



DEPARTMENT OF THE NAVY  
SOUTHERN DIVISION  
NAVAL FACILITIES ENGINEERING COMMAND  
2155 EAGLE DR., P. O. BOX 10068  
CHARLESTON, S. C. 29411-0068

32501.000  
03.01.00.0019

COMMANDING OFFICER, NOT TO  
THE SIGNER OF THIS LETTER.  
REFER TO:

5090/11  
Code 18213

26 FEB 1991

N00204.AR.000196  
NAS PENSACOLA  
5090.3a

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Ms. Michelle M. Glenn  
Environmental Protection Agency  
Region IV  
Hazardous Waste/Federal Facilities  
345 Courtland Street  
Atlanta, GA 30365

Dear Ms. Glenn:

The Federal Facility Agreements for Naval Air Station (NAS) Cecil field, Jacksonville and Pensacola were signed 23 October 1990. In a 31 Oct 1990 letter, EPA stated that from their perspective, the effective date, as per Part XXXY of the FFA, was 1 November 1990.

Part XII of the FFA requires the Navy to submit a Quarterly Progress Report. During discussions at a meeting held on 27 December 1990, at EPA Region IV's Atlanta, GA, office and 4 January 1991, at FDER's Tallahassee, FL, office, the parties came to an agreement that the Navy would furnish the first Quarterly Progress Report by 10 April 1991.

To assist in generation of a Quarterly Progress Report, enclosure (1), is provided for review & comment. Please have your comments to the Navy by 22 March 1991.

If you have any questions on this matter, please contact Mr. Joel G. Murphy at (803) 743-0577.

Sincerely,

J. B. MALONE, JR., P.E.  
Manager, IR East

Encl :  
(1) A Navy SMP Quarterly Progress Report

copy to:  
NAS Cecil Field  
NAS Jacksonville (Code 184IR)  
NAS Pensacola

OUTLINE OF A NAVY FFA **SMP** QUARTLY PROGRESS REPORT

1. INTRODUCTION

A Background for QPR

- FFA
- **Installation**

B. Operable units and time period covered by this QPR.

2. Operable unit progress narratives  
(for each operable unit)

- A **Discuss** tasks **completed** since last QPR.
- B. Discuss tasks still being worked.
- C. Discuss new tasks started
- D. Discuss new tasks to be started next quarter.

(for each task, include any **problems**, solution to problems, probable prevention, future problems and possible solutions, meeting **SMP** schedules, schedule slips, new dates, reason, future prevention, enclosure (1) **etc.**).

3. Specific FFA task narratives.

Discuss efforts to meeting and accomplishing FFA administration functions.

- 1.e.- Disputes Resolution
- Site Management Plan
  - Quarterly Progress Report
  - Modification
  - **Implementation Agreements**

Enclosure (1)