

Final Minutes from November 2002 Partnering Meeting - St. Juliens Creek Partnering Team

November 12 & 13, 2002

Attendees:

- Dawn Hayes/LANTDIV
- Todd Richardson/USEPA
- Valerie Walker /NAVY
- Bill Friedmann/CH2M HILL
- Donna Caldwell/CH2M HILL
- Debbie Miller/ VDEQ
- Devlin Harris/VDEQ

Guests:

- None
- From: Bill Friedmann/CH2M HILL

Date: November 12, 2002

LOCATION

Renaissance Hotel, Portsmouth, VA

MINUTES

Tuesday, November 12, 2002

Roles and Responsibilities for this meeting:

- Meeting Manager – Todd Richardson
- Timekeeper/gatekeeper – Devlin Harris
- Host – Bill Friedmann
- Goalkeeper - Dawn Hayes
- Facilitator – Dawn Hayes
- Recorder –Donna Caldwell

Parking Lot

- Discuss findings of proposed demo of Site 17 and implications for the demo crew and follow up confirmation sampling for Site 17. Khoa Nguyen (Navy demo) notes the bldgs are not scheduled for demo until FY03, we will sample before demo. When

demo, they will cut piers to grade, and will slope sides with no fill on top. Demo crew will be OSHA certified.

- Phragmites EIS within Navy Region, removal of invasive species. Does not affect SJCA. The treatment will include plane drop of herbicide on phragmites followed by burning. Information will be provided on the chemical that will be used for this. Navy will contract out the control of phragmites and kudzu.
- Scoping Site 5 sampling to incorporate Site 6 soil and data.
- Ask Tier II when the next date will be for Partnering Training.

Reading of the Ground Rules.

Review/Adjust Agenda for Day 1. The review of historic photos/slides will be a flexible sliding agenda item. Consider moving the FFA table and Site 6 PRAP discussion from Day 2 to Day 1.

I. Review Action Items and Previous Meeting Minutes

The team reviews the Draft September Partnering Meeting Minutes. **Team Consensus** to approve September Minutes and accept as final. The minutes will be finalized and placed on the Joint VA/MD Partnering Team web site.

Review Parking lot and action items. **Please refer to the September Partnering Meeting Minutes for list of Action Items.**

Action Bill – e-mail team a discussion of BERA issues (depositional areas sampling vs. erosional area sampling) for Todd to bring to Simeon.

II. Update Sites 1, 3, 6, & 7

Bill presented a summary of the removal actions at sites 1, 3, 6, & 7, and confirmation sample results. Objective and goal of the presentation is to define a path of what is next for 3 & 6 by developing consensus with regard to risk management decisions, and present the results of confirmation sampling. A brief history of the sites was presented. At Site 3 only minor spent ordnance found during removal activities (filled one 55 gallon drum). Limits of waste as defined by test pits developed the basis for depth of removal activities at Site 3, waste removed and disposed of in subtitle D landfill. The total depth of the removal at Site 3 was adjusted to removing down to the gray clay layer since no waste was encountered lower. This made the depth of excavation typically 3 to 4 feet below ground surface.

Site 6 removal activities found remnants of small arms pit in the form of concrete (some rebar) within the first two feet of ground surface. No caged pit was found at Site 6. Bill noted that groundwater that entered the excavation at site 6 was visibly bright green. It was noted that the color was likely “sea dye” or trace dye. Dawn noted that barium was a metal of concern in soil and that some barium compounds release a green tint. A

groundwater sample collected did not indicate any elevated compounds related to the green color.

Removal activities at Site 7 consisted of breaking up the concrete counterweights, cut and remove the generator, remove small items, cut up and remove rudders. A tar was present on the rudders to prevent corrosion. During cutting of the rudders, the tar was released to the ground, but was later removed by Shaw E&I.

Variations in the planned removal activities include:

- Site 6 green groundwater resulted in a groundwater sample.
- Additional XRF data at Site 6 based on high metals in confirmation samples
- At site 3, removal of soil only to gray clay 3-4 ft and screening of surface soil for UXO
- Site 7 dolphins found
- Site 7 grease in rudders released to soil and soil then removed

A site walk through with was conducted with the ROICC and the RAC contractor in early November. It was noted that other than minor issues, there was satisfactory removal and restoration of the three sites. Shaw will produce a construction close out report.

