

RAB MEETING MINUTES

NAVAL STATION NEWPORT RESTORATION ADVISORY BOARD MEETING AUGUST 18, 2004

CALL TO ORDER

The NAVSTA Newport Restoration Advisory Board (RAB) gathered at the Officers' Club for their monthly meeting On Wednesday, August 18, 2004. The meeting started at 7:00 p.m. and finished at 9:00 p.m.

See enclosure (1) for the attendance list.

Ms. Mueller opened the meeting and welcomed the group.

APPROVAL OF PREVIOUS MINUTES

The minutes from the May and June meetings were approved.

PRESENTATIONS

McAllister Point Landfill Operation and Maintenance

Mr. Robert Tess of Environmental Chemical Corporation presented the operation and maintenance program and annual settling survey results for the McAllister Point Landfill. His presentation is provided as enclosure (2).

Inspections are conducted semi-annually and settlement is monitored annually. Mr. Tess reported that the landfill cap and the surrounding area are in excellent condition. Settlement measurements and vent gas monitoring results were normal. Sediment and habitat sampling will be completed in the future.

The RAB suggested the Navy post signage at the Landfill to report unusual activity; that the CO make yearly reports to the public on the condition of the Landfill; and that the Navy should conduct a study of the wildlife and vegetation associated with the Landfill. Access to the Landfill is restricted.

Navy Budget Overview and Proposed RAB Rule

Ms. Mueller discussed the Navy budget presentation provided by Mr. Paul Yaroschak at the Navy RAB Training Workshop she attended in Salt Lake City (see enclosure (3)). The total DOD budget for FY04 was \$380B; the total Navy budget for FY04 was \$106B; \$1B was used to fund Navy-wide environmental work, including compliance, clean up, conservation, and pollution prevention. The Navy budget to fund clean up activities at active bases was

\$255M.

Ms. Mueller and Mr. Marques also provided information they received at the Workshop on the public comment period for the proposed RAB Rule. OMB (Office of Management and Budget) will open a public comment period for sixty days, starting sometime in September. The proposed RAB Rule and information regarding procedures for submitting comments will be issued through the Federal Register. Ms. Mueller will notify the RAB members when the proposed rule is issued and the comment period opens.

The RAB requested that the remediation technologies information presented at the Workshop be presented at a meeting in the future.

COMMITTEE REPORTS

Membership Committee

Mr. Gray reported that there are currently 13 registered members of the RAB; seven were in attendance. Mr. Gray submitted updates to the mission statement, provided in [enclosure \(4\)](#), for RAB approval. Black and blue text represents existing language; red text represents new language; and gray text represents language to be deleted. Comments should be submitted to tgraysr@aol.com by 15 September.

Planning Committee

Mr. Frye and Ms. Mueller will provide a draft calendar to Mr. McGrath for October 2004 through March of 2005.

Project Committee

Mr. Turley discussed URI's Coastal Institute. His information is provided as [enclosure \(5\)](#). The Institute is comprised of partnerships and fellows who are dedicated to understanding and resolving the environmental issues that degrade coastal ecosystems.

Education Committee

There was no report from the Education Committee. The Education Committee Chair was not present.

NEW BUSINESS

Dr. Brown discussed the risk ranking process for clean up sites. His handouts are included as [enclosure \(6\)](#).

Dr. Brown urged the Navy to update the previous risk ranking, completed in 1997, for Naval Station sites.

NEXT MEETING

The next meeting of the RAB will be on September 15, 2004, at 5:30 p.m. The group will meet at the Officers' Club for a tour of the Old Fire Fighting Training Area, Tank Farm 3, the NUSC Disposal Area, the Coddington Cove Rubble Fill Area, the LNG Facility at Derecktor Shipyard, and the parking area at the Surface Warfare Officers School.

Enclosures:

(1) [Attendance List](#)

(2) [McAllister Point Landfill Operation and Maintenance](#) (729 Kb)

(3) [Navy Budget Overview](#)

(4) [Proposed Mission Statement](#)

(5) [Project Committee Report](#)

(6) [Risk Ranking](#)



McAllister Point Landfill Operation and Maintenance

Naval Station Newport, Rhode Island

Environmental Chemical Corporation



- Full service Environmental Remediation, UXO, and Operation & Maintenance (O&M) services
- 18+ years experience as a DoD remediation contractor
- Staff of over 450 expert construction, engineering and management professionals in 14 offices worldwide.
- Small Business (SB), NAICS Code 562910
- Worldwide experience including Eastern Europe, Central America, Middle East, and the Pacific Rim
- CAS- compliant accounting system and DCAA-approved cost reporting and tracking systems
- Managing six prime ID/IQ prime contracts for SouthDiv, PacDiv, EFA NE, and SWDIV with \$141 million of available contract capacity and over \$37 million of work completed.

MAJOR FEDERAL CLIENTS

- ✓US Navy
- ✓US Air Force
- ✓US Army Corps of Engineers
- ✓US DOT
- ✓US Geological Survey
- ✓US Bureau of Reclamation
- ✓Defense Energy Supply Center



NAVFAC EFANE McAllister Point Landfill Operation & Maintenance



- Landfill Inspection
- Landfill Maintenance
- Long Term Monitoring in accordance with O&M Plan
- Quarterly & Annual Reporting



Landfill Cap Inspection & Maintenance

- Semi-Annual Inspection
 - Security
 - Erosion and Rutting
 - Drainage
 - Monitoring well and gas vent condition
- Settlement
 - Annual Survey of wells, cap and revetment
- Storm Event Monitoring
 - > 4" rain in 24hrs or >50mph winds





ENVIRONMENTAL CHEMICAL CORPORATION

Facility Inspection Report

McAllister Point Landfill, Newport RI

Date of Inspection:

Inspected By:

