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LETTER REGARDING INVITATION TO UPCOMING DEFENSE ENVIRONMENTAL
RESPONSE TASK FORCE MEETING NTC ORLANDO FL
12/15/1995
U S NAVY



OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

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ACQUISITION AND
TECHNOLOGY

15 DEC 1995

Ms. Nancy Rodriguez
U.S. Environmental Protection Agency
345 Courtland Street NE
Atlanta, GA 30365

Dear Ms. Rodriguez:

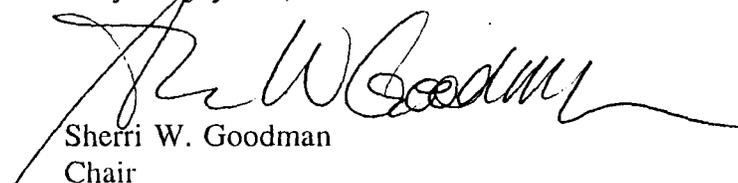
On behalf of the Defense Environmental Response Task Force (DERTF), I would like to invite you to attend our next meeting, scheduled for January 23 through 25, 1996, in Orlando. The members of the DERTF also invite you, along with other members of the Base Realignment and Closure (BRAC) Cleanup Team (BCT) to provide a presentation on BRAC Cleanup which has been scheduled for 2:00 p.m. on January 24, 1996.

The DERTF was reconstituted in 1993 to recommend ways to expedite and improve environmental response actions at military installations that are being closed or that are subject to closure. The meeting in Orlando will be the eighth meeting of the DERTF. Earlier meetings were held in McLean, Virginia; San Francisco, California; Austin, Texas; Philadelphia, Pennsylvania; Charleston, South Carolina; San Bernardino, California; and Westford, Massachusetts. Those meetings provided the members of the DERTF the opportunity to hear from military installations about their plans for environmental cleanup and from members of communities affected by the closing of an installation.

The DERTF is scheduled to meet at the Westgate Lakes Hotel, beginning at 9:15 a.m. on Tuesday, January 23, 1996. I have enclosed a tentative agenda of subjects to be discussed at the meeting, as well as general information about the Westgate Lakes Hotel.

Please let us know by December 29, 1995, whether you will attend the meeting. If you have any questions, please call Ms. Patricia A. Rivers, Executive Director of the DERTF, at (703) 697-5371 or Mr. Shah A. Choudhury, Executive Secretary of the DERTF, at (703) 697-7475.

Very truly yours,


Sherri W. Goodman
Chair
Defense Environmental Response Task Force

Enclosures



**Defense Environmental Response Task Force
January 23-25, 1996
Orlando, Florida**

Draft Agenda

Tuesday, January 23

Time	Subject	Lead(s)
9:15 a.m.	Administrative Remarks	Patricia A. Rivers
9:30 a.m.	Opening Remarks	Sherri W. Goodman, Members of the Task Force, and Guests
9:45 a.m.	Welcoming Remarks	Honorable Glenda Hood, Mayor of Orlando
10:00 a.m.	Business Items ✓ Approval of September 1995 Meeting Minutes • Other Items	Patricia A. Rivers
10:15 a.m.	Environmental Protection Agency's (EPA) Update on Generic Remedies	Bruce Means
10:45 a.m.	Break	
11:00 a.m.	Panel Presentation on Future Land Use	Representatives of the National Association of Installation Developers, the Insurance Industry, and the American Bar Association
12:00 p.m.	Lunch	
1:30 p.m.	Discussion of the Panel Presentation of Future Land Use	Sherri W. Goodman
2:30 p.m.	Presentation of the Future Land Use Working Group	TBD
3:00 p.m.	Discussion of Presentation of Future Land Use Working Group	Sherri W. Goodman
4:00 p.m.	Break	
4:30 p.m.	Presentation of Brownfields Initiative	EPA
5:00 p.m.	Discussion of Presentation of Brownfields Initiative	Sherri W. Goodman
5:30 p.m.	Break	
6:00 p.m.	Public Comment Period	Sherri W. Goodman
7:00 p.m.	Recess for the day	

✓ Denotes action item

**Defense Environmental Response Task Force
January 23-25, 1996
Orlando, Florida**

Draft Agenda

Wednesday, January 24

Time	Subject	Lead(s)
9:00 a.m.	Administrative Remarks	Patricia A. Rivers
9:15 a.m.	Presentation of the Future Land Use Steering Group	Sam Goodhope
10:00 a.m.	Break	
10:15 a.m.	Discussion of Presentation of the Future Land Use Steering Group ✓ DERTF Recommendations	Sherri W. Goodman
11:30 a.m.	Lunch	
1:00 p.m.	Remarks by Commanding Officer, Orlando Naval Training Center	CAPT G.V. Southgate
1:15 p.m.	Local Redevelopment Authority (LRA) Presentation and Discussion	Herbert Smetheram City of Orlando
2:00 p.m.	BRAC Cleanup Team (BCT) Presentation and Discussion	Representatives of the BCT
2:45 p.m.	Adjournment and Boarding of Buses for Installation Visit	
3:15 p.m.	Installation Visit	Representatives of the Installation
5:00 p.m.	Dinner	
6:30 p.m.	Restoration Advisory Board (RAB) Meeting (attended by DERTF members)	Installation RAB
8:30 p.m.	Recess and return to hotel	

