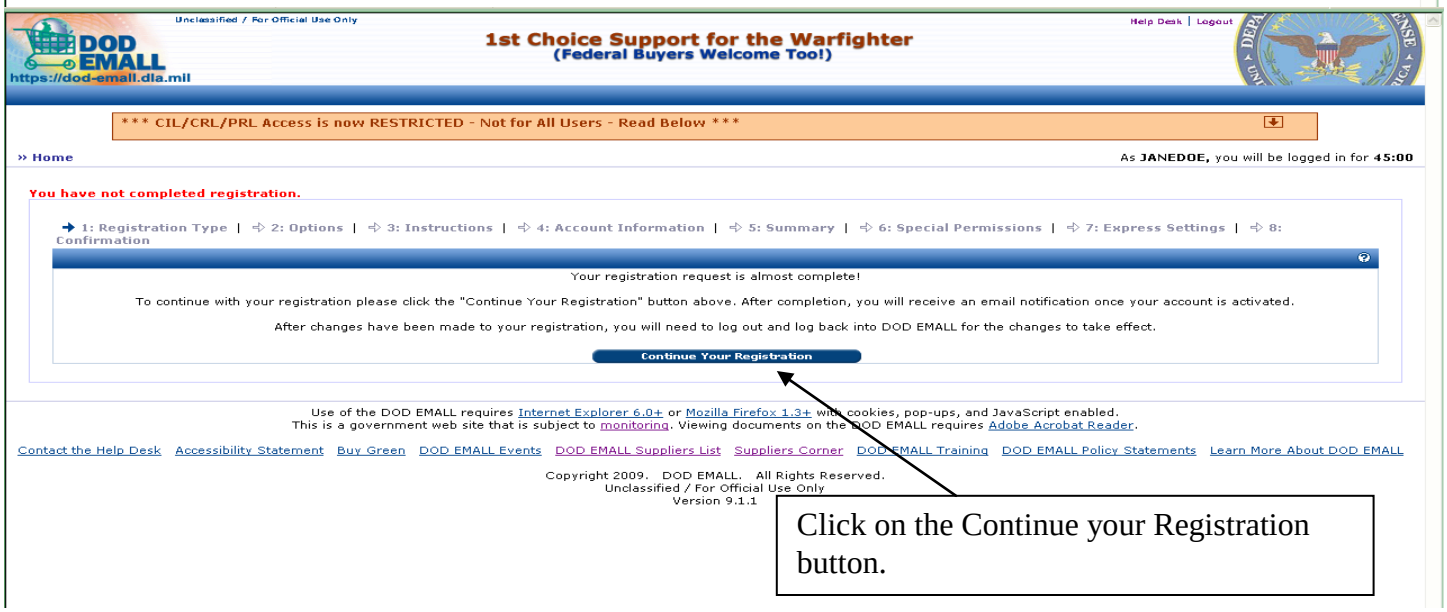
Select "Save" to save the information you have entered so far. Select "Save and Continue" to save the information you entered and continue with registration. Select "Back" to re-select registration type. If you don't wish to save any information, you may just select "Cancel" to go to the DOD EMALL main page.

Save | Save & Continue | Back | Cancel



You will be sent an email to verify your email address is correct. There is a link you must click on within the allotted time specified in the email.


Unclassified / For Official Use Only
DOD EMALL
https://dod-emall.dla.mil
1st Choice Support for the Warfighter
(Federal Buyers Welcome Too!)
Register | Help Desk
*** CIL/CRL/PRL Access is now RESTRICTED - Not for All Users - Read Below ***
» Home
You are not logged in.
Mandatory DOD Notice For EMALL Use
Standard Mandatory DOD Notice and Consent Banner
Dated/Effective: May 9, 2008
You are accessing a U.S. Government (USG) information system (IS) that is provided for USG-authorized use only.
By using this IS (which includes any device attached to this IS), you consent to the following conditions:
- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential.
- Security protections may be utilized on this IS to protect certain interests that are important to the USG. These protections are not provided for your benefit or privacy and maybe modified or eliminated at the USG's discretion. By signing this document, you acknowledge and consent that when you access Department of Defense (DoD) information systems, you are accessing a U.S. Government information system (as defined in CNSSI 4009) that is provided for U.S. Government-authorized use only.
- That you understand and accept the user agreement.
Click on the OK button
OK
Use of the DOD EMALL requires Internet Explorer 6.0+ or Mozilla Firefox 1.3+ with cookies, pop-ups, and JavaScript enabled.
This is a government web site that is subject to monitoring. Viewing documents on the DOD EMALL requires Adobe Acrobat Reader.
Copyright 2009. DOD EMALL. All Rights Reserved.
Unclassified / For Official Use Only
Version 9.1.1


