



DEPARTMENT OF THE NAVY

Commander
Naval Base Norfolk
1530 Gilbert ST. STE 2200
Norfolk, VA 23511-2797

IN REPLY REFER TO:
5090
N452B/142
08 MAY 1997

Mr. Randy Jackson
LANTNAVFACENGCOM
Code 18224
1510 Gilbert St., Bldg. N-26
Norfolk VA 23511-2699

Dear Mr. Jackson:

SUBJECT: RESTORATION ADVISORY BOARD (RAB) MEETING MINUTES

Enclosed please find a copy of the minutes from the RAB meeting held on April 15, 1997. The next regular RAB meeting is tentatively scheduled for 7:00 p.m. on Thursday, June 19, 1997 in the COMNAVBASE Conference Room, 2nd floor, Building N-26, Gilbert Street, Naval Base, Norfolk. The meeting is being scheduled to coincide with a visit from the Agency for Toxic Substances and Disease Registry (ATSDR). An ATSDR representative will give a comprehensive presentation regarding the organization and purpose of the visit.

A letter and meeting agenda will be sent to you two weeks prior to the meeting to confirm the tentative schedule. In addition, Ms. Denise Sturdifien will contact you several days beforehand to remind you of the meeting. If you can not attend the RAB meeting, please send a substitute.

If you have any questions, please call Mr. Tim Reisch at 322-2896 or Ms. Beth Baker at 322-2853.

Sincerely,

A handwritten signature in cursive script, reading "Sharon Waligora Cutchin", is positioned above the typed name.

SHARON WALIGORA CUTCHIN
Director, Hazardous Waste Division
By direction of the Commander

Enclosure: 1. RAB Minutes

RESTORATION ADVISORY BOARD MEETING MINUTES
April 15, 1997

Commander, Naval Base (COMNAVBASE) Norfolk, conducted a Restoration Advisory Board meeting on Thursday, April 15, 1997 in Building N-26 at the Naval Base. The meeting commenced at 7:05 p.m. with the following people in attendance. Ms. Beth Baker welcomed all in attendance to the Naval Base RAB, and asked each to introduce themselves and provide organizational affiliation.

RAB ATTENDEES:

Tim Reisch, Navy Co-chair	COMNAVBASE Environmental Programs Department
Randy Jackson, P.E.	Naval Facilities Engineering Command Atlantic Division
Beth Baker	COMNAVBASE Public Affairs Office
Devlin Harris	Virginia Department of Environmental Quality
Nathaniel Riggins	Titustown Civic League
Jack Ruffin, Community Co-chair	Chesapeake Bay Foundation
Dr. Carl Fisher	Elizabeth River Project

OTHER ATTENDEES:

William Hudson	U.S. Environmental Protection Agency, Community Involvement - Superfund
Curtis Brodnax	Titustown Civic League

NOT IN ATTENDANCE:

Stephen Demboski	Glenwood Park Civic Club
Dave Forsythe	Naval Facilities Engineering Command, Atlantic Division
Harry Harbold	US Environmental Protection Agency
Aneil Kumer	Engineering and Environment
Bertram Myers	Algonquin Park Civic League
Robert Vazquez	National Oceanic and Atmospheric Administration (NOAA)
Dr. Raymond Alden	Old Dominion University
Deb Hill	City of Norfolk, Health Department
Lee Rosenberg	City of Norfolk, Environmental Service

RAB Presentation Summary:

National Priorities Listing (NPL).

Naval Base was formally added to the EPA's NPL on April 1, 1997. Tim Reisch informed the RAB that the listing was uneventful and only one media source (WCMS radio) requested information pertaining to the listing. A brief summary of the NPL process, including the EPA's Hazard Ranking System (HRS) scoring scheme, was provided. The various classifications of Naval Base sites and current status of the sites were discussed.

RESTORATION ADVISORY BOARD MEETING MINUTES (continued)

Agency for Toxic Substances and Disease Registry (ATSDR) Site Visit.

ATSDR health assessors conduct site visits at all sites proposed or listed to the EPA's NPL, including Department of Defense facilities. An ATSDR site visit to Naval Base, Norfolk is scheduled for June 16 - 20, 1997. During the site visit, the health assessors will collect available data and information to be included in a public health assessment developed for Naval Base. The information that is collected documents the nature and extent of contamination, identifies site-related health issues of concern to the community, and provides insight into the health status of the community.

The June 16 - 20 visit is a "scoping visit" to score the Naval Base and determine the relative hazard of the facility using ATSDR's ranking scheme consisting of five ranking categories. The higher the facility score, the greater the relative hazard, and the higher priority in public health assessment process. An ATSDR representative will give a comprehensive presentation regarding the organization and purpose of the visit at the next RAB meeting.

