

NAVFAC OSBP is dedicated to supporting the needs of small businesses. Please explore our web site for information about potential opportunities to support NAVFAC. If you have additional questions please email [NAVFACOSBP@navy.mil](mailto:NAVFACOSBP@navy.mil)

### NAVFAC OSBP Frequently Asked Questions

The questions below are representative of the most common inquiries or comments that we are hearing from industry. We have provided answers to specific questions and described other things we have done in response to industry inquiries

Q1: How can I identify current NAVFAC procurement opportunities?

A: You can identify current procurement opportunities from NAVFAC and other defense/federal contracting activities via the Federal Business Opportunities (FBO) web site at <https://www.fbo.gov/>. The Getting Started tab provides information regarding search options, registration, creating search agents/watch lists and more.

Q2: How is a small business defined or categorized?

A: For most industries, the Small Business Administration (SBA) defines a "small business" either in terms of the average number of employees over the past 12 months, or average annual receipts over the past three years. In addition, SBA defines a small business as a concern that is organized for profit; has a place of business in the United States (US); operates primarily within the US or makes a significant contribution to the US economy through payment of taxes or use of American products, materials or labor; and is independently owned and operated; and is not dominant in its field on a national basis. The SBA uses size standards to establish what constitutes a small business based on differences in industries.

All federal agencies use SBA size standards to determine eligibility as a small business under solicitations and contracts they issue. Size standards are based on the North American Industry Classification System (NAICS) codes developed by the Census Bureau. Companies must select NAICS code(s) that best describe the services or products they provide and then determine if their individual company meets the size standards for the selected NAICS codes. To determine the NAICS code(s) associated with your company's services or products, use the following link: <http://www.census.gov/cgi-bin/sssd/naics/naicsrch>.

To determine your company's size standard based on the selected NAICS code(s) you can use the SBA Table of Size Standards located on the SBA web site at <https://www.sba.gov/content/small-business-size-standards>.

Q3: How do I find out which federal agencies purchase the services and products I sell?

Product Service Codes (PSCs) are used to record the products and services being purchased by the Federal Government and are listed in the Federal Procurement Data System Product and Service Codes Manual (<https://www.acquisition.gov/?q=node/3637>). These codes indicate “WHAT” was bought for each contract action reported in the Federal Procurement Data System (FPDS). Once you have PSCs of interest, you can search FPDS at <https://www.fpds.gov> to learn more about the agencies that are awarding contracts and the companies that are receiving them.

Q4: Where can I find contracting procedures and contract clauses used on NAVFAC contracts?

A: These are contained in the Federal Acquisition Regulations (FAR), the Defense Federal Acquisition Regulation Supplement (DFARS) and the Navy/Marine Corps Acquisition Regulation Supplement (NMCARS). See <http://farsite.hill.af.mil/vffara.htm>.

Q5: How do I do business with NAVFAC?

A: NAVFAC has created a “Contracting with NAVFAC” page that can be found on the NAVFAC Office of Small Business Programs web site at [http://www.navfac.navy.mil/products\\_and\\_services/sb/opportunities/guidelines/navfac.html](http://www.navfac.navy.mil/products_and_services/sb/opportunities/guidelines/navfac.html).

Q6. Where can I find NAVFAC’s Long Range Acquisition Forecast (LRAF)?

A: The NAVFAC LRAF and other strategies and forecasts can be found on the OSBP web site at [http://www.navfac.navy.mil/products\\_and\\_services/sb/opportunities/forecasts\\_opportunities.html](http://www.navfac.navy.mil/products_and_services/sb/opportunities/forecasts_opportunities.html)

Q7: How can I locate small businesses in a given area for subcontracting work?

A: The SBA Dynamic Small Business Search engine is a great tool to locate small businesses within a certain geographical area. This tool can also be used for other detailed searches of various types of small businesses ([http://dsbs.sba.gov/dsbs/search/dsp\\_dsbs.cfm](http://dsbs.sba.gov/dsbs/search/dsp_dsbs.cfm)).

Q8: How do I get on your list of contractors to be considered for work and notified of opportunities?

A: NAVFAC does not maintain a "list of contractors". NAVFAC posts sources sought notices and solicitations to the FedBizOpps website at <http://www.fbo.gov> and the Navy Electronic Commerce Online website at <https://www.neco.navy.mil/>.