Unclassified / For Official Use Only
DOD EMALL
https://dod-emall.dla.mil
1st Choice Support for the Warfighter
(Federal Buyers Welcome Too!)
Help Desk | Logout
*** CIL/CRL/PRL Access is now RESTRICTED - Not for All Users - Read Below ***
» Home
As JANEDOE, you will be logged in for 45:00
You have not completed registration.
1: Registration Type | 2: Options | 3: Instructions | 4: Account Information | 5: Summary | 6: Special Permissions | 7: Express Settings | 8: Confirmation
Your registration request is almost complete!
To continue with your registration please click the "Continue Your Registration" button above. After completion, you will receive an email notification once your account is activated.
After changes have been made to your registration, you will need to log out and log back into DOD EMALL for the changes to take effect.
Continue Your Registration
Use of the DOD EMALL requires Internet Explorer 6.0+ or Mozilla Firefox 1.3+ with cookies, pop-ups, and JavaScript enabled.
This is a government web site that is subject to monitoring. Viewing documents on the DOD EMALL requires Adobe Acrobat Reader.
Contact the Help Desk Accessibility Statement Buy Green DOD EMALL Events DOD EMALL Suppliers List Suppliers Corner DOD EMALL Training DOD EMALL Policy Statements Learn More About DOD EMALL
Copyright 2009. DOD EMALL. All Rights Reserved.
Unclassified / For Official Use Only
Version 9.1.1
Click on the Continue your Registration button.

*** CIL/CRL/PRL Access is now RESTRICTED - Not for All Users - Read Below ***

» Home » Registration

As **JANEDOE**, you will be logged in for **45:00**

You have not completed registration.

✓ 1: Registration Type | ✓ 2: Options | ✓ 3: Instructions | ✓ 4: Account Information | → 5: Summary | ⇨ 6: Special Permissions | ⇨ 7: Express Settings | ⇨ 8: Confirmation

User Registration Summary for U.S. Government Shopper

Review Your Information for Accuracy:

Review the information you have provided. If you need to make corrections click the back button.

Contact Information

First Name: First Name
Initial:
Last Name: Last Name
Email: kathryn.hilbert.ctr@dla.mil
Commercial Phone: 269-555-1212
DSN Phone:

Account Information

User Id: JANEDOE
Account Type: SHOPPER

Organization Information

Department: Suppliers
Service / Agency of Assignment: n/a
Major Command: n/a
Unit of Assignment: JaneDoe.com
Duty Station/City: Your City
State: Michigan
Postal Code: 49017
Country: United States

Supervisor Information

Supervisor's Name: Kathryn Hilbert
Supervisor's Phone Number: 269-961-7112
Supervisor's Email: joy.corsi.ctr@dla.mil

DODAAC Information

DODAAC: SC4210

Select "Continue" if you have reviewed this information and have found it to be correct. Select "Back" if you would like to change your information. If you don't wish to continue with registration, you may just select "Cancel" to go to the DOD EMALL main page.

Continue | Back | Cancel

Click on the Continue button.

Use of the DOD EMALL requires Internet Explorer 6.0+ or Mozilla Firefox 1.3+ with cookies, pop-ups, and JavaScript enabled.
This is a government web site that is subject to monitoring. Viewing documents on the DOD EMALL requires Adobe Acrobat Reader.

