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PARTNERING TEAM MEETING MINUTES 36 14 MARCH 2001 NAS OCEANA VA
3/14/2001
PARTNERING TEAM

MARCH 14, 15, 2001
PARTNERING MEETING NUMBER 36
WPNSTA YORKTOWN/CHEATHAM ANNEX/NAS OCEANA

LOCATION: PHILADELPHIA, PA

MEETING MANAGER: Mr. Jeff Harlow

RECORDER: Mr. Rich Hoff

TIMEKEEPER: Mr. Scott Park

MEETING HOST: Mr. Bob Stroud

FACILITATOR: Mr. Steve Mihalko

The thirty-sixth formal WPNSTA partnering meeting was held on March 14 and 15, 2001 at USEPA Region III Headquarters, Philadelphia, PA. The meeting was scheduled around the USEPA Region III ROD Forum, a Team training goal for FY2001. The focus of the partnering meeting continues to be WPNSTA/CAX work priorities, ecological risk, groundwater OUs, Records of Decision (Sites 4, 21 and 22), team partnering skills and team facilitation.

Metrics

Metrics remained the same during this meeting. Metrics for FY 2001 work at WPNSTA and the remediation of CAX Sites 1, 4, 11 and AOC 2 and investigative actions at CAX were discussed. Emphasis shifts to the work at CAX and obligation of construction and IR dollars for FY 2001. Completion of PRAPs and RODs for sites 4, 21 and 22 were prioritized. Long-term monitoring at WPNSTA Yorktown also continues to be a priority.

Meeting Accomplishments

The following items/issues were accomplished during this partnering meeting:

Groundwater OU approach for Sites 1, 6, 24 (OUI);

Schedules for Sites 4, 21 and 22 WPNSTA;

Ecological Risk Assessment issues;

Consensus regarding pre-remedial trench work at CAX Sites 1, 4, 9, 11 and AOC 2;

Continued Self-facilitation.

All partnering topics presented in the March meeting agenda were discussed with the exception of additions to the parking lot.

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MEETING SUMMARY (continued)

Remaining Issues

The following issues/items were not resolved during the March partnering meeting:

- Groundwater Conference opportunities;
- Background data compilation by Baker is still incomplete and is likely to remain so until later in the year when all other priorities are met. Also, CAX background studies may be conducted in FY2001 including statistical evaluations of background surface soil and shallow groundwater concentrations.

Please see the attached parking lot items posted for this meeting.

See you at the May partnering meeting!

MARCH MEETING ATTENDANCE SHEET

NAME	ORGANIZATION
Bob Stroud	EPA Region III
Scott Park	LANTDIV NTR
Jeff Harlow	WPNSTA Yorktown
John McCloskey	FWS (by phone)
Bruce Rundell	USEPA Geologist
Peter Knight	USEPA BTAG
Stacie Driscoll	Tier II
Jennifer Davis	LANTDIV NTR
Steve Mihalko	Commonwealth of Virginia DEQ
Mary Mullen	Baker Environmental
Rich Hoff	Baker Environmental

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ACTION ITEMS/CONSENSUS

Item	Responsibility	Outcome	A/C	Date
Partnering Training	R. Hoff	Get Mary to formal partnering training. Check with J. Mentz – Navy for Times/\$\$.	A	4/1 Baker/ LANTDIV issue
Conference Call	Team	Conference call to discuss agenda items for May meeting.	A	4/24 10:00 am
CAX Oceana	Time R/Steve M	Get NAS Oceana deliverables list to Stacie.	A	4/1
1&15 Eco Report	Team (NAS)	<ul style="list-style-type: none"> • All parties agree to go final after Peter and John agree with red line changes. • Peter and John email to team approving changes. • 2B et.al make changes and resubmit to Peter and John for comments at a later date. 	C	
Goals Update	R. Hoff	Submit 2 nd Quarter Report and goals to Tier II. Send copy via email to Will Bullard.	A	4/15 Complete
CAX Visit	Team/Peter	Lock down dates for the technical site (CAX) visit.	A	3/20
FFA Question	S. Park/J. Davis	Check with legal regarding agreement status/options for CAX.	A	5/1
Review of D.F. PPs for CAX	Peter/John	Review by April for Site Walk-working site visit. Go straight to final and the field.	A	For Site Walk
OHM Mailing List	S. Park	Add John/Peter to the mailing list from OHM.	A	5/1
Example ESD	S. Mihalko	Check for an example of an ESD who signs?	A	5/1
MOA Status	S. Park/J. Harlow	Status of MOA. LUCIPs: and when should we begin to repair?	A	5/1
Sites 6 & 7 LUCIP	R. Hoff	Bring Complete LUCIP to Cacapon.	A	5/1 COMPLETE

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GROUNDWATER
OPERABLE UNITS vs. SITE OUs

The best solution for groundwater RODs was discussed between two potential options: 1) Area OUs; and 2) Site OUs. To date, the Navy and Baker have favored area OUs as providing the best possible coverage for groundwater and certain surface water bodies that may receive groundwater contamination. The idea of Site OUs was raised as a potential alternative during the February 2001 partnering meeting. Bruce Rundell, USEPA Region III hydrogeologist, was invited to consult with the Team (Bruce is a technical Team member) on this issue. In general either approach can work depending on site conditions. The following issues were discussed.

