

SAM のホームページの HELP には、SAM を使用するにあたっての、参考資料、手引き、説明、ビデオ等があります。

The screenshot displays the SAM (System for Award Management) homepage. At the top, there is a navigation bar with the SAM logo and a 'SYSTEM FOR AWARD MANAGEMENT' tagline. To the right of the logo is a login section with fields for 'USERNAME' and 'PASSWORD', a 'LOG IN' button, and links for 'Forgot Username?' and 'Forgot Password?'. Below the login section is a 'Create an Account' link. The main navigation menu includes 'HOME', 'SEARCH', 'HELP', 'EXTRACTS', and 'GENERAL INFORMATION'. The content area is organized into three columns: 'WHAT IS SAM?' (The System for Award Management (SAM) is a free web site that consolidates the capabilities you used to find in CCR/FedReg, ORCA, and EPLS. Future phases of SAM will add the capabilities of other systems used in Federal procurement and awards processes.), 'REGISTER WITH SAM' (Why Register? Registering with SAM will allow you to access the full functionality of the system. What will you need? You only need your personal information to create an account on SAM. Create an Account), and 'SEARCH SAM' (Even if you do not wish to register at this time, you can still Search SAM. Please enter your search criteria above to view registered vendors.). Below these columns are three sections: 'NEWS AND ANNOUNCEMENTS' (Can I use my CCR username in SAM? Do I need to create an account? Click HERE to find answers to these and other top questions.), 'USER GUIDES AND HELPFUL HINTS' (Additional information, such as a full User Guide, Quick Start Guides, Helpful Hints, and Webinars are available on the Help tab.), and 'FORMER CCR REGISTRANTS' (If you had an active record in CCR, you have an active record in SAM. You do not need to do anything in SAM at this time, unless a change in your business circumstances requires a change in SAM in order for you to be paid or to receive an award. SAM will send notifications to the registered user via email 60, 30, and 15 days prior to expiration of the record. You can search for...).

まず、HELP をクリックしてください。

SAM に対する様々な質問とその回答 (FAQs) が載っています。

この質疑応答を読むことで、SAM の概要が解ります。

The screenshot shows a Windows Internet Explorer browser window displaying the SAM (System for Award Management) website. The address bar shows the URL: <https://www.sam.gov/portal/public/SAM?portal:componentId=3c9caa24-5c93-4ce9-877a-b244446a>. The page features a navigation menu with options: HOME, SEARCH, HELP, EXTRACTS, and GENERAL INFORMATION. The 'HELP' menu is expanded, showing a sidebar with links to FAQs, User Guides, Demonstration Videos, and Exclusions Information. The main content area is titled 'SAM User Help' and 'Top FAQs'. It contains three numbered questions with bulleted answers:

- 1. Can I use my CCR Username and Password to log into SAM?**
 - No and Yes
 - You must create an account in SAM. If you want to use the same username and password that you used in CCR, you may.
- 2. Does it cost anything to register in or to use SAM?**
 - No
- 3. Do I need to create a SAM account?**
 - It depends
 - You DO NOT need an account in SAM if you want to search publicly available information. If it was publicly available in CCR, ORCA, or EPLS, it is publicly available in SAM
 - You DO need an account in SAM if
 - You want to see more than publicly available information. Accounts that are associated with a government email address will automatically have access to FOUO-level data, when logged in.
 - You want to save search queries so you can run them again later
 - You want to update your records or add information in SAM

The browser's taskbar at the bottom shows the Start button, several open applications (Inbox - Microsoft..., Contracts Search..., Home Page - Win..., Document1 - Micr...), and the system tray with the time 7:27 AM.

