

Naval Installation Restoration Information Solution (NIRIS) Workgroup

Background and Purpose

In 2000, NAVFAC set out Restoration Program (ERP) data, documents and records which would help offset the incredibly high-cost of data to establish a Navy repository for Environmental management and accessibility. Data management challenges have ranged from efforts to standardize non-standard data to attempts to provide the ERP community with easy-to-use data management tools. Now that NIRIS and its core capabilities are functional, the ER Managers and ERP Community of Practice (COP) now expect to leverage and benefit from the NIRIS tools.

NIRIS Workgroup

To facilitate optimal NIRIS implementation and further address customer requests, the NIRIS Workgroup now relies on a series of specialized focus groups (FGs) that are focused on implementing and sustaining an efficient ERP system:

Application Management

The main focus areas of this group are managing new application enhancements for existing tools as well as application development efforts for new tools. The *Application Management Focus Group (AMFG)* ensures:

- application requirements are valid
- existing applications are user-friendly
- supporting end-user documentation is accurate and easy to use

Data Management

Data management encompasses the discipline of enterprise data governance for NIRIS. It includes data standards, data quality, and data management over the processes and methods used by ERP data stewards. The *Data Management Focus Group (DMFG)* addresses issues on:

- standards for ERP geospatial, analytical, records management and associated data
- business rules and processes for data used in NIRIS

System Management

System management refers to administration of NIRIS system which focuses on managing and monitoring the performance and availability of NIRIS tools and applications. The *System Management Focus Group (SMFG)* provides additional support in the following areas:

- system software management
- technical support for all Focus Group actions
- system architecture planning support

Operations

Operations refers to the execution of providing technical support and guidance for NIRIS end users. The Operations Focus Group (OFG) is the most important aspect of the NIRIS Workgroup as it functions as the front line support and feedback mechanism which helps gauge the pulse of how NIRIS is functioning on a day-to-day basis. It provides support in the following areas:

- ensures the NIRIS Workgroup is aware of any limitations of the system received from end users
- offers recommendations for enhancements to existing tools based on end-user feedback

Planning and Procedures

This group concentrates on recommending/coordinating NIRIS policy and guidance that supports full implementation and integration of ERP information. Issues addressed by the *Planning and Procedures Focus Group (PPFG)* include:

- routine audits and enhancements of operating procedure documentation
- coordination of NIRIS certification & Accreditation

Training and Outreach

This group ensures NIRIS end-users are armed with the necessary skills, awareness, and resources needed to leverage NIRIS capabilities. It also interfaces with other departments and organizations that may have an interest in leveraging or interfacing with information stored in NIRIS. Additional areas addressed by the *Training and Outreach Focus Group (TOFG)* include:

- establishing recommendations for NIRIS training priorities and programs
- increasing NIRIS user knowledge and awareness

Products and Services

NIRIS is NAVFAC's web-based business management solution for Navy ER analytical and spatial data and records-based files. It provides tools for:

- Uploading, querying, analyzing, and exporting chemical data
- Searching environmental restoration records
- Collaboration amongst partnering teams
- Entering, locating and managing Land Use Controls (LUCs)
- Managing technical support requests
- Facilitating coordination of sampling and analysis plans (SAPs)

Public ER Web Pages

The purpose of these web pages is to provide standardized information about the NAVFAC ERP and make installation specific Administrative Record documents available to the public. Individual commands will be requested to set up an ER Web Portal for their specific installation(s).

Land Use Controls (LUCs) and LUC Tracker Module

Environmental personnel can load information regarding Land Use Controls (LUCs) on their site into the LUC Tracker module. This tool enables RPMs to manage LUCs at their installations and to effectively respond to LUC-related data calls. Based on recommended enhancements to the LUC Tracker from NIRIS users, the Application Management Focus Group (AMFG) is processing these requests and enhancements while integrating LUC Tracker functionality across the existing set of NIRIS modules (i.e., ER Search). RPMs should expect a request for user representatives to participate in the enhancement effort.

NIRIS Training is Available

NIRIS training is available either via face-to-face or through eLearning. As NIRIS implementation continues, the Training and Outreach Focus Group (TOFG) searches for new and improved ways to provide training for NIRIS end users. For more information, contact your local FEC NIRIS Workgroup representative or click on the NIRIS Support page to connect to a NIRIS Introduction eLearning module at:

<https://portal.navy.mil/portal/page/portal/niris>

***Additional Information for Obtaining NIRIS Access:**

To request NIRIS access, users should log onto the 'Employees' side of the NAVFAC Portal (<https://portal.navy.mil/private>), click on "eTools", then click on "More eTools", and request a NIRIS account. For personnel who need assistance with NIRIS access, they should contact their local NIRIS Workgroup representative and request the Standard Operating Procedure, "02-SSA-01: Obtaining NIRIS Access."

Environmental Records and ER Search Tool

The NIRIS system consistently manages and maintains installation specific CERCLA Administrative Record, Post Decision and Site File documents (records). Users can search for records based on the name of the installation, date range, title, etc. The query results are displayed on an easy-to-read summary page for users to download the record for future use.

Quality Systems Manual (QSM) Version 4.1

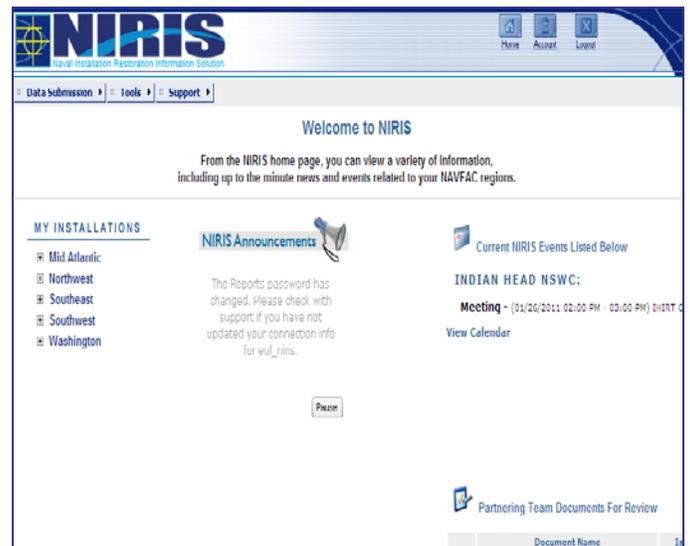
Your contractors can now submit analytical data into NIRIS that complies with the requirements of the DoD Quality Systems Manual (QSM) Version 4.1.

Sign Up For NIRIS Now!*

For personnel who have a ".mil" e-mail, you can easily sign up for NIRIS access with the following:

- 1) Active Common Access Card (CAC)
- 2) NAVFAC Portal Single Sign On (SSO) Account
- 3) Current Information Awareness (IA) Training

Note: For contractors or personnel who do not have a ".mil" e-mail and would like NIRIS access, please contact your local NIRIS FEC representative for further assistance.



NIRIS homepage