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TRANSMITTAL LETTER REGARDING THE REPLACEMENT PAGES FOR THE STEP 2 SITE
INSPECTION SAMPLING AND ANALYSIS PLAN PENNIMAN LAKE WILLIAMSBURG FISC VA

10/31/2012
CH2M HILL



October 31, 2012

Commanding Officer
NAVFAC Mid-Atlantic, Bldg. N-26, Room 3208
Attention: Code OPHE3, Mr. Scott Park
9742 Maryland Avenue
Norfolk, VA 23511-3095

Subject: Step 2 Site Inspection
Sampling and Analysis Plan Penniman Lake
Cheatham Annex, Williamsburg, Virginia
Navy Clean Program - Contract N62470-08-D-1000
Contract Task Order WE25

Dear Mr. Park:

Enclosed please find one CD and replacement pages for the referenced document. These are the final replacement pages, and the document is finished. In addition, a full copy of the referenced document is enclosed for you to deliver to the Commanding Officer of Weapons Station Yorktown. Additional copies have been distributed to the Navy and individuals on the Cheatham Annex (CAX) Tier I Partnering Team, as outlined in the distribution list below.

To assist with updating your binder of the draft version, here are replacement page instructions:

Item	Instruction	Comment
SAP Worksheet #1 through Worksheet #37, including Executive Summary, SAP Worksheets Listing, Abbreviations and Acronyms, and References	Replace all pages	New copy to ensure your copy reflects any changes from the draft to the final document
Figure 3	Replace existing figure	Revised based on Regulator comments on draft document
Appendix E	Add to binder after Appendix D	Revised based on Regulator comments on draft document
Response to Comments (and associated Tab)	Add to binder after Appendix E	Reflects all comments and responses received for the document
Regulatory Acceptance (and associated Tab)	Add to binder after Response to Comments	Reflects Regulatory acceptance of the responses to comments and approval to finalize the document
Cover and spine	Replace existing ones	Changed to "Final" and "October 2012"
CD	Replace existing one	New pdf of whole document – final version

Mr. Scott Park
October 12, 2012
Page 2

If you have any questions or comments regarding the enclosed document, please feel free to contact me at (757) 671-6218 or Marlene Ivester at (757) 671-6282.

Sincerely,

CH2M HILL

A handwritten signature in cursive script that reads "Anita Dodson". The signature is written in black ink and is positioned to the right of the printed name.

Anita Dodson
Project Manager

cc: Ms. Sue Haug/USEPA Region 3 – 1 copy of replacement pages with CD
Mr. Wade Smith/VDEQ – 1 copy of replacement pages with CD
Ms. Bonnie Capito, NAVFAC Atlantic – 1 full copy with 1 CD
Ms. Marlene Ivester – 1 CD
Project File – 3 full copies with CD