You will be logged out in 45 minutes | Trusted sites

DOD EMALL | Special Permissions - Microsoft Internet Explorer

File Edit View Favorites Tools Help | Address https://dod-emall.dla.mil/acct/postregistration/specialPermissions.action?accountId=261359&=Continue&SYyZT0tnx1P=mLrg6NMY3Hfn5IQPD6o1rRiMVdJDFdpBrc | Go

Back | Search | Favorites | Links

Contracting Officer	Request
Corporate Credit Card	Request
DDE Through MOES Access	Request
DHS BPA or IDIQ Contract Orderer	Request
Government Purchase Card Payment	Request
HM&E Corridor Access	Request
Long Line Of Accounting (Account Line) Payment	Request
MILSTRIP Fund Code Payment	Request
NAF MWR Catalogs Visible	Request
NAVFAC User	Request
Non-Standard Government Purchase Card Payment	Request
State Purchase Card Payment	Request
Supplier User Can See All Orders To Same CAGE Or DUNS	Request
Supply Center User For ODM	Request
WSSP Read-Only User	Request
WSSP User	Request

This is the Permissions page, please do not request any permission, click on the Continue button

Other Permissions

These are additional Access Options that you may apply for.

Change DODAAC List	Request

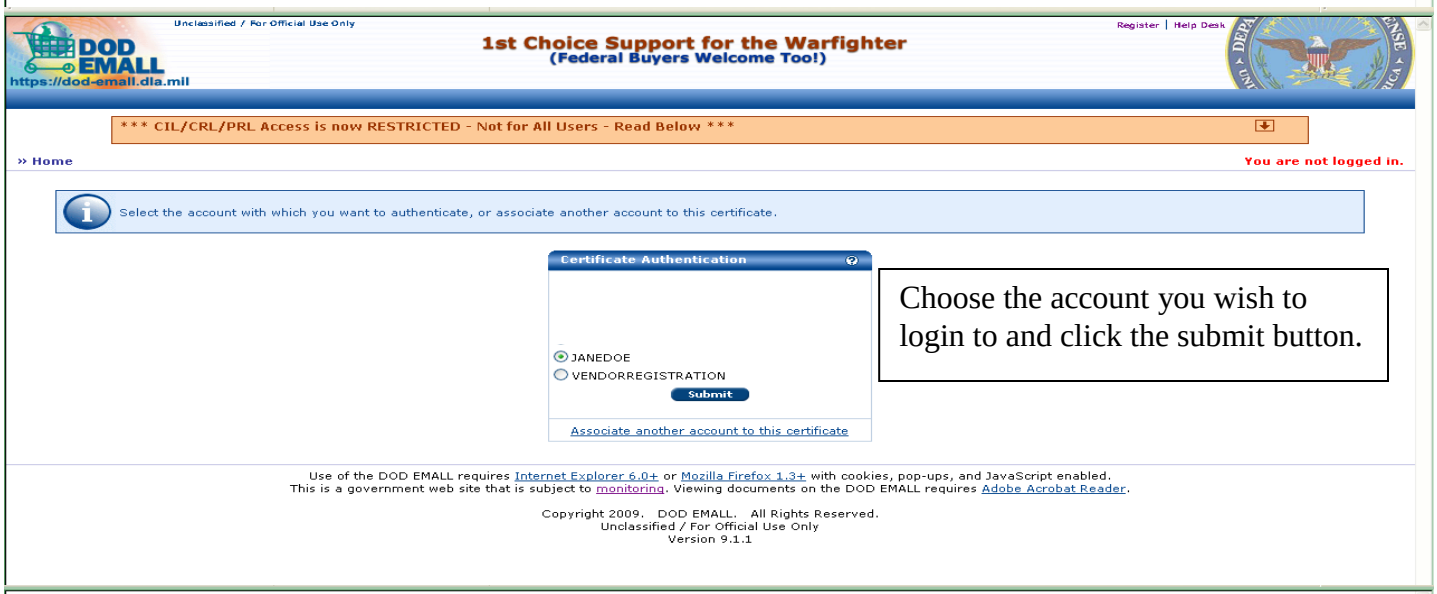
Select "Continue" to save the information you entered. Select "Go Back" to re-select registration type. If you don't wish to save any information, you may just select "Cancel" to go to the DOD EMALL main page.

