

Naval Air Station Pensacola RESTORATION ADVISORY BOARD MEETING

Naval Air Station Pensacola, Bldg. 624 MIC
Pensacola, Florida
Tuesday, August 22, 1995
7:00 p.m.

Welcome and Introductions
Lt. Cmdr. Joe Monachino. NAS Pensacola

Partnering Program
Jay Bassett, U. S. Environmental Protection Agency

Processes/Report Requirements
~~*David Clause*~~, *Florida Department of Environmental Protection*
Bill Hill

Document Review
Bill Hill, Southern Division, Naval Facilities Engineering Command

Funding and Sites Status

Questions and Answers

Date and Agenda for Next Meeting
Proposed Meeting Date: Sept. 26, 1995

Closing Remarks

**Naval Air Station Pensacola
RESTORATION ADVISORY BOARD MEETING**

Administrative Session

Naval Air Station Pensacola, Bldg. **624 MIC**
Pensacola, Florida
Tuesday, August 22, 1995
5:30 p.m.

1. Welcome and Introductions - Lt. Cmdr. Joe Monachino
2. Approve Minutes of July 25, 1995 Meeting
3. Establish Community Co-Chairperson and
Establish Alternate Community Co-Chairperson
4. Finalize Charter

**Restoration Advisory Board Meeting Minutes
August 22, 1995**

Begin 5:40 pm

Lt. Commander Monachino - welcome

Introduce members

Thomas McAlpin
Jerry Westmoreland
John Early
Lisa Minshew
Jesse Rigby, Alternate
Lt. Commander Monachino
XO, Commander Rich Owen
Jay Bassett, USEPA
Bill Hill, SOUTHDN

Approve Minutes of July 25, 1995 RAB meeting

Appoint Community Co-chair and Community Alternate Co-Chair: Lt. Cmdr. Monachino reviews responsibilities. Michele Harrison discusses time commitment. Cmdr. Owen discusses support that will be provided by facility.

Jerry Westmoreland nominated John Early
John Early nominated Lisa Minshew

Agreed: John Early - co-chair
Lisa Minshew - alternate co-chair

Charter

Item 11: add "and remediation options"

Item IV A.: add "**Community** Members"

Item IV B.: add Members shall be dropped from membership after **six** absences during the two year term.

Item V C.: Change Minutes and agenda will be mailed to arrive **7 days** prior to the RAB meeting.

Jerry Westmoreland would like extra copies of the notice for the meeting. He will also give names to Michele Harrison to add to mailing list. Lisa Minshew asked what is the minimum number of members?

John Early proposes Jesse Rigby **as** a member. Board agrees. Jesse **Rigby** is a member.

Michele Harrison summarizes interest displayed by other members.

Committee concluded membership would be composed of at least **5 Community Members** and a maximum of **8 Community Members**.

John Early will telephone each **missing** member to ensure they are **no** longer interested in serving on the board. Michele Harrison will poll the **three** other alternates to see if any of them are interested in serving on the board.

Three community members are a quorum under Bullet 4A.

Constituency - send people to Michele Harrison **and** she will direct. Have a place in the minutes to bring up issues brought to Board whether appropriate or not.

John Early will call Michele Harrison with status of other members **sometime** before the next meeting.

Lisa Minshew moves to ratify the charter.

Jerry Westmoreland seconds
Ratified

Index of Documents/Availability/Schedule

Bill Hill

index of documents still in production; available at next meeting.

May combine with Administration Record

Lt. Cmdr. Monachino suggested putting it on Internet.

Jay Bassett, EPA, proposes giving only a copy of the report text to the RAB members, not the analytical data.

Bill Hill summarizes types of documents produced: HASP, **SAP** (Sampling Analysis Plan), RI (Remedial Investigation), PP (Proposed Plan), ROD (Record of Decision).

Bill Hill hands out approved 1995 **SMP** (Site Management Plan) summarizes definition of OU, PSC, screening site, RI site, five petroleum sites were transferred.

Jerry Westmoreland asks if sites are prioritized. Bill Hill says yes by category.