✓ Denotes action item

**Defense Environmental Response Task Force
January 23-25, 1996
Orlando, Florida**

Draft Agenda

Thursday, January 25

Time	Subject	Lead(s)
8:15 a.m.	Administrative Remarks	Patricia A. Rivers
8:30 a.m.	Public Comment Period	Sherri W. Goodman
9:30 a.m.	DERTF Discussion <ul style="list-style-type: none">• FY 1996 Issues	Sherri W. Goodman
10:30 a.m.	New Business <ul style="list-style-type: none">• May 1996 Meeting• September 1996 Meeting	Sherri W. Goodman
11:30 a.m.	Wrap-up and Closing Remarks	Sherri W. Goodman
12:00 p.m.	Adjournment	

✓ Denotes action item

Defense Environmental Response Task Force Meeting

Orlando, Florida
January 23 - 25, 1996

General Information

The meeting of the Defense Environmental Response Task Force (DERTF) will be held at the Westgate Lakes Hotel, January 23 through 25, 1996. The meeting will begin at 9:00 a.m. on January 23, 1996.

Please make your room reservations before December 22, 1995. To ensure that you receive the government rate, you must say that you are with the Defense Environmental Response Task Force meeting when you make your reservations.

Lodging



- Lodging rates will be \$66.00 per night (including tax).
- Check-in begins at 4:00 p.m. Check-out time is 10:00 a.m.

Dining and Entertainment



The Westgate Lakes Hotel features three restaurants.

- The Greenhouse Restaurant serves breakfast, lunch, and dinner in a casual setting.
- The Terrace Lounge offers cocktails and appetizers in a relaxed atmosphere.
- The Pool Bar and Grill serves poolside cocktails, snacks, and drinks.

Information about other restaurants in the area will be provided at the meeting.

The hotel offers a fitness center and health spa, numerous Jacuzzis and pools, jogging and walking paths, beaches, and tennis courts and offers rentals of bicycles, and water sports equipment. Walt Disney World, Universal Studios, Sea World, and golf courses are located minutes from the hotel. Arrangements for these and other activities can be made by calling the hotel bellstand at (407) 345-0000.

What To Pack



Temperatures in Orlando during the month of January range between 50 °F and 70 °F.

Travel Information



The Westgate Lakes Hotel is served by Orlando International Airport.

Ground Transportation



The Westgate Lakes Hotel does not offer complimentary shuttle service from Orlando International Airport. Taxi fare from the Orlando International Airport to the hotel should be \$10.00 to \$15.00 per person. The hotel is approximately 15 minutes by car from the airport.

Miscellaneous Information



During your stay, you can be contacted at:

The Westgate Lakes Hotel
10,000 Turkey Lake Road
Orlando, FL 32819
Phone: (407) 345-0000
Fax: (407) 345-5384

Please have all telephone calls and faxes addressed to the DERTF meeting registration desk and to your attention.

For More Information



Contact Lena Schaye of PRC Environmental Management, Inc. at (703) 287-8854 for more information about the meeting.

Defense Environmental Response Task Force Meeting Directions to the Westgate Lakes Hotel

From Orlando International Airport: When leaving the airport, follow signs to Highway 528 West (Beeline Expressway) North Exit. Follow Highway 528 West to I-4 East. Please note that there is a toll of \$1.25 for using this portion of Highway 528. Follow I-4 to Exit 29, Sand Lake Road. Turn left at the bottom of the exit ramp. At the second traffic light, turn left on Turkey Lake Road. Continue on Turkey Lake Road for two miles. The entrance to the hotel is on the right.