Site 3 – The confirmation samples are encouraging and candidates for risk management. A reviewed XRF data relative to lab data cast doubt on the reliability of the XRF device; that the XRF data indicated risk remains, however, off-site lab confirmation samples were well below background indicating risk has been mitigated.

Site 6 – The initial confirmation samples indicated elevated metals in surface soil so additional XRF samples were collected further away from the removal in a concentric patten. The screening data also indicated elevated metals. The size of the excavation was subsequently increased to include the elevated metals based on both lab and XRF. However based on the findings at Site 3 where XRF did not correlate well with lab samples, excavation ceased at Site 6 and additional lab confirmation samples were collected at the edge of the excavation to ensure XRF elevated metals could be confirmed at Site 6. Bill presented the Site 6 confirmation samples which indicated that there were still a risk posed by the surface soil. The Team discussed options to move forward on these sites.

Consensus - Team agrees to ROD Site 6 for NFA. Remaining surface soil contamination (ECO driven) will be addressed during Site 5 removal/investigation.

The Team discussed the option of obtaining surface soil samples along the proposed removal action area. These samples would be used as confirmatory samples for the closeout documentation (if levels are acceptable) even though samples were collected prior to excavation.

Consensus - Team agrees to take additional samples at Site 3 to delineate removal areas or determine alternatives for removal. Samples will be taken from surface and subsurface

locations at the estimated limits of excavation. If samples support closure, these samples will be used as confirmation samples in the ROD. The additional samples at Site 3 will be analyzed for metals of concern for ecological risk.

Consensus – place Site 5 FS on hold pending additional sampling to include Site 6 data. Finalize RI for Sites 3, 4, 5, & 6.

Consensus to perform an additional phase (Phase IV) of sampling for Site 5. A technical memorandum will be prepared to address proposed Phase IV RI sampling.

Action Dawn- ask Ed about status of comments for the Sites 3-6 RI.

Action Bill/Donna/Dawn - scope work for additional sampling at Site 5 and confirmatory/delineation sampling at Site 3.

Dawn pointed out another departure from the work plan which was that the original work plan called for the removal of the road which traverses Site 3. However, the removal action did not include removal of the road. The removal of the road will be addressed in the FY03 activities at Site 3.

III. FFA Sites Table Review

Bill presented the revised FFA sites table to the team. There are no RCRA sites which Navy Region and LANTDIV need to discuss funding for SSA close outs. Action items covered earlier in the meeting (#1 4/11/02 and #4 9/4/02) addressed the RCRA issues.

Consensus - the Team accepts the FFA Sites Table format. Additional review of the FFA table will be done under draft FFA submission.

IV. PRAP Schedule for Site 6

Dawn lead a discussion on scheduling of the Site 6 PRAP and ROD

- Finalize RI (pending comments)
- Draft PRAP to Navy - 1/13/03
- Draft PRAP to VDEQ, and EPA - 2/3/03
- EPA/VDEQ comments - 3/3/03
- Final PRAP - 3/10/03
- Public Notice - 3/10/03
- Begin public comment period - 3/24/03
- Public Meeting - 4/7/03
- Draft ROD to Navy - 1/27/03
- Draft ROD to all - 2/17/03
- 30 Day comments - 3/17/03
- Final ROD - 4/10/03
- Signature 4/17/03

V. SSA Site Review

Bill lead a discussion of Scoping of SSA sites as part of Appendix B additional desk top reviews and site visits. The purpose of the discussion was to provide the team with historical information and possible sampling approach for AOC 13 (PCP Dip tank) and AOC 14 (Bldg. 89). The Team reviewed aerial photos of AOC 13. Potential sampling to include surface and subsurface soil samples at the footprint of the concrete slab foundation for analysis of SVOCs. It is anticipated that there will be 3 to 4 samples. A site visit is scheduled for tomorrow to discuss the scoping further.