Component/Frequency	What to Inspect	1 st Semi Annual	2 nd Semi Annual	Observations/Comments
<ul style="list-style-type: none"> •Landfill cap inspection •Quarterly – year 1 and 2 •Semiannually – year 3 to 30 •After each storm event with greater than 5 inches of rainfall. 	Erosion, differential settling, vegetation coverage, vegetation maintenance and animal burrowing.			
<ul style="list-style-type: none"> •Storm drainage system inspection •Semiannually - year 1 to 30 •After each storm event with greater than 5 inches of rainfall. 	Sediment accumulation, subsidence, erosion, vegetative growth, ponding, obstruction to flow.			
<ul style="list-style-type: none"> •Storm revetment beach area inspection •Semiannually – year 1 to 30 •After a storm event with wind speed of 50 mph, or with greater than 5 inches of rainfall. 	Settlement, stone displacement, sliding for stone revetment. Erosion and accumulation of debris on beach area.			
<ul style="list-style-type: none"> •Gas monitoring vents/wells inspections •Quarterly – year 1 and 2 •Semiannually – year 3 to 30 	Damage to well riser pipes, vents, screens, or vents, valves on risers and settlement in surrounding area.			
<ul style="list-style-type: none"> •Access roads and entrance ramp inspection •Quarterly – year 1 and 2 •Semiannually – year 3 to 30 	Potholes, ruts, erosion, vegetative growth, settlement, and erosion.			
<ul style="list-style-type: none"> •Perimeter fence and gate inspection •Quarterly – year 1 and 2 •Semiannually – year 3 to 30 	Damage to fence and gate, rusted or damaged locks, signs of intrusion, damaged or illegible signs.			
<ul style="list-style-type: none"> •Vegetation inspection •Semiannually - year 1 to 30 •After each storm event with greater than 5 inches of rainfall. 	Bare spots larger than 6" square, vehicle ruts, erosion, need for maintenance such as mowing, watering, hydroseeding, planting, mulching, etc.			
<ul style="list-style-type: none"> •Groundwater Monitoring System •Quarterly – year 1 and 2 •Semiannually – year 3 to 30 	Rusted locks, subsidence, well casing damage, vandalism.			



Annual Survey Results

Survey Point ID	Elevation (ft)		D H
			2002 to 2003
	Dec-02	Nov-03	(ft)
SP-001	46.83	46.79	0.04
SP-002	47.62	47.57	0.05
SP-003	43.26	43.23	0.03
SP-004	48.91	48.86	0.05
SP-005	37.54	37.53	0.01
SP-006	27.06	27.06	0
MW-101R	31.8	31.78	0.02
MW-103R	47.66	47.65	0.01
MW-103S	47.63	47.62	0.01
MW-104S	30.58	30.55	0.03
MW-105R	30.7	30.71	-0.01
MW-105S	29.77	29.77	0
MW-107R	38.56	38.55	0.01
MW-111R	32.32	32.29	0.03
MW-111S	37.01	36.95	0.06
MW-112S	28.76	28.76	0
MW-113S	29.64	29.65	-0.01

Long Term Monitoring/Sampling

- Vent Gas Monitoring
 - Screening (quarterly)
 - Oxygen, Carbon Dioxide, Methane, Hydrogen Sulfide
 - Sampling (annually)
 - 18 gas vent risers, 9 perimeter gas monitoring wells, 1 upwind location and 2 downwind locations
 - Total Hydrocarbons (TO-12)
 - Semi-Volatile Organic Compounds (TO13)
 - Volatile Organic Compounds (TO14)



TO13 Semi-Volatile Organic Compounds

- PHENOL
- BIS(2-CHLOROETHYL) ETHER
- 2-CHLOROPHENOL
- 1,3-DICHLOROBENZENE
- 1,4-DICHLOROBENZENE
- 1,2-DICHLOROBENZENE
- 2-METHYLPHENOL (O-CRESOL)
- BIS(2-CHLOROISOPROPYL) ETHER
- N-NITROSO-DI-N-PROPYLAMINE
- 4-METHYLPHENOL
- HEXACHLOROETHANE
- NITROBENZENE
- ISOPHORONE
- 2-NITROPHENOL
- 2,4-DIMETHYLPHENOL
- BENZOIC ACID
- BIS(2-CHLOROETHOXY) METHANE
- 2,4-DICHLOROPHENOL
- 1,2,4-TRICHLOROBENZENE
- NAPHTHALENE
- 4-CHLOROANILINE
- HEXACHLOROBUTADIENE
- 4-CHLORO-3-METHYLPHENOL
- 2-METHYLNAPHTHALENE
- HEXACHLOROCYCLOPENTADIENE
- 2,4,6-TRICHLOROPHENOL
- 2,4,5-TRICHLOROPHENOL
- 2-CHLORONAPHTHALENE
- 2-NITROANILINE
- DIMETHYLPHTHALATE
- ACENAPHTHYLENE
- 2,6-DINITROTOLUENE
- 3-NITROANILINE
- ACENAPHTHENE
- 2,4-DINITROPHENOL
- 4-NITROPHENOL
- 2,4-DINITROTOLUENE
- DIBENZOFURAN
- DIETHYLPHTHALATE
- FLUORENE
- 4-CHLOROPHENYL-PHENYL ETHER
- 4-NITROANILINE
- 4,6-DINITRO-2-METHYLPHENOL
- N-NITROSODIPHENYLAMINE
- 4-BROMOPHENYL-PHENYL ETHER
- HEXACHLOROBENZENE
- PENTACHLOROPHENOL
- PHENANTHRENE
- ANTHRACENE
- DI-N-BUTYLPHTHALATE
- FLUORANTHENE
- PYRENE
- BUTYLBENZYLPHTHALATE
- 3,3'-DICHLOROBENZIDINE
- CHRYSENE
- BENZO(A)ANTHRACENE
- BIS(2-ETHYLHEXYL)PHTHALATE
- DI-N-OCTYLPHTHALATE
- BENZO(B)FLUORANTHENE
- BENZO(K)FLUORANTHENE
- BENZO(A)PYRENE
- INDENO(1,2,3-C,D)PYRENE
- DIBENZ(A,H)ANTHRACENE
- BENZO(G,H,I)PERYLENE
- BENZO(G,H,I)PERYLENE
- BENZO(G,H,I)PERYLENE

TO14 Volatile Organic Compounds

- FREON 12
- FREON 114
- CHLOROMETHANE
- VINYL CHLORIDE
- BROMOMETHANE
- CHLOROETHANE
- FREON 11
- 1,1-DICHLOROETHENE
- FREON 113
- METHYLENE CHLORIDE
- 1,1-DICHLOROETHANE
- CIS-1,2-DICHLOROETHENE
- CHLOROFORM
- 1,1,1-TRICHLOROETHANE
- CARBON TETRACHLORIDE
- BENZENE
- 1,2-DICHLOROETHANE
- TRICHLOROETHENE
- 1,2-DICHLOROPROPANE
- CIS-1,3-DICHLOROPROPENE
- TOLUENE
- TRANS-1,3-DICHLOROPROPENE
- 1,1,2-TRICHLOROETHANE
- TETRACHLOROETHENE
- 1,2-DIBROMOETHANE (EDB)
- CHLOROBENZENE
- ETHYL BENZENE
- M,P-XYLENE
- O-XYLENE
- STYRENE
- 1,1,2,2-TETRACHLOROETHANE
- 1,3,5-TRIMETHYLBENZENE
- 1,2,4-TRIMETHYLBENZENE
- 1,3-DICHLOROBENZENE
- 1,4-DICHLOROBENZENE
- ALPHA-CHLOROTOLUENE
- 1,2-DICHLOROBENZENE
- 1,2,4-TRICHLOROBENZENE
- HEXACHLOROBUTADIENE
- PROPYLENE
- 1,3-BUTADIENE
- ACETONE
- CARBON DISULFIDE
- 2-PROPANOL
- TRANS-1,2-DICHLOROETHENE
- VINYL ACETATE
- 2-BUTANONE (METHYL ETHYL KETONE)
- HEXANE
- TETRAHYDROFURAN
- CYCLOHEXANE
- 1,4-DIOXANE
- BROMODICHLOROMETHANE
- 4-METHYL-2-PENTANONE
- 2-HEXANONE
- DIBROMOCHLOROMETHANE
- BROMOFORM
- 4-ETHYLTOLUENE
- ETHANOL
- METHYL TERT-BUTYL ETHER
- HEPTANE