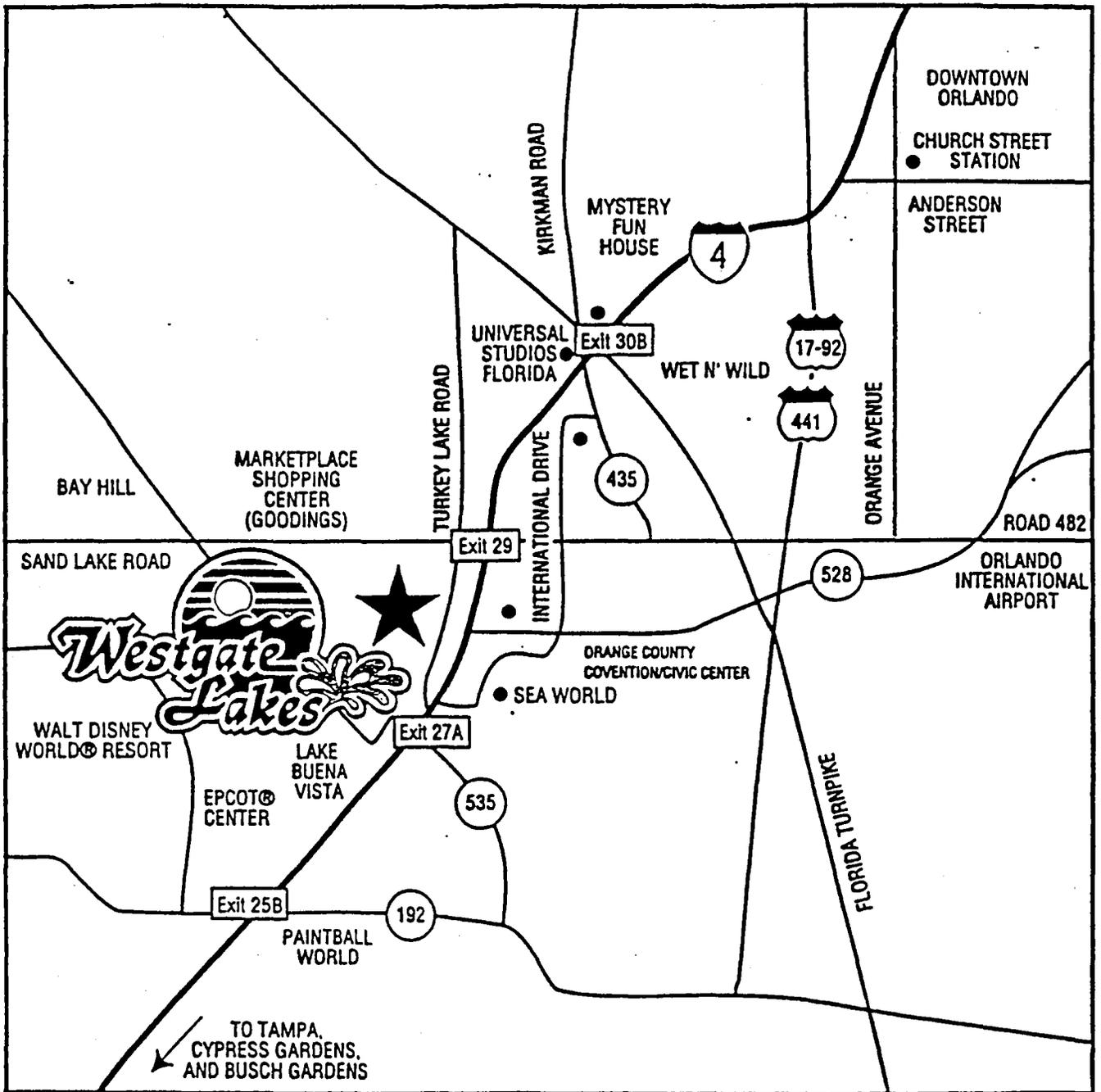
From the Tampa area, Busch Gardens, and Cypress Gardens: Take I-4 East to Exit 29, Sand Lake Road. At the second traffic light, turn left on Turkey Lake Road. Continue on Turkey Lake Road for two miles. The entrance to the hotel is on the right.

From the Florida Turnpike: Take the Florida Turnpike to I-4 West. Follow I-4 to Exit 29, Sand Lake Road. At the second traffic light, turn left on Turkey Lake Road. Continue on Turkey Lake Road for two miles. The entrance to the hotel is on the right.

From Walt Disney World Attractions: Take Highway 192 East to I-4 East. Follow I-4 to Exit 29, Sand Lake Road. At the second traffic light, turn left on Turkey Lake Road. Continue on Turkey Lake Road for two miles. The entrance to the hotel is on the right.

From Downtown Orlando: Take I-4 West to Exit 29, Sand Lake Road. Turn left on Sand Lake Road. At the second traffic light, turn left on Turkey Lake Road. Continue on Turkey Lake Road for two miles. The entrance to the hotel is on the right.

From I-95: Take I-95 to I-4 West. Take I-4 West to Exit 29, Sand Lake Road. Turn left on Sand Lake Road. At the second traffic light, turn left on Turkey Lake Road. Continue on Turkey Lake Road for two miles. The entrance to the hotel is on the right.



10,000 TURKEY LAKE ROAD • ORLANDO, FLORIDA 32819