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NCBC GULFPORT  
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TIER I PARTNERING TEAM MEETING MINUTES 22 AND 23 OCTOBER 2013 NCBC  
GULFPORT MS  
10/23/2013  
TETRA TECH

**NCBC GULFPORT TIER I PARTNERING TEAM MEETING MINUTES  
GULFPORT, MISSISSIPPI  
OCTOBER 22-23, 2013**

**MEETING ATTENDEES**

**Team Members:**

Gordon Crane	NCBC Gulfport, IRP Manager
Bob Fisher	Navy RPM (via phone)
Bob Merrill	MDEQ
Greg Roof	Tetra Tech, Project Manager

**Adjunct Members/Guests:**

Libby Claggett	Tetra Tech, Scribe
Lisa Noble	NCBC Gulfport
Bill Olson	Tetra Tech, Project Scientist
Jon Overholtzer	CH2M Hill, Project Manager (Day 2 via telephone)
Nancy Rouse	The Management Edge, Facilitator

**Absent:**

None

**1. Meeting Opening**

The meeting began at 10:00 a.m. CT. The Team checked in and shared events since the last meeting. The ground rules were read. The meeting leader will be Bob Merrill, and the timekeeper will be Greg Roof.

**2. Approval of Minutes**

Team members reviewed and approved the July 2013 minutes.

**Consensus Item:** The July 2013 meeting minutes were approved as final.

A-0113-17	Gordon Crane	<b>OBE</b>	1/31/2013	Gordon is to send a Scope of Work for surveying to Greg. <b>Update 04-2013:</b> Greg is to check to see if he received it. <b>Update 07-2013:</b> Stephanie Lindley will get with Bill Olson on Thursday (7/11/2013) to work on the survey points.
A-0713-01	Bob Fisher	<b>Done</b>	TBD by CO schedule	Bob F. (along with Gordon and Lisa) is to arrange a presentation for the Base CO regarding the status of the IR program. <b>Update 10-2013:</b> This was done in July.
A-0713-04	Helen Lockard	<b>Done</b>	By 8/9/2013	Helen is to check with Sue Brinks regarding the coordination of RAB meeting reviews, website content, and public correspondence.
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A-0713-09	Gordon Crane	<b>OBE</b>	7/17/2013	Gordon is to send Fact Sheet 24 to Team members. <b>Update 10-2013:</b> A different fact sheet will be made.
A-0713-13	Gordon Crane	<b>Done</b>	By 7/17/2013	Gordon is to send Bob F. all LUCIPs.

A-0713-15	Bob Fisher	Ongoing	By 8/6/2013	Bob F. is to determine the status of the LUC MOA within the Navy.
A-0713-16	Derrick Rogers	<b>Done</b>	By 7/19/2013	Derrick is to update the Long-term Monitoring Reports and send to Bob F. for review.

**3. Previous Plus/Delta and Parking Lot**

Team members reviewed and updated the parking lot and reviewed the July 2013 plus/deltas.

Plus/Delta	
+	Δ
Ended on time (completed agenda)	No projector screen
Good discussions	Room warm at times
Cooperative environment	
Bob F.'s return	
Lots of decisions made	
Room and seating much improved	
Gordon good Team leader	
Good presentations	

**4. Agenda Review**

Team members reviewed the agenda and modifications were made accordingly.

**5. Site 7 Results**

There is nothing new to report. Site 7 sampling will be started next week. Gordon asked if CH2M HILL could accompany Tetra Tech during the sampling to take pictures.

**6. Base Update**

The Site 3 project has begun. Agviq/CH2M HILL began moving dirt and preparing the site.

The external environmental assessment will be held November 18 to 22, 2013. EMS audits will also be conducted.

The areas of 8B and 8C have been fenced so that people cannot gain access and disturb the surface.

Lisa suggested that around February 2014, the CO should have another update on the IRP program.

**7. RPM Update**

Funding for FY2014 has Site 8 and Site 7 at the top of the list. Currently, the database for the budget (NORM) has been down for quite some time. Currently, there are no specific plans to hire a replacement for Charles Cook; therefore, Bob Fisher will remain the RPM for Gulfport at least for the next six months.

Gordon stated that Jerry Banks retired, and there are no plans to fill his position. Richard Harrell is the new Bureau Chief.