Long Term Monitoring/Sampling

- Groundwater Sampling (annually)
 - 12 Well Points Total, last year 8 dry, this year only 6
 - Volatile & Semi-Volatile Organic Compounds
 - Metals
- Sediment and Habitat Sampling



? QUESTIONS ?





**Navy & Marine Corps
RAB/TRC Training Workshop**



NAVY BUDGET OVERVIEW

Presented by: Paul Yaroschak

Demystifying the Cleanup Budget Process



Paul Yaroschak

**Director, Environmental Compliance & Restoration Policy
Office of the Assistant Secretary of the Navy
(Installations & Environment)**

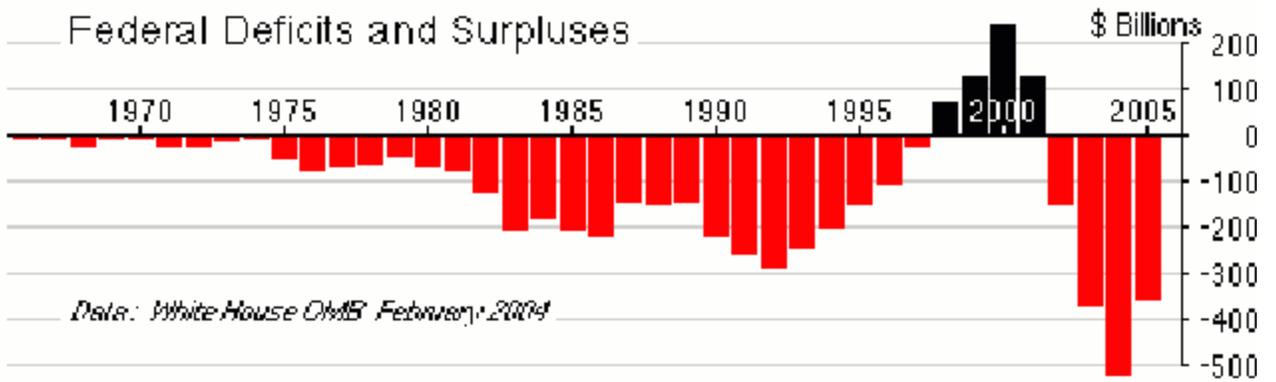
Part 1

The Federal Budget Proces

INCOME
— SPENDING
—————
SURPLUS/DEFICIT

U.S. DEBT & DEFICITS

- Debt as of July 2004
 - **7,206,415,508,877**
- Balanced Budget/Deficit Control Act
 - set deficit targets for 5 years
- Budget Enforcement Act
 - limits discretionary funding
 - requires “pay-as-you-go”
- In 1998, President & Congress agreed to balance budget by end of 2002
- FY99 President's Budget was balanced



BUDGET PROJECTIONS

In Billions of Dollars

	FY03	FY04	FY05	FY06	FY07
Income					
Spending					
Deficit or Surplus	----- -375	----- -521	----- -364	----- -268	----- -241

BUDGET PROJECTIONS

In Billions of Dollars

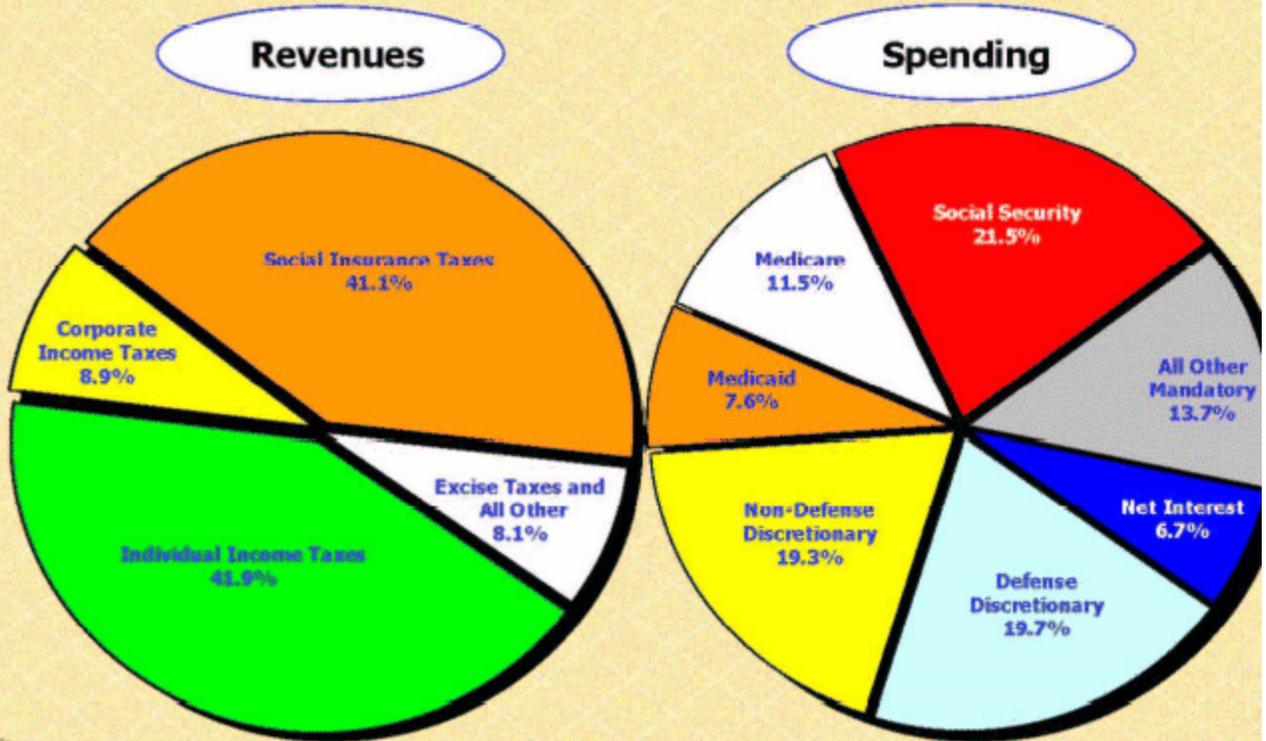
	FY03	FY04	FY05	FY06	FY07
Income	1782	1798	2036	2206	2351
Spending	-----	-----	-----	-----	-----
Deficit or Surplus	-375	-521	-364	-268	-241

