



ABL-00174-12.04-11/15/88

DEPARTMENT OF THE NAVY
ATLANTIC DIVISION
NAVAL FACILITIES ENGINEERING COMMAND
NORFOLK, VIRGINIA 23511-6287

TELEPHONE NO.
(804) 445-1814

IN REPLY REFER TO:
5090
1152SMA

15 NOV 1988

From: Commander, Atlantic Division, Naval Facilities Engineering Command

Subj: TECHNICAL REVIEW COMMITTEES (TRC) IN THE INSTALLATION RESTORATION (IR) PROGRAM

Ref: (a) CNO ltr 5090 Ser 453/8U584763 of 26 May 88
(b) LANTNAVFACENCOM ltr 5090 1142CFB of 17 Jun 88
(c) CNO/CHINFO Installation Restoration Public Affairs Plan of 8 March 1988
(d) Meeting COMNAVBASE (J. Condra)/LANTNAVFACENCOM (S. Ashton) of 27 October 1988

Encl: (1) CNO ltr Ser 453/8U586409 of 19 October 1988
(2) Recommended Activity Combinations and Suggested TRC Membership
(3) Sample Letter of Request for TRC Representatives
(4) Sample TRC Meeting Agenda

1. Reference (a), as forwarded by reference (b), established basic IR Program responsibilities for naval activities. Those activities that have a final Preliminary Assessment/Site Inspection and are moving forward with a Remedial Investigation/Feasibility Study (RI/FS) are required by the Superfund Amendments and Reauthorization Act (SARA) to establish a Technical Review Committee. Reference (a) places responsibility for establishing the TRC with the activity Commanding Officer. Enclosure (1) provides information on the importance of the TRCs and requires that the first TRC meetings be held in time to enable meeting minutes to reach CNO by 30 January 1989. The first TRC meeting for NOS Louisville will be delayed to the February 1989 timeframe due to the anticipated Site Inspection completion date of 15 January 1989. All other addressees should plan to hold their meetings by 15 January 1989, if possible.

2. We request that addressees that have not established a TRC for their activity IR Program do so as soon as possible and provide this Command with a list of the TRC members, proposed agenda, date, time, and location of meeting. This same information should be forwarded to TRC members at least two weeks prior to the meeting date. Enclosures (2) through (4) are provided to assist you in meeting these requirements.

3. Reference (a) also mandates that a formal written community relations plan be prepared by each installation that has a site on the National Priorities List and that a proactive public information program be implemented for all installations with IR sites. The initial TRC meeting will mark the beginning of the RI/FS decision process. We therefore recommend that public information

Subj: TECHNICAL REVIEW COMMITTEES (TRC) IN THE INSTALLATION RESTORATION (IR) PROGRAM

strategies be developed, including the establishment of the Administrative Record and the identification of information repository location(s). Although public information program development responsibilities lie with the activity, per reference (d), Naval Base Norfolk Public Affairs Office is available to assist Southeastern Virginia activities in making media contacts for release of information. The point of contact for public affairs assistance at COMNAVBASE Norfolk is LCDR Mike Todd who may be reached at AUTOVON 564-2163/4071, or commercial (804) 444-2163/4071. As outlined in references (a) and (c), CHINFO has directed area PAO coordinators to provide support upon request for PAO efforts related to the IR Program.

4. As soon as sufficient information regarding the TRC membership is known, activity coordinators should contact Ms. Sheila Ashton, Code 1152, at AUTOVON 565-1814 or commercial (804) 445-1814, to establish agenda items, roles of participants and date, time and location of the meeting. The short timeframe available to meet the CNO requirement will require a careful scheduling effort for us to provide you technical support in a timely fashion. Please do not schedule a TRC meeting without checking with Ms. Ashton as we, and our contractors, may not be able to attend. Recognize that we will make every attempt to assist you in meeting the CNO deadline of 30 January 1989. Staff shortages may require slippage in this date by 30 to 60 days. We greatly appreciate your cooperation in this effort.



