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SUBASE RESTORATION ADVISORY BOARD MEETING MINUTES OF 06-16-1995 NSB
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16 June 1995

MEMORANDUM

From: RESTORATION ADVISORY BOARD CO-CHAIRS

Subj: SUBASE RESTORATION ADVISORY BOARD (RAB) MEETING MINUTES

NAME	POSITION	PHONE EXT
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Attendees:

CDR Mike Patterson	Navy SUBASE Co-Chair	673-4604
LTJG Kristin Burbage	Navy SUBASE Advisor	673-2728
Bill Blankenship	Community Member	882-4800
Richard King	Community Member	673-7285
Robert Farris	Community Member	882-2056
Bill Barker	Ga Dept of Transportation	912-427-5764
John Linnehan	Community Member	882-4820
Carl Johnson	Community Member	673-8683
Terry Gibson	ABB-ES Consultant/Advisor	703-769-8144
Sandi Mukherjee	Technical Advisor	673-1217
Sandy Truett	Advisor	673-8818

1. A meeting of the Restoration Advisory Board was held on Thursday, 15 June 1995 at 7:00 p.m. CDR Mike Patterson, Deputy Facilities and Environmental Director at SUBASE and Restoration Advisory Board (RAB) Co-Chairman, welcomed all RAB participants and began the RAB meeting with around-the-room introductions. CDR Patterson gave a brief orientation regarding purpose, responsibilities and operating procedures of the RAB. He explained that the main purpose of the first meeting is to familiarize members with the role of the RAB, responsibilities of the RAB members, and most importantly to get to know one another. The RAB will provide a forum for effective two-way communication between the Navy, regulatory agencies, local officials, and community members. As a result of the RAB, community members will be involved in the decision making process for environmental cleanup. Mr. Jim Ussery is the Representative from the Georgia Department of Natural Resources (GADNR) and Mr. Jim Barksdale is the representative from the Environmental Protection Agency. The GADNR representative normally attends meeting and relays information to the EPA. The regulatory agencies bring a lot of experience to the RAB meetings and serve as a resource bank about environmental cleanup activities at SUBASE. RAB meetings will be open to the public and the public is encouraged to attend.

2. Voluntary Restoration Advisory Board Community Members must attend RAB meetings, and are responsible for advising and commenting on cleanup issues to government decision makers, and reporting information back to the community. SUBASE technical representatives will attend in an advisory capacity. RAB members will receive training, as needed, and then review environmental reports about cleanup activities at SUBASE as they are produced. The RAB communication flows two ways and hopefully with this type of communication between SUBASE and our local community members, the public will remain involved in the process.

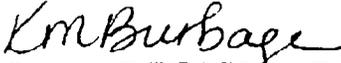
3. CDR Patterson stated that one of the first things we will do as a RAB is create a "mission statement" or charter. This process will give us the opportunity up front to talk about our goals and expectations for this Board. The RAB community members will elect a Community Co-chair and establish membership policies.

4. Following the official RAB meeting, community members of the RAB met and Mr. Richard King was voted as Community Co-Chair. His responsibilities include the following: coordinate with SUBASE Co-Chair to prepare and distribute the agenda prior to each RAB meeting, ensure community members participate in an open and constructive manner, ensure the RAB has the opportunity to provide input into the decision making process, ensure community issues and concerns related to cleanup are brought to the table, serve as a focal point for community outreach and report back to the community as a whole. The community members decided that any community member missing three consecutive meetings without having a substitute will be dismissed as a RAB community member. The board agreed to have quarterly meetings with the exception of an additional one within the next month. This meeting would cover installation history, regulatory background, the status of cleanup activities and technical issues associated with the restoration process. It was agreed to hold longer meetings lasting two to three hours on a quarterly basis (unless otherwise warranted) rather than shorter more frequent meetings.

5. LTJG Kristin Burbage has been appointed by the Commanding Officer of SUBASE to replace CDR Patterson as the Navy Co-Chair of the SUBASE RAB. CDR Patterson is transferring to Cherry Point, North Carolina this month. Her responsibilities include coordinating with the Community Co-Chair to prepare and distribute an agenda prior to each RAB meeting, ensure the RAB participates in an open and constructive manner, ensure the RAB has the opportunity to provide input to the decision makers, and ensure administrative support is provided to the RAB. Meetings will be announced in the local newspapers, news releases and community mailings.

6. Questions were asked regarding timeframe for remediation solution, process/method of remediation, and progress regarding plume, etc. CDR Patterson relayed information regarding these concerns and, explained that the history, regulatory background, and status of the environmental cleanup would be discussed in depth at the next scheduled RAB meeting.

7. The next scheduled meeting of the Restoration Advisory Board is 20 July 1995 at 7:00 p.m. at the Crooked River Elementary School. There being no further business, meeting adjourned at 8:15 p.m.


K. M. BURBAGE, LTJG, USN
Navy Co-Chair


RICHARD KING
Community Co-Chair