BUDGET PROJECTIONS

In Billions of Dollars

	FY03	FY04	FY05	FY06	FY07
Income	1782	1798	2036	2206	2351
Spending	2158	2319	2400	2473	2592
Deficit or Surplus	-375	-521	-364	-268	-241

The Federal Government Dollar Fiscal Year 2004 Estimates



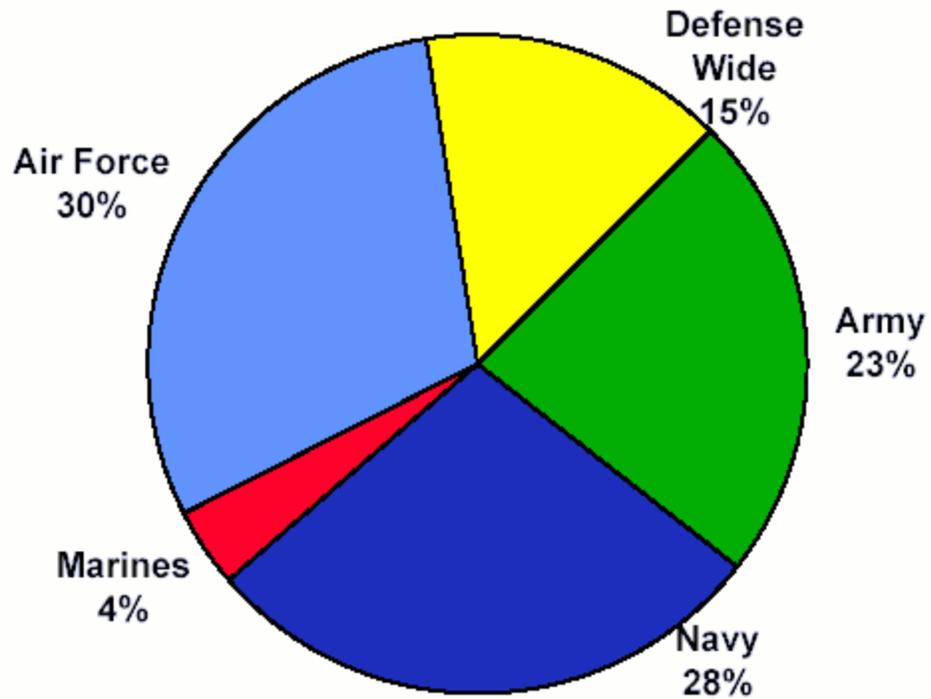
Prepared by the House Budget Committee based on CBO March 2004 base

SPENDING by CATEGORIES

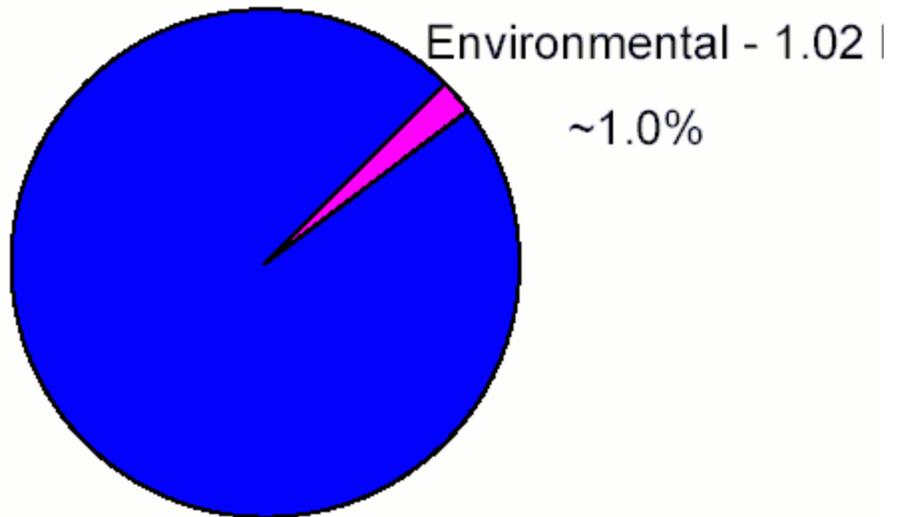
FY 2005

Category	Percent of Budget
Social Security	21%
Medicare/Medicaid	22%
Other entitlements	9%
Interest on debt	12%
Non-discretionary total64%
Non-Defense Programs	19%
Defense	17%
Discretionary total36%

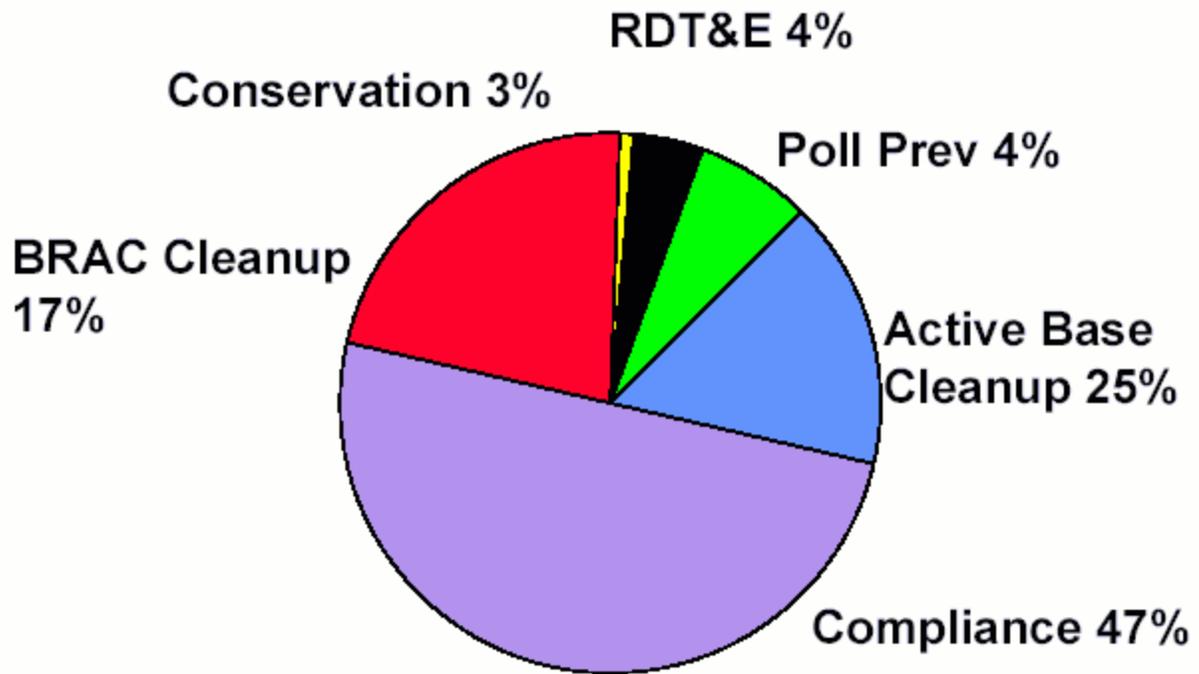
Department of Defense FY04 Budget = \$380 B