**8. Tier II Update**

There is more happening at Gulfport and Meridian than at the other Mississippi installations. Because of that, the issues discussed at the Tier II meeting do not apply to an active Team like Gulfport. Funding and Air Force reorganization were discussed. The Fence-to-Fence Unrestricted Use approach does not

seem to be working as planned (inefficient approach). Bob reported to Tier II that Gulfport is still active and will continue to have an active RAB.

### 9. Site 1 Proposed Remedial Action

A-0713-02	Bill Olson	<b>Done</b>	By 7/21/2013	Bill Olson is to document which culverts need to be replaced at Site 1.
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The Proposed Plan meeting was canceled because of Navy legal comments that need to be addressed. There was some inconsistent dialogue in the document and the FS. At this point, corresponding language in the FS will not need to be rewritten. Risk and exceedance and the remedial actions to address the risk(s) were not addressed in the Proposed Plan. Most of the Proposed Plan will need to be rewritten.

**Action Item:** Bob Fisher and Greg are to discuss Navy legal comments and rewrite the Site 1 Proposed Plan.

The design for Site 1 is 90% completed. Site 1 will become a military training area; thus, the roads will need to remain in place. At one location (northern side of the northern road), a ditch has been filled in so that vehicles can be driven through it. Because the ditch has been field, it causes the drainage to flow the wrong way. Several culverts are crushed and full of dirt. After excavation, all ditches will have 2 feet of clean fill.

There is concern that changing drainage beyond the pipes at Site 1 may cause a change to the Station's drainage design. Greg discussed the design details with the Team.

The soil that is removed from the ditches will be stockpiled on roll offs or plastic and then sampled. If results show the soil is clean, it can be used at any portion of the Installation. If the soil is not clean, it will be taken off base.

**Action Item:** Greg and Bob F. are to discuss the design for Site 1.

### 10. Site 8 Ditch Sampling

A-0113-07	<del>Charles Cook</del> Bob Fisher	Ongoing	Before the next meeting	<del>Charles and</del> Bob F. are to reengage their supervisors and Navy legal regarding the Arndt and Bennett properties. <b>Update 10-2013:</b> Bob F. is getting the last bit of information to Real Estate to gain a temporary access for the road removal.
A-0713-05	Greg Roof	<b>Done</b>	By the end of the month	Greg is to discuss with the Navy potential funding mechanisms for sampling canal banks associated with Site 8.
A-0713-07	Bill Olson	Ongoing	7/24/2013	Bill is to get the Site 8 sampling map to Mike Kuhn for inclusion on the public web site with significant zooming enabled.
A-0713-08	Gordon Crane	<b>Done</b>	7/17/2013	Gordon is to contact Steve Beverly regarding a point of contact from the VA on dioxins.
A-0713-10	Multiple	Ongoing	By 7/31/2013	Nancy, Gordon, Greg, and Bill are to provide a draft of the Site 8 information for the public web site by July 31, 2013.
A-0713-17	Greg Roof	<b>Done</b>	By the next meeting	Greg is to coordinate with Bob F. to define the sample locations to be included in Site 8 LTM while ditch sediment delineation is completed.

A-0713-18	Bill Olson	Ongoing	By 7/19/2013	Bill is to find the dioxin cleanup criteria from the Site 8 Focused FS and email the information to the Team.
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Bill provided a presentation on the long-term monitoring (LTM) for Site 8. In June 2013, began delineating Site 8B. Sediment samples were collected from drainage pathways at Sites 8B and 8C. In October 2013, 20 sediment samples were collected from the drainage pathways at Sites 8A, 8B, and 8C. Five surface soil samples were collected from locations at the former staging area at the northeastern end of Site 8A. It was suggested to separate Site 8B from the other sites due to the high dioxin detection (964 nanograms per kilogram [mg/Kg]). There is the need to additional delineation at the northeastern end of Site 8b.

Bob M. asked if the sites were going to be stabilized with bentonite concrete or not. Bob F. said the original assumption on the remedy is lost along with the ability to say a working remedy is in place for Sites 8B and 8C. Bob F. added this also changes the conceptual model for Sites 8A, 8B, and 8C.

The path forward is to refine the Site 8B/8C conceptual site model to identify fate and transport processes that have led to current site conditions including 1) evaluating existing surface and subsurface soil data to identify potential sources and 2) investigating aspects of site surface water hydrology and hydrogeology with regards to dioxin mobility due to aqueous processes. Also need to excavate areas of Site 8 ditches where dioxin TEQs contribute to 95% UCL greater than the 38 ng/Kg cleanup goal, determine if engineering changes to Site 8B and C drainage pathways and ground surface are appropriate, and evaluate disposal options for material with dioxin concentrations exceeding the industrial TRG.

