

N62604.AR.001664  
NCBC GULFPORT  
5090.3a

MINUTES FROM 15 NOVEMBER 2006 RESTORATION ADVISORY BOARD MEETING NCBC  
GULFPORT MS  
11/15/2006  
NAVFAC SOUTHEAST



*Gulfport, Mississippi*

**Minutes**  
**NCBC Gulfport RAB Administrative Meeting**  
**Naval Construction Battalion Center**  
**Gulfport, Mississippi**  
*November 15, 2006*

**Date:** November 15, 2006

**Location:** NCBC Gulfport Conference Center

**Attendees:**

Art Conrad (Navy Co-Chair)  
Gordon Crane (RAB Member)  
David Marshall (RAB Member)  
Bob Merrill (RAM Member)  
Skip McDaniel (Community Co-Chair)  
Joseph Mitchell (RAB Member)  
Nancy Rouse (RAB Support)  
Cherie Schulz (RAB Member)

**Purpose:** To hold community co-chair elections and to discuss RAB training.

**Community Co-Chair Elections:**

Community Co-Chair elections were postponed until the February 2007 RAB meeting because a quorum or RAB members was not present as a result of the inclement weather.

**RAB Training:**

All new members should be introduced, at a minimum, to the following topics:

- The Installation Restoration Program (IRP) process,
- RAB roles and responsibilities, and
- Descriptions and status of sites including a site location map, which should be made available for each RAB meeting.

It was decided that these training sessions should be open to the public, but should be scheduled before the regular RAB meeting so that attendance would be optional.

In addition to new member training, the group requested “just-in-time” training where appropriate. Members further commented that the presenters often do an excellent job of educating the audience as part of their presentation and that in those instances; a specific training segment may not be needed.

Possible RAB training topics, not previously mentioned, include:

1. Risk assessment including a discussion of risk comparisons, risk numbers, and assumptions used in the calculations.
2. Toxicology (as presented by Dr. Dulaney).
3. MDEQ's purpose and function and their thoughts about specific contaminants of concern.
4. Contaminant specific training (e.g., dioxin, vinyl chloride, PCBs).

In addition to training sessions, the following tools were suggested to help attendees understand the meeting content.

- Prepare a handout with a list of acronyms being used at the meeting. It was also suggested that we minimize the use of acronyms.
- Prepare a poster and handout summarizing the IRP process.
- Create a bar chart showing the IRP process and where each site is in the process.
- Update the *Dioxin on the Seabee Base* fact sheet and poster.

Other information requested by RAB members included updates on what other RAB are doing and a summary of costs-to-date expended on Site 8.

It was decided that specific RAB training topics would not be included in the charter. Instead, we will include language in the charter to state a commitment to RAB training as needed.