

# What You Can Do

- Replace burned out light bulbs with energy efficient lamps.
- Leaving for the day - turn lights and equipment off.
- Use ceiling fans instead of a/c when possible.
- Leaving your desk - pull your CAC card and turn off your monitor.
- Set your a/c at 76°F occupied space, 85°F unoccupied space.
- Purchase resource efficient products and equipment where available.
- Do not use space heaters.
- Keep windows and doors closed when heating/cooling interior spaces.
- Don't use a water hose to clean floors, sidewalks, or parking lot areas.
- Know and support your BEM!