Bill Hill explains this list was prioritized in **1992**. Funding is based on **this** priority. There is also a 5-year limitation on the funds.

John Early **ask** does this include remediation? Bill Hill - no

Bill Hill explains that SMP gives brief site descriptions and associated schedule.

Bill Hill hands out **SMP** errata (**1995**) and FY **1996** Revision. Bill Hill explains that the new schedule will not allow funds to expire. Bill Hill presents time lines with reviews.

Break 6:55 - 7:05

Opening Remarks

Lt. Cmdr. Monachino/Bill Hill

Welcome new community visitor Mr. George Papas, retired Monsanto Chemical Engineer/Navy

Partnering Summary

Jay Bassett explains history of Partnering, history of Cecil Field and TQL approach of the Navy. He talked about the establishment of the Tier **1** teams. Concept is that core people to make decisions as a group. Use of facilitator in Team Building Process.

NAS Jacksonville, Cecil Field and NAS Pensacola is where the Partnering process started, which were the Navy's three NPL sites in the State.

Jerry Westmoreland elaborates on Navy backgate problem. Communication was a problem. More money spent on fuss than cleanup.

Jay Bassett explains how we are all ultimately responsible to taxpayer. Partnering is also going to the Air Force and South Carolina.

State Senator Robert Hardin joined the meeting.

Jay Bassett explains makeup of Pensacola Tier 1 Team.

Jerry Westmoreland asks if Pensacola is worse. Jay Bassett states it is complex, but probably not worse.

Lisa Minshew asked how did they jump from lawyers to Tier **1 Team**.

Jay Bassett responded that the bosses called each other and called it quits. Joe McCauley, Jon Johnston, and Jim Crane were long-sighted enough to see it work.

Bill Hill explains processes of regulatory framework.

Other programs are addressed separately, but Michele **Harrison** will make **sure** the questions/information gets to the correct people **and** individuals **are** provided a response/answer.

Regulatory Framework

Bill Hill explains CERCLA, **SARA**, RCRA

Installation Restoration Program (IRP) process

NEESA investigated, then Pensacola put on National Priorities List (NPL **[42.4]**)

Jay Bassett explains not relative that 99 is not worse than **42**, just looking for threshold.

RI may lead to removal (anytime in process) can also be containment.

Delisting - possible

Senator Hardin asks if the risk assessment is subjective? What parameters are used?

Jay Bassett explains that baseline risk assessment is pretty well **defined**. Look at pathways, ARARs (promulgated).

Thomas McAlpin asks what is guidance

Jay Bassett explains that it is RAGs, but professional judgement comes into play. Cost feasibility will be discussed.

Senator Hardin - Is Florida more stringent? Does it cost more?

Bill Hill - yes.

Jay Bassett - Hard to say but groundwater is considered a drinking water resource, state would want to protect.

Bill Hill shows IRP video.

Document Review - still compiling list

Site/Funding Summary

Bill Hill presents finding summary

Lisa Minshew asks what makes it a screening site?

Bill Hill explains no data are available. Site was based on historical accounts only.

John Early asked if there is a summary of why one site is worse than the other?

Bill Hill **states** only in the **SMP site descriptions**

Lisa Minshew asks is you *can* move money? Bill Hill **and** Jay Bassett explain **can use** for other obligations in that FY.

Members ask if documents can be sent on diskette.

Possibly:

Graphs in Harvard Graphics.

Board agrees

Closing **Remarks**

Lt. Cmdr. Monachino stated the **meeting** went well.

Agenda for next meeting **9/26/95** MIC room **5:30** p.m.

Adjourned **9:30** p.m.

September 26, 1995 Agenda

1. List of Documents
2. How to get info out, when List of Organizations - all members bring list
3. Charter signing
4. Membership investigation (i.e., Base Housing Rep.)
5. Concept Review (Training Topic)
Sampling (Jay Bassett)
Risk Assessment
6. Tour - proposed date October - over week-end - October 21

**Charter of the Naval Air Station Pensacola
Restoration Advisory Board
Draft August 1995**

I. Name

This organization shall be known as the Naval Air Station Pensacola Installation Restoration Program (IR) Restoration Advisory Board (RAB). The RAB will fulfill all requirements of 10 USC Sec 2705(c) for Technical Review Committee at Department of Defense installations. The RAB will work in partnership with Naval Air Station Pensacola on environmental cleanup issues and related matters. Through the RAB, the community may review progress and participate in the decision making process.