Building 89 – Bill points out the layout and historical photos of the building. This building was demolished within the last three years. There are railroad tracks on the north side of the building and there is historical ground scaring around the building, particularly to the north and east. The potential sampling at AOC 14 includes co-located surface/subsurface soil samples around and within the building footprint. Due to the history of the site, the analysis will include full suite plus explosives. At this time, it is not known if floor drains were present in the building. If it is later determined that drains were present, then groundwater will be investigated. If groundwater is to be studied, it may be worth mobilizing for groundwater at a later date during the other SSA site investigations to meet funding limitations. There is a building schematic that in existence which show would show any drains and pipes from the building.

Action Bill- Add building identification table to the final SMP.

Action Bill- look into the records to locate fresh/water-salt water sewer maps to the Southern Branch of the Elizabeth River. If the drainage from Building 89 is identified, then a sample should be collected at the outfall for explosives and tetryl.

AOC K (former waste water treatment plant) - Start up reported in 1942, but the closure date is uncertain. The Team reviewed aerial photographs of the building. The area near the plant is a former X-ray facility. The treatment plant is a concern because of mercury which may have been used in the trickle filter. The Team will visit the site tomorrow.

Site 1 – Three test pits were advanced in early September to look for the existence of waste which was reportedly present at the site during its operations from 1921 to 1924. There was no evidence of waste encountered in the three test pits which were dug to a depth of 4.5 feet. Based on the Relative Risk Ranking (RRR) data, there was no ecological or human health concerns related to the site.

Consensus – recommend Site 1 for NFA based on RRR data and test pits results. A Site 1 Addendum will be added to the SSA along with signature page.

SWMU 19 (Old Storage Yard) - The Team discussed if this SWMU belonged in CERCLA or RCRA. **Action Valerie** – check with Carolyn to determine how to proceed with RCRA sites with activity regional funding in CERCLA (SWMU 19).

SWMU 21 and SWMU 22 fall under the same RCRA question as SWMU 19.

VI. RAB Presentations

Team prepared for the RAB following the meeting

Meeting Adjourned

Tuesday November 12, 2002

Check In

VII. Team Goals/SASR

Bill presented the SASR and team discussed deliverable schedules. Final RI for Sites 3, 4, 5, & 6 is scheduled for submittal in early December. The SASR had the Close Out Report for Sites 3 & 6 and Site 1 SSA addendum added. The Team will address BERA comments during January meeting in Philadelphia. The Site Management Plan will be finalized after Bill and Dawn discuss the schedule.

Action Bill- include a building table in the FFA.

Dawn lead a discussion of Team Goals for FY03.

FY03 Goals	QTR
- Draft BERA Work Plan for Blows Creek	1
- Draft FFA	2
- Site 6 PRAP	3
- Site 6 ROD	4
- Site 6, 7, & 3 Close Out Report	2
- Site 1 NFA SSA Addendum	1
- Work Plan Site 8 & 21 and SWMUs 13 14 & 15 SSA	3
- Final SMP FY04	3
- Final RI Site 2	4
- Site 3 Design	4
- Web Site Development	4
- Site 4 FS	4
- Site 5 RI Phase III WP & Field Work Pilot Study	4

VIII. New Member Entrance

Dawn initiated new member exercise for Debbie Miller.

IX. Roundtable

Dawn addressed closing out SWMUs if the site was not a TSD unit. A closure letter can be adequate under RCRA such as an accumulation area as long as it meets the intent of closure performance standards (e.g. SWMU 19 & 22). **Action Debbie-** send Dawn example of close out for waste accumulation area less than 90 days.

There was a team discussion on moving the April partnering meeting to better prepare for both RAB and partnering. The April meeting was moved to April 8th, 2003.

Bill presented Elizabeth River documents that were scanned on CD. Bill provided a CD to Todd and Devlin/Debbie. Bill commented on the draft BERA work plan which will have SIM analysis for PAHs added to final work plan. SIM analysis allows for lower detection limits which would be beneficial since BTAG screening values are so low.

Devlin noted we should be sure to document out P2 efforts (e.g. reuse of concrete removed from Site 7).

Action Dawn – provide Mike Newbill information on disturbed areas at SJCA that he can use in his historical preservation work.

