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MINUTES FROM ORLANDO PARTNERING TEAM MEETING ON 10 APRIL 1996 NTC
ORLANDO FL
4/10/1996
NAVFAC SOUTHERN

ORLANDO PARTNERING TEAM MEETING
TALLAHASSEE, FLORIDA
10-12 April 1996

Team Leader:..... Ms. Nancy Rodriguez
Recorder:..... LCDR Catherine Ballinger
Time/Gate Keeper:... Mr. Wayne Hansel

Attendees:

Mr. John Kaiser
Mr. John Mitchell
Mr. Mac McNeil
Mr. Eric Nuzie
Mr. Mark Zill

Visitor:

Mr. Tim Bahr

Facilitator:

Ms. Anne Marie Lyddy

10 April 1996

The April OPT convened at 1300.

General:

-OPT reviewed and critiqued JK's success story.
-OPT decided upon another topic for a success story: highlighting the additional scope of work the OPT has been able to accomplish as a result of program underruns we have been able to achieve. Full success story development postponed until near to end of fiscal year.

-Decision: The OPT will read ground rules at the beginning of the meeting day and as necessary when guests attend.

-Nancy passed out a fact sheet: A guide to Assessing Reuse and Remedy Alternatives at Closing Military Installations.

CRA PRESENTATION:

OPT developed strawman which incorporates the following:

- an overview of Partnering (JM's portion of the OPT DERTF presentation);
- an overhead depicting four properties comprising NTC;
- in-depth look at IR and Tank program;
- use LRA Base Reuse maps and discuss property parcel-by-parcel;
- strengthen parallel between DoD site screening\studies to commercial property Phase I and II investigations;
- property transfer status, i.e., where SOUTH DIV is in cranking out FOSLs FOSTS;
- highlight budget insofar as it affects the cleanup schedule.

SPREADING THE NEWS: Mac provided several alternatives for media exposure.

TIER II UPDATE (Eric Nuzie)

-had a budget briefing by DoN; stressed importance of justifying funding shortfalls. Tier II proposed to DoN that bases which partner should not be "penalized" by having its "underrun" tapped to fund work at other installations.

-OPT Graduation: OPT is close... but we don't have the graduation requirements (printed in the last Tier II meeting minutes). Schedule OPT meeting as far in advance as possible to avoid conflicts with facilitator schedules since continuity and attendance still seems to be a problem.

-facilitator consistency: there is a problem. Teams have the option of changing the meeting date, having an alternate, or a no facilitator.

-Tier II Links: some aren't showing up. Teams feel they need someone to witness that the teams are doing well, rather than for the link's direct contribution to the process.

-Meyers-Briggs: Controversy exists at Tier II level as to how to incorporate MBTI awareness at the Tier I level as a working tool, rather than merely at the "big group" convocation. No one, however, can be "forced" to use it. Two opinions at Tier II are: MBTI should not be used at all, or only in a big group setting.

-OPT Letter to Tier II (requesting resolution of BEI's PMO funds to ensure its continuing participation on the OPT): not received well, some Tier II members felt it inappropriate to be brought to them.

-Next Tier II meeting 9-10 May 96.

EAST COAST BCT Conference: 09-11 July in Charleston. Rooms reserved at Hawthorn Suites. "BCT members only" (not contractors) invited. DoD-sponsored conference.

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Facilitator Training: OPT brain-stormed a list of expectations it has of the Facilitator. Those include:

- keep us on track
- let us know if we're avoiding conflict
- teach us new techniques and when to use them
- commitment to the team
- enforce adherence to groundrules
- observe and coach
- provide feedback

HOST TRAINING: Ecological Risk Assessment

- PREs not based on enough data.
- Handed out Ecology, ECO updates, Bibliography, and Supplemental guidance to RAGS.

IR UPDATE:

-JK reported that ABB completed field work in SW corner, installed 7 wells there, finished soil sampling: everything is at the lab. No FID hits during soil sampling.