II. Purpose and Mission

The purpose of the Naval Air Station Pensacola Restoration Advisory Board is to:

- Facilitate communication among the members of the RAB in relation to actions taken by the Navy under its environmental restoration program.**
- Provide an opportunity for members to comment on actions and proposed actions taken by Navy under its environmental restoration program.**
- Promote regulatory and public participation at the meetings in accordance with applicable laws.**
- Provide recommendations on cleanup priorities in relation to regional public concerns.**
- Provide opportunities for the public to comment at appropriate agenda points during meetings, including a provision for written comments.**

The RAB mission is to establish and facilitate a forum with the community, regulators, and Naval Air Station Pensacola for the input and exchange of information in an open and interactive dialogue concerning the installation's environmental restoration program.

III. Authority

The basis and authority for this charter is the directive from the Chief of Naval Operations dated 9 February 1994.

IV. Membership

A. **This Charter establishes the RAB. The RAB will consist of**

- **Navy Co-Chair: to be designated by the Commanding Officer, Naval Air Station Pensacola;**
- **Community Co-Chair: to be selected from the community members;**
- **Alternate Community Co-Chair: to be selected from the community members to serve in the absence of the community Co-Chair;**
- **Representatives from the U.S. Environmental Protection Agency (USEPA), the Florida Department of Environmental Protection (FDEP), and the Southern Division Naval Facilities Engineering Command. State of Florida and Federal Natural Resource Trustees will be considered ex-officio members.**

B. **Community members shall serve without compensation. All expenses incident to local travel and review inputs shall be borne by the respective member or their organization. The following member expectations should be considered:**

- **Terms - RAB members are expected to serve at least a two-year term.**
- **Participation - RAB members are expected to attend all RAB meetings. RAB members must notify one of the Co-Chairs if they will be unable to attend a regularly scheduled RAB meeting. Attendance at RAB meetings is critical to the success of its goals. RAB members may have three unexcused absences in one year. Members who have more than three unexcused absences will be asked to assess their commitment to the RAB and, if necessary, resign. If a member fails to notify either Co-Chair, and unexcused absence will be assessed. Members shall be excused after six absences during the two year term.**
- **Availability to Community . - RAB members are expected to communicate with local community members and interest groups concerned with specific installation cleanup issues, and to report back to organized group to which they belong or represent. It is important for RAB members to serve as a direct and reliable conduit for information flow to and from the community. RAB members should understand that their names and phone numbers will be widely communicated to the local community to enable ready community access and communication. RAB members need to remember that it is their duty to honestly represent information that they receive. Tentative conclusions and draft recommendations should be properly identified.**

- **Review of Documents** - RAB members may be asked to review various reports on installation cleanup activities, including draft and final technical documents, proposed and final plans, status reports, and consultants reports. RAB members will be responsible for reviewing this information and providing review comments and other input to Naval Air Station Pensacola at RAB meetings. Regular RAB meetings and special focus sessions will be conducted at which these documents will be discussed. The Navy, FDEP and USEPA technical support staff will be available to provide informational support to RAB members.
 - **Conflict of Interest** - Individuals who have certain financial interest which may affect their impartiality in dealing with matters presented to the RAB for consideration may not properly be a member of the Board. .Such a conflict of interest exists for any individual who may make a direct personal financial gain or who may gain an unfair business advantage resulting from the implementation of recommendations relating to the type of environmental restoration (ER), waste management (WM) methods or technologies employed for accomplishing base cleanup.
- C.** Chairmanship will be a jointly held responsibility between the Navy and community. This will provide the community with direct input and ownership in the RAB process from the beginning. The length of the term to be served by the Community Co-Chair shall be one year. This will allow for continuity, but also timely change if necessary. The RAB community membership should also bear the responsibility of terminating the Community Co-Chair that is either ineffective or detrimental to the progress of the RAB. The Alternate Community Co-Chair will replace the Community Co-Chair position after the one year term or if the community members terminate the Community Co-Chair prior to the completion of the full one year term. Community members shall select an Alternate Community Co-Chair whenever the position is vacant.
- D.** The RAB will regularly review, discuss, and provide comments on a wide variety of technical documents and plans. This documentation will simultaneously be made available for public review and comments at the local RAB information repository. Public comments will be seriously considered before these documents or plans are finalized.
- E.** Public participation on the RAB will be strictly voluntary. The Navy is not authorized to provide technical assistance grants or direct financial support to the public members for their services.

