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LETTER REGARDING THE TRANSMITTAL OF TECHNICAL REVIEW COMMITTEE MEETING  
MINUTES HELD 28 NOVEMBER 1989 NS MAYPORT FL  
1/17/1990  
NAVAL STATION MAYPORT

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17 JAN 1990

Mr. Gerald Young  
City of Jacksonville  
Bio-Environmental Services  
421 West Church Street  
Jacksonville, FL 32202

Subj: TECHNICAL REVIEW COMMITTEE

Dear Mr. Young:

Enclosed are the minutes of the Technical Review Committee (TRC) meeting of November 23, 1989, the draft TRC Charter, and a list of attendees at the TRC meeting. Please make comments on the draft Charter and return within 14 days of receipt of this letter. Please include the name and title of the person who will sign the charter, in your response.

All members will be notified of the next meeting a minimum of two weeks prior to the scheduled date. Should there be questions, please contact Mr. Steve Stouter at (904) 246-5268.

PETER A. C. LONG  
Captain, U. S. Navy  
Commanding Officer

Encl:

- (1) TRC minutes of Nov 23, 1989
- (2) TRC Charter
- (3) List of Attendees

bc:  
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TECHNICAL REVIEW COMMITTEE  
MEETING MINUTES OF 28 NOVEMBER 1989

Meeting opened by Captain Peter Long at 1:10 p.m. Captain Long gave an overview of the intent of the Navy and Naval Station Mayport, in particular, to fully comply with all regulations/requirements for the cleanup of the sites.

Commander Tim Taylor, Naval Station, Public Affairs Officer: Mission Statement. Statement of what is Mayport Naval Complex, Naval Station and Naval Air Station.

Mr. Steve Stouter, Naval Station, Installation Restoration Coordinator: General discussion of the present 17 sites, including information on chemicals located at some of the sites. The probability that the Resource Conservation Recovery Act Facility Investigation (RFI) will include 56 sites, including the in-use hazardous waste storage areas around the base.

Mr. Jim Reed, Southern Division, Naval Facilities Engineering Command: Installation Restoration general overview, including program goals, compliance with regulations, protection of health and environment. Overlap of Comprehensive Environmental Response, Compensation, Liabilities Act (CERCLA) and Resource Conservation Recovery Act (RCRA). Super Fund Amendments and Reauthorization Act (SARA) reauthorized CERCLA. Installation Restoration chain of events. CERCLA versus RCRA. RCRA/Hazardous Solid Waste Amendment permit forces meeting deadlines. Discussion on RCRA work being done. Why don't CERCLA and CERCLA/RCRA have the same goals? Clean-up standards and reaching goals are different. Draft RFI should be going to the Environmental Protection Agency in January 1990.

Is Public Repository required?

Mr. Gerald Young, Bio Environmental Services, City of Jacksonville: Should go ahead with public repository. Should brief Environmental Pollution Board, City of Jacksonville, sometime around March 1990.

Mr. Michael Davenport, Naval Station, Environmental Engineer: Discussion on Technical Review Committee Charter. It establishes body. Public comment periods still required even though localities have representation on committee. Meetings will be held approximately every three months. Next meeting approximately Spring 1990, after field work has begun. Requests by Florida Department of Environmental Regulation (FDER) and U. S. Environmental Protection Agency (EPA) to receive, in a more timely manner, letters setting meeting schedules. Signing of charter will be mentioned in letter for second meeting. Mr. Eric Nuzie, FDER; Mr. James Scarbrough, EPA; Mr. Gerald Young, City of Jax; and Mr. Henry Dean, St. Johns River Water Management District will be likely representatives to sign charter. Site visits for a future meeting.

Captain Long said the public repository will be at the Beaches Library.

Meeting adjourned by Captain Long at 3:30 p.m.

## NAVAL STATION MAYPORT TECHNICAL REVIEW COMMITTEE CHARTER

In order to establish a body which will facilitate communication and coordination among its members, this Technical Review Committee (TRC) Charter (hereinafter referred to as the "Charter"), is entered into by the following parties: The United States Navy, the U.S. Environmental Protection Agency (EPA), the Florida Department of Environmental Regulation (FDER), the City of Jacksonville, the St. Johns River Management District and the local community of Duval County, Florida (herinafter referred to as the "Members").

All members entering into this Charter recognize and agree that their Mutual consent and cooperation will help achieve the best possible solutions to potential problems at NAVSTA Mayport, and protect public health, welfare, and the environment.

### I. Purpose

A. The TRC shall review and comment on proposed Navy response actions with respect to the Navy's Installation Restoration Program' (IRP) at NAVSTA Mayport.

B. The TRC shall coordinate technical review procedures and schedules to be followed by the Navy during the IRP at NAVSTA Mayport.

C. The TRC shall timely identify any federal and promulgated state standard, requirement, criteria, or limitations that are legally applicable or relevant and appropriate under the circumstances of the release or threatened release of a hazardous substance, pollutant or contaminant at NAVSTA Mayport.

### II. Basis and Authority for Charter

The Basis and authority for this Charter is the Comprehensive Environmental Response, compensation and Liability act of 1980 (CERCLA), as amended by the Superfund Amendments and Reauthorization Act of 1986 (SARA), particularly Sections 120(a), 120(f) and 121(f) and 10 U.S.C. 2705, enacted by Section 211 of SARA.

### III. Structure of the Technical Review Committee

This Charter establishes the TRC.

A. The TRC shall consist of the NAVSTA Mayport Installation Commander (Chair), representatives of the Mayport environmental offices, and representatives form the NAVFACENGCOM EFD, EPA, FDER, the City of Jacksonville, the St. John's River Management District and the local community of Duval County, Florida (herinafter referred to as the "Members").

