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NSA MID SOUTH
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MINUTES AND AGENDA FROM BASE CLEANUP TEAM MEETING DATED 3 MAY 2007
MILLINGTON SUPPACT TN
05/03/2007
NAVFAC MIDWEST

FAX/E-MAIL MEMORANDUM (2 pages)**From:**

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Subj: NSA MID-SOUTH BASE CLEANUP TEAM (BCT) MEETING**Encl: (1) BCT Agenda for 21 May 2007 Meeting**

1. Enclosure (1) provides an agenda for the upcoming BCT meeting. We will start on Monday, May 21 st at **10:00 a.m.** and conclude at **3:30 p.m.** The meeting will be held in the Public Works conference room, Bldg. 455.
2. To obtain access badges and vehicle passes, contact Barabara Kaldenburg for the required forms and details (Phone (901) 874-5461; email barbara.kaldenburg@navy.mil). The access badges and vehicle passes may be obtained at the Pass and Decal Office located at the north (Navy Road) entrance to NSA Mid-South. You will be required to bring a copy of your employer's I-9 form for yourself, vehicle registration, driver's license, and proof of insurance.
3. As a reminder, the assignments listed below apply to this BCT meeting:

Recorder/Scribe: Carol Triggs

Timekeeper: Dana Grady

4. Please call if you have comments and/or questions at (901) 372-7962, or e-mail bbrantley@ensafe.com.

**NSA MID-SOUTH BASE CLEANUP TEAM
AGENDA**

Date: 21 May 2007

Meeting Leader: Ben Brantley
Time Keeper: Dana Grady
Scribe: Carol Triggs

TIME	LOCALE	TOPIC	OBJECTIVE	ATTENDEES
1000 – 1015 15 min	PW Conf. Room Bldg. 455	Check-in (Team)	Introductions – New BCT members (USEPA) ; review agenda; additional items requested by team members (parking lot).	BCT/Project Team
1015 – 1045 30 min	PW Conf. Room Bldg. 455	Active Project Summary (D. Grady)	Review status of active Installation Restoration (IR) and BRAC sites and ongoing Interim Measures	BCT/Project Team
1045 – 1115 30 min	PW Conf. Room Bldg. 455	Review Project and Deliverable Schedule (B. Brantley)	Discuss pending deliverables and status or TDEC/EPA reviews of existing IM Project Reports	BCT/Project Team
1115 – 1200 45 min	PW Conf. Room Bldg. 455	Review Action Items from Nov. 2006 BCT Meeting	see assigned action items from Nov. 2006 BCT meeting minutes	BCT/Project Team
1200 – 1330 90 min	Lunch			
1330 – 1415 45 min	PW Conf. Room Bldg. 455	Proposed LTM Modification. (D. Grady/B. Brantley)	Rationale for modifying LTM program (no. wells, reporting frequency for SWMUs 14 and 39)	BCT/Project Team
1415 - 1445 30 min	PW Conf. Room Bldg. 455	Proposed well abandonment of inactive monitoring wells. (J. Carmichael/B. Brantley)	Eliminate maintenance and liability associated with unnecessary monitoring wells.	BCT/Project Team
1445 – 1500 15 min	PW Conf. Room Bldg. 455	Statement of Basis (R. Donovan)	Status of review for 22 SWMUs	BCT/Project Team
1500 – 1530 30 min	PW Conf. Room Bldg. 455	Close-out/Schedule next BCT Meeting (B. Brantley)	Review Action Items and Decisions, discuss agenda and schedule next meeting.	BCT/Project Team
Adjourn				

NSA Mid-South BCT Meeting Attendance Record

02-Nov-06 BCT

<u>02-Nov-06</u>	EnSafe	Atkinson	10:01
		Brantley	10:02
	NAVFAC	Hickey	10:03
		Kirsch	10:03
		Patrick	10:03
	NSA	Heide	10:03
		Williamson	10:03
	SpectraTech	Unger	10:02
	TDEC	Burroughs	10:02
		Donovan	10:02
	USGS	Carmichael	10:03

NSA Mid-South BCT Minutes

MeetingDate: 02-Nov-06 **MeetingType:** BCT

Minute No. 1714
02-Nov-06

Topic: Check In

Program Null

Site:

Presentor EnSafe
Atkinson

Actions/Decisions:

Check-In. Introductions to new team members. Rob Williamson briefed the team regarding the history of the BCT and SWMUs.