Department of the Navy FY04 Budget = \$114.6 B



Department of Navy FY04 Environmental Budget = \$1.02 B



Part 2

The DoD Budget Process

FUNDING TERMS YOU SHOULD KNOW

- **Budget**...the President's Budget sent to Congress for review/approval each JAN
- **FYDP**...Future Year Defense Plan...the next 6 years after the President's Budget
- **POM**...Program Objectives Memorandum...process for reviewing the FYDP and making adjustments

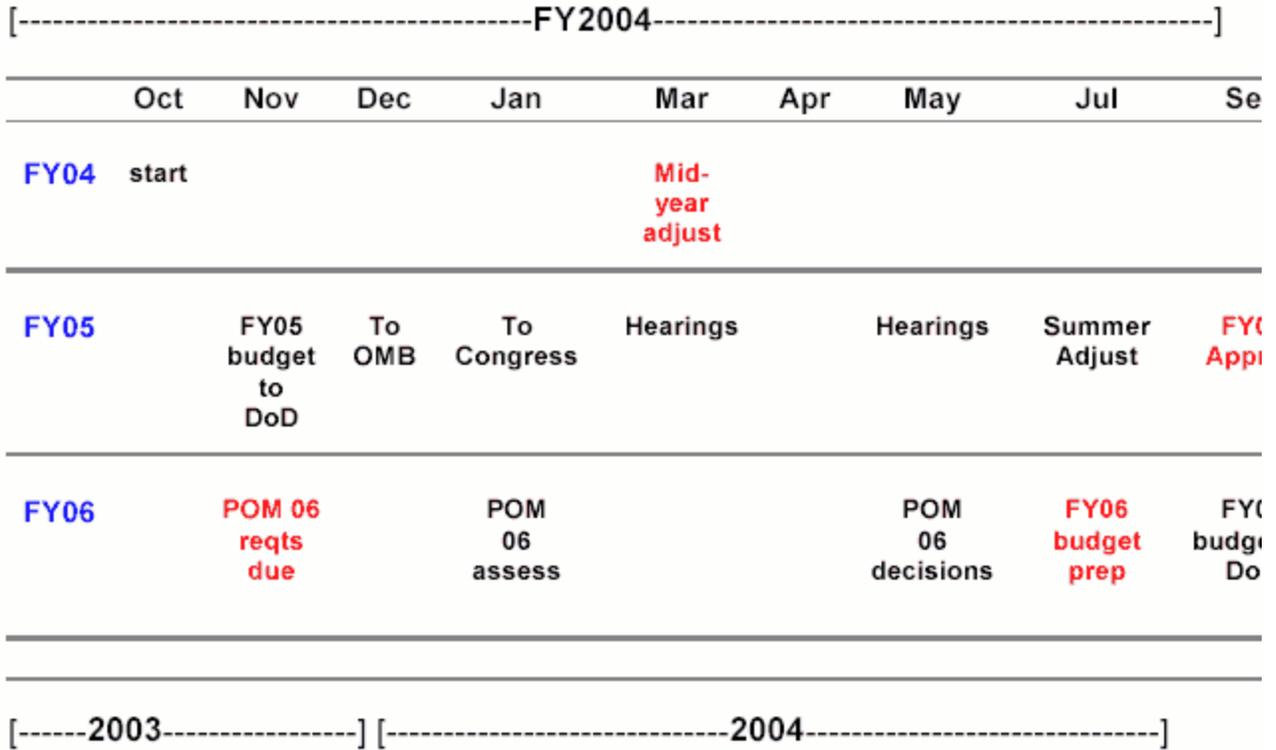
CURRENT BUDGET PROCESS

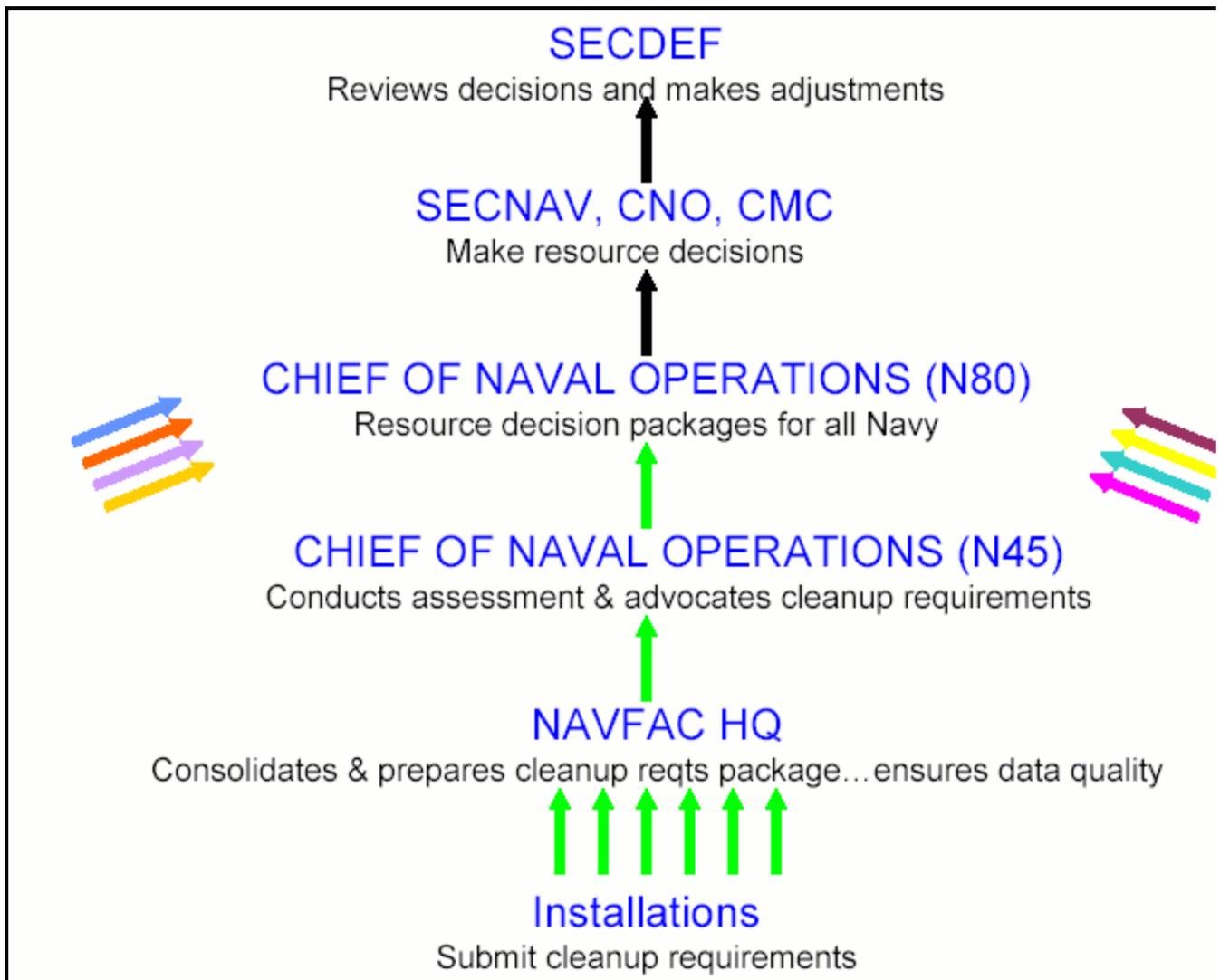
- **FY2004**...appropriated...being expended
- **FY2005**...budget year... Congress reviewing President's budget
- **FY2006-2011**...FYDP
- **POM-2006**...review and adjust FYDP...starts with FY2006, the next budget year
- **FY2006**...budget now being prepared

