



C--ARCHITECT-ENGINEER SERVICES FOR VARIOUS GOVERNMENT OF JAPAN (GOJ) FUNDED PROJECTS COVERED BY THE DEFENSE POLICY REVIEW INITIATIVE (DPRI) AND OTHER PROJECTS UNDER THE COGNIZANCE OF NAVFAC PACIFIC

Solicitation Number: N6274214R0003

Agency: Department of the Navy

Office: Naval Facilities Engineering Command

Location: NAVFAC Pacific, Acquisition Department

Notice Type:

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C -- Architect and engineering services

NAICS Code:

541 -- Professional, Scientific, and Technical Services/541310 -- Architectural Services

Synopsis:

Added: May 08, 2014 2:22 pm

ALL INFORMATION NEEDED FOR INTERESTED PARTIES TO SUBMIT A STANDARD FORM (SF) 330, ARCHITECT-ENGINEER QUALIFICATIONS, IS CONTAINED HEREIN. THERE IS NO RFP PACKAGE TO DOWNLOAD.

This procurement is being solicited on an unrestricted basis. The North American Industry Classification System (NAICS) Code is 541310. The Small Business size standard is \$7.0 million average annual receipts over the past 3 years.

Design and Engineering Services are required for an Indefinite Quantity Contract for various projects funded by the Government of Japan (GoJ) direct cash contributions (or otherwise referred to as the Mamizu funds) and United States funds for the development of infrastructure and facilities covered by the Defense Policy Review Initiative (DPRI) under the cognizance of Naval Facilities Engineering Command, Pacific (NAVFAC Pacific).

NAVFAC Pacific is the designated design and construction agent for the DPRI associated with the rebasing of Marines and their dependents from Okinawa to Guam.

Projects include, but are not limited to, primarily new construction of base development facilities (bachelor enlisted quarters, bachelor officer quarters, fire station, police station, dining facility, child development center, school, fitness center, administrative facilities, military training facilities, and utilities and supporting infrastructure).

Architect-Engineer (A-E) Design and Engineering Services required under this contract include, but are not limited to, the execution and delivery of DD 1391's; plans and specifications including Design-Build (DB) Request for Proposal (RFP) contract documents and Design-Bid-Build (DBB) contract documents; technical surveys and reports including engineering investigation, site investigation, topographical survey, geotechnical investigation, and Munitions of Explosive Concern (MEC) investigation; Functional Analysis Concept Development (FACD)/design charrettes; construction cost estimates, and Post Construction Award Services (PCAS).

PCAS consist of technical consultation during construction, including, but not limited to, construction submittals, site visits, operations and maintenance support information, record drawings, and other miscellaneous services.

All work shall be performed in accordance with applicable Federal, State, and local policy, guidance, regulations, and laws including, but not limited to, the Unified Facilities Criteria (UFC) requirements.

NAVFAC Pacific currently uses the following software applications: WINDOWS 7 Workstation, Microsoft Office 2010 Professional (Word 2010, Powerpoint 2010, Excel 2010, Access 2010, Project 2010), Adobe Acrobat CI Pro, SpecsIntact, SUCCESS, and AutoDesk AutoCAD 2010.

In accordance with the contract or task order statement of work, the contractor shall complete necessary tasks and submittals or submit various reports to the Government that are readily useable in these applications without further adjustments.

Selection of the most highly qualified firm will be based upon evaluation using the selection criteria stated herein. The A-E must demonstrate their firm's qualifications (and key personnel qualifications, where required) with respect to all of the published selection criteria. Selection criteria 1 through 9 are listed below in descending order of importance. Specific selection criteria include:

1. Firm's Specialized Experience:

Firm's recent specialized experience in the design of new base development facility projects, \$20 million or more in construction value per project/contract, including execution of DD 1391â€™s or similar project programming document, FACD/design charrettes, Design-Build (DB) Request for Proposal (RFP) contract documents, and Design-Bid-Build (DBB) contract documents.

Repair and alteration projects shall not be considered. Base development facility projects include, but are not limited to, bachelor enlisted quarters, bachelor officer quarters, fire station, police station, dining facility, child development center, school, fitness center, administrative facilities, military training facilities, and utilities and supporting infrastructure. Specified design and engineering services (execution of DD 1391â€™s or similar project programming document, FACD/design charrettes, DB RFP contract documents, and DBB contract documents) for new base development facility projects do not have to be within a single project scope; however, base development facility projects that contain several or all of these services will be given more favorable consideration than projects that contain only individual services.