V. Structure and Operating Procedures

- A. The Navy Co-Chair and the Community Co-Chair will alternate the responsibility for running each meeting.
- B. RAB community members may form sub-committees to address specific issues as deemed necessary by the group as a whole.
- C. Meetings will be held as agreed upon a monthly basis or as needed at the request of individual members. Minutes and agenda will be mailed 7 days prior to the RAB meeting. RAB meetings will be open to the public and notices will be provided to local newspapers of general circulation to the affected area. When time permits, meetings will be advertised to individuals on the mailing list.
- D. The Navy Co-Chair will be responsible for recording and disseminating the meeting agendas. Approval of prior meeting minutes will be an agenda item for each meeting. Comments on the minutes may be provided to the Chair.
- E. The Navy Co-Chair will make documents available for review at the RAB information repository. The members should submit written comments on the subject documents within the time frame specified (30-60 days). The Chair will ensure that written responses to comments are provided to the members in a timely manner. Members are responsible for assuring that comments reflect the position of the constituency. Members are responsible for accurately representing the status of information in draft or preliminary documents provided for their review.
- F. Action items will be established at each RAB meeting. Responses to comments or requests for information will be provided in writing. All action items will be listed in the minutes of the meeting at which they are assigned. Progress on each action item will be briefed at each RAB meeting. When an item is closed, the written response will be included in the minutes.
- G. Final documents, members' comments reviewed by the RAB, responses to action items, and RAB meetings will become a part of the administrative record on which the selection of response action will be based. The administrative record will be available for public view.

- H.** The RAB, in addition to facilitating the exchange of information, will attempt to resolve, through consensus, all issues and problems that may arise during the course of IR Program activities. Recommendations of the RAB will be the result of majority of the quorum whenever possible. When dissenting opinions exist, they will be noted in the meeting minutes.

- I.** The Naval Air Station Pensacola RAB will prepare a termination report documenting its issues and experiences upon suspension of the RAB.

VI. Effective Date and Modification

- A. The RAB will be considered effective upon signature of two-thirds (2/3rds) majority of the members.
- B. The Charter may be amended by the mutual consent of two-thirds (2/3rds) majority of the members.

IT IS SO AGREED ON THIS DATE: _____

Naval Air Station Pensacola Restoration Advisory Board Members:

Lt Cmdr Joe Monachino, Navy Co-Chair
Naval Air Station Pensacola

Community Co-Chair

Bill Hill
Southern Division Naval Facilities Engineering Command

Faye Bowers
Community Member

Jay Bassett
U.S. Environmental Protection Agency

John Farly
Community Member

David Clowes
Florida Department of Environmental Protection

Chuck King
Community Member

Thomas McAlpin
Community Member

Lisa Minshew
Community Member

Suzanne Mendo
Community Member

Mary Radford
Community Member

Jerry Westmoreland
Community Member

Susan Rembert
Alternate Community Member

Jesse Rigby
Alternate Community Member

Rick Wallstead
Alternate Community Member

R.J. Work
Alternate Community Member

News



Release

Release Number: 069-95
FOR IMMEDIATE RELEASE

August 21, 1995

NAS PENSACOLA RESTORATION ADVISORY BOARD TO HOLD PUBLIC MEETING

PENSACOLA, Fla. -- Naval Air Station Pensacola will hold its Restoration Advisory Board (RAB) Meeting Tuesday, August 22, 7:00 p.m. This month's meeting will take place in the MIC Room (second floor) in building 624, on board NAS Pensacola. Building 624 is located on Radford Boulevard across the seawall east of McDonalds. The meeting is open to the public. The RAB encourages community participation. Time is available during the meeting for questions and comments ~~from~~ attendees. The evening's presenters will also be available after the meeting to answer questions and listen to concerns.

