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DRAFT AGENDA FOR PARTNERING TEAM MEETING DATED 17 JUNE 2008 CSS PANAMA
CITY FL
6/17/2008
TETRA TECH

**Naval Support Activity Panama City
Partnering Meeting Draft Agenda
June 17, 2008
St. Andrews State Park, Panama City Beach, Florida**

**Leader: Arturo McDonald
Scribe: Katie Newman
Timekeeper: John Winters**

	Item	Description	Presenter	Time	Category
	1	Check-In/ Opening Remarks/ Resource Sharing/ Announcements/ Head Count and Proxies/ Guests/ Review Ground Rules/ Action Item & Parking Lot Review/ Approve minutes/Agenda changes	Arturo	8:30-9:15	Info
	2	Tier II Update	Rich	9:15-9:30	Info
	3	Document Tracking List	Tom	9:30-9:50	Info
	4	Petroleum Site Update – with concurrent Exit Strategy and Document Tracking List update			Info
	5	G300 update (past sampling and future sampling)	Larry	9:50-10:00	Update
	6	AOC 2 future monitoring program	Bill	10:00-10:15	Update
	7	USTs 1 & 3 (Sites 325 & 278) LTM	John	10:15-10:30	Update
		Break	All	10:30-10:45	
	8	Non-Petroleum Site Update - with concurrent Exit Strategy and Document Tracking List update			Info
	9	SWMUs 3, 9, 10, AOC 1 RFI Add. Rev. 2	John	10:45-11:05	Status
	10	SWMU 2 Final SOB	John	11:05-11:10	Status
	11	SWMU 2 CMIP	John	11:10-11:05	Status
	12	SWMU 2 Draft LTM Round 1 Report	John	11:05-11:10	Status
	13	SWMU 2 Draft LTM Round 2 Report	Tom	11:10-11:30	Update
	14	SWMU 3 SOB	John	11:30-11:40	Status
	15	SWMU 3 CMIP	John	11:40-11:45	Status
	16	SWMU 10 AOC 1 SOB	John	11:45-11:50	Status

	17	SWMU 10 CMIP	John	11:50-11:55	Status
	18	AOC 1 CMIP	John	11:55-12:00	Status
		Lunch	All	12:00-1:00	
	19	AOC 2 update	Amy	1:00-1:45	Update
	20	SWMU 10 AOC 1 LTM Year 1 Report	Bill	1:45-2:00	Update
	21	FY08 CNO Installation Environmental Restoration Award	All	2:00-2:30	Info
		Break	All	2:30-2:45	
	22	Permit mod (Expiration extension, SWMU 9 NFA, SWMUs 2, 3, 19, AOC 1 SOBs)	Bill	2:45-3:30	status
	23	Facilitator Training	Pete	3:00-3:30	Info
	24	Meeting Closeout – review action items, consensus items, +/-, next agenda	Arturo	3:30– 4:15	Info

Meeting Schedule:

DRAFT

**NSA PC Partnering
June 2008**

Tier II Update

Lots of personnel changes, especially NAVFAC

Jeff Adams not going (staying in Charleston) with a position at SPAWARS

Barbara Nwokike also not going

Jim and Eric have different organization at FDEP

At EPA continuing to evolve org structure.

Yadda yadda

Success stories is part of doing business and can't compare before/after partnering so submittals are dropped to whenever we have a success versus twice a year. New format will be more like fact sheets on projects.

After completing SOBs, we should consider success stories.

Eric Jim report DSMOA process is pretty well done. DSMOA = annual process for allocating funds (solicit LOE for state agency required for coming year). This Defense State Memo of Agreement is submitted to DoD annually.

Navy CLEAN contractor is involved in developing improved RODs (iRODs). We are trying to find formats that satisfy EPA on this. Haven't yet defined the process/format for iRODs but we need 50% of FY09 RODs and 100% of FY10 RODs.

When EPA approves RAC report, or approval of LUC RD is what we consider to be remedy in place. Tier II has not yet completed the new guidance for ESs. Will meet again in September.

Document Tracking list

G300 Sampling.

John had requested dropping well 3 and adding well 5. We did this in the second quarter sampling. Also did water levels on all wells and sampled top foot of groundwater. Need to issue a change to the work plan.