Howard Hickey suggested that the BCT re-visit the ground rules for BCT meetings.

Minute No. 1715
02-Nov-06

Topic: Site Status Report

Program BASE

Site:

Presentor EnSafe
Atkinson

Actions/Decisions:

1391

1392

Phil Atkinson presented the active project summary for the active SWMUs.

Minute No. 1716
02-Nov-06

Topic: Site Status Report

Program ERNA

Site: SWMU 2

Presentor EnSafe
Brantley

Actions/Decisions:

Ben Brantley presented the SWMU 2 groundwater sampling results versus the groundwater levels. The recent (2005) "spike" in VOCs in groundwater results was attributed to the lower groundwater levels caused by seasonal drought conditions. Charlie Burroughs stated that he has reviewed other cases with similar relationships between low water elevations and increased contaminant concentrations. Mr. Turpin Ballard, USEPA Region IV, joined the discussion via telephone for this discussion. In general, Mr. Ballard disagreed with the conclusions and concurred with TDEC's recommendation that the monitoring frequency be increased from annually to quarterly.

Mr. Burroughs stated that there are some questions regarding monitoring as the final remedy for SWMU 2 and that MNA was not included in the Part B permit as the final remedy. MNA is not a long-term solution as it is limited within a time window and progress must be evident. Roger Donovan (TDEC) therefore stated that SWMU 2 was going to be removed from the current review of SBs and the remedy selection would be reevaluated.

TDEC will comment on the SWMU 2 Effectiveness Monitoring Report and request that the Navy develop a monitoring plan for this SWMU. Mr. Burroughs suggested that the Navy should look at trends in rainfall to determine the timing of the groundwater sampling events so the seasonal effects upon contaminant concentrations can be further evaluated. The Navy will develop a plan for increasing the groundwater monitoring frequency, and the plan will include suggestions for a final remedy or a modified monitoring program. Mr. Burroughs indicated that the sooner this data can be generated, the sooner SWMU 2 could be closed out.

Minute No. 1717
02-Nov-06
Topic: General
Program BASE
Site: Part B Permit
Presenter NSA
Heide
Actions/Decisions:

Roger Donovan stated that he did not have any questions or issues concerning NSA Mid-South's application with the exception of SWMU 2. Mr. Burroughs stated that the Navy may want to consider using an ACL (alternate concentration limit) for groundwater monitoring at SWMU 2 versus MNA. Since no VOC concentrations are being seen in the creek, then an ACL may be more applicable for SWMU 2 (ACL accepted indefinitely versus a limited time for MNA).

The Part B Permit will be finalized upon completion/approval of the Statements of Basis.

Minute No. 1718
02-Nov-06
Topic: General
Program BASE
Site: SBs
Presenter TDEC
Donovan
Actions/Decisions:
335

Roger Donovan stated that they (TDEC) plan to review the SBs and the USEPAs comments in detail in the near future. Upon review, the TDEC will contact the USEPA to discuss the comments. Roger Donovan indicated that the boundaries of the SWMUs should be included on the Statement of Basis so that areas designated with LUCs can be established. The USEPA requested a hard copy of the SB(s) for the next issuance. Turpin Ballard and Susan Capel (legal counsel, USEPA Region IV) with the USEPA teleconferenced in for this agenda item. Mr. Ballard and Ms. Capel discussed the applicability of SB guidance documents and the USEPA SB comments with Mr. Donovan and Mr. Burroughs.

Mr. Burroughs stated that the TDEC or Navy could review the SBs with respect to USEPAs comments. Howard Hickey stated that the TDEC should review SBs including the USEPAs comments and forward the appropriate comments to the Navy. Following SB comment delivery to the Navy, the TDEC and Navy will discuss the comments. Howard Hickey suggested that BRAC and ERN comments be separated with ERN comments being coordinated through TDEC.

Minute No. 1719
02-Nov-06
Topic: RAB
Program BASE
Site: RAB
Presenter NSA
Williamson
Actions/Decisions:
1393
1394
1395
1397

The team discussed the need for a RAB meeting. The team decided that one was not needed at this time.