-Currently working at four sites at McCoy Annex (48, 52, 53, 50). Will be completed in May.

-Decision: ABB will present SouthWest Corner Data in a technical memorandum; final report will incorporate McCoy Annex results.

-Wayne reported on the Corrine parcel (which includes building 2010) which the city requested that we perform site screening now.

-Wayne said there may be sufficient underruns in ABB's budget to find Corrine parcel site screening along with McCoy Annex sites that we dropped to accommodate the SW corner and golf course (Sites 46, 47, 49, 51), completing screening in empty areas of McCoy.

UST UPDATE:

-Last 37 TCARS are in production: will complete TCAR work on 83 tanks which were pulled and the 20 other assessments they completed.

-Installed wells at 218, 220, 222, 224, 230, 234, and 607 (Herndon). Beginning to sample these wells. Submitted Main Base MasterCAR and 2036, and McCoy MasterCAR 7211.

SITE SCREENING REPORT, SITES 43, 44

SITE 43: Former Skeet Range, B229, and B601.

-Decision: OPT determined it does not have sufficient information to issue an NFA. Perform TCLP test on the two highest samples which exceeded regulatory standards at 601 and 229. If they fail, we will need to install wells and test the groundwater.

SITE 44: Site Screening Disposal Area:

-Decision: OPT concurred with the ABB recommendation to dig test pits in the two areas of the magnetic anomalies to determine their cause (just in case they are buried drums).

Missile Testing Area: We are unsure of groundwater flow, it appears there is an off-site source of BTEX, but we don't know from where. It seems that the PCE contamination is isolated, contained within the vicinity of the quonset huts.

-Decision: PCE--Although the field GC results indicate the PCE contamination probably may not be high enough to warrant remedial action and may only require long term monitoring, the OPT decided to install permanent wells in the vicinity and up to 6 piezometers to confirm ground water flow in the two hot spots to obtain confirmatory results.

-Decision: BTEX--OPT deferred further investigation of the BTEX plume to the ongoing UST program in the RC area.

OU1: OPT deferred discussion and will target June Meeting for completing review of OU1 Draft Report (action item for all members).

OU4 IRA Investigation Work Plan:

-Decision: OPT directed a change in the lake shore sediment sampling. ABB shall define the north-south extent of the known hot spots first, and then move westward from the known hot spots in accordance with the workplan.

JK distributed a strawman notice to distribute to homeowners. Some recommended changes were to include a statement that EPA, FDEP, and ATSDR determined there are no immediate health risks, to set up a public meeting specifically for the homeowners and perhaps include members of the RAB, and to deliver these notices in person to the homeowners, pending Base Commander approval.

HERNDON ANNEX: WH displayed the old aerial photograph depicting landfill operations at Herndon Annex. WH and JK walked the entire site and found no evidence of landfilling activities at the northern or eastern end of the parcel.

-Decision: OPT determined no further sampling necessary.

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Facilitator Training: Communication Skills.

Training included an exercise in effective listening. The next facilitator training will continue in May with more Effective Listening Exercises.

O/W Separator Approach:

-Decision: OPT approved the proposed screening approach, with additional direction that any separators located within a building (like 354) would be investigated for structural integrity rather than place soil borings inside a facility.

-Decision: The OPT decided to include EPA on the distribution list for UST program documents.

Document Distribution: Members reiterated their concerns about the timely and complete distribution of documents.

BUDGET UPDATE: WH asked the OPT to prioritize 18 projects included in the FY97 budget.

OPT LOGO/Shirts: Adopted an official logo concept (attached).

Minutes and Scribing: The OPT discussed the format for future minutes now that each member has a turn at "scribing." Further discussion tabled until May OPT meeting.

-Decision: OPT directed that action items be kept on a single diskette to pass along.