Action: Tom/Larry issue change to work plan. FTMR. **Due June 30.**

When Larry and J. Robinson last discussed performance at G300, they agreed that funding was not available for the next two quarters. So, he now has two quarters worth of funding and J. R. has asked for two more quarters. We will have had 4 qtrts in a row from Fall 2007 to Fall 2008.

Note: There is a new engineering officer at NSA PC.

Winters: Possibly go to annual monitoring and apply RMO II. Seems to be low risk and no migration?

Smith: Oil/water interface probe. If never find product under well, assume it is under building and not moving. Possibly use low water table trigger to look for free product. Need to be able to bail/pump free product but this could be difficult to fund. We had 3 qtrs of no free product but the 4th sampling event.

RMO II or RMO III situation would apply because we KNOW there is free product. LUC could be implemented. Under RMO II we, technically, we would only have to show there is a cap and not monitor.

RMO I : NFA no controls

RMO II: Need to have controls and between res and industrial levels.

RMOIII: Also need to have controls

Winters: Possibly use 5-yr review.

Clayton: Money could be available for 5-yr monitoring/review but could not be triggered by drought.

Need to figure out how to handle petroleum sites in the permit.

TtNUS already under contract to do post remediation sampling. TtNUS did sampling prior to remediation,

Larry: TtNUS installed monitoring wells IAW the work plan and did sampling before CH2 got to the field. There were lots of utilities east of the site and CH2 left that area alone even though free product in that area was known. During digging, they found oil to west and SW and did more digging than planned. They found a subsurface concrete tank containing petroleum product. Bust the tank and dug out halo of contaminated soil. So, the total amount of soil removed was about equal to what they had planned to remove.

Before the dig was started, utilities were discussed. Thought maybe DPT with subsurface ORC injection might work but are still up in the air on this. Funding is still in limbo right now but Bill is tracking it.

After asphalt has cooled plan was that we would put a well in the source area. Based on new info we might want to revisit that. Winters has said he wanted another source monitoring well. Need to determine whether one source well is enough. Also still have four more quarters of sampling to do (3 small and one large events). Current info indicates that wells are not in right positions or there is not much contamination there. There was diesel and gasoline. Haven't found contamination in new wells. GW flow is simple and there were enough wells to show GW flow. Need to reassess before pulling more samples and determine whether we need another source well.

CNO Installation Env. Restoration Award

No env. Quality this year

Want to emphasize partnering got us to finished for the Env. Restoration Installation award.

Meeting milestones

What occurred over past two years ending Sep 30.

Pensacola had 3 IR and 4 other successes. Recovery from Ivan to make green spaces. Also built big pool for divers and found Spanish ship and moved the pool to save the ship. Also stormwater maintenance; Innovative iron contamination removal in wetland. And thers.

NSA PC:

- Did north to south cleanup
- Arbor day tree planting
- For this category (Env. Inst. Restoration), it is not focused on IR. Next year the IR Team category would be suitable.
- Got Clean Marina Status
- Exotic invasive species eradication (partnered with NSS Meridian)
- Partnering also can be touted. Want to extract team part for next year's award.
- Trident probe was too long ago to be incorporated.
- NAVFAC-driven remedy in place was met at SMWU 2 (earlier than proposed?)

Possible Categories:

Env. Quality

Pollution Prevention

Mike will talk to Bill Taylor to get support info for the award.

Mike/Arturo need to feed info to TtNUS.

Stages:

- Regional review is first stage (November)
- CNO is second stage (January)
- Secretary of Navy is next stage
- Secretary of DoD is last level

Schedule:

January is due date but formal request will come out in November. We want to be ready for it. Awards are made in May for previous year's submittal.

Need to get copy of winning package.

Rich has copy of Cecil package.

Mike/Arturo will feed info to team.

Mike to distribute previous awards to Jen and rest of team.

Permit Mod:

Kuncicky said FDEP will not allow Navy to extend waiver on permit but he gave us until July 1 and will then include SWMU 3, AOC 1 and SMWU 10 SOBs in the permit mod.

Dan K. asked that we provide Appendix A of the permit to him. Bill Gates did that with an updated Table A.

Tom Actions:

- Finish LTM Rnd 2 rpt (incorporate corrections)
- Send CAMP update to Katie
- Review 1st Qtr G300 rpt.
- Complete FTMR for G300 – see Larry
- Contact J. Robinson to see when Navy can turn around rpt.
- Set up teleconference for Aug 18.