FY 2006 Budget Milestones

- Nov03..... Submit FY06-2011 reqts (within controls + unfunded)
- Jan04..... Sponsor assessment
- **May04..... POM 06 (FY06-2011) decisions !!**
- Jun04..... FY06 budget controls issued
- Jul04..... FY06 budget prepared by field
- Sep04..... FY06 budget goes to DoD; data lock
- Nov04..... Submit FY06 budget to OMB
- Jan05..... Submit FY06 budget to Congress
- Mar-Jul..... Congressional hearings
- Sep05..... FY06 budget authorized/appropriated

Concurrent Budget Cycles





Questions?



RESTORATION ADVISORY BOARD (RAB) MISSION STATEMENT AND OPERATING PROCEDURES

1.0 PURPOSE and FUNCTION of the RESTORATION ADVISORY BOARD

The purpose of the Restoration Advisory Board (RAB) is to promote awareness and obtain constructive community review and comment on environmental clean-up and restoration actions of the Installation Restoration (IR) Program underway at the Naval Station Newport (NAVSTA). The RAB will serve as a key mechanism to disseminate information about the IR Program and to ensure that various concerns about environmental restoration from the diverse interests within the community are heard. The RAB acts as a forum to discuss, exchange, and disseminate information regarding cleanup between NAVSTA, regulatory agencies, and the community, and it acts to foster partnership among the community and government. It provides an opportunity for the public to participate in the NAVSTA cleanup process and to provide input to decision makers. All RAB meetings will be open to the public. NAVSTA has developed a Community Relations Plan that outlines the community involvement program. The RAB supplements the community involvement effort. This Mission Statement and Operating Procedures will be included in the next update of the Community Relations Plan, which is available at the public information repositories located at the Newport Public Library, the Middletown Free Library, and the Portsmouth Free Public Library Association.

2.0 MISSION STATEMENT and OPERATING PROCEDURES

2.1 BASIS and AUTHORITY for the MISSION STATEMENT and OPERATING PROCEDURES

The basis and authority for the Restoration Advisory Board Mission Statement and Operating Procedures are contained in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, as amended by the Superfund Amendment and Reauthorization Act (SARA) of 1986, particularly Sections 120(a), 120(f), and 121(f), and 10 U.S.C. 2705, enacted by Section 211 of SARA; the February 9, 1994 Department of the Navy memorandum entitled, "Establishment of Restoration Advisory Boards;" the April 11, 1994 Department of the Navy memorandum entitled "Restoration Advisory Board Workshop;" the October 18, 1994 Department of the Navy memorandum entitled "Establishment of Restoration Advisory Boards (RABs);" and the 5 December 1994 Department of the Navy memorandum entitled "Joint DOD/EPA Restoration Advisory Boards (RABS) Implementation Guidelines, September, 1994".

2.2 RAB DUTIES

2.2.1 The RAB members will review and comment on technical documents and plans associated with the ongoing environmental investigations and cleanup activities of the IR Program at NAVSTA. RAB members will be informed of the public comment periods pertaining to specific IR Program documents and actions.

2.2.2 To facilitate the exchange of information and/or concerns between the community and the RAB, members are expected to serve as a liaison to local community members and interested groups.

2.3 RAB MEMBERSHIP

2.3.1 RAB COMMUNITY MEMBERSHIP

Membership of the RAB should be diverse and balanced and reflect a wide variety of concerns and interests in the community. RAB member participation ensures consistent involvement by the community in the cleanup process.

2.3.1.1 The RAB will make every effort to recruit members of the diverse community in terms of personal and/or professional expertise/ experience, residents who are impacted/affected by the

NAVSTA. Community members selected for RAB membership will reflect the unique mix of interest and concerns with the local community. It is envisioned that the RAB will be comprised of 20 members, with diverse representation of individuals from the local community.

2.3.1.2 Members must reside in, own property in, or serve the interests of the communities of either Newport, Middletown, Portsmouth or Jamestown.

2.3.1.3 Applicants for RAB membership may apply at any time; new applicants will always be considered. A selection panel made up of RAB members will review applications. Applicants are approved for membership by a simple majority vote of the RAB members present at any regular meeting.

2.3.1.4 RAB members will serve without term limitation

2.3.1.5 Members shall serve without compensation. All expenses incident to travel and/or attendance at RAB meetings and related events, and for providing review and input on technical documents, shall be borne by the respective members or their organization.

2.3.1.6 RAB members are expected to attend all RAB meetings. If a member accumulates more than two consecutive absences without notifying either RAB co-chair (NAVSTA co-chair, Community co-chair), the RAB co-chairs may ask the member to resign.

2.3.1.7 Members unable to continue to fully participate shall submit their resignation in writing to either of the RAB co-chairs.

2.3.1.8 There shall be two classes of community membership: **active**, as described above and **inactive**. Inactive community members are those, who by board action or, by their own request and with board approval are placed on inactive status.