The RAB, an advisory board established by NAS Pensacola to increase public participation in the environmental cleanup program, called Installation Restoration, better known as Superfund. Technical experts involved in the environmental investigations and cleanup of the base are brought together in monthly public meetings with state and federal regulatory officials and community members. This gives the **community** an opportunity to provide input directly to the decision-making body.

For additional information on the Restoration Advisory Board, its meetings or the Installation Restoration Program, contact Michele Harrison, **NAS** Pensacola Public Affairs Office, (904) 452-2311.

22 August 95 R B MTG.

NAME	AFFILIATION (Organization or Agency)	TELEPHONE
S. GEORGE PAPPAS	NONE (RETIRED NAVY + HAS. WASTE EXPERIENCE)	(234) 962-4109
ADDRESS	CITY, STATE	ZIP
2079 CLUB HOUSE DR	LILLIAN, AL.	36549
How did you hear about this meeting? NEWSPAPER		
Check here if you would like to join our mailing list <input type="checkbox"/> ALREADY ON IT.		

NAME	AFFILIATION (Organization or Agency)	TELEPHONE
ADDRESS	CITY, STATE	ZIP
How did you hear about this meeting?		
Check here if you would like to join our mailing list <input type="checkbox"/>		

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ADDRESS	CITY, STATE	ZIP
How did you hear about this meeting?		
Check here if you would like to join our mailing list <input type="checkbox"/>		

RESTORATION ADVISORY BOARD ROSTER

22 AUGUST 1995

MEMBERS

SIGNATURE

Faye Bowers

David Clowes

John Early

John A. Early

Bill Hill

Bill Hill

Jay Bassett

Jay Bassett

Chuck King

Thomas McAlpin

Thomas C. McAlpin

Suzanne Meade

Lisa Minschew

Lisa Minschew

LCDR Joe Monachino

Joe Monachino

Mary Radford

Jerry Westmoreland

Jerry Westmoreland

ALTERNATE MEMBERS

Susan Rembert

Jesse Rigby

Jesse W. Rigby

Rick Wallstead

R. J. Work



Naval Air Station Pensacola

RESTORATION ADVISORY BOARD

August 16, 1995

The Restoration Advisory Board for Naval Air Station Pensacola invites you to attend its meeting on Tuesday, August 22, at 7:00 p.m. The meeting will take place on board Naval Air Station Pensacola, building 624, MIC room on the second floor. Building 624 is on Radford Boulevard, across the street from the seawall, east of McDonalds.

The RAB is an advisory board made up of community members, federal and state regulatory agencies, and the U.S. Navy. The objective is to bring information on base cleanup being conducted under the Installation Restoration Program, better known as Superfund, to the community. Through the RAB, the community may review progress and get involved by voicing their concerns and opinions directly to technical experts involved in the environmental investigations and cleanup of the base through monthly public meetings.

If you have any question or would like additional information about the Restoration Advisory Board, its meetings or the Installation Restoration Program at NAS Pensacola, please contact Michele Harrison at the Public Affairs Office, (904)452-2311.

RESTORATION ADVISORY BOARD AGENDA

22 AUGUST 1995

5:30 p.m. - 7:00 p.m. Working Meeting for RAB Members and Alternates

- > Establish Community Co-Chairperson and Alternate Community Co-Chairperson**
- > Finalize Charter**

7:00 p.m. - until Open to the Public

- > Partnering Program,
- Jay Bassett, U. S. Environmental Protection Agency**
- > Processes/Reports Requirements
- David Clause, Florida Department of Environmental Protection**
- > Document Review
- Bill Hill, Southern Division, Naval Facilities Engineering Command**
- > Funding and Sites Status
- Bill Hill**