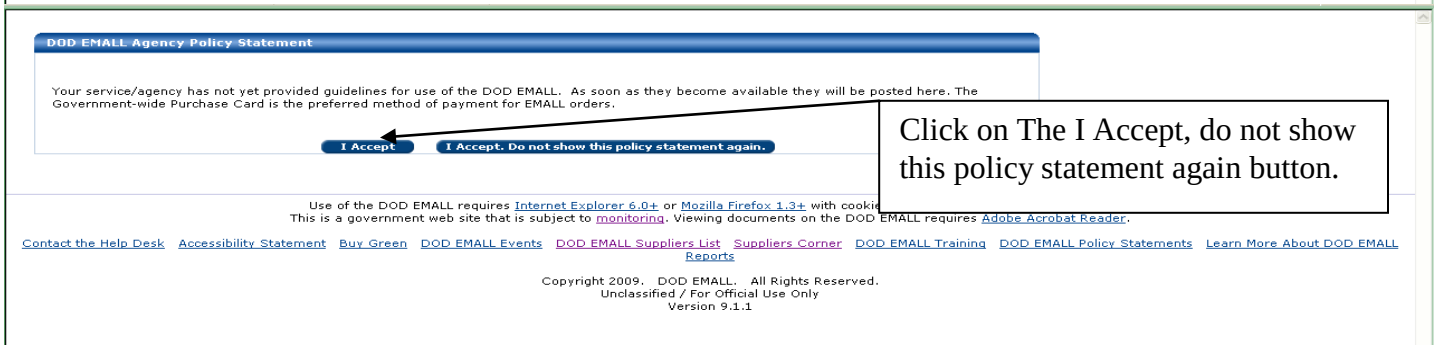
Continue | Back | Cancel

Use of the DOD EMALL requires Internet Explorer 6.0+ or Mozilla Firefox 1.3+ with cookies, pop-ups, and JavaScript enabled.
This is a government web site that is subject to monitoring. Viewing documents on the DOD EMALL requires Adobe Acrobat Reader.

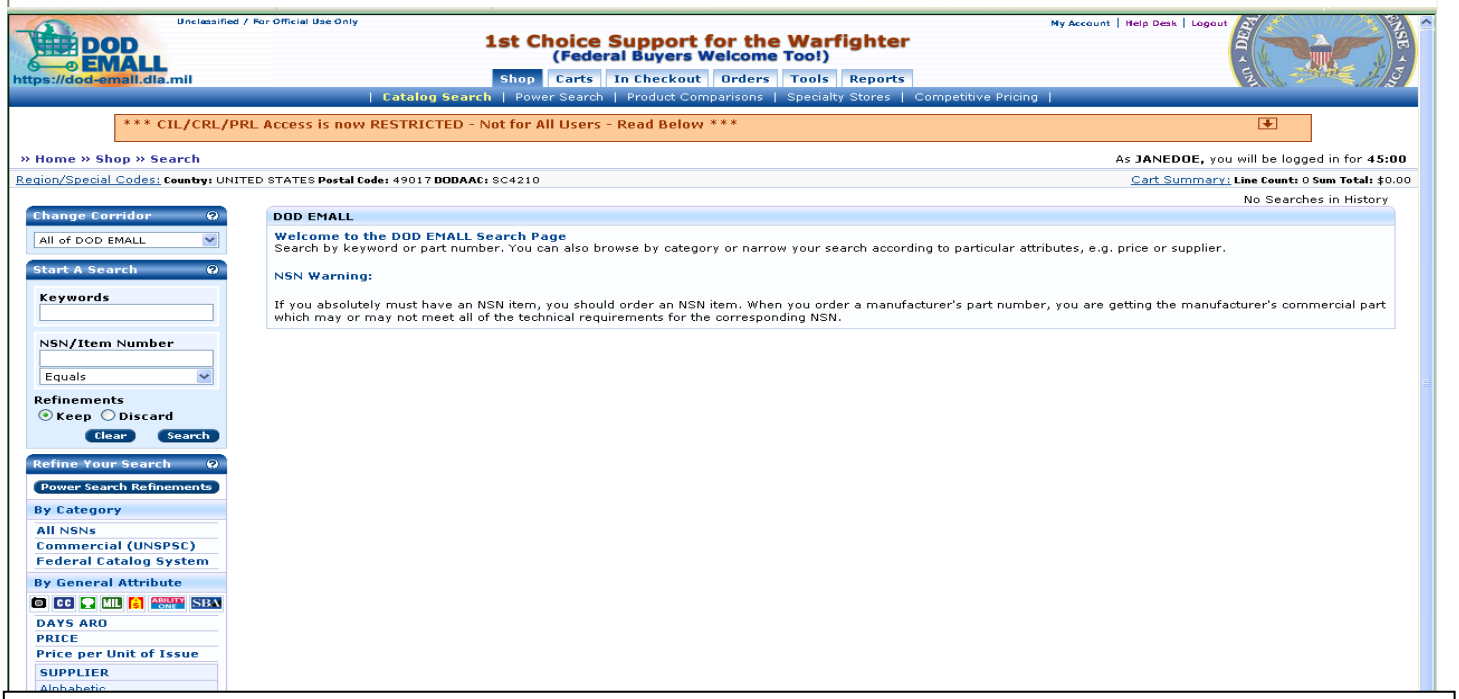
You will be logged out in 45 minutes | Trusted sites