Action Bill- provide Team with updated GIS, and develop scope for data entry to update GIS,

Action Valerie- send VDEQ closure letter for SWMU 4, 21, 22 satellite accumulation area < 90 day. SWMU 19 is a scrap yard and a closure letter will only apply to < 90 day accumulation area. SWMU 19 RFA recommended best management practices, no release identified. The partnering team will visit the SWMU during today's site visit.

X. Agenda Building

- | | | |
|---------------------------------------|------------|-------|
| - Site 2 RI | Bill/Donna | 1 hr |
| - BERA Discussion | Team | 1 hr |
| - Photo Review | Team | 2 hrs |
| - Site 5 & 3 site boundaries & Site 6 | Bill/Donna | 1hr |
| - Discuss Site 3 additional samples | Bill/Donna | ½ hr |
| - Site 6 PRAP | Donna | 1hr |

Next meeting – January 8th & 9th, 2003, Philadelphia, PA

Start time: 8:30 AM, January 8th

End time: 17:00 PM, January 9th

Philly Embassy Suites/Crown Plaza /Whindham

Pre-meeting Conference Call: January 3rd, 2003 10:00 AM

Chair: Donna Caldwell
Host: Todd Richardson
Timekeeper: Valerie Walker
Goal Keeper: Dawn Hayes
Recorder: Donna Caldwell
Facilitator: Todd Richardson
Tier II: Stacie Driscoll (possibly)
Guests: Possibly – Simeon, Alvero, Ed, Steve & Mike (phone)

Future Meetings:

March 5 – 6, 2003 – Nags Head, NC
April 8-9, 2003, Portsmouth, VA w/RAB
June 25 – 26, 2003, Richmond, VA
August 20 – 21, Chincoteague, VA
October 15 – 16, 2003, Portsmouth, VA w/RAB

XI. Site Visit to Review SSA Sites

The Team conducted site visits at SJCA specifically as part of additional desktop reviews and potential scoping of AOC 13 & 14, SWMUS 19, 21, & 22, and the former WWTP.

AOC 13 (PCP Dip tanks) - The team agrees that 3 surface/subsurface soil samples will be collected at this AOC. Two sample locations on the west side (in low lying area) of the concrete slab and one on the east near the open wall. Samples will be analyzed for SVOC only.

AOC 14 (Building 89) - Team agrees that 6 to 8 surface/subsurface soil samples will be collected at this AOC. The sample locations will be evaluated based on review of available schematics to locate drains and outfalls. Samples will be analyzed for full suite and explosives. Groundwater may be investigated based on the results of the soil samples.

SWMU 22 (Waste Accumulation Area) – The area is a bermed concrete slab with no visible stains. The RFA recommended NFA. The team agrees that the SWMU be recommended for NFA. The Navy will close the site with a closure letter to TRO of DEQ as former less than 90-day storage area.

SWMU 21 (Waste Accumulation Area) – The area is a concrete slab with no visible stains. The RFA recommended NFA. The team agrees that the SWMU be recommended for NFA. The Navy will close the site with a closure letter to TRO of DEQ as former less than 90-day storage area.

SWMU 19 (Old Storage Yard #2) – the RFA recommended NFA for the SWMU. Following the site visit the team agrees that the SWMU be recommended for NFA. The site will be closed out as NFA in the FFA.

AOC K (Former Waste Water Treatment Plant) - This site visit was conducted to review potential concerns for mercury release from former trickling filters. Construction debris was noted along the bank of the creek. Following communication with Leroy Eaves (PWC), construction debris, consisting of asbestos tiles, is from demo of a bunker several years ago. Additionally, the buildings on the site were constructed for SPARWAR and have nothing to do with the former WWTP. The team agrees that 3 surface/subsurface soil samples will be collected for mercury analysis only. Available schematics of the former WWTP will be used to identify sample locations.

