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NSB KINGS BAY
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LETTER TO RESIDENTS REGARDING RESTORATION ADVISORY BOARD FACT SHEET
AND RAB MEMBERSHIP APPLICATION NSB KINGS BAY GA
7/29/1994
NSB KINGS BAY



DEPARTMENT OF THE NAVY

NAVAL SUBMARINE BASE
1063 USS TENNESSEE AVENUE
KINGS BAY, GEORGIA 31547-2606

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5090 IN REPLY REFER TO:
Ser FE4/3342
29 July 1994

Dear Community Resident,

I am enclosing a fact sheet, (enclosure (1)) and membership application, (enclosure (2)) for the **Restoration Advisory Board (RAB)** for Naval Submarine Base (NSB) Kings Bay. The purpose of the RAB is to increase community involvement with NSB Kings Bay on environmental cleanup activities. The existing Technical Review Committee (TRC), which includes two community members, is transitioning into the RAB. We expect our RAB to consist of Navy personnel, local, state, and federal regulators, and four to six community members chosen to represent the many interests of the local population.

The Fact Sheet explains the specific roles and responsibilities of community RAB members. Additionally, the Navy will host a **public information session to discuss the purpose of the RAB and the selection process. This meeting will be held on:**

DATE: Thursday, August 18, 1994
TIME: 6:00 PM poster session and informal discussion
7:00 PM presentation by NSB
PLACE: Crooked River Elementary School

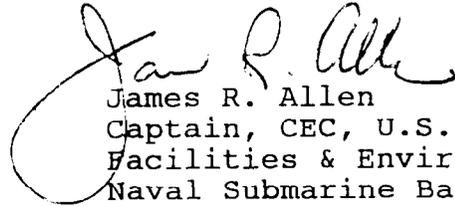
Anyone interested in applying for membership in the RAB should fill out the enclosed application form and either mail it to JOC Stacey Byington, Public Affairs Office, or return it at the public meeting. If mailed directly to Chief Byington, simply fold the 2-page application in half, secure the self-addressed mailer with tape or a staple, place a stamp on it, and mail by September 1, 1994. Blank membership applications will also be available at the meeting.

Please take time to read the enclosed fact sheet and consider applying for membership in our RAB. We encourage you to direct any questions about the RAB to Chief Byington at 673-4714. We

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look forward to receiving your application and seeing you at the public meeting.

Sincerely,

A handwritten signature in cursive script, appearing to read "James R. Allen". The signature is written in dark ink and is positioned above the typed name and title.

James R. Allen
Captain, CEC, U.S. Navy
Facilities & Environmental Director
Naval Submarine Base, Kings Bay
By direction

Enclosures:

- (1) Restoration Advisory Board Fact Sheet
- (2) RAB Membership Application



Naval Submarine Base Kings Bay, Georgia

Restoration Advisory Board Fact Sheet

Naval Submarine Base (NSB) Kings Bay is currently in the process of expanding and improving opportunities for public involvement in the base environmental cleanup program. Our first step is establishment of a Restoration Advisory Board (RAB). Our Technical Review Committee will be expanded and modified to form the RAB. Additional community members will be included to reflect the diverse interests of our local community. The RAB will create a greater opportunity for community members to provide input into the Navy's environmental activities at NSB Kings Bay.

What is a RAB?

A Restoration Advisory Board (RAB) is a forum for the discussion and exchange of information among members of the community, representatives of the Navy and local, state and federal regulatory agencies. The RAB will advise NSB Kings Bay on environmental cleanup activities. It will be co-chaired by a representative from NSB Kings Bay and a community member.

How is the RAB Established?

NSB Kings Bay is in the process of transitioning our existing Technical Review Committee into a RAB. The goal of the RAB is increased community participation. The Navy wants YOU, members of the local community, to participate and provide input into the environmental cleanup decisions being made. NSB Kings Bay will be soliciting membership applications from interested individuals and will select members in the early fall.

What does the RAB do?

The RAB will serve as a link between the community and the Navy for exchange of ideas on environmental cleanup issues. RAB meetings will be open to the public and held at regular and convenient times and locations. Meeting minutes will be made available to the public and placed in the Information Repository at the St. Marys Library.

Who will be on the RAB?

We hope the RAB will reflect the diversity of the community, including representatives from the Navy, Georgia Department of Natural Resources, and all other parties, groups, individuals and organizations affected by the cleanup activities at NSB.

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| <p>What are the RAB members' responsibilities?</p> | <p>RAB members are volunteers who can attend meetings consistently, review technical documents, provide advice and community concerns to the Navy, and communicate information back to targeted segments of the community.</p> |
| <p>How do I become a RAB member?</p> | <p>The RAB selection process is designed to ensure that a cross-section of the community is represented. RAB membership is open to all interested and affected parties. The Navy will host a public information briefing to discuss the purpose of the RAB and the selection process. Please mark your calendars for:</p> <p style="text-align: center;">Thursday, August 18, 1994 Crooked River Elementary School 6:00 p.m. (posters/discussion) 7:00 p.m. (presentation by Navy)</p> <p>Membership applications will be distributed at the meeting and must be returned to NSB Kings Bay by September 1, 1994.</p> |
| <p>Who can I contact for more information?</p> | <p>Anyone wishing to apply, or nominate someone, for membership in the RAB should contact our Public Affairs Officer, Naval Submarine Base, 1063 USS Tennessee Avenue, Kings Bay, GA 31547-2606, phone (912) 673-4714.</p> |

**Public Affairs Office
Naval Submarine Base
1063 USS Tennessee Avenue
Kings Bay, Georgia 31547-2606**



MEMBERSHIP APPLICATION

Restoration Advisory Board Naval Submarine Base, Kings Bay, Georgia

If you would like to be considered for NSB Kings Bay's Restoration Advisory Board (RAB) membership, please complete this two-page application. A selection board will choose four to six community members representing the interests of the local community. All completed forms must be returned by Thursday, September 1, to:

**JOC Stacey Byington
Public Affairs Officer
Naval Submarine Base
1063 USS Tennessee Avenue
Kings Bay, GA 31547-2606
(912) 673-4714**

Please take a moment to read the Conflict of Interest Clause on page 2 of this application. If you have any questions about your eligibility for the RAB, please state your concern. You will be informed if the selection board decides that a conflict of interest exists or could exist.

RESPONSIBILITIES

RAB volunteers are expected to attend all RAB meetings, which will be held monthly or quarterly at a convenient location. Members missing two consecutive meetings may be asked to resign. RAB members will also review technical documents, provide advice and community concerns to the Navy, and communicate information back to the local community.

Name _____

Street Address _____

City, State, ZIP _____

Phone () () ()

Daytime

Fax

Evening

Briefly state why you would like to be a member of the NSB Kings Bay Restoration Advisory Board.

By submitting this signed application, I am aware of the time commitment which this appointment will require of me. I agree to work cooperatively as a volunteer with other selected RAB members to ensure the efficient and effective use of RAB resources in contributing to the environmental cleanup of NSB Kings Bay.

Applicant's Signature

Date