Community Relations.

Tim Reisch updated the RAB on the installation restoration program (IRP) community relations initiatives at Naval Base, Norfolk. These efforts include three information repositories, the administrative record, updating the IRP Fact Sheets, and a proposed update to the Community Relations Plan (CPR). The CPR update will provide current site status, include information on the NPL, and the results of RAB member interviews and a focused community survey performed to gauge the Naval Base IRP performance and the community's interest in the Base IRP. The survey will be sent to individuals identified by RAB members as having a potential interest in the IRP and/or other environmental programs at Naval Base. Additionally, the survey results will be used to update the IRP mailing list for Fact Sheet and RAB correspondence distribution.

At this time the presentation turned into a round-table open discussion on the need for updating the Community Relations Plan (CPR). The site status and NPL information is contained in the Naval Base Site Management Plan (SMP) which is updated annually. The group voiced the opinion that the community needs more involvement in the IRP and that the proposed method for updating the CPR, RAB interviews and the focused community survey, is probably the best way to collect the information regarding community interest. Mr. Hudson, EPA Community Involvement, indicated he would assist in the RAB member interviews. A draft set of interview questions and community survey will be presented and discussed at the next RAB.

Mr. Hudson briefly explained the EPA's Technical Assistance Grant (TAG) program. A RAB, or other group, can request funding from the EPA to obtain a "third party" explanation of the investigation derived information and data. The purpose of these funds is only to clarify information, it can not be used to collect or reanalyze samples. The DOD is developing a similar program, Technical Assistance for Public Participation (TAPP). The TAPP program has been proposed and in the public comment period.

Pesticide Drain - Site #5.

The Pesticide Disposal Site is located southeast of Building V-95. The site consists of a French Drain, constructed from a 28-inch diameter culvert on end into a gravel-filled pit. This drain was

RESTORATION ADVISORY BOARD MEETING MINUTES (continued)

used for disposal of waste pesticide materials from the 1960s until 1973. Approximately 100 gallons per week of pesticide rinse water, as well as intermittent discharges of overage concentrated pesticides, were disposed of using the French drain system. The types of pesticides disposed of in the drain included chlordane, malathion, DDT, DDD, and dieldren. The area is fenced off and is used for storage of other materials.

A study performed in 1988 revealed pesticide contamination in the soil but no contamination of the shallow groundwater (one monitoring well was installed) in the vicinity of the site. The site soil analysis indicated elevated levels of all the pesticides noted above. Concentrations of DDT and DDD were highest in the surface soil and gradually decreased with depth. Some small fuel oil spills have occurred directly adjacent to the site.

A remediation investigation (RI) study at the site began in Fall 1996 to characterize site and determine the extent of contamination. Analysis of this data revealed significantly less contamination than indicated in the 1988 data. The Virginia Department of Environmental Quality (VDEQ), the EPA, and the Navy as part of the recent partnering initiative discussed the possibility of this site as requiring no further action (NFA). However, additional samples would be required to validate the Fall 1996 data at the 1988 sample locations. The results of the latest sampling (January 1997) enabled the partnering team in February 1997 to classify this site as NFA. The documentation of this action is currently being prepared.

Building W-316.

Building W-316 is located in the northwest portion of the Naval Base, east of Pier H and off North Rodgers Street. The W-316 site consists of Building W-316 and the work yard, both of which are surrounded by a fence. Building W-316 is approximately 95' x 40' and is constructed of corrugated sheet metal. The northern half of the building is enclosed, while the southern half is open on the eastern side. An 8" concrete slab is directly in front of the enclosed section of the building and covers approximately one-third of the work yard. During the 1970s through the late 1980s, Navy Public Works Center (PWC) used the site for storage of new high voltage electrical equipment, including transformers. In 1988, PWC utilities transferred the site to the environmental department for use as a PCB storage facility. The building is used to store and stage PCB items prior to shipment for disposal. Over the past ten years, three PCB spills have occurred within the work area.

Sampling performed in the work yard in October 1996 revealed elevated PCB concentrations. The Naval Base partnering team has reviewed and agreed that only PCBs be considered in future sampling and remediation due to the operations performed at the site and containment of the area. In addition the partnering team determined that the site should be addressed under the Toxic Substance and Control Act (TSCA) to quicken the remediation process. Construction plans for the excavation of the contaminated site will be completed this summer.

Administrative Issues

The next RAB meeting is tentatively scheduled for Thursday, June 19, 1997.

The meeting adjourned at approximately 8:30 p.m.