32501.000
03.01.00.0139

NAS PENSACOLA MEETING SUMMARY

N00204.AR.001048
NAS PENSACOLA
5090.3a

Date: 12/13-12/14/95 Place: Charleston, SC Time: 8:00-5:00

Attendees:

Team Members: Ron Joyner; Steve Cowan; Allison Dennen; Bill Gates; Henry Beiro; John Mitchell; Jay Bassett; Bill Hill; Brian Caldwell

Tier II Rep: Eric Nuzie

Facilitator: Steve Frederick

Guest: Paul Lancer, USCOE-DESMOA

Leader: Ron Joyner Scribe: John Mitchell Timekeeper: Jay Bassett

CHECK-IN

Ron opened the meeting at 8:00 and began check-in. Processes and ground rules were reviewed.

STATUS OF ACTION ITEMS FROM PREVIOUS MEETING(S) (NOV. 1-2, 95)
(Bold denotes action items not completed)

No.	Item	Status
	Building 26	
37	Bill G will send notification to NADEP that Bldg. 26 is RCRA closure	Completed
38	Jay notify Fred Sloan to tag Bldg. 26 soil samples for NADEP information	Completed
	Tier II Deliverables	
39	All bring team logo ideas to Dec meeting	Completed
40	Jay provide Adjunct Member Roles and Responsibilities to Bill K for comments	Completed
41	**Steve F provide list of training available for use in out years**	**Pending**
	RRSEM	
42	Bill G provide site data sheets for all sites ranked	Completed
	IWTP Flush	
43	Ron provide analytical data for O/W separators at Site 36 (Bldg. 71/72)	Completed

	Off-Site Rule	
44	**Bill H check with DRMO for disposal facility used and contact Al Newman for site approval status**	**Pending**
	Site 38	
45	Henry draft Letter of Appreciation to Bill Davis from Team and FAX to all for comments	
46	**Ron prepare CO's endorsement with copy to Tier II**	**Pending**
	Miscellaneous	
47	**Henry revise team's laminated card**	**Pending**
48	Steve C draft Close-out Checklist	Completed
49	**Henry provide RI due date for Site 1 and Sites 9,29,34**	**Parking Lot**
	OU 10 PP	
50	Allison send Draft ROD cover letter for previous PP	Completed
51	Allison create Draft Fact Sheet as the PP	Completed
52	Bill H inform RAB of OU 10 PP and public meeting issues and provide Draft PP to RAB	Completed
	Site 36 SAP	
53	Henry check existing Site 38 data near O/W separator and wet well at Site 38 to see if data correlates for source identification	Completed
54	Henry obtain analytical data for O/W separator and wet well	Completed
55	Henry report results to team. If no correlation, then team will review.	Completed
	Document Distribution	
56	Jay check with NOAA on copies needed.	Completed
	Metrics	
57	All provide input to metrics subgroup NLT Dec. 8	Completed

ACTION ITEMS PENDING FROM PREVIOUS MEETINGS

P1	**Jay Bassett will provide Bill Hill a letter of acknowledgment regarding PSCs 3, 9, 19, 20, 21, 23, and 37 being removed from IR Program**	**Pending**
P2	**Michele Harrison will write article for team to submit to Tier II on ESD and Tier I coordination effort (Site 38)**	**Pending**

ACTION ITEMS GENERATED FROM THIS MEETING (NOV 1-2, 1995)

Community Relations Plan

58 Allison to include discussion on Environmental Justice in Community Relations Plan

ROICC Interaction

59 Bill H. to present straw man diagram for interaction with the ROICC at January meeting

Tier Two Deliverables and Metrics

60 Jay to formalize an outline of the metrics to include with Tier Two Deliverables

61 Jay to submit Tier Two Deliverables to Eric

OU10 FFS, PP, and Rod

62 Henry to provide modify and detail ARARs section

63 Allison to modify PP to make less technical and easier for public to read

64 Allison to include in PP and ROD how groundwater will be cleaned to meet MCLs through RCRA permit action

65 Allison to include in PP and ROD more on risks related to groundwater

66 Henry to indicate in FFS no cost ($0) for Alternative 1

67 Jay to send Allison sample ROD and other information. John and Jay work together with Allison on format and language for draft ROD

Site 10

68 Ron to learn how to amend Base Management Plan (BMP) concerning issue of non-residential for area of Site 10.

69 Ron to submit letter to base command about modifications to BMP

Sites 9 and 34

70 Ron and Henry to contact Hyman Construction concerning removal status at Site 34

Site 14

71 John and Jay to see if approval letter has been sent for Site 14 PSC Report.

Sites 17 and 38

72 John to check if sites can be listed as NFA with a single exceedence of FDEP Cleanup Goals for PCBs when exceedence is below TOSCA cleanup requirements.