P. A. RAKOWSKI
By direction

Distribution:

NAVSTA Roosevelt Roads
 NAS Oceana (including NALF Fentress)
 NAVPHIBASE Little Creek
 FCTCLANT Dam Neck
 NAVSECGRUACT Sabana Seca
 NSC Cheatham Annex
 NSC Norfolk (Craney Island and Yorktown Fuel Divisions)
 WPNSTA Yorktown
 NAVSHPYD Norfolk
 NAVORDSTA Louisville
 ABL Cumberland

CNTT Detachment
 Base Closure Force
 Port Deposit, MD 21904

Subj: TECHNICAL REVIEW COMMITTEES (TRC) IN THE INSTALLATION RESTORATION (IR)
PROGRAM

Copy to: (w/o encl)

CNO (OP-45)

CINCLANTFLT

AFWTF Roosevelt Roads (Vieques Island sites)

CNET

COMNAVAIRLANT

COMNAVSURFLANT

COMTRALANT

COMNAVSECGRUCOM

COMNAVTELCOM

COMNAVSUPSYSCOM

COMNAVSEASYSKOM

COMNAVFORCARIB Roosevelt Roads

COMNAVFACENGCOM

CHESNAVFACENGCOM (Attn: Code 114)

COMNAVBASE Norfolk

NAVCAMS LANT Norfolk (Driver) (w/encl)

NEESA



DEPARTMENT OF THE NAVY
 OFFICE OF THE CHIEF OF NAVAL OPERATIONS
 WASHINGTON, DC 20350 2000

IN REPLY REFER TO
 5090
 Ser 453/8U586409
 18 Oct 1988

From: Chief of Naval Operations
 To: Distribution

Subj: TECHNICAL REVIEW COMMITTEES IN THE INSTALLATION
 RESTORATION PROGRAM

Ref: (a) CNO ltr 5090 Ser 453/8U584763 of 26 May 1988

Encl: (1) Installations which require Technical Review
 Committees

1. Reference (a) forwarded the Navy's Installation Restoration (IR) requirements and procedures. It tasks Navy installations with taking the lead in several aspects of the program, including setting up Technical Review Committees (TRCs). This letter requests that you ensure these TRCs have been established by 15 Jan 1989.

2. An important aspect of the Installation Restoration Program is involving all parties in an open dialogue. The purpose of the TRC is to review and comment on IR actions and proposed actions at each installation. Where this is being done, the discussions have proven most beneficial and have helped to keep the community informed of our effort to clean up our bases.

3. Enclosure (1) is a list, by Echelon II Command, of those installations in the IR program that have a final PA/SI and are proceeding with an RI/FS. Please ensure that a TRC is set up by 15 Jan 1989 for all your installations. By 30 Jan 1989, please forward to CNO, OP-45, a copy of the letter that initiated each TRC and the minutes from the first meeting.

4. The importance of a TRC can not be overstated. It can help us to get the cooperation required by regulatory agencies to make the installation's cleanup program move smoothly and quickly. Our point-of-contact is Mr. David Olson, OP-453, at A/V 222-5580.

DAVID OLSON, JR.
 OP-453

Distribution:
 SNDL
 A2A (CNR only)

Distribution: cont'd next page

Enclosure: 1

Subj: TECHNICAL REVIEW COMMITTEES IN THE INSTALLATION
RESTORATION PROGRAM

Distribution: cont'd

21A (Fleet Commanders in Chief) (CINCLANTFLT, CINCPACFLT
only)
23C3 (COMNAVRESFOR)
FE1 (COMNAVSECGRU)
FG1 (COMNAVTELCOM)
FKA1A (COMNAVAIRSYSCOM)
FKA1C (COMNAVFACENCOM)
FKA1F (COMNAVSUPSYSCOM)
FKA1G (COMNAVSEASYSYSCOM)
FKABF (DIRSSP)
FT1 (CNET)

Copy to:

A1 (Immediate Office of the Secretary) (Assistant
Secretary of the Navy) (Shipbuilding and Logistics)
A2A (OGC only)
A6 (CMC) (LFL)
FKN1 (Facilities Engineering Command Divisions)