Base development facility projects designed and constructed in severe, tropical environments similar to Guam (subject to high winds, seismicity, and corrosion) will be considered more favorably. Submit a maximum of five (5) relevant projects completed in the past ten (10) years which best describe recent specialized experience in the design of new base development facility projects AND the specified design and engineering services discussed above. Of the maximum of five (5) projects, at least one (1) each shall be for a utilities and supporting infrastructure project, and at least three (3) each for some of the other types of base development facility projects listed.

Each project shall include: Point of contact name, e-mail address, phone number, contract number or project identification number, contract period of performance and contract award amount.

A project or contract is defined as either a stand-alone contract or a single task order in an Indefinite Delivery Indefinite Quantity (IDIQ) contract having the features described above. If more than five projects are submitted for evaluation, the Government will evaluate the first five projects and disregard any other project information after the first five projects.

The submission should include a discussion of who executed the project as pertinent to demonstrating specialized experience. If a project was performed by a joint venture, and all joint venture partners are not on the team proposed for this contract, the offeror should specifically address the work performed on the project submitted by the proposed joint venture partner(s).

If the project description does not clearly delineate the work performed by the proposed joint venture partner(s), the project will be evaluated less favorably. Likewise, if the proposed joint venture partner(s) worked as a subcontractor on a project, the offeror should specifically address the work performed by the proposed joint venture partner(s) on the project submitted. If a project does not provide requested data, accessible points of contact, or valid phone numbers, that project may be evaluated less favorably. Note: If the A-E firm is a joint venture, info should be submitted for projects performed by the joint venture; however, if there are no recent relevant projects performed by the joint venture, submit projects performed by the individual partner entities of the joint venture.

A subcontractor's or subconsultant's specialized experience will not be given the same level of consideration as either the prime contractor or the joint venture partner(s). Prime contractor-subcontractor/subconsultant teams/Joint Ventures/LLCs/LTDs with a demonstrated history of working successfully together on prior projects may be considered more favorably than those without such history.

2. Key Personnel's Professional Qualifications, and Specialized Experience and Technical Competence:

Professional Qualifications: Professional qualifications of key personnel of the proposed design team(s) of the A-E firm, including the Principal-in-Charge of the prime A-E firm and the Project Manager, Project Architect, or Project Engineer of the following design disciplines: Architectural, Structural, Civil, Mechanical, Electrical, and Fire Protection.

For Cost Estimator, indicate years of experience. Professional qualifications of other personnel are not required, and if submitted, shall not be evaluated. Limit the submission of key personnel to staff three design teams: maximum of three (3) Principal-in-Charge of the prime A-E firm and maximum of three (3) Project Manager, Project Architect, or Project Engineer for each of the major design disciplines described above (including Cost Estimating). Professional qualifications of key personnel shall include active U.S. professional registration or equivalent qualifications (i.e., APEC and other similar professional certifications will be considered in the evaluation). Note: During contract execution, U.S.

registration will be required for all architects and engineers who approve designs in their registered discipline(s).

Specialized Experience and Technical Competence: Key personnel specialized experience and technical competence in the design of new base development facility projects, approximately \$20 million or more in construction value per project/contract, including specified design and engineering services; i.e., execution of DD 1391's or similar project programming document, FACD/design charrettes, Design-Build (DB) Request for Proposal (RFP) contract documents, and Design-Bid-Build (DBB) contract documents. See Selection Criteria 1 for description of new base development facility projects.

Repair and alteration projects shall not be considered. Submission requirements shall be limited to the following type of projects and only for the key personnel noted as follows. Relevant project information for other key personnel is not required and if submitted, shall not be evaluated. Submit a maximum of two (2) utilities and supporting infrastructure projects each for Civil Project Engineer and Electrical Project Engineer, demonstrating experience in the execution of DD 1391's or similar project programming document, and DBB contract document. Submit a maximum of three (3) projects for some of the other types of base development facilities listed for each of two (2) Project Architects (maximum total of six (6) projects, demonstrating experience in the specified design and engineering services (execution of DD 1391's or similar project programming document,

FACD/design charrettes, DB RFP contract documents, and DBB contract documents).

More variety in the types of base development facility projects will be more favorably considered. Specified design and engineering services do not have to be within a single project scope. A project or contract is defined as either a stand-alone contract or a single task order in an Indefinite Delivery Indefinite Quantity (IDIQ) contract having the features described above. If more than the maximum number of projects for the key personnel specified is submitted, the Government will not evaluate and disregard this extraneous project information. Each project shall include: Point of contact name, e-mail address, phone number, contract number or project identification number, contract period of performance, contract award amount, and the role and experience the individual had in performing the project.

