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CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Ms. Michelle Glenn  
U.S. Environmental Protection Agency  
Region IV  
345 Courtland Street, NE  
Atlanta, GA 30365

QUARTERLY PROGRESS REPORT

Dear Ms. Glenn:

In accordance with the signed Federal Facility Agreement, the subject document is enclosed. Please contact Mr. Joel G. Murphy, Code 18213, at (803) 743-0577 if you have any questions.

Sincerely,

J. B. MALONE, JR., P.E.  
Manager Installation Restoration  
East Section

Encl:  
(1) Quarterly Progress Report

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NAVAL AIR STATION, JACKSONVILLE, FL.

QUARTERLY PROGRESS REPORT

FIRST QUARTER, 1991  
(1 NOVEMBER, 1990 - 31 MARCH, 1991)

1. INTRODUCTION

1.1 BACKGROUND :

A Federal Facilities Agreement (FFA) was signed by the US Navy (USN), the Environmental Protection Agency (EPA) and the State of Florida via the Florida Department of Environmental Regulation (FDER) in October, 1990. The FFA requires the Navy to submit to the other parties on a quarterly basis a Quarterly Progress Report (QPR).

1.2 SCOPE :

As provided in FFA Part XII. Reporting, the QPR identifies and briefly describes the actions which the Navy has taken to implement FFA requirements in the previous quarter and those actions scheduled in the upcoming quarter. The activity narratives include a statement on the manner and extent to which the Navy is meeting the schedules provided by the FFA in its Site Management Plan and in the approved work plans. In addition to activity descriptions, any problems that caused delays or anticipated problems that might cause delays are identified and the actions the Navy has or plans to take to manage the delays are discussed.

1.3 SCHEDULE :

The Navy is to submit the QPR within 30 days of the end of the previous quarter.

## 2. FFA ACTIVITIES

### 2.1 SITE MANAGEMENT PLAN :

2.1.1 On 16 November 1990, the Navy submitted a draft Site Management Plan (SMP). The Navy received EPA comments on this document on 14 December 1990 and FDER's comments on 26 December 1990.

2.1.2 Due to the nature of the comments received from the EPA, the Navy requested a meeting with the parties. The meeting was scheduled and held on 27 December, 1990. Due to FDER's travel procedures, they could not attend the meeting. At the meeting, the parties extensively discussed SMP format, content, scheduling of activities and the responding to comments from other parties.

2.1.3 On 28 January 1991, the Navy submitted a Draft Final SMP. This Draft Final SMP incorporated FDER's written comments of 26 December 1990 and EPA's input at a 27 December 1990 meeting. The Navy received EPA's comments on 12 February 1991 and FDER's comments on 19 February 1991.

2.1.4 On 26 February 1991, Navy resubmitted the Draft Final SMP. To date, the Navy has not received any comment from either party and therefore considers the SMP schedule for 1991 accepted as is.

2.1.5 The SMP's yearly update will be prepared and submitted in September 1991.

### 2.2 ADMINISTRATION :

2.2.1 Mr. Joel G. Murphy was identified as the Navy's Remedial Project Manager (RPM) for NAS Jacksonville.

2.2.2 As of 1 January, 1991, EPA's Project Manager was changed from Ms. Nancy Dean to Ms. Michelle Glenn.

2.2.3 On 17 January, 1991, Ms. Glenn stopped by the Navy's office for introductions and to discuss the 'Superfund' program.

2.2.4 On 13 and 14 February, 1991, the parties met at the Navy's office. Discussions included particulars of CERCLA activities as required by the NCP and Navy internal

procedures for awarding work. Considerable discussions were held on the impact of FFA provided or required time periods verses the specific schedule acceleration goals of the EPA.

2.2.5 In a letter dated 26 February, 1991, the Navy explained to the parties that it would not provide a QPR for period of 1 Nov. thru 31 Dec., 1990 due to a lack of substantial activity during that time frame. The Navy further explained that it would account for all the events that transpired in the partial last quarter of 1990 in the QPR for the first quarter of 1991.

2.2.6 On 11 March 1991, the Navy sent a letter to EPA and FDER describing the response-to-comments time frames outlined in the FFA. The Navy stated that to avoid confusion, both EPA and FDER comments would be addressed concurrently. Thus, the Navy's comment response period begins with the receipt of the last set of comments.

### **3. SITE - WORK ACTIVITIES PERFORMED**

3.1 A Draft Navy Installation Restoration Program Plan that included the specific RI/FS Work Plan for Operable Unit #1: Oil and Solvent Disposal Pits Area was presented to the parties on 26 September, 1990. The parties responded with comments in December, 1990. Although this document was submitted before the FFA was signed, the FFA had been finalized and the parties were informally operating under its tenets.

3.2 On 30 January, 1991 a Project Managers Meeting and a CERCLA Technical Review Committee Meeting were held on NAS Jacksonville. The Navy presented its response to all the comments received. Due to the nature of the comments and with the agreement of the parties, the draft was considered a rough submittal with a draft to be submitted by 29 March, 1991.

3.3 The Navy met with its consultant on February 26, 27, and 28 and on March 19 and 20, 1991 to review the progress of the draft program and work plans. The Navy was informed by the consultant six days before the latter meeting that their assigned staff had resigned. At that meeting, the Navy conferred with the consultant's senior management about their turnover rate. The consultant had already assigned a new team that the Navy accepted based on the resumes reviewed and personnel interviews.

3.4 On 29 March, 1991, the Navy transmitted to the parties the draft NIRP Plan containing the RI/FS Work Plan for OU#1: Oil and Solvent Disposal Pits Area. This performed as scheduled with one mistake never to be repeated: ALL CORRESPONDENCE TO THE OTHER PARTIES ORIGINATED BY THE NAVY SHALL BE SENT BY CERTIFIED MAIL, RETURN RECEIPT.

#### 4. UPCOMING QUARTER SITE - WORK ACTIVITIES

4.1 The Navy is proceeding with various contract actions at a premature stage in an attempt to accelerate the IRP Plan. The Navy has started the award process for the development of No Further Remedial Action Planed (NFRAP) potential sources of contamination (PSC)s concept, Site Screening (SS) PSCs Work Plan and OU#2 and OU#3 RI/FS Work Plans. Each of these activities are presently scheduled to be awarded by June 30, 1991. However, no work on OU#2 or OU#3 Work Plans is planned until OU#1 Work Plans are acceptable.

4.2 The Navy is waiting to receive and review the parties review comments on the NIRP Plan containing the OU#1 RI/FS Work Plan.

4.3 A Technical Review Committee Meeting and Project Managers Meeting are to be held within 45 days of the Navy's receipt of the parties review comments. The meetings will be in the same location as the 30 January, 1991 meetings.