Installations which require
Technical Review Committees

PACFLT

ACTIVITY

NAS ALAMEDA CA
 NAVSTA SAN DIEGO CA
 NAS NORTH ISLAND CA
 NAS SAN DIEGO CA
 NAS MOFFETT FIELD CA
 SUBASE PEARL HARBOR HI
 NAS WHIDBEY ISLAND, OAK HARBOR WA
 SERE CAMP WARNER SPRING
 NAVSTA TREASURE ISLAND SAN FRAN CA
 NAF EL CENTRO CA
 NAS FALLON NV
 COMNAVBASE PEARL HARBOR HI
 NAS AGANA GU
 NAB CORONADO CA
 NAS LEMOORE CA
 SUBASE SAN DIEGO CA
 NAF SAN CLEMENTE CA
 NAVSTA LONG BEACH CA
 SUBASE BANGOR WA

SSPO

ACTIVITY

NIROP SUNNYVALE CA
 NIROP MAGNA UT

LANTFLT

ACTIVITY

SUBASE NEW LONDON CT
 --> NAVSTA SEWELLS VA
 NAS JACKSONVILLE FL
 NAS KEY WEST FL
 --> NAVSTA ROOSEVELT ROADS PR
 NAS BRUNSWICK ME
 --> NAS OCEANA VA

CNET

ACTIVITY

NAS PENSACOLA FL
 NTC GREAT LAKES IL
 NAS CORPUS CHRISTI TX
 → FCTC DAM NECK, VIRGINIA BEACH VA
 NAS MEMPHIS, MILLINGTON TN
 NAS KINGSVILLE TX
 NAS CHASE FIELD TX
 NAS WHITING FIELD, MILTON FL
 NETC NEWPORT RI
 NAS MERIDIAN MS
 NTC ORLANDO FL

NAVSECGRU

ACTIVITY

→ NAVSECGRUACT SABANA SECA PR

NAVSUP

ACTIVITY

SPCC MECHANICSBURG PA
 → NSC NORFOLK VA
 NSC OAKLAND CA
 NSC PUGET SOUND, MANCHESTER WA
 NSC PEARL HARBOR HI
 NSC OAKLAND PT MOLATE, RICHMOND CA
 → NSC CHEATHAM ANNEX WILLIAMSBURG VA
 → NSC CRANEY ISLAND, NORFOLK VA

NAVSEA

ACTIVITY

NSY PORTSMOUTH, KITTERY ME
 → WPNSTA YORKTOWN VA
 NSY PHILADELPHIA PA
 NWSC CRANE IN
 NAVORDSTA INDIAN HEAD MD
 → NSY NORFOLK, PORTSMOUTH VA
 NSY CHARLESTON SC
 → NAVORDSTA LOUISVILLE KY
 NSY HUNTERS POINT CA
 NSY MARE ISLAND CA
 NSY PUGET SOUND WA
 NUWES KEYPORT WA
 NSY PEARL HARBOR HI
 WPNSTA CONCORD CA
 NSY LONG BEACH CA

WPNSTA CONCORD CA
NSY LONG BEACH CA
WPNSTA EARLE NJ
WPNSTA SEAL BEACH CA
NIROP MINNEAPOLIS FRIDLEY MN
→ NIROP CUMBERLAND MD
NWIRP BEDFORD MA

NVRESFOR

ACTIVITY

NAS SOUTH WEYMOUTH MA
NAS WILLOW GROVE PA
NSA NEW ORLEANS LA
NAS DALLAS
NAS GLENVIEW IL

Due to the quality of the original document this page is illegible.

To View a copy of the original page please contact:

**Public Affairs Office
NAVFAC Atlantic
6506 Hampton Blvd.
Norfolk, VA 23508-1278
757-322-8005**

Mail to: NFECL_PAO@navy.mil

Due to the quality of the original document this page is illegible.