If a project description does not clearly delineate the work performed by the individual (including the specialized design and engineering service) or if a project does not provide the requested data, accessible points of contact, or valid phone numbers, that project will be evaluated less favorably.

3. Past Performance: Firms will be evaluated on past performance with respect to work quality, compliance with schedules, cost control, and cooperation and responsiveness. Firms should include any letters of commendation or awards. Firms will also be evaluated on past performance information obtained from a federal-wide database called the Past Performance Information Retrieval System (PPIRS) and from the Architect-Engineer Contract Administration Support System (ACASS).

PPIRS, ACASS, letters of commendation, or awards for relevant projects submitted for Selection Criteria 1 will be considered more favorably than PPIRS, ACASS, letters of commendation, or awards for other projects.

A subcontractor's or subconsultant's past performance will not be given the same level of consideration as either the prime contractor or the joint venture partner(s). Prime contractor-subcontractor/subconsultant teams/Joint Ventures/LLCs/LTDs with a demonstrated history of working successfully together on prior projects may be considered more favorably than those without such history.

4. Capacity to perform the work in the required time and ability to accomplish multiple projects concurrently.

Address staffing and capacity to accomplish the work under this IDIQ contract. Address how the firm's organizational construct is most efficient and effective in the execution of work. Assume three (3) separate design teams will execute three (3) projects concurrently (one utilities and supporting infrastructure project, and two other base development facility projects). Identify team composition (prime A-E firm, subcontractor/subconsultant of major design disciplines, and other required design firms) and personnel (key personnel and other personnel of major design disciplines only). For all key personnel identified in Selection Criteria 2, explain their roles and responsibilities in the proposed organization.

If the same key personnel are proposed for more than one (1) design team, provide explanation substantiating such designation and ability to accomplish multiple projects concurrently.

5. Sustainable Design: Firms will be evaluated in terms of their knowledge and demonstrated experience in applying sustainability concepts through an integrated design approach and designing in accordance with the U.S. Green Building Council, Leadership in Energy and Environmental Design (LEED) Green Building Rating System or equivalent. Provide a maximum of three (3) projects that have attained or been submitted for LEED certification. For projects not yet certified, identify the date the project was submitted.

For all projects, identify the team's major contribution(s), design elements/features/equipment/etc., in attainment of the certification. If more than three projects are submitted for evaluation, the Government will evaluate the first three projects and disregard any other project information after the first three projects. LEED certified projects will be considered more favorably than projects not yet certified.

6. Design Quality Control Program (DQCP): Firms will be evaluated on the acceptability of their internal design quality control program used to ensure technical accuracy of drawings, specifications, cost estimates and other required technical data. Describe the design quality control organization structure and list the responsible personnel.

Discuss the methodology that will be used to eliminate errors, omissions, interferences, and inconsistencies between all design disciplines and consultants; inconsistencies between drawings, specifications, and cost estimates; and for the incorporation of the latest criteria, lessons learned and review comments.

7. Small Business Utilization. Firms will be evaluated on the extent to which their submissions demonstrate the identification and utilization of Small Business (SB), Small Disadvantaged Business (SDB), Woman-Owned Small Business (WOSB), Historically Underutilized Business Zone Small Business (HUBZone), Veteran Owned Small Business (VOSB), Service Disabled Veteran Owned Small Business (SDVOSB), and if applicable, Historically Black Colleges or Universities and Minority Institutions (HBCU/MI) in performance of this contract, whether as a joint venture, teaming arrangement, or subcontractor.

The Government will evaluate proposals based on two sub-criteria:

Sub-criteria A - Past performance in utilization of small business concerns. Firms will be evaluated on the extent to which small businesses were utilized, and that assigned small business goals were achieved on previous contracts and/or on the extent that small businesses were utilized on projects in which no goals were assigned. Firms shall provide historical data on utilization of SB, SDB, WOSB, HUBZone, VOSB, SDVOSB, and HBCU/MI. Large Business offerors shall submit three (3) final or most recent Individual Subcontracting Reports (ISRs) for similar contracts of relative size. If ISRs are not final or most recent, they will not be considered.

If subcontracting goals on the submitted ISRs were not met, provide an explanation for each missed goal. If ISRs were not applicable to the similar contracts noted, submit other documentation which demonstrates utilization of the various small business category firms for the contracts. If small businesses were not utilized, provide a detailed explanation. A sample template for subcontracting history for newly established large businesses or large

businesses with no prior ISR history is provided as Attachment 1. Small business offerors shall submit documentation which shows utilization of the various small business category firms for similar contracts of relative size. Note that small business offerors can and should include self-performed work for this sub-criteria.