End of Site Visit
Meeting Adjourned

**February 4th and 5th, 2003
Portsmouth, VA**

Day 1 02/04/03	Agenda Item	Leader	Purpose	Desired Outcome	Time
0830 hrs	Welcome/Check In	Team	Standard Meeting Format	Welcome and introduction of guests (if applicable). See how everyone's is doing, greetings	30 min
0900 hrs	Guests/R&R/Review GRs	Donna	Standard Meeting Format	Reading of the ground rules, discuss participation of guests for the day.	15 min
0915 hrs	Review Agenda Previous Meeting Minutes	Team	Standard Meeting Format	Revise the agenda if needed for the day for a more efficient meeting	15 min
0930 hrs	Review St Juliens Parking Lot Items	Donna	Standard Meeting Format	Review Parking lot items from previous meeting and see if they can be addressed during current meeting.	15 min
0945 hrs	Review St Juliens Action Items	Donna	Standard Meeting Format	Review what was accomplished and what needs to be completed or placed in parking lot and carried to the next meeting	30 min
1015 hrs	Break	Team	Renewal, Recharge, Wake up	Allow for focused discussions.	15 min
1030 hrs	Update on Sites 3 & 5	Bill/ Donna	Discuss the potential new site boundary for Site 5 and discuss location and number of samples needed to delineate the extent of this new boundary.	Team Consensus on the extent of proposed Site 5.	1 hr 30 min
1200 hrs	Lunch	Team	Refuel	Eat, converse, and enjoy!	1 hr 15 min
1315 hrs	Site 3 – Additional Sampling	Bill	Present proposed sampling plan as discussed in the tech. Memo for additional Site 3 samples	Team Consensus regarding the purpose and locations of samples as well as how to use the additional data.	30 min
1345 hrs	Discussion of Site 2 RI	Bill	Present Team with conclusions of the draft Site 2 RI	Give heads up to team on the results of the draft Site 2 RI.	1 hr
1445 hrs	Break	Team	Renewal, Recharge, Wake up	Allow for focused discussions.	15 min
1500 hrs	Site 6 PRAP	Bill	Present Team with review of critical elements to the upcoming Site 6 PRAP	Team understanding and input to general language in the draft PRAP due in mid-January.	1 hr
1600 hrs	Break	Team	Renewal, Recharge, Wake up	Allow for focused discussions.	15 min
1615 hrs	BERA Discussion	Bill	Discuss comments and response comments to the draft BERA WP	Team Consensus on mobilizing to field based on the response to comments.	1 hr
1715 hrs	End of Day 1				

Day 2 02/05/03	Agenda Item	Leader	Purpose	Desired Outcome	Time
0830 hrs	Welcome & Check in	Team	Standard Meeting Format	Welcome and settle in for new day.	30 min
0900 hrs	Guests/R&R/ Review GRs	Donna	Standard Meeting Format	Remind ourselves of the ground rules, discuss participation of guests for the day, see where we may have gone off course from previous day.	10 min
0910 hrs	Review Current Agenda	Donna	Focus the meeting and make necessary adjustments	Have a set agenda for the day and see if any dropped items from the previous day can be included.	20 min
0930 hrs	Photo Review	Dawn	Review historical photos for new information.	Add any relevant information to St. Juliens Creek Annex documents, including future reports.	1 hr
1030 hrs	Break	Team	Renewal, Recharge, Wake up		15 min
1045 hrs	Photo Review (cont.)	Dawn	Review historical photos for new information.	Add any relevant information to St. Juliens Creek Annex documents, including future reports.	1 hr 15 min
1200 hrs	Lunch	Team	Refuel	Eat, converse, and enjoy!	1 hr
1300 hrs	Tier II Update	Tier II Guest	Discuss Tier II, remind Team of deadlines	Inform Team of upcoming issues	30 min
1330 hrs	Roundtable	Team	Bring up any issues.	Provide time for members to bring up new issues or concerns	1 hr
1430 hrs	Break	Team	Renewal, Recharge, Wake up		15 min
1445 hrs	Team Goals and SASR Update	Bill/ Dawn	Review current goals and review schedules for various projects	Inform Team members of upcoming deadlines for deliverables and discuss the Team goals for the fiscal year	30 min
1515	Agenda Building (Arrange Conference Call for Next Mtg.) Any Parking lot Items?	Donna	Identify agenda items for next meeting	Have agenda items set for next meeting. Address parking lot items.	30 min
1545	Facilitator/Tier II Feedback and Day 2 +/-▲	Facilitator / Tier II / Team	Critical analysis of meeting progress.	Understand how the Team performed during the meeting and how to improve next time.	15 min
1600 hrs	End of Day 2			Safe trip!	

