

5/17/88

MEMORANDUM OF MEETING

Subj: TECHNICAL REVIEW COMMITTEE

Encl: (1) List of Attendees

NAS BRUNSWICK NPL
ADMINISTRATIVE
RECORD

A meeting of the Technical Review Committee was held 17 May 1988 at 1000 in the conference room of Building 4 at the Brunswick Naval Air Station. Introductions were made -- a list of attendees is provided as enclosure (1).

Capt. Darsey opened the meeting by welcoming all visiting attendees.

The minutes of the previous TRC meeting were reviewed; no corrections or additions were recommended.

Ms. Head stated that the EPA was generally pleased with the revised RI/FS Work Plan.

Ms. Kuhns stated that the Maine DEP was also pleased with the end product.

Ms. Head asked the status of the field work amendment to EC Jordan's contract. Mr. Springfield stated that Jordan would have a notice to proceed in early June.

Ms. Head distributed letters from NOAA and the Fish and Wildlife Service concerning the RI/FS Work Plan.

Ms. Head raised a question that EPA had concerning the location of the seismic testing lines at sites 1, 2 and 3. Discussion centered around the advantages and disadvantages of locating the lines closer to the site or at their present location. It was decided that the question would be resolved by a conference call between the EPA and EC Jordan technical personnel.

Ms. Kuhns questioned why seismic testing was being used at sites 1 and 2 and not at site 8. Jordan representatives explained that they should be able to delineate the extent of the landfill using a magnetometer survey. However, they will review the use of seismic testing at site 8.

Ms. Weddle questioned why there were no wells planned in the vicinity of site 8 off-site. The Navy responded that if contaminants are found migrating off of the site wells will be planned at off-site locations.

Ms. Weddle questioned why there were no sampling activities planned at the Jordan Avenue wellfield. The water district performs its own periodic testing. However, the Navy will coordinate its sampling activities with the water district to allow for concurrent sampling. The Maine DEP questioned the detection limits of the testing performed for the water district.

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A discussion followed concerning the published schedule and the sampling activities. As the schedule is set-up now the third round of sampling will not be completed by the 50 week time period called for in the schedule. The possibility of compressing the time between sampling was discussed. EC Jordan personnel suggested moving the third sampling round. EPA expressed concern that they would like to maintain the validity of the published schedule, but they also want to collect the best data available. EC Jordan suggested bringing in another drill rig to reduce the field work time period. This was rejected by the Navy because of the much greater increase in cost and support required. A discussion followed on when are the best times for sampling. A consensus was reached that the best times for sampling are: September, early December and either late March or early April. Ms Weddle expressed that the community would be concerned with obtaining the optimum data and revising the schedule accordingly. EPA and Maine DEP are willing to accept this solution. Since the published schedule does not list the specific number of sampling rounds, the solution reached above does not require that the schedule be revised.

The Work Plan will need to be revised to reflect the proposed sampling dates discussed above. The EPA will submit final comments and recommendations to the Navy by 31 May 1988. It will be fully acceptable to revise the Work Plan by addendum.

The Community Relations Plan submitted as a portion of the Work Plan was also discussed. LCDR McLoughlin will be the point of contact for the Brunswick Naval Air Station. Ms. Weddle asked whether the information repository will contain past studies performed at the facility. These studies will be included. She also suggested that the Navy advertise the availability and location of the information repository.

LCDR McLoughlin briefly discussed the contents of a press release describing the TRC meeting.

A charter for the TRC was briefly discussed and it was decided that one was not needed.

The next scheduled meeting was tentatively set for 12 July 1988. The purpose of the meeting will be to review the proposed sampling points that will be used in the first round of field work.

DRAFT CHARTER

NAVAL AIR STATION BRUNSWICK TECHNICAL REVIEW COMMITTEE (TRC)

PURPOSE:

To facilitate communication and coordination among the Navy, the U.S. Environmental Protection Agency, Region I, the State of Maine Department of Environmental Protection and the local community of Brunswick, Maine, with regard to response actions undertaken under the Installation Restoration Program (IRP) at the Naval Air Station Brunswick.

STRUCTURE:

Membership shall consist of two representatives from the Naval Facilities Engineering Command, Northern Division (Project Manager/TRC Chairman), three representatives from the Naval Air Station Brunswick, two representatives from EPA Region I, one representative from the National Oceanographic and Atmospheric Administration, two representatives from the Maine Department of Environmental Protection, one representative from the town of Brunswick, Maine, one representative from the community-at-large, and one representative from the Brunswick-Topsham Water District. Each member may provide technical support as required. Support personnel must go through their respective member to bring an item before the committee.

The TRC shall meet in the vicinity of Brunswick, Maine on a regular basis. More frequent meetings shall be called by the Chairperson at the request of any member organization. It is essential that all committee members be present or represented at each TRC meeting.

Members will serve without compensation. All expenses incident to travel and review inputs will be borne by the member's agency.

The Chairperson shall be responsible for writing minutes of the meetings and for dissemination to committee members of minutes and other data requiring committee review and comments.

FUNCTION:

The primary function of the Technical Review Committee is to provide coordinated direction to the Installation Restoration Program activities at the Naval Air Station Brunswick. The committee members will be required to review and comment on various IRP technical documents and plans and data. They shall consider and recommend necessary changes based on continuing review of response actions in the NAS Brunswick IRP. Individual committee members are responsible for insuring that inputs reflect a total community, state, EPA or Navy position.

SIGNATURES:

ENCLOSURE (1)
TECHNICAL REVIEW COMMITTEE
LIST OF ATTENDEES

17 May 1988

NAS BRUNSWICK NPL
ADMINISTRATIVE
RECORD

CDR Geoff Cullison	NAS Public Work
Ron Springfield	North Div NAVFAC
Autar Rampertaap	NorthDiv NAVFAC
Charlotte Head	US EPA
Jack Hoar	CDM (US EPA)
Norm Cyr	Bruns.-Top. Water District
Susan Weddle	Community Memeber
David Gulick	EC Jordan
Mel Dickinson	EC Jordan
LT Mark Battaglioni	CPWL/NLSD
Cynthia Kuhns	Maine DEP
LT Rick Roecker	NAS
LT Dan O'toole	NAS Judge Advocate
Richard Wardwell	EC Jordan
Anne L. Ginder	EC Jordan
Greg Apraham	NASB
LCDR Bill McLoughlin	CPWL-PAO
CAPT E. B. Darsey	CO NASB