Small business offerors are also encouraged to utilize the sample template included as Attachment 1 to provide the required small business past performance information.

Sub-criteria B - Utilization and participation of small business concerns for this contract. All offerors shall provide information regarding the participation of small business concerns in this contract. Identify in terms of dollar value and percentage of total proposed price, the extent of work to be performed as the prime contractor and the planned usage of SB, SDB, WOSB, HUBZone, VOSB, SDVOSB and HBCU/MI. Identify each subconsultant by name, discipline and size status. Utilize \$10,000,000 as the total proposed price.

The following FY 2014 NAVFAC goals are provided in terms of total planned subcontracting value for utilization of small businesses. SB: 66.67%, HUBZone: 8.85%, SDB: 17.10%, WOSB: 15.15%, and SDVOSB: 3.03%. Demonstrate how you plan to meet or exceed these goals.

Large and Small Businesses that are slated shall:

i) Large Business offerors will be required to submit a Small Business Subcontracting Plan including goals proposed for each small business category and all other program requirements per FAR 52.219-9 prior to the interview. The Small Business Subcontracting Plan template, Attachment 2, shall be used to complete the subcontracting plan submission. Firms shall submit their Small Business Subcontracting Plan utilizing this template, and only this template.

ii) Small Business offerors shall submit a Small Business Participation Plan, using the template at Attachment 3. Small businesses can and should include planned self-performed work in Attachment 3. Small business offerors are not to submit a Small Business Subcontracting Plan, but shall utilize the template included as Attachment 3 to submit the required subcontracting participation information.

8. Firm's location in the general geographical area of the project and knowledge of the locality of the project; provided, that application of this criterion leaves an appropriate number of qualified firms, given the nature and size of the contract.

9. Volume of Work: Firms will be evaluated in terms of work previously awarded to the firm by the Department of Defense (DoD) within the past 12 months with the objective of effecting an equitable distribution of DoD A&E contracts among qualified A&E firms, including small and small disadvantaged business firms and firms that have not had prior DOD contracts.

Include the following items in Section H, Block 30 of the SF 330: (1) a summary of qualifications in narrative discussion addressing each of the above selection evaluation criteria, (2) an organization chart of the proposed team showing the names and roles of all key personnel listed in Section E with the associated firm as listed in Section C, (3) your DUNS, CAGE, and TIN numbers, and (4) evidence that your firm is permitted by law to practice the professions of architecture or engineering, i.e., State registration number.

The planned contract type is an Indefinite Delivery-Indefinite Quantity (IDIQ) type contract where work will be ordered via task orders on an as-needed basis during the life of the contract provided the Government and the contractor agree on the amount.

Each task order will be a firm fixed price A-E contract. The duration of the contract will be for one (1) year from the date of initial contract award with four (4) additional one-year option periods. The total amount that may be paid under this contract (including option years) will not exceed \$100,000,000 for the entire contract term. The options may be exercised within the time frame specified in the resultant contract at the sole discretion of the Government subject to workload and/or acceptable A-E performance under the subject contract. There will be no synopsis in the event the options are exercised. The minimum guarantee for the entire contract term (including option years) is \$20,000 and will be satisfied by the award of the initial Task Order.

There will be no dollar limit per task order and no dollar limit per year. No other general notification to firms for other similar projects performed under this contract will be made. Estimated award timeframe is April 2015. This proposed contract is being solicited on an unrestricted basis.

All contractors are advised that registration in the System for Award Management (SAM) database is required prior to award of a contract. Failure to register in the SAM database may render your firm ineligible for award. For more information, check the SAM Website at <http://sam.gov>. Completion of electronic annual representations and certifications are also mandatory prior to award of a contract.

Refer to FAR 52.204-8 Annual Representations and Certifications (Jan 2014).

Joint Ventures (JV), Limited Liability Companies (LLC), and Limited Partnerships (LTD) shall submit the following additional documentation regarding their business entities:

- a. A copy of the JV, LLC or LTD agreement.
- b. A detailed statement outlining the following in terms of percentages where appropriate:

(1) The relationship of the team/partners/parties in terms of business ownership, capital contribution, profit distribution or loss sharing.

(2) The management approach in terms of who will conduct, direct, supervise, and control.

(3) The structure and decision-making responsibilities of the partners/parties in terms of who will control the manner and method of performance of work.

(4) Identify (by name and title) the personnel having the authority to legally bind the partners/parties (including authority to execute the contract documents).

c.