Minute No. 1720
02-Nov-06
Topic: Action Items
Program BASE
Site: SWMU 43
Presenter NSA
Williamson

Rob Williamson stated that NSA Mid-South is interested in removing approximately 3-inches of soil and laying down crushed concrete for the installation of a mobile home parking lot. The proposed location is in the vicinity of SWMU 43. The BCT reviewed the draft SB and concluded that re-use of the site as proposed is acceptable. However, soil should not be removed and crushed concrete should be placed over the existing soil. Rob stated that NSA Mid-South will request of MWR that they not disturb the soil and overlay the soil with crushed concrete

Actions/Decisions:
1398

Also, question was raised regarding the city of Millington's administrative record that was formerly stored at the library and has since been moved to the civic center. Since it has been moved, question has been raised as to whether it's accessible.

Minute No. 1721
02-Nov-06
Topic: Close-out
Program BASE
Site:
Presenter NSA
Williamson

Close-out.

The team decided to schedule the next BCT/telcon meeting following the TDECs review of the SBs. Therefore, the next meeting will likely be held in January or February of 2007.

Actions/Decisions:
1396

Minute No. 1722
15-Nov-06
Topic: Null
Program Null
Site:
Presenter

Null

Null
Actions/Decisions:
336

Minute No. 1723
15-Nov-06
Topic: Null
Program Null
Site:
Presenter

Null
Actions/Decisions:
337

Minute No. 1724 Null

15-Nov-06

Topic: Null

Program Null

Site:

Presenter

Null

Actions/Decisions:

Minute No. 1725

15-Nov-06

Topic: Review Minutes

Program BASE

Site:

Presenter EnSafe

Null

Actions/Decisions:

NSA Mid-South BCT Decisions02-Nov-06

Decision No. - 335 **Site: SBs** **Minute Ref. No. - 1718** 02-Nov-06

The team decided to postpone site-specific SB discussions until a later date. This will allow time for the TDEC to review the SBs with respect to USEPAs comments and provide comments, as necessary.

Decision No. - 336 **Site:** **Minute Ref. No. - 1722** 15-Nov-06

Decision No. - 337 **Site:** **Minute Ref. No. - 1723** 15-Nov-06

NSA Mid-South BCT Action Items

02-Nov-06

Action Item No. 1391 02-Nov-06 **Assigned to:** Hickey **Site:** **Minute Ref. No. 1715**
Follow-up with Bill Hill concerning SB status for SWMU 15.

Action Item No. 1392 02-Nov-06 **Assigned to:** Atkinson **Site:** **Minute Ref. No. 1715**
Provide Howard Hickey approval letters for SWMU 15 from USEPA and TDEC.

Action Item No. 1393 02-Nov-06 **Assigned to:** Brantley **Site:** RAB **Minute Ref. No. 1719**
Contact Keith Johns to inquire about a revision and current status of the RAB charter and provide a recent RAB mailing list to Dudley Patrick.

Action Item No. 1394 02-Nov-06 **Assigned to:** Patrick **Site:** RAB **Minute Ref. No. 1719**
Issue a letter addressed to the current RAB members requesting input pertaining to dissolving the RAB. The letter will state that a public meeting will be held if warranted for issues such as SBs.

Action Item No. 1395 02-Nov-06 **Assigned to:** Brantley **Site:** RAB **Minute Ref. No. 1719**
Obtain the most recent RAB meeting minutes for information relating to the RAB charter and RAB meeting status.

Action Item No. 1396 02-Nov-06 **Assigned to:** Atkinson **Site:** **Minute Ref. No. 1721**
Research the EGIS database to see if there is a memorandum of agreement (MOA) for RAB and BCT meetings.

Action Item No. 1397 02-Nov-06 **Assigned to:** Atkinson **Site:** RAB **Minute Ref. No. 1719**
Void.

Action Item No. 1398 02-Nov-06 **Assigned to:** Williamson **Site:** SWMU 43 **Minute Ref. No. 1720**
A followup needs to be conducted with the city of Millington regarding the status of their record and whether it's accessible to the public.