To View a copy of the original page please contact:

**Public Affairs Office
NAVFAC Atlantic
6506 Hampton Blvd.
Norfolk, VA 23508-1278
757-322-8005**

Mail to: NFECL_PAO@navy.mil

Due to the quality of the original document this page is illegible.

To View a copy of the original page please contact:

**Public Affairs Office
NAVFAC Atlantic
6506 Hampton Blvd.
Norfolk, VA 23508-1278
757-322-8005**

Mail to: NFECL_PAO@navy.mil



DEPARTMENT OF THE NAVY
NAVAL COMMUNICATION AREA MASTER STATION LANT
NORFOLK, VIRGINIA 23511-6898

ABL-00174-12.04-11/15/8

IN REPLY REFER TO

5090
Ser 40/ 364
23 FEB 1988

The Honorable Johnnie E. Mizelle
Mayor of Suffolk
P.O. Box 374
Suffolk, VA 23434

Dear Mayor Mizelle:

In late 1986, Congress passed the Superfund Amendments and Reauthorization Act (PL 99-499) (SARA) which requires departments, agencies, and instrumentalities of the Federal Government to comply with the Act's procedural and substantive requirements. To meet these requirements, the Navy is modifying our Installation Restoration, or IR, Program that identifies, assesses, and cleans-up sites where there have been past hazardous materials spills or disposal.

One of the Act's requirements is to develop a Technical Review Committee (TRC) to review and comment on proposed actions to clean up sites of environmental contamination. This committee must include representatives from federal and state regulatory agencies along with local government and community representatives.

The Naval Communication Area Master Station LANT, Norfolk, VA (NAVCAMS LANT Norfolk) is the responsible agent for the Naval Radio Transmitting Facility Driver located in Suffolk. The Atlantic Division, Naval Facilities Engineering Command (LANTNAVFACENCOM) in Norfolk, VA is the administrator for the IR program for this activity. We have been investigating several old, potentially-contaminated sites at Driver and have now reached a decision making point requiring TRC input.

We would like to propose a meeting with you in March to brief you on the IR program and participation on the Technical Review Committee. This initial informational briefing should permit you to nominate the best qualified representatives. The Commonwealth of Virginia has been previously notified. The Department of Waste Management has assigned a representative to work with us in this case.

Please contact LT Saltsman of NAVCAMS LANT Norfolk at 444-7179 To set a date and time at your convenience for this initial meeting.

Sincerely,

D. L. RICKETTS
Captain, U. S. Navy
Commanding Officer

Copy to:

Commander, Naval Base, Norfolk
Commander, Naval Telecommunication Command
Atlantic Division, Naval Facilities Engineering Command

Regional Administrator
U.S. Environmental Protection Agency
Region III
841 Chesnut Street
Philadelphia, PA 19107

Commonwealth of Virginia
Department of Waste Management
James Monroe Building
Eleventh Floor
101 N. Fourteenth Street
Richmond, VA 23219

TECHNICAL REVIEW COMMITTEE (TRP) AGENDA

MAY 24, 1988

FOR THE

FOR THE INSTALLATION RESTORATION PROGRAM (IRP)

NAVAL RADIO TRANSMITTING FACILITY (NRTF), DRIVER

SUFFOLK, VIRGINIA

- 8:30-8:40 AM Welcome by Captain Dave Ricketts, Commanding Officer
- 8:40-9:00 History of Navy's IRP NRTF Driver by LT Saltsman, Public Works Officer
- 9:00-9:15 Purpose of TRC in the Remedial Investigation/Feasibility Study (RIFS) process by Cheryl Barnett, Naval Facilities Engineering Command, Atlantic Division
- 9:15-10:00 Review of Confirmation Study findings and recommendations by Cheryl Barnett
- 10:00-10:30 Questions and Answers, Discussion by all TRC members.
- 10:30-12:00 Field Trip - IR Site Tour
- 12:00-1:00 PM Lunch
- 1:00-2:00 Questions and Answers Discussion
- 2:00-2:30 Overview and Discussion of Public Participation Requirements by LCDR Quigley, Public Affairs Officer, Naval Base Norfolk