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NAS CECIL FIELD
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LETTER AND SUMMARY OF RESTORATION ADVISORY BOARD PUBLIC MEETINGS AND
MEETING PREPARATION NAS CECIL FIELD FL
7/5/1994
ABB ENVIRONMENTAL



July 5, 1994

Commander Tom Mackin
Restoration Advisory Board Navy Co-Chair
Executive Officer
P.O. Box 111
NAS Cecil Field
Jacksonville, FL 32215

Subject: Summary of Restoration Advisory Board Public Meetings and Meeting Preparation

Dear Commander Mackin:

A summary of the Restoration Advisory Board (RAB) meetings and meeting preparation is attached for your files. I have also attached a mailing sample, news release, meeting announcement advertisement, presentation materials, RAB application, attendee list, and other supporting documentation.

If you have any questions, please call Nancy Rouse at (703) 769-8146.

Sincerely,

ABB ENVIRONMENTAL SERVICES, INC.


Nancy Rouse
Community Relations Specialist

Attachments

cc: Rich Donoghue (NAS Cecil Field)	Steve Wilson (ABB-ES)
Bert Byers (NAS Cecil Field)	Sue Lawley (SouthDiv)
Basit Ghori (NAS Cecil Field)	Rao Angara (ABB-ES)
Bart Reedy (USEPA)	Jim Denier (ABB-ES)
Mike Deliz (FDEP)	Robin Wedewer (Robinson & St. John)

ABB Environmental Services Inc.

**Meeting and Meeting Preparation Summary
NAS Cecil Field Restoration Advisory Board
National Guard Armory
Normandy Boulevard
Jacksonville, Florida
June 23, 1994
2 and 7 PM**

Two public meetings to discuss the formation of NAS Cecil Field's Restoration Advisory Board were planned for Thursday, June 23, at 2 and 7 p.m. The installation's executive officer, CDR Mackin, was scheduled to give a formal presentation followed by an opportunity for the public to ask questions. Applications for the Restoration Advisory Board were to be distributed at the close of the meeting. RAB fact sheets, a list of common acronyms and meeting evaluation forms were available at the entrance of the meeting room.

A list of officials in attendance at the meeting follows.

NAS Cecil Field

Commander Mackin
Bert Byers
John Dingwall
Lieutenant Lara

Southern Division

Mark Davidson
Alan Shoultz
David Smith
Steve Wilson

Environmental Protection Agency

Bart Reedy

Florida Department of Environmental Protection

Mike Deliz

ABB Environmental Services

Rao Angara
Jim Denier
Lisa Hoyt
Nancy Rouse

Robinson & St. John

Marian Hill
Robin Wedewer

Approximately six members of the public attended the two presentations (see attached sign in sheet). Because of the low turnout, CDR Mackin and other members of the cleanup team talked one-on-one with public members rather than give the full presentation. One member of the public took a copy of the presentation overheads and talking points.

Community concerns raised during the course of these one-on-one conversations follow.

- One community member expressed the concern that the officials in charge of the RAB be responsible officials rather than a member of a special interest group. The proposed RAB Navy and community co-chairs was explained.
- A community member who had been involved with the Jacksonville Community Council, Inc. military study was interested in reuse plans for Cecil Field. The purpose of the RAB was explained. The community member stayed for a discussion among officials in attendance about how to successfully create a RAB.
- One community member in attendance was an environmental contractor. He had no specific concerns and took a RAB fact sheet.

Following the second meeting, Steve Wilson from Southern Division, led a group discussion about the process to create a RAB. He proposed creating a team with equal members working toward the ultimate goal of a successful RAB and community involvement in the environmental cleanup process. Team members were volunteered or selected and include the following.

CDR Mackin, NAS Cecil Field
Bert Byers, NAS Cecil Field
Bart Reedy, Environmental protection Agency
Davis Smith, Southern Division
Steve Wilson, Southern Division
Nancy Rouse, ABB Environmental Services
Robin Wedewer, Robinson & St. John

A meeting was scheduled for 9 a.m. on Wednesday, July 6, in Building 82 at NAS Cecil Field.

A summary of activities to promote the RAB and the public meeting follows.

- A mailing which included a letter from CDR Mackin, a RAB fact sheet and a return postage paid response card to be included on the mailing list was sent to approximately 325 community leaders as well as on-base housing residents and the current community relations mailing list maintained by Bert Byers, Public Affairs Officer. (The RAB prospect list is attached.)
- Public meeting advertisements (sample attached) were run on page three of the Metro section of the Florida Times-Union on Thursday, June 9, and Sunday, June 19.
- A news release (attached) was distributed by Bert Byers, Public Affairs Officer, NAS Cecil Field.
- The day of the meeting, Robinson & St. John called local television stations and sent media advisories about the meeting. Radio stations contacted included WQIK and WOKV.