Also need to establish standards for maintaining the current stockpile of dioxin containing sediment on Site 8B, evaluate future needs for managing on base dioxin containing sediment as part of LUC, and continue LTM for sediment and groundwater.

Lisa said the Tech Trainer site had two samples with detections of 17 and 19 ng/Kg (GPT-08-SD01 and GPT-08-SD02, respectively). Geotextile and rock will be used to cover the site. The ditches at the site will be excavated. Bob M. asked if the excavated soils had to be delisted before being returned to the site. Bob F. stated the soils would not need to be delisted under CERCLA.

Bob F. suggested reinstalling sediment recovery traps. Gordon commented the traps were removed because they kept flooding the Base. Bob F. said he can obtain funds through an emergency contract. Gordon said he would like to identify places where a control structure can be installed. Bob F. said the next step would be to get this into the FY2014 plan. Phase 1 would include funding to sample to determine where dioxins are, including a study to refine the conceptual model, and performing targeted removals in the ditches. Phase 2 would include a more comprehensive action. The end state for Sites 8B and 8C would be some form of a concrete cover. The footprint of Sites 8B and 8C will increase.

Lisa stated the planners need to be involved in the path forward for Sites 8B and 8C.

**Consensus Item:** The Team reached consensus to install sediment recovery traps at Sites 8B and 8C.

**Action Item:** Gordon is to engage Base Planning to determine where recent flooding has happened at the installation to aid in the placement of sediment recovery traps at Sites 8B and 8C.

**11. Site 8 Decision Document**

Bill provided a presentation on the Site 8 Decision Document – Status of Remedy. The original Decision Document (DD) will be put on hold until the ditch sediment issue at Sites 8A, 8B, and 8C is resolved.

Bob M. suggested reviewing the sampling data collected at the landfill on the southern side of Turkey Creek off of Canal Road. The sampling was conducted to demonstrate the landfill was not a source of dioxins and drums were not stored there.

Sediment sampling has identified areas in the Site 8 drainage ditches that do not meeting the remedial goals presented in the DD. The DD specifies that the 95% UCL for dioxin TEQ in ditch sediment be less than 38 ng/Kg and no hot spots exceeding 115 ng/Kg be present. Surface soil at Sites 8B and 8C also must achieve these remedial goals.

The DD specified that dioxin containing materials that did not meet the restricted TRG requirements for Site 8B and 8C would be consolidated and capped in one area, Site 8A. Construction of an additional dioxin consolidation area of offsite disposal in an approved landfill would constitute a fundamental change to the scope, performance, and cost of the remedy.

To document these changes to the scope, performance, and cost of the remedy, a DD Amendment would be appropriate. The Amendment would require prior public notice and a public comment period. The DD Amendment will reference the first Decision Document.

**Action Item:** Greg is to issue the JM21 Site 8 LTM Work Plan as final.

## 12. Site 2 HHRA and Soil Cover Sample Results

A-0713-03	Greg Roof	<b>OBE</b>	After receiving MDEQ comments	Greg is to review the Site 2 RI for elimination of COCs based on background and verify that the hexavalent chromium sampling data is presented.
A-0713-14	Greg Roof	Ongoing	By 7/19/2013	Greg is to send the Site 2 RAA and the Exit Strategy to Bob F. <b>Update 10-2013:</b> The Exit Strategy was sent.

Bill provided a presentation on Site 2 – World War II Landfill – Soil Sampling Update. An excess cancer risk was confirmed and will be documented in the FS. The remedy will be at least of 2 feet of clean fill over the area.

## 13. Site 3 Update

A-0713-11	Libby Claggett	<b>Done</b>	By 7/12/2013	Libby is to email the draft Site 3 RD and draft-final Site 3 DD to Bob F.
A-0713-12	Gordon/Lisa	<b>Done</b>	By 7/17/2013	Gordon and Lisa are to follow up with Bob M. regarding the Site 3 Decision Document.

The draft-final design will be sent to Bob M. for review next week. The remedial action is underway.

## 14. Review Day 1

Team members reviewed action items generated on Day 1 and began a plus/delta list.

### DAY 2

The meeting began at 9:30 a.m. CT.

## 15. Check-In/Opening Remarks

Team members shared events of the previous evening.