Parking Lot (items deferred for further discussion)

-OPT Minutes Format (May 96)

-OU 1 Review and Discussion (June 96)

ACTION ITEMS CLOSED THIS SESSION:

9603-A022	JK: Finish tanks success story	Completed 4/10
9603-A023	MAC: OPT publicity options	Completed 4/10
9603-A024	CB: Find out when USA Motor Pool moves (construction of new site slated to start 4/97)	Completed 4/10
9603-A026	All: Bring MBTI results and individual and team expectations to OPT meeting.	Completed 4/10
9603-A027	WH and CB: Write letter to SOUTHDIV re: BEI PMO for OPT participation	Completed 3/22
9603-A028	WH: Locate Herndon Annex aerial photos	Completed 4/10
9603-A029	ALL: Visit Herndon and identify areas where landfilling activities occurred.	Completed 3/19

NEW OR PENDING ACTION ITEMS:

9603-A025 JM: Discuss Arsenic with FDEP risk assessors.

9604-A030 ALL: Develop outline and theme for magazine article.

9604-A031 Eric N.: Distribute graduation requirements from Tier II minutes.

9604-A032 JM: Obtain list of organisms to use for toxicity testing in Florida.

9604-A033 CB: Determine when 229 roof replaced (before or after HEPA filter installed ?).

9604-A034 CB: Determine how 229 and 601 are plumbed.

9604-A035 WH, JM, NR: How do we "dispose" (what regulations govern how) for some use other than a pistol range?

9604-A036 CB: Refine draft notice to homeowners re: Lake Druid sampling (Note: COMNTC directed no notification be made; 3/25) ABB will direct questions from the public to LT Mehal.

9604-A037 ALL: Research options and prices for shirts, hats, etc., propose possible colors.

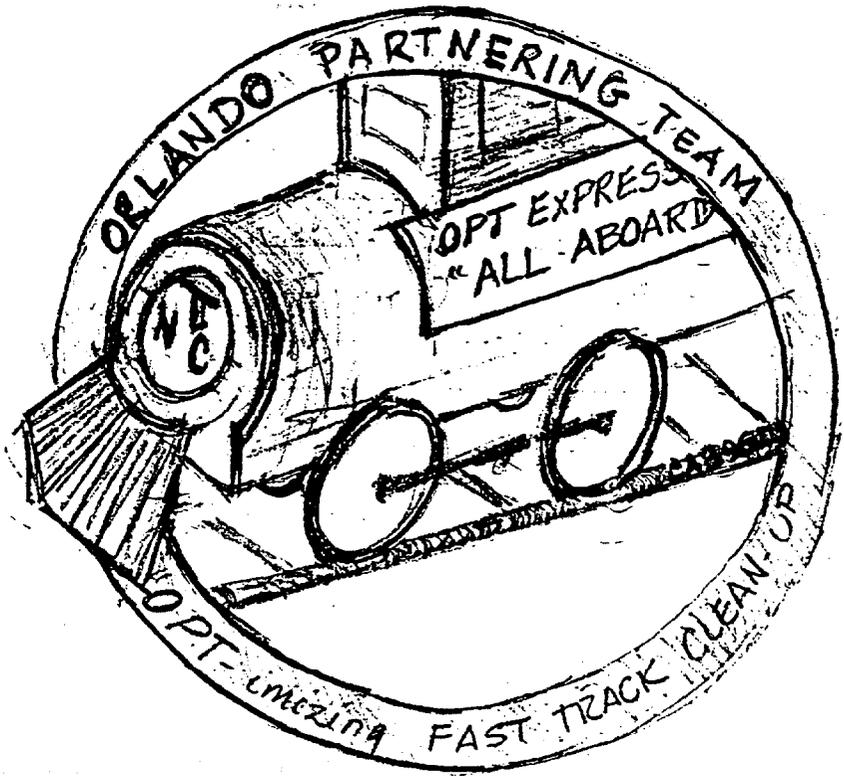
9604-A038 JK, WH: Compile statistics re: IR/UST program underruns.



Calculation Sheet

Originator _____ Date _____ Calc. No. _____ Rev. No. _____
 Project _____ Job No. _____ Checked _____ Date _____
 Subject _____ Sheet No. _____

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