



DEPARTMENT OF THE NAVY  
NAVAL COASTAL SYSTEMS CENTER  
PANAMA CITY, FLORIDA 32407-5000

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NSWC PANAMA CITY  
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IN REPLY REFER TO:

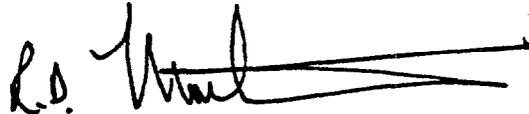
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From: Commanding Officer, Naval Coastal Systems Center  
To: Commander, Space and Naval Warfare Systems Command (SPAWAR 005-33)  
Subj: INSTALLATION RESTORATION PROGRAM, TECHNICAL REVIEW COMMITTEE (TRC)

Ref: (a) SPAWAR ltr 5090 Ser 005-33/232 of 23 Nov 88

Encl: (1) TRC Meeting Minutes  
(2) Draft Final TRC Charter

1. Enclosure (1) is forwarded as requested by reference (a).
2. Enclosure (2) is forwarded for your information. A copy of this document has been provided to each TRC member for final review and concurrence.
3. If further information is required, please contact Mr. Arturo McDonald at AUTOVON 436-4743.

  
R. D. MORTENSON  
By direction

**NAVAL COASTAL SYSTEMS CENTER  
INSTALLATION RESTORATION PROGRAM  
TECHNICAL REVIEW COMMITTEE**

**Minutes**

**18 January 1989**

Attendees

CAPT Mike Gavlak, Chairman  
James Crane  
David Criswell  
Mike Cross  
Dan Duda  
Mike Jones  
Wayne Mathis  
Arturo McDonald  
LT Rod Mortenson  
Eric Nuzie  
Robert Oldland  
Morris Southall

The meeting commenced at 1:40 p.m. CAPT Gavlak opened the meeting by introducing each attendee. He stated that the purpose of the meeting was to fulfill a responsibility we all have as good citizens and landowners, and to ensure that the appropriate statutory and regulatory requirements are met. CAPT Gavlak concluded his opening remarks by outlining the meeting agenda (Attachment 1).

- David Criswell presented an overview of the Navy Installation Restoration Program (NIRP) and provided each attendee with a hard copy of the overview (Attachment 2). He also presented an overview of the NAVCOASTSYSCEN Installation Restoration Program. Some key points made were:
  - The Naval Coastal Systems Center (NAVCOASTSYSCEN) is not ranked on the NPL at this time.
  - There are fifteen (15) sites at NAVCOASTSYSCEN that are under investigation.
- Following Mr. Criswell's presentation a period of open discussion was held.
- Each member received a copy of the Initial Assessment Study of NCSC, September 1985, and the RCRA Facility Investigation Draft Final Work Plan for NCSC of August 1988.
- Following the open discussion the Committee draft charter was reviewed.
  - Mr. Southall stated that the lead paragraph made no mention of the public representative. He would like to see the paragraph revised to reflect that change.

- Mr. Southall also pointed out that Section IV, Paragraph A also did not mention the public representative. CAPT Gavlak suggested that the first sentence of the paragraph be changed to read:

"The primary function of the TRC is to obtain coordinated direction for Installation Restoration program actions at NCSC Panama City through consultation with EPA, state, local authorities, and a Bay County community representative."

- The date for the next meeting was set for 14 June 1989.

The meeting was adjourned at 3:40 p.m.