B. The TRC shall generally meet in the vicinity of Mayport, Florida, on a quarterly basis. More frequent meetings may

be called by the chair at the request of any member organization. It is essential that all committee members be present at each TRC meeting.

C. Members will serve without compensation. All expenses incident to travel and review inputs will be borne by the respective member's organization.

D. The chair shall be responsible for recording the minutes of the meetings and for dissemination of these minutes to committee members within 14 calendar days after the meeting. Committee members shall review and comment if desired, on the minutes within 14 calendar days after their receipt of the minutes.

E. Navy technical data, remedial investigation reports, feasibility study reports, work plans, and other documents relating to Navy response actions shall be sent to committee members. Members shall submit written reviews to the Chair within 30 Calendar days following receipt, unless additional time is granted upon request to the Chair.

F. The Navy shall respond to committee members within 30 days of receipt of their reviews, indicating its response to comments and specifying the reasons for not adopting any recommendations.

#### IV. Function of the TRC

A. The primary function of the TRC is to obtain coordinated direction for Installation Restoration program actions at NAVSTA Mayport through consultation with EPA, state, and local authorities. The committee members will be required to review and comment on various IRP data, technical documents, reports, studies, plans, and proposed response actions. They shall recommend necessary changes based on continuing review of IRP actions at NAVSTA Mayport. Individual committee members are responsible for ensuring that their inputs reflect the position of their respective parent organizations.

B. The EPA representative shall specifically review Navy documents for consistency with applicable EPA guidelines, rules, regulations, and criteria, especially the National Contingency Plan (NCP), and to ensure that remedial actions are permanent, cost effective and adequate to protect the public health and welfare of any affected populations and the environment. The EPA representative shall additionally propose any federal standard, requirement, criteria, or limitation that is legally applicable or relevant and appropriate under the circumstances of the release or threatened release for any hazardous substance, pollutant or contaminant which will remain or be treated on site.

C. The FDER representative shall timely identify any promulgated state standards, requirements, criteria, or limitations that are legally applicable or relevant and appropriate under the

circumstances of the release or threatened release for any hazardous substance, pollutant, or contaminant which will remain or be treated on site.

V. Effective Date, Flexibility and Modification

A. The effective date of the Charter shall be the date of the last member's signature.

B. This Charter may be amended by the mutual consent of all members. Such amendments must be in writing and signed by all members.

C. Because the work to be accomplished involves a great deal of unknown technical questions and field work, including evaluation of unknown scientific data, the members acknowledge that the scope of work is likely to change several times before completion.

D. It is acknowledged that some IRP work may result in several sites at NAVSTA Mayport being dropped from further investigation, due to lack of evidence of a potential problem. At the same time, some sites may require interim remediation without total completion of the remedial investigation. In all cases, written documentation will be accomplished subject to review by all TRC members.

VI. Imminent Health Hazard

If an imminent health hazard is discovered by any member or any other person during the effort covered by this Charter, immediate action will be taken to notify all responsible parties, including local health officials.

VII. Termination

The provisions of this Charter shall be satisfied and considered complete when all members agree in writing to terminate the TRC.

\_\_\_\_\_  
(Name)  
Commanding Officer (Chairman)  
NAVSTA Mayport

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Name)  
Regional Administrator  
Environmental Protection  
Agency Region IV

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Name)  
Honorable Thomas Hazouri  
City of Jacksonville

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Name)  
Representative  
NAVFACENGCOM EFD

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Name)  
Commissioner  
Florida Department of  
Environmental Regulation

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Name)  
Mayor  
Atlantic Beach, FL

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Name)  
Representative  
St. John's River Water  
Management District

\_\_\_\_\_  
Date

TECHNICAL REVIEW COMMITTEE ATTENDEES  
MEETING OF 28 NOVEMBER 1989

<u>NAME</u>	<u>REPRESENTING</u>	<u>TELEPHONE NBR</u>
Drew Puffer	U. S. Environmental Protection Agency, 345 Courtland Street Atlanta, GA 30365	(404) 347-3433
Eric S. Nuzie	Florida Dept Of Environmental Regulation, 2600 Blair Stone Rd Tallahassee, FL 32399-2400	(904) 488-0190
Gerald Young	City Of Jacksonville Bio-Environmental Services 421 West Church Street Jacksonville, FL 32202	(904) 630-3666
Glenn A. Edwards	City of Atlantic Beach 75 Beach Avenue Atlantic Beach, FL 32233	(904) 249-5243
Janis Nepshinsky	St Johns River Water Mgt District, P. O. Box 1429, Palatka, FL 32077	(904) 328-8321
Jim Reed	Southern Division Naval Facilities Engineering Command P. O. Box 10068 Charleston, SC 29411-0068	(803) 743-0572
CAPT Peter Long	Commanding Officer, Naval Station	(904) 246-5202
CDR Tim Taylor	Public Affairs Officer, Naval Sta	(904) 246-5226
CDR David Gebert	Public Works Officer, Naval Station	(904) 246-5252
Mike Davenport	PWD, Engineering Div, Naval Station	(904) 241-6730
Steve Stouter	PWD, Engineering Div, Naval Station	(904) 246-5268

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Commanding Officer (Chairman)  
Naval Station, Mayport

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
Date

Secretary  
Florida Department of  
Environmental Regulation

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
Date

Regional Administrator  
Environmental Protection  
Agency, Region IV

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
Date

Mayor  
City of Atlantic Beach

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
Date

Mayor  
City of Jacksonville

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
Date

Representative  
St. John's River Water  
Management District

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
Date

Representative  
Naval Facilities Engineering  
Command, Engineering Field  
Division

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
Date