A list of partners/parties, to include company name, DUNS and CAGE numbers, address, point of contact, Email address, phone number and facsimile number.

The selected A-E firm may be required to participate in a pre-fee meeting within seven days of notification and provide a fee proposal within twenty days of the meeting. The contract will require that the selected A-E firm have e-mail and Internet on-line access for routine exchange of correspondence. Fee proposals may be subject to an advisory audit performed by the Defense Contract Audit Agency.

The awarded contract will be subject to specific provisions addressing the avoidance of organizational conflicts of interest, including NFAS 5252.209-9300 Organizational Conflicts of Interest.

The selected firm, its subsidiaries or affiliates may be tasked to assist in the preparation of a statement of work, a plan, or a specification for a construction project.

A-E firms which meet the requirements described in this announcement are invited to submit a completed Standard Form (SF) 330, Architect Engineer Qualifications. The SF 330 shall be submitted in two (2) separate volumes. Volume I shall contain Part I of the SF 330 (Contract-Specific Qualifications) and Volume II shall contain Part II of the SF 330 (General Qualifications), letters of commendation and/or awards. The printed format for both Volumes shall be in an 8-1/2" x 11" paper format, bound in a 3-ring binder, typed with a minimum 10-point font size, and one-sided.

Volume I shall be limited to 200 pages including photographs and/or drawings. All pages exceeding the 200-page limitation for Volume I will not be considered. Page numbers must be shown on each page in Volume I with the exception of Title Sheets, Table of Contents, Organization Chart, and Tabs. Any information/pictures contained on the tabbed sheets will not be considered for evaluation. Volume II is not subject to a page limitation and does not need to be numbered. Except for the Organization Chart, sheets larger than 8-1/2" X 11" including fold-out sheets will not be accepted. Double-sided pages will be counted as two pages. Any other information submitted such as company brochures, leaflets, etc., will not be considered.

Responses are due to later than 2:00 p.m. Hawaii Standard Time (HST) on June 17, 2014. The delivery addresses for SF 330s are as follows:

(1) For SF 330s being sent via United States Postal Services (USPS):

Naval Facilities Engineering Command Pacific

Code ACQ31:DM (N62742-14-R-0003)

258 Makalapa Drive, Suite 100

JBPHH, HI 96860-3134

(2) For SF 330s being sent via courier service or hand-delivered:

Naval Facilities Engineering Command Pacific

Code ACQ31:DM (N62742-14-R-0003)

4262 Radford Drive, Building 62

Honolulu, HI 96818-3296

Late responses will be handled in accordance with FAR 52.215-1. Electronic (e-mail, facsimile, etc.) submissions are not authorized.

Firms responding to this advertisement are requested to submit four (4) paper copies of Volume I, two (2) paper copies of Volume II, and one CD electronic copy of both Volumes. Notifications will be sent via email; therefore, please include an email address in Block 8 of the SF 330.

All questions should be submitted in writing and forwarded via e-mail to Ms. Donna Matsuura,

donna.matsuura@navy.mil no later than June 3, 2014. Questions submitted after June 3, 2014 may not be addressed due to time constraints.

All potential offerors are advised to check daily the Federal Business Opportunities website, <https://www.fbo.gov/>, for any additional modifications pertaining to this pre-solicitation notice.

Offerors are advised that by submission of their Standard Form (SF) 330, Architect-Engineer Qualifications, they are consenting to the information in their SF 330 being shown to officials of the Government of Japan who may be observing the slate/selection process.

THIS IS NOT A REQUEST FOR PROPOSALS.

Attachment

Type: Other (Draft RFPs/RFIs, Responses to Questions, etc..)

Posted Date: May 8, 2014

https://www.neco.navy.mil/synopsis_file/N6274214R0003_Synopsis_Atch_1.doc

Description: N6274214R0003_Synopsis_Atch_1.doc

https://www.neco.navy.mil/synopsis_file/N6274214R0003_Synopsis_Atch_2.doc

Description: N6274214R0003_Synopsis_Atch_2.doc

https://www.neco.navy.mil/synopsis_file/N6274214R0003_Synopsis_Atch_3.doc

Description: N6274214R0003_Synopsis_Atch_3.doc

Contracting Office Address:

N62742 NAVFAC PACIFIC, ACQUISITION DEPARTMENT 258 Makalapa Drive, Suite 100, Pearl Harbor, HI

Point of Contact(s):

Donna Matsuura 808-471-2235

ALL FILES

[Attachment](#) 

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Opportunity History

■ **Original Synopsis**

May 08, 2014

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