**16. Site 6 LTM**

A-0413-07	<del>Charles Cook/</del> Bob F.	Ongoing	8/30/2013	Charles is to modify the BOA contract for Sites 4 and 6. <b>Update 07-2013:</b> Per Bob F., the contract is in place, and he will check the status. <b>Update 10-2013:</b> There were issues in the Statement of Work, and the contract had to be rewritten.
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Bill provided a presentation on Site 6 – Long-term Monitoring Update. One LTM sampling event was conducted in September 2013. Seven monitoring wells were sampled for DRO, PAHs, and select VOCs (chlorinated). No measurable free product was found. Vinyl chloride (17.7 µg/L) exceeded the TRG of 2 µg/L; naphthalene (21.7 µg/L and 38.1 µg/L) also exceeded the TRG of 6.2 µg/L in the central portion of the plume, and four wells had DRO exceedances. The plume is not defined at the northern end due to the DRO exceedances. For the most part, there were not many changes when comparing concentrations from 2005, 2010, and 2013. Tetra Tech suggests continuing the groundwater monitoring program. A summary report of the 2013 sampling will be written.

**17. Site 4 Update**

Bill provided a presentation on Site 4 – Long-term Monitoring Update. Eleven monitoring wells were sampled in September 2013. Vinyl chloride (18.7 µg/L) exceeded the TRG of 2 µg/L; the location is a shallow monitoring well on the northwestern side of Canal No. 1. It is believed the increase in vinyl chloride represents daughter products resulting from reductive dechlorination. Iron (35,100 µg/L and 46,200 µg/L) exceeded the TRG of 11,000 µg/L. Both iron exceedances are on the western side of the plume. The iron concentrations appear to be stable and may be due to reducing conditions. Groundwater sampling should be continued at Site 4. The analyte list will remain cVOCs, metals, and dioxins (selected wells). Wells downgradient of the landfill will be retained.

**18. Review Exit Strategy**

Team members reviewed and updated the Exit Strategy accordingly.

**Action Item:** Greg is to adjust the date for the Site 3 Decision Document before sending the Exit Strategy to Team members.

**19. Round Table Discussion**

Team members proceeded to discuss topics that were not on the agenda.

A-0413-09	<del>Charles Cook/</del> Bob F.	Done	10/11/2013	The Navy is to prepare a Site Investigation Report for Site 11 using the existing report. <b>Update 07-2013:</b> The Navy will prepare a path forward for Site 11. <b>Update 10-2013:</b> Someone has been hired to prepare the report.
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After the Site 1 Proposed Plan is rewritten, it will have to go back to Steve Beverly for review.

**20. Review Action Items and Consensus Items**

Team members reviewed the action items and consensus items.

**21. Next Tier I and RAB Meeting Dates and Agenda**

**Next Meeting:** January 14-15, 2014 (Tuesday and Wednesday), beginning at 9:00 a.m. CT on Day 1

**Location:** Building 303, Room 12A, NCBC Gulfport, Mississippi

**Meeting Leader:** Greg Roof

**Timekeeper:** Gordon Crane

**Next RAB Meeting Date:** Monday, January 13, 2014, Site 1 Proposed Plan public meeting using a court reporter

January 2014 Proposed Meeting Agenda			
Description	Presenter	Time	Category/Expectation
Meeting Opening: Check in, opening remarks, resource sharing, announcements, head count, and proxy assignments	Leader	15 min	Standard
Review Ground Rules	All	5 min	Standard
Minutes Approval	Leader	5 min	Consensus
Action Item / Parking Lot / Previous +/- Review	Leader	15 min	Standard
Agenda Review	All	5 min	Standard
Site 1 Update	Greg Roof	30 min	Information
Site 2 Update	Greg Roof	30 min	Information
Site 3 Update	Greg Roof	30 min	Information
Site 4 Update	Greg Roof	30 min	Information
Site 7 Update	Greg Roof	30 min	Information
Site 8 – DD, LTM, Closure			
LTM Update	Aerostar	30 min	Information
Exit Strategy Review	Greg Roof	15 min	Standard
Community Involvement Plan / RAB Meeting Review	Gordon Crane	45 min	Information
NIRIS Public Web Page	Bob Fisher	45 min	Discussion
Tier II Update	Bob Fisher	15 min	Information
CNO Award Submittal	Bob Fisher	15 min	Discussion
Success Stories	Bob Fisher	15 min	Discussion
Training	Nancy Rouse	60 min	Learning
Round Table Discussion	All	15 min	Standard
Facilitator Feedback	Nancy Rouse	15 min	Standard
Meeting Closeout: Review dates of next meeting, prepare next meeting agenda, review action item list, and create +/- list	Team	30 min	Standard

**Future Meeting Dates**

Dates

April 15-16, 2014

July 15-16, 2014

October 28-29, 2014

Location

NCBC Gulfport, Mississippi\*

NCBC Gulfport, Mississippi

NCBC Gulfport, Mississippi

\*Note: Meetings may be held in Jacksonville, Mississippi if needed.