Unclassified / For Official Use Only
DOD EMALL
https://dod-emall.dla.mil
1st Choice Support for the Warfighter
(Federal Buyers Welcome Too!)
Register | Help Desk
*** CIL/CRL/PRL Access is now RESTRICTED - Not for All Users - Read Below ***
» Home » Registration
You are not logged in.
You have completed registration.
1: Registration Type | 2: Options | 3: Instructions | 4: Account Information | 5: Summary | 6: Special Permissions | 7: Express Settings | 8: Confirmation
User Registration Complete
You have completed your DOD EMALL registration. Your account has been authorized for use. If you would like to make revisions to the information you provided, after logging into the DOD EMALL, select "My Account" from the menu on the upper right hand side of the screen. Thanks for registering!
Return to Homepage
Click on the Return to Homepage button.
Use of the DOD EMALL requires Internet Explorer 6.0+ or Mozilla Firefox 1.3+ with cookies, pop-ups, and JavaScript enabled.
This is a government web site that is subject to monitoring. Viewing documents on the DOD EMALL requires Adobe Acrobat Reader.
Copyright 2009. DOD EMALL. All Rights Reserved.
Unclassified / For Official Use Only
Version 9.1.1


Unclassified / For Official Use Only
DOD EMALL
https://dod-emall.dla.mil
1st Choice Support for the Warfighter
(Federal Buyers Welcome Too!)
Register | Help Desk
*** CIL/CRL/PRL Access is now RESTRICTED - Not for All Users - Read Below ***
» Home
You are not logged in.
Select the account with which you want to authenticate, or associate another account to this certificate.
Certificate Authentication
JANEDOE
VENDORREGISTRATION
Submit
Associate another account to this certificate
Choose the account you wish to login to and click the submit button.
Use of the DOD EMALL requires Internet Explorer 6.0+ or Mozilla Firefox 1.3+ with cookies, pop-ups, and JavaScript enabled.
This is a government web site that is subject to monitoring. Viewing documents on the DOD EMALL requires Adobe Acrobat Reader.
Copyright 2009. DOD EMALL. All Rights Reserved.
Unclassified / For Official Use Only
Version 9.1.1


DOD EMALL Agency Policy Statement
Your service/agency has not yet provided guidelines for use of the DOD EMALL. As soon as they become available they will be posted here. The Government-wide Purchase Card is the preferred method of payment for EMALL orders.
I Accept
I Accept. Do not show this policy statement again.
Click on The I Accept, do not show this policy statement again button.
Use of the DOD EMALL requires Internet Explorer 6.0+ or Mozilla Firefox 1.3+ with cookie
This is a government web site that is subject to monitoring. Viewing documents on the DOD EMALL requires Adobe Acrobat Reader.
Contact the Help Desk Accessibility Statement Buy Green DOD EMALL Events DOD EMALL Suppliers List Suppliers Corner DOD EMALL Training DOD EMALL Policy Statements Learn More About DOD EMALL Reports
Copyright 2009. DOD EMALL. All Rights Reserved.
Unclassified / For Official Use Only
Version 9.1.1

Enter your Zip Code and click the Submit button.



******* Notify your SAM upon completion of registration. If you fail to notify your SAM upon completion of your registration, you will not have access to view your orders and the catalog will not be activated.**
You will also receive an email from DOD EMALL regarding the activation of your account. You are no logged in to DOD EMALL. *****