**St. Juliens Creek Annex Partnering Team
November 2002 Meeting Action Items and Carry Over Action
Items***

Completed Action Items Since Last Meeting				
Date	No.	Name	Description	Due Date
09/04/02	1	Todd	Check into requirements to have stenographer for public meeting for PRAP in the next two weeks and notify Bill.	Nov-02
09/04/02	2	RAB Presenters	Send RAB presentations to Team for review and discuss during partnering meeting agenda call so all presentations can be final and copied for distribution at the RAB.	10/31/2002
09/04/02	3	Bill/Dawn	Discuss separate technical memo from Shaw E&I close out report to include confirmatory samples for purposes of demonstrating risk has been mitigated.	Nov-02
09/04/02	4	Dawn	Review dates on FFA table to identify those sites that are not CERCLA applicable.	Nov-02
09/04/02	5	Bill/Donna	Provide any further justification for status of sites and remove unwanted comments so that the table can be placed in the Draft FFA report.	Nov-02
09/04/02	6	Bill	Check on building number for SWMU 10 Building. 254 or 154?	Nov-02
09/04/02	7	Dawn	Check on Building 318 sewage plant (barracks) trickling filters at AOC K to determine if mercury was used in the filters during the sewage plants life-span (1942-1947).	Nov-02
09/04/02	8	Bill	Provide risk assessors with Tetra Tech data to assess influence on existing risk assessments.	Nov-02
09/05/02	9	Bill	Check with Steve regarding language for BERA that evaluation of Blows Creek will be conducted as Steps 4-8 for Sites 3, 4, and 5/6.	Oct-02
09/05/02	10	Bill	Make sure BERA analysis includes ammonia picrate and tetryl.	Oct-02

Date	No.	Name	Description	Due Date
09/05/02	11	Dawn	Ask Ed Corl if or why samples were selected to avoid sandy portions of Blows Creek channel during the sample selection scoping. Are sample locations to be biased only to depositional areas.	Oct-02
09/05/02	12	Dawn	Develop FY03 goals.	Nov-02
09/05/02	13	Bill	Forward Jennifer's comments on the draft final RI on to Dawn and Todd.	Oct-02
Carryover Action Items				
Date	No.	Name	Description	Due Date
06/12/02	1	Bill	Investigate all alternatives to possible removal actions at Site 5.	07/23/2002
07/23/02	2	Dawn	Check into phone # for USA COE for Site 20 sign. Sign size need to be of adequate size to be easily read. One sign on fence and one on pier.	Sep-02
07/23/02	3	Valerie	Identify POC for SWMU 18.	Sep-02
07/23/02	4	Dawn (RAB)	Bring PAH fingerprinting sampling plan to the next RAB meeting.	Nov-02
09/04/02	5	Valerie/Dawn	Verify close out report for SWMU 19.	Nov-02
09/04/02	6	Bill/Dawn	Set meeting to review and amend the SMP schedules.	Nov-02
09/04/02	7	Todd	Check on documentation requirements for close out confirmation sampling. Todd will check into being able to close out Site 6 in the RI.	Nov-02
09/05/02	8	Todd	Check on list of presumptive remedies and if removal is considered a presumptive remedy.	Nov-02
09/05/02	9	Donna	Send laboratory letter for BERA labs to Dawn.	Nov-02
09/05/02	10	Dawn	Look for close-out documents for those AOCs demolished during construction of the SIMA building.	Nov-02

