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NAS JACKSONVILLE
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BASE CLEANUP TEAM MEETING 14 JUNE 1994 WITH TRANSMITTAL NAS
JACKSONVILLE FL
6/20/1994
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION



Lawton Chiles
Governor

Florida Department of Environmental Protection

Twin Towers Office Building
2600 Blair Stone Road
Tallahassee, Florida 32399-2400

Virginia B. Wetherell
Secretary

June 20, 1994

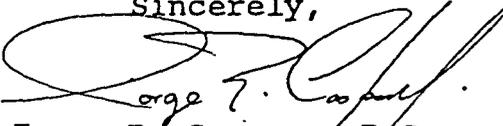
Mr. Joel Murphy
Code 1853
SOUTHNAVFACENGCOM
2155 Eagle Drive
P.O. Box 190010
North Charleston, South Carolina 29419-9010

Dear Mr. Murphy/Team Member :

Attached you will find a summary of the minutes/notes taken at the last NAS JAX team meeting. Your attention is called to the Action Items. As accorded, the team should review the minutes/notes before the initiation of our next meeting scheduled for June 28-30th.

If you have any questions regarding the content of the minutes, please contact me at 904/942-4057.

Sincerely,



Jorge R. Caspary, P.G.
Remedial Project Manager

Enclosure

cc: Kevin Gartland, Code 184KG NAS-Jacksonville
Peter Redfern, ABB-Jacksonville
James Hudson, EPA-Atlanta
Wandy Browne, The Management Edge
Tom Trainor, ABB-Jacksonville
Miriam Lareau, NAS-Jacksonville
Dana Gaskins, Code 1853 SOUTHDIV
Bill Raspet, Code 184BR NAS-Jacksonville
File

NAS Jacksonville MEETING MINUTES AND NOTES

DATE: June 14, 1994

NAVAL AIR STATION JACKSONVILLE BASE CLEANUP TEAM

ACTION ITEMS:

- 1) Send FDEP and USEPA a written narrative of methodology used to analyze for hexavalent chromium in soil. Also, photocopy pages of Cr. impacted wells.
- 2) Station, SOUTHDIV, and ABB-ES to address with the FDEP Northeast District the issue of RCRA requirements at PSCs 41, 42, and 43. Examples of issues: Will a cap be required? is soil mixing and stabilization a recommendable remedial alternative?
- 3) ABB is to prepare a "rough" document describing the efforts and results to date at PSCs 3 and 42. Estimated date by when this document can be ready: The June 28-30 time frame.

Minutes and Notes

8:00-8:45 Brief Partnering Issues. Most Important point: lack of absentee member resolution process. A must do for next meeting.

9:00-9:30 Introductions by all attendees to meeting.

9:30-10:00 Into Operable Unit 2.- Discussion on Soil sampling and analysis at OU-2. Description of all pine plantations surrounding the WWTP. Most important point: The Risk Assessment has been conducted only on soils and not on groundwater.

10:00-11:00 Risk Assessment Issues: Important points: 1) Levels of Inorganics appear to be low below 1' bls. 2) Maximum detected concentrations did not exceed EPA Region III Risk Based Concentrations. Main point: ABB-ES and Navy feel that there is no Human or Ecological Risk at these sites from exposure to soils.

Important Questions: From FDEP regarding the speciation in the soil analysis for hexavalent and trivalent Cr. For this last point refer to Action Item No. 2

11:00-11:45 Ecological Risk Assessment: Important Points:

1) Toxicity pathways were tested by means of soil-eating annelids. 2) ABB has chosen 6 indicator species that represent trophic levels. Note, Natural Resources Trustees might have some say in the unilateral selection of indicator species. **Main Point:** To the best of their knowledge, and based on the results of a quantitative risk, there is no Ecological Risk from exposure to soils.

11:45-12:00 Focused Feasibility Studies: Short presentations of solution alternatives given Risk Assessment findings. **Main Point:** The Team needs to chew on lunch as to the best course of action or solution alternatives for PSCs 41 and 43.

Alternatives are: 1) Wait until all the info is in for the whole unit and do Remedial Action at sludge beds as part of a complete or "full" Remedial Investigation or
2) Proceed with actual course of action and do PSCs 3, 4, and 42 at a later date as part of the "full" RI effort?

12:00-12:15 Pre-lunch run "partnering" points/clues from our new facilitator Ms. Wandy Browne are: Define a better agenda, finalize note taker role, and keep discussions succinct.

12:15 Off to chow.

1:30 until end of technical meeting. Various discussions regarding the best course of action at OU-2.

Main Points: 1) The team decides to move on with Proposed Plan and IROD for PSCs 2, 41, and 43. 2) The Proposed Plan will include a brief discussion of the Kemen Test Cell IRA.

Questions/Concerns: What role does RCRA play in all of these? Some advice is given by consultants to team; however, team decides that the best course of action in handling RCRA issues is to call/visit Mr. Ashwin Patel at the District Office with the team's concerns regarding the impending removal action at the above mentioned PSCs. **Sample of questions:** Will LDRs be triggered?, both PSCs are active units on the RCRA Permit; therefore, will they need capping as part of RCRA Corrective Actions?, is soil mixing/stabilization an acceptable mean of treating a listed waste? For a response to all these concerns the team, refer to action item No. 1.

4:00-5:15 Technical Issues finished move on to "Partnering Mode"

Wandy Browne points out that the team has reached some Informal Agreements they are:

- 1) An absentee member contingency plan. Decision: "The show must go on"; however, consensus can be postponed until MIA/AWOL/sick team member is able to review/discuss some of the decisions reached at meeting. Note the extreme importance of the note taker.
- 2) Notification in case a member can't attend the meeting. Decision: ABB-ES Office in Orange Park is the point of contact in case a team member can't attend. Please call there the message will be relayed to the team.
- 3) The need to have an agenda out sooner
- 4) Decide on a Chair/Gate-Time Keeper. Decision: Jorge is next chair.
- 5) Decide on a minute/notes recorder. Decision: Will Rotate. But no volunteers for next meeting. Refer to point No. 1

Tentative Agenda Items for Next Meeting (28-30 June)

Update on OU-1 efforts
Conflict resolution Determination
Finish team Rules
SMP
Execution Plan
Communication Skills
OU-3 SAP
Review Some Post-TRC critique and issues

Team felt that successes were :

Good teamwork, all members participated, fewer outlaws, followed rules, respected peers, follow chair with focus, made actual progress, discussed items without aggression, good capacity to assemble large meeting quickly, agreed to support a team member on a delicate issue, reached consensus on course of action at OU-2, good technical presentation, trust, civility, achieved closure on some issues, patience, consideration of new ideas and options.

Wandy felt that the keys to this being a successful NAS JAX team meeting were: development of good communication skills, summarizing, clarifying, paraphrasing, "What can I do", and refocus (keep mtg. on track)

We need to improve on:

Need to call for consensus sooner
Don't spin our wheels on small issues
Shorten the agenda
Leave organization hats at the door
Not to get bogged down on agenda
Shorten break times or hold on to them
Manage time better
Explore the possibility of in-house lunch on short (1-day meetings)

Everybody cruised home by 6:00

For an attendee list see Attached Page.

PARTNERING MTG

1 + JUNE 94

NAME

ORGANIZATION

PHONE

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