**22. Plus/Delta, Meeting Accomplishments, Facilitator Feedback**

Plus/Delta	
+	Δ
Bill's presentations	Bob F. not present at meeting
Phone system worked well	Meeting room locked
Made different meeting room work	Started meeting late
No side bars	
Finished agenda (Day 1)	
Good relationships among Team members	
Ice breaker on Day 2	
Bob F. able to be on the phone for Days 1 and 2	
Good communication in spite of not all physically at the meeting	

**Meeting Accomplishments:**

Site 8 issues – path forward

**Facilitator Feedback:**

Nancy stated it was good to go ahead with a face-to-face meeting even though not all key players could be physically present. Even though Bob Fisher did a good job staying engaged on the telephone, personal interaction is preferred to work through difficult projects and to further develop Team dynamics.

Action Items				
Action Item #	Responsible Party	Status	Due Date	Action Item
A-0113-07	<del>Charles Cook/</del> Bob Fisher	Ongoing	Before the next meeting	<del>Charles and</del> Bob F. are to reengage their supervisors and Navy legal regarding the Arndt and Bennett properties. <b>Update 10-2013:</b> Bob F. is getting the last bit of information to Real Estate to gain a temporary access for the road removal.
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A-0713-18	Bill Olson	Ongoing	By 7/19/2013	Bill is to find the dioxin cleanup criteria from the Site 8 Focused FS and email the information to the Team.
A-1013-01	Bob Fisher / Greg Roof		By 11/8/2013	Bob Fisher and Greg are to discuss Navy legal comments and rewrite the Site 1 Proposed Plan.
A-1013-02	Greg Roof / Bob Fisher		By 11/8/2013	Greg and Bob F. are to discuss the design for Site 1.

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A-1013-03	Gordon Crane		By 11/8/2013	Gordon is to engage Base Planning to determine where recent flooding has happened at the installation to aid in the placement of sediment recovery traps at Sites 8B and 8C.
A-1013-04	Greg Roof		By 12/24/2013	Greg is to issue the JM21 Site 8 LTM Work Plan as final.
A-1013-05	Greg Roof		By 11/1/2013	Greg is to adjust the date for the Site 3 Decision Document before sending the Exit Strategy to Team members.

<b>Consensus Number</b>	<b>Consensus Items</b>
C-0712-01	The April 2012 meeting minutes were approved as final.
C-0712-02	Team members reached consensus to have a monthly call on the first Monday of the month at 2:00 p.m. EST. If the first Monday is a holiday, the conference call be held the following Monday.
C-0712-03	The Team reached consensus that the RAC member's status on the Team will be changed from core to adjunct due to reduced activity.
C-0113-01	The July 2012 meeting minutes were approved as final.
C-0113-02	Team members reached consensus that the web site will be developed using the rapid website approach.
C-0113-03	The Team reached consensus to have a full day meeting on Wednesday, April 17, 2013, and a ½ day meeting on Thursday, April 18, 2013, with the RAB meeting on Thursday, April 18, 2013, in the evening.
C-0413-01	The January 2013 meeting minutes were approved as final.
C-0413-02	The Team reached consensus that the Site 8 LUC boundaries should be extended to include the on-site impacted ditches.
C-0713-01	The April 2013 meeting minutes were approved as final.
C-1013-01	The July 2013 meeting minutes were approved as final.
C-1013-02	The Team reached consensus to install sediment recovery traps at Sites 8B and 8C.

<b>Parking Lot</b>		
<b>Item Number</b>	<b>Status</b>	<b>Parking Lot Issue</b>
P-1211-03	Ongoing	Site 6 DD Update 07/2012: During the 5 year review, Steve Beverly stated that Site 6 should have a DD. Waiting on funding.
P-1211-04	Ongoing	Site 8 off-site AOCs – LUCs and LTM Off-base area LUCs – Gordon suggested getting all parties involved to discuss. Charles stated there would have to be a call every other week with Navy legal and others.
P-0712-02	Ongoing	Success Stories – CNO Award (off-site properties, HO investigation) – submittal date of November 2013

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