User Guides

左の FAQs の下の User Guides をクリックしてください。

下記のように、3 種類の項目がでてきます。

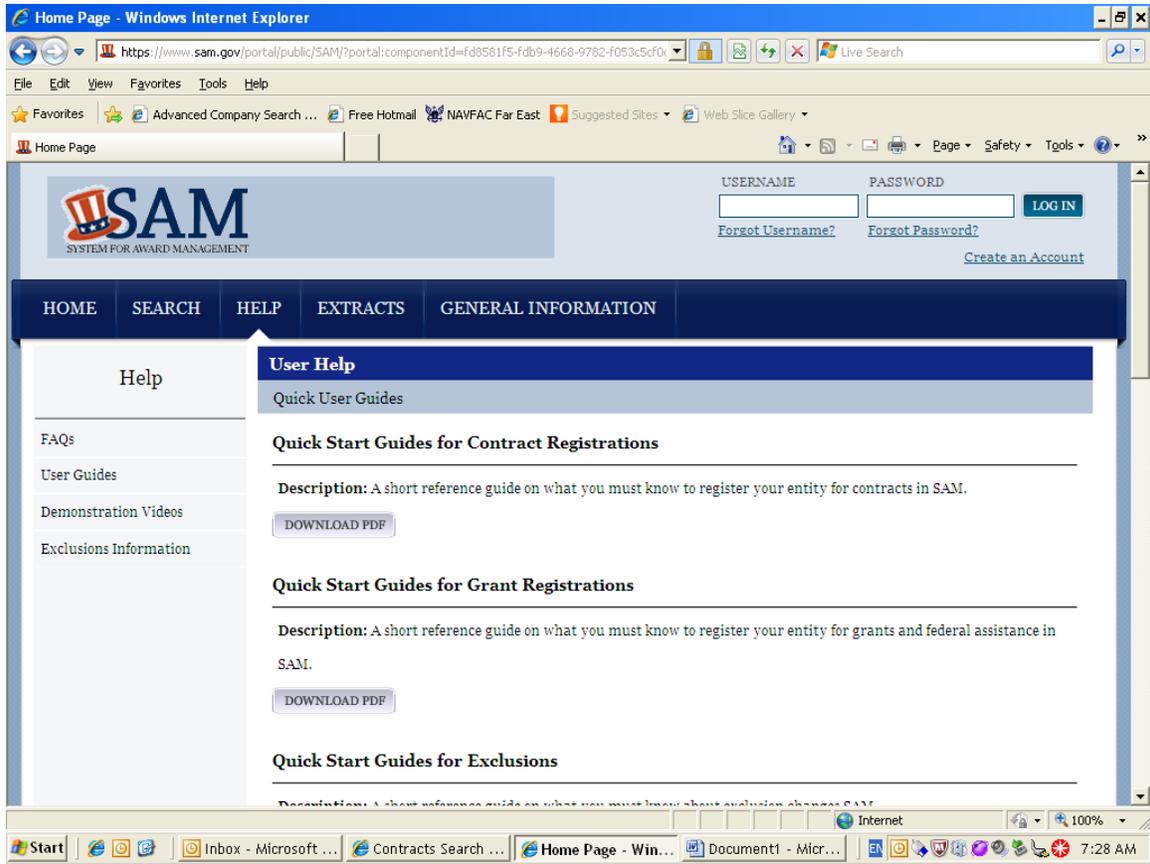
Quick User Guides (目的別の簡単な手順の説明)

Full User guide (SAM の総合説明書、349 ページ)

Helpful Hints (補足説明)

The screenshot shows the SAM (System for Award Management) website in a Windows Internet Explorer browser. The page title is "Home Page - Windows Internet Explorer". The address bar shows the URL: <https://www.sam.gov/portal/public/SAM7portal:componentId=3c9caa24-5c93-4ce9-877a-b244446a>. The page features a navigation menu with "HOME", "SEARCH", "HELP", "EXTRACTS", and "GENERAL INFORMATION". The "HELP" menu is expanded, showing "Help", "FAQs", "User Guides", "Quick User Guides", "Full User Guide", "Helpful Hints", "Demonstration Videos", and "Exclusions Information". The "User Guides" section is highlighted. The main content area displays "SAM User Help" and "Top FAQs". The first FAQ is "1. Can I use my CCR Username and Password to log into SAM?", with answers: "No and Yes" and "You must create an account in SAM. If you want to use the same username and password that you used in CCR, you may." The second FAQ is "2. Does it cost anything to register in or to use SAM?", with the answer: "No". The third FAQ is "3. Do I need to create a SAM account?", with answers: "It depends", "You DO NOT need an account in SAM if you want to search publicly available information. If it was publicly available in CCR, ORCA, or EPLS, it is publicly available in SAM", and "You DO need an account in SAM if" (with sub-points: "You want to see more than publicly available information. Accounts that are associated with a government email address will automatically have access to FOUO-level data, when logged in." and "You want to save search queries so you can run them again later"). The browser's taskbar shows the Start button, several open applications (Inbox - Microsoft..., Contracts Search..., Home Page - Win..., Document1 - Micr...), and the system clock showing 7:27 AM.

Quick User Guides をクリックしてみてください。



Quick User Guides

目的別の登録手順を簡単に説明している手引きです。いろいろとありますが、以下の2つが特に業者の方々に必要な手順です。

Quick Start Guides for Contract Registration – 新規業者(初めて会社登録をする業者)

Quick Start Guide for Migrating Roles – SAMに入り CCR を更新するための手順

Demonstration Videos

SAM の概要説明や業者登録など、英語のビデオで説明が見れます。