Bruce – Suggests seepage analysis - During tidal cycle:

- 50 gal. Tanks
- SPWARS
- Cornell University – Sonic/Ultra-Sound Measurements

Needs:

Must have adequate background conditions.

Use existing dig to access wetland at Site 6 for well installation.

Operable Units approach is OK for Croaker Flats Sites 1, 3, 6, 7, 11, 17, and Site 25.

Dynamac data to be included in Work Plan/RI/FS etc. Work Plan by late summer.

Team is in agreement for the negotiation of a scope of work (Baker/LANTDIV) and development of Draft Work Plan.

Outcome:

Though no consensus was reached on the specifics of the OU approach, it appears to be the best solution to groundwater and the potential interaction with surface water sediments. This will be further evaluated when the draft work plan is submitted for OUI, later this fiscal year. Taking an OU approach allows for a break out by

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site later, if during a review of RI/FS or ROD, it is determined that addressing contaminant plumes by site is a more technically reasonable approach. As such, GW OUs are works in progress.

SITES 4, 21, 22
SCHEDULE

Draft ROD 4 and 22	3/23/01
Draft ROD 21.....	3/23/01
Team Review	3/30/01
To Frank	4/6/01
60 Day Review	6/5/01
Sign By Mid-June?.....	if Frank Agrees

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QUARTERLY GOALS (Q2) FY2001

- Draft PRAPs (4, 22) & (21)
- Draft RODs (4, 22) & (21)
- LTM Q 4 Complete
- Public Meeting/Comment Period Completed Sites 4, 21, 22
- Draft RA work Plans 4, 21, 22 Complete
- WPNSTA/CAX Site Visit (Managers)
- LTM Site 12 – Obligate
- LTM sites 1, 3, 6, 7 – Obligate
- Groundwater Operable Unit RI/FS/Decision Documents GW OU 1 WPNSTA
- Awarded RA Work at Site 6 WPNSTA
- LTM Sites 25 and 26 WPNSTA
- Draft Final CAX Project Plans

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QUARTERLY GOALS (Q3) FY2001

- Final PRAPs (4, 22) & (21)
- Final ROD Sites 4, 22
- Final ROD Site 21
- Draft ROD Site 18
- Draft Work Plan CAX Background 4/13
- Draft Final RI 2, 8, 18, SSA 14
- Draft RI Sites 27, 28, 29, 30
- Draft Final FS 2, 8, 18, SSA 14
- SMP 00/01 Final, Draft SMP 01/02 6/15
- Draft PRAP Site 18
- Obligate RD for Site 6 RA Work
- Final RA WP 4, 21, 22

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PARKING LOT ITEMS

- Meyers/Briggs – Laurel to analyze new Team members
New Team Dynamic. Get all members (1) identified [core, etc.] (2) trained (if necessary) and (3) scored for October
- Places for Tier I Joint Meeting – Location Ideas - Provide to Tier II representative ASAP

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TIER II
DISCUSSION/INPUT

Stacie Driscoll

- Joint Meeting – May 2002. Looking for locations. Stacie will advise in future meetings.
- Web Page Examples: (1) MN/A; (2) Facilitator ideas for training – self assessment (3) Tool Kit
- Calendars Goals and Updates – not posted. Get them into circulation!
Quarterly Basis Looking for Submittals – Next Posting 4/15/01
- Cheatham Visit – May 29, 2001 – Tier II Visit?

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DAY (1 & 2)
Plus/ Delta

Plus	Delta
Bruce gets "Pulled Back In"	Slow start. Brief case missing!
Lisa and all her help (honorary, Core Member)	Bob's Medical Condition – NUF said.
Use of phone to maximize "reach"	
Peter – Starting to get back into the flow of partnering	
Adding new members – member assimilation	

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FACILITATOR FEEDBACK

Steve Mihalko:

- ❖ Jeff did a good job of closure and clarification of issues.
- ❖ Time Management – Foregoing breaks without full consensus need to “tighten” up – not time keeping but more general more team problem.
- ❖ Clean starts and finishes between agenda items. Need to add statement of basis and purpose for discussions.
- ❖ Some side-bars - some disruptions – A team given.