2.3.2 RAB REGULATORY AGENCY MEMBERSHIP

2.3.2.1 In accordance with DON policy and guidance, representatives from the Environmental Protection Agency and state regulatory agencies will serve on the RAB. Responsibilities include attending RAB meeting; serving as an information, referral, and resource bank regarding cleanup; ensuring that federal and state environmental standards and regulatory issues are identified and addressed; and assisting in the education and training of RAB members.

2.3.2.2 In accordance with DON policy, a representative from NORTHERN DIVISION will serve on the RAB. NORTHERN DIVISION assists in managing a variety of IR Program activities for NAVSTA. Responsibilities of the NORTHERN DIVISION representative include attending RAB meetings; serving as an information, referral, and resource bank regarding cleanup issues; assisting in educating and training RAB members; and providing administrative support as requested by the NAVSTA co-chair.

2.4 RAB STRUCTURE RAB Leadership is a joint responsibility.

2.4.1 The RAB will be co-chaired by a representative from NAVSTA designated by the Commanding Officer and by a community member elected by the community membership of the RAB (Community co-chair). The responsibility for presiding over each meeting will alternate between the co-chairs.

2.4.2 Duties of the Community co-chair include but are not limited to ensuring membership participation in an open and constructive manner; ensuring that community issues and concerns related to cleanup are brought to the table; coordinating, preparing and distributing the meeting agenda with the NAVSTA co-chair; assisting in the dissemination of information; and alternating chairing the meeting with the NAVSTA co-chair.

2.4.3 Duties of the NAVSTA co-chair include but are not limited to the same duties as the community co-chair, as well as ensuring adequate administrative support to the RAB; developing and maintaining attendance records; ensuring adequate creation, distribution to RAB members, and retention of all pertinent documents; ensuring that NAVSTA considers and responds to comments made at RAB meetings; providing relevant policies and guidance documents to enhance operation of the RAB; referring questions and concerns regarding environmental issues that are not part of the IR program, as well as non-cleanup issues, to the appropriate officials; publicizing all RAB meetings to the community; and maintaining the information repositories. RAB mailing lists will be updated on a regular basis.

2.4.4 The NAVSTA co-chair will work with the Community co-chair and the RAB members to establish a process for public review and comment on documents, plans, and other pertinent information. The co-chairs will ensure that a process is in place so that advice and comments from individual RAB members on cleanup issues are forwarded to the proper officials.

2.5 COMMITTEES

2.5.1 There shall be the following standing committees: Project, Education, Planning, Public Information, Membership, **Nominating** and Rules.

2.5.1.1 The Project Committee shall estimate milestones, monitor site progress and problems and coordinate through NORTHDIV.

2.5.1.2 The Education Committee shall identify training needs.

2.5.1.3 The Planning Committee shall establish RAB priorities, know funding and schedule issues and assess potential community impact.

2.5.1.4 The Public Information Committee shall develop a public education plan, coordinate through NETC PAO and implement with RAB concurrence.

2.5.1.5 The Membership Committee shall development a list of RAB candidates, maintain RAB attendance list, recommend membership action based on attendance and assess new applications.

2.5.1.6 The Nominating Committee shall annually develop a list of candidates for the community co-chair and committee chairpersons, obtain each candidates' concurrence and report to the RAB one month before the Annual Meeting.

2.5.1.7 The Rules Committee shall maintain this Mission Statement and revise or ammend it from time to time as required in accordance with paragraph 2.9 herein. The rules committee shal also serve as parliamentarian at times when the provisions of paragraph 2.6.5 are invoked.

2.5.2 Additional Committees, consisting of one or more members, may be formed in the RAB to address specific issues or other items pertinent to the RAB. A committee may be formed and its members selected by a majority vote of the RAB membership at the meeting the issue of a committee is raised.

2.6 MEETINGS and MEETING NOTICES

2.6.1 The RAB will meet at 1900 at the Naval Officers Club on the third Wednesday of each month **as the budget permits** except December. The time, date and place may be shifted or additional meetings may be held if deemed necessary by the RAB or if events and issues dictate a need. The RAB may consider the use of a meeting facilitator (professional or volunteer) during sessions involving especially complex and/or controversial issues.

2.6.2 Notification of RAB meetings will be mailed to RAB members at least 72 hours prior to the date

set for the meeting.

2.6.3 All meeting minutes, agendas, and other materials pertinent to the RAB will be included in the information repositories.

2.6.4 The co-chairs will work together to review and distribute minutes from all RAB meetings.

2.6.5 It is the intention that the RAB will operate with the flow of information and ideas as creative and uninhibited as possible. Therefore its meetings not will be "facilitated" and will be conducted with a minimum of structure. There are times, however, such as elections and other housekeeping business where structure is necessary. In those instances, in which questions of procedure are not otherwise covered herein, the most current edition of Robert's Rules of Order shall apply.

2.7 NOMINATIONS, ELECTIONS, VOTING AND QUORUMS

2.7.1 The **January** February meeting is designated the Annual Meeting. At the Annual Meeting, candidates for the community co-chair and all standing committee chairs will be nominated **by the Nominating Committee, with possible additional nominations** from the floor and elected by a majority vote of the community members of the RAB. The term for all chairs 1 year. Each chair may serve additional terms, if re-elected by the RAB community members.

2.7.2 Although the RAB is not a decision-making body for the NAVSTA, the RAB will vote on administrative procedural issues by having a motion made and seconded. A simple majority vote of those members present will carry the issue. For voting purposes, a quorum of RAB members must be present. A quorum is made up of a simple majority of RAB members in good standing. All positions on issues of concern will be noted along with the majority position and will be presented in the RAB meeting minutes. When a controversy arises regarding procedural motions, the RAB will settle these with a simple majority vote.

2.8 DISCIPLINE

2.8.1 If the majority of RAB members determine that a member is not performing his or her duties (has excused absences, willfully disturbs the orderly conduct of meetings, or performs functions that could cause a conflict of interest, etc.) that member may be asked to resign.

2.8.2 The Community co-chair may be removed as a co-chair if it is determined that the co-chair is unable to perform required duties, is ineffective, or is detrimental to the RAB. Community co-chair removal is initiated by a majority vote of the RAB Community members. The NAVSTA co-chair must be present at such a meeting.

2.9 EFFECTIVE DATE and AMENDMENTS

2.9.1 This Mission Statement and Operating Procedures may be revised or amended by a majority vote of the RAB members. Revisions and amendments must be consistent with the statues stated in section 2.1 (Basis and Authority for the Mission Statement and Operating Procedures).

2.9.2 The effective date of this Mission Statement and Operating Procedures and any amendment or revision is the date the last signatory signs.