New November Action Items				
Date	No.	Name	Description	Due Date
11/12/02	1	Bill	E-mail Team a discussion of BERA issues (depositional areas sampling vs. erosional area sampling) for Todd to bring to Simeon.	Jan-03
11/12/02	2	Dawn	Ask Ed about status of comments for the Sites 3-6 RI.	Jan-03
11/12/02	3	Bill/Donna/ Dawn	Scope work for additional sampling at Site 5 and confirmatory/delineation sampling at Site 3.	Jan-03
11/12/02	4	Bill	Add building identification table to the final SMP.	Jan-03
11/12/02	5	Bill	Look to records to locate fresh/water-salt water sewer maps to the Southern Branch of the Elizabeth River. If the drainage from Building 89 is identified, then a sample should be collected at the outfall for explosives and tetryl.	Jan-03
11/13/02	6	Bill	Include a building table and FFA table in the Final SMP.	Jan-03
11/13/02	7	Bill/Donna	Look at the MCL groundwater exceedences for Site 5 and update team.	Jan-03
11/13/02	8	Debbie	Send Dawn example of close out for waste accumulation area less than 90 days.	Jan-03
11/13/02	9	Dawn	Provide Mike Newbill information (through a copy of the GIS) on disturbed areas at SJCA that he can use in his historical preservation work.	Jan-03
11/13/02	10	Bill	Provide Team with updated GIS, and develop scope for data entry to update GIS.	Jan-03
11/13/02	11	Valerie	Send VDEQ closure letter for SWMU 4, 21, 22 satellite accumulation area < 90 day.	Jan-03

*** Previous Action Items and their resolutions are provided to the Partnering Team in a separate document.**

**St. Juliens Creek Annex Partnering Team
FY02 Team Goals**

No.	Date Update	Goal	Date
1	6/11/02	Final RI/HHRA/ERA Site 2 Draft RI/HHRA/ERA Site 2 due on 12/13/02 (may slip to 1 st QFY03 due to team revisions) Sept 02 on schedule	4 th FY02
2	9/5/02	Final RI/FS Sites 3 & 6 Draft RI/HHRA/SERA submitted 12/27/01 Draft Final RI/HHRA/SERA goal 7/30/02 (slipped 1 month due to PRG development) Final RI/HHRA/SERA (4 th Quarter 02) FS Eliminated and Replaced with EE/CA (Draft submitted 5/13/02) Sept. 02 revised to 1st qtr 03 Draft Final RI comments due 9/27/02	4 th FY02
3	9/5/02	Final RI/FS Sites 4 & 5 Draft RI/HHRA/SERA delivered 12/14/01 Final RI/HHRA/SERA due on 7/30/02 Draft FS for Sites 4 – scheduled for FY03 Draft FS for Sites 5 – scheduled for FY04 Sept 02 revised to 1 st qtr 03 Draft Final RI comments due 9/27/02	4 th FY02
4		Finalize SSA Report & Closeouts of NFA Sites Draft SSA submitted 8/13/01, final comments received on 2/26/02	2 nd FY02 Complete
5	9/5/02	Finalize Removal Action Work Plan for Sites 3 & 6 EE/CA 4 th FY02 currently scheduled for 7/31/02 (slipped due to EMAC progression). Sept 02 revised to 4 th qtr on schedule. Scheduled for 9/10/02	3 rd FY02
6		Complete Team Deliverables – completed February 2002 Consensus received on partnering team member roles 10/17/01 Graduation expected in May 2002 – On schedule	2 nd FY02 Complete
7	9/5/02	Draft FFA – review sites for inclusion into FFA at April 2002 meeting. On schedule, draft report expected 9/15/02 Sept. 02 Revised to Sept 30 02, on schedule	4 th FY02

**St. Juliens Creek Annex Partnering Team
FY03 Team Goals**

No.	Date Update	Goal	Quarter 03
1	11/12/02	Draft BERA Work Plan for Blows Creek	1
2	11/12/02	Draft FFA	2
3	11/12/02	Site 6 PRAP	3
4	11/12/02	Site 6 ROD	4
5	11/12/02	Site 6, 7, & 3 Close Out Report	2
6	11/12/02	Site 1 NFA SSA Addendum	1
7	11/12/02	Work Plan Site 8 & 21 and SWMUs 13 14 & 15 SSA	3
8	11/12/02	Final SMP FY04	3
9	11/12/02	Final RI Site 2	4
10	11/12/02	Site 3 Design	4
11	11/12/02	Web Site Development	4
12	11/12/02	Site 4 FS	4
13	11/12/02	Site 5 RI Phase III WP & Field Work Pilot Study	4