NEWPORT RESTORATION ADVISORY BOARD

*Project Committee Report
August 18, 2004*

Now that summer is almost over, and many thoughts are focused on returning to scholarly pursuits, I thought it would be interesting for you to know there are thirteen educational and environmental partners composing a "Coastal Institute."

The mission is to advance knowledge and develop solutions to environmental problems in coastal ecosystems, primarily Narragansett Bay.

It appears to be a great resource for creating policies and providing information for the public's welfare.

Submitted by:

Emmett E. Purley,
Chairperson

[Coastal Institute | Mission](#)

[Coastal Institute | Fellows](#)

[Coastal Institute | Partners](#)

[Coastal Institute | Projects](#)

August 18, 2004

TO: NSN/RAB members & cleanup decision-makers

FROM: Dave Brown, RAB member

RE: ***Need for a fresh look at
overall NSN cleanup tradeoffs & priorities***

1. Lately we seem to have been fuzzy about criteria and processes for deciding what to investigate or clean up next. Plans have been presented on a piecemeal basis. They seem to reflect land re-use and budget considerations more than human health and environmental risk or need to learn more about these risks. Concerned Navy staff apparently have tried hard to squeeze what they could out of diminishing funds for investigations and cleanups here. But in the NSN case, the basic process of establishing priorities and plans within the labyrinths of the Navy seems to have become more mysterious than before and with less RAB involvement.
2. As seen from the "Eleven criteria..." attachment, consideration of human health and environmental risks is being used nationally to judge Navy cleanup progress. So is public involvement in the planning process.
3. As seen from the other two attachments, back in 1997 the Navy, EPA, RIDEM used the forum of the RAB to help zero in on cleanup and investigational priorities. This helped for some time to provide a frame of reference, and to prevent specific actions from straying too far from the plan.
4. But it's now out of date. Does the Navy, EPA or RIDEM have some sort of scoring system to help establish/maintain priorities and to keep risk considerations and remaining information needs in view, amid other pressures?
5. If not, I'd like to urge that this be done, with citizen participation via the NSN/RAB.

Results of the November 19, 1997 RAB Site Priority Balloting

Because community members used different ranking procedures, the scoring for the two ballots was recalculated (and included Kathy Abbas' revised ballot). The numbers used to score each site were averaged. Averaging addressed the fact that some members did not provide a rank for each site; it also accounted for those who voted using the same number more than once or who used only a few numbers to rank all the sites.

The scale beneath both matrices indicates the lowest and highest possible score for each site based on the mixed ranking system. For instance, the highest possible priority score for Tank Farm One on the reuse matrix would be 1.5 based on seven possible "1" votes and one "5" vote. $7 \times 1 = 7 + 5 = 12$ divided by 8 (voting) = 1.5 [the highest priority the voter in row 6 gave was a "5"].

RAB COMMUNITY MEMBER RANKING OF SITES TO BE CLEANED UP

	Derelict Onshore (18)	McAlister (01)	Derelict Offshore (15)	Gould Island (17)	Old Fire Training Area (08)	Tank Farm 4 (12)	Tank Farm 5 (13)	Tank Farm 1 (07)	NUISC Disposal (8)	Tank Farm 2 (10)	Tank Farm 3 (11)	Coddrington Cove (04)
1	2	4	11	12	8	9	5	10	6	7	3	
2	3	4	1	5	6	7	8	11	9	10	12	
3	9	11	2	1	4	10	6	5	7	8	12	
4	1	2	1	2	2	1	8	6	8	6	10	
5	6	2	5	3	4	7	10	8	11	9	12	
6	8	4	1	5	6	7	9	2	10	11	12	
7	7	1	5	4	10	1	12	8	12	12	12	
8	1	1	1	1	1	1	2	3	3	3	3	
9	1	1	1	2	1	1	2	3	3	3	3	
10	1					3	2	4		4	4	
11	3	4	1	5	12	11	10	7	6	8	9	2
12	1	8	10	9	4	3	5	11	6	7	12	
13	1	3	2	8	4	5	7	9	10	11	12	6

1.5 3 4 5 4 4.5 7 7.5 8 7.5 8.5 12 - Median
 3.0 3.3 3.5 4.7 4.7 5.0 5.4 5.6 7.2 7.5 7.9 8.5 - Mean

Highest Priority → Lowest Priority
 Scale of 1 to 10.8

RAB COMMUNITY MEMBER RANKING OF POTENTIAL USE ON AQUIDNECK ISLAND

	Tank Farm 1 (07)	Tank Farm 2 (10)	Tank Farm 3 (11)	Tank Farm 4 (12)	Derelict Onshore (18)	Tank Farm 5 (13)	McAlister (01)
1	2	3	4	5	6	7	
2	1	2	5	6	3	7	4
3	1	1	1	1	7	2	6
4	3	4	5	1	2	6	7
5	4	3	2	5	1	6	7
6	7	7	7	5	7	7	7
7	5	6	3	7	1	4	2
8	3	4	5	2	6	1	7

3 4 4 4.5 4 6.5 7 - Median
 3.1 3.6 3.9 3.9 4.0 4.9 5.9 - Mean

Highest Priority → Lowest Priority
 Scale of 1.5 to 7

Compiled by Dianne Wings
 Brown & East.

**FRAMEWORK FOR DISCUSSING SITE PRIORITIES
VERSION FOLLOWING OCTOBER 15 RAB DISCUSSION**

----- Possible Criteria -----							
Site	Planned ROD	Current Ranking	Cost * (\$...\$\$\$)	Transfer Suitability	Navy Use Potential/ Comp Plan*	Aquid Use Potential	Amount of Data
Derecktor: onshore (19)	Mar 1998	H	\$	M	H	H	M
McAllister Point (1)	Feb 1999	H	\$\$	L		L NOW, H LATER	H
Tank Farm 5 (13)	Apr 1999	M	\$	H		H	M/H
Derecktor: offshore (4)	Dec 1999	H	\$\$\$	NA	NA	H?	H
Old Fire Fighting TA (9)	Apr 2000	H	\$\$	L	H	L/NA	H (on shore)
Gould Island Electro (17)	Dec 2001	M	\$\$\$	L	H	L/NA	L
Tank Farm 4 (12)	Nov 2003	H	\$	H		H	M
NUSC Disposal Area (8)	Jan 2004	L	\$	L	H	L	L
Tank Farm 1 (7)	Nov 2004	M	\$\$	H		H	L/M
Tank Farm 2 (10)	Nov 2004	L	\$	H		H	L/M
Tank Farm 3 (11)	Nov 2004	L	\$	H		H	L/M
Coddington Cove Rubble (4)	Feb 2005	L	\$	L	H		L

October 15, 1997

* \$ = < \$2 mil
 ** = 2-5 "
 *** = > 5 "

* Due in July 1998. Will specify Navy's intentions