Site 24

73 Henry to average all site background wells on base for manganese concentrations to compare with base reference values. This is due to a continuing issue of Mn exceeding state secondary standards at this and other sites.

74 John and Jay are to review the issue of manganese exceedences as they relate to state standards and human health concerns.

Site 15

75 Brian to begin work plan for Phase II investigation

76 Jay is to check with Elmer Aiken if enough surface soil samples and borings have been performed to adequately perform a BRA.

77 Brian to provide a map of PRG exceedences (leachability) in sub-surface soil

78 Ron to check when, where, and by whom construction to take place at site according to site attendant.

79 Brian to evaluate soil leachability to groundwater.

Sites 40 and 42

80 John and Jay to speak with their respective Eco people (Joan and Jane) about the purpose of the surface water sampling, and whether sediment elutriate analysis could be done instead. Also about doing these samples in focused areas based on sediment analysis.

81 Henry to look at sediment results so as to propose elutriate analysis at hot spots.

Relative Risk

02 Before next meeting, all to evaluate priority of sites and where money can best be spent.

03 Bill G. to speak with Charley Black or other senior managers on what management perceives to be the priorities so we can focus our recommendations.

Bill Davis Letter

84 All to provide comments on letter of recognition for Bill Davis to Ron by 12/20

Sites 12 and 36

85 Bill H. to send out EnSafe data presentation package for review before next meeting

Team Card

86 Henry to redo card and include Allison, Eric and Steve F. on card.

Team Logo

87 Ron to present logo (Blue Angels with Contrails) at next meeting

---

DECISIONS

Team Logo

27 Team Logo is to be the Blue Angels with each members name (USEPA; FDEP; SouthDIV; NASP; Bechtel: EnSafe) in the contrails.

Metrics

28 The three basic metrics are:

1. Money Saved (Cheaper) - less costly investigations; less monetary damages (NOVs) to Navy; saved process and remediation costs (per deliverable/per site).
2. Time Saved (Faster) - quicker review times; quicker cleanups/IRAs; faster overall schedule; quicker decisions.
3. Common Goals/Improved Process (Better) - better investigations; improved community relations; recognition of common goals; improved relations among navy/regulators/contractor.

Site 10 Preliminary Characterization Report

29 Accepted as is with the letter recommending amendment to the Base Management Plan and the amended page from the plan be included as an addendum to the Site 10 report.

Quality Control

30 Approval of final documents will be given with only minor editorial mistakes. Non-approval if editorial mistakes are significant and would impact the results

or risks.

Closeout Format

31 The team meeting closeout format is to be as follows:

1. Review Parking Lot status.
2. Prepare next meeting agenda.
3. Schedule next three months of meetings.
4. Perform evaluation of meeting.

TRAINING

Cliff Casey of SouthDiv provided an overview of the Data Quality Objective (DQO) process.
Steve Frederick provided the Seven Steps for a Strategic Action Plan.

MISCELLANEOUS

- Eric wants to be provided a copy of the meeting minutes and the next meeting's agenda.

NAS PENSACOLA PARTNERING MEETING
JANUARY 17 - 18, 1996
PENSACOLA, FL.

Item	Goal	Time (hrs.)	Topic Leader
Site 38	Data Presentation	1	Jay
RRE Funding	Site Priority	2	Bill G. Charlie Black
Phase II Sampling Plan (Si 15)	Info Share	1	Brian
Site 15 Tour	Info Share	1	Brian
Site 39- 5-year Review	Info Share	1	Jay
Si 1 RI/FS Tech Memo	Resolution	2	Henry
Final PSCR Site 14	Resolution	.5	John
Si 12 and 26 Data Presentation	Info Share	,25	Henry
Host Training	It's a surprise	1	Kim Reavis
Team Training	More surprises	[illegible]	Ron Wrobelski ?
Sites 9, 29, and 34	Info Share	.5	Brian
Check-in	Status	1	John
OU 10 Update	Info Share	.5	Allison
Sites 40 and 42 (SW Sampling)	Resolution	1	John
Site 17 (BRA/add. samples)	Discussion/Resolve	.5	Brian
Sites 6 & 16 Dumping	Discussion	1	Brian

Item	Goal	Time (hrs.)	Topic Leader
Site 16 Tour	Info Share	1	Brian
RAB Concerns	Info Share	.5	Bill H.
ROICC Straw man	Info Share	.5	Bill H.
Community Relations Report	Document Review	1	Allison
Closeout	Info Share	1	John

PARKING LOT

Site 39 Five Year Review - January Meeting
Future Use of ESD Pending Site 38
Metric Tools - February Meeting

FUTURE RAB MEETINGS

January 16,	February 27	March 26

FUTURE PARTNERING MEETINGS

	January 17-18, NASP	Feb 28-29, NASP	Mar. 27-28, NASP
Leader:	John Mitchell	Jay Bassett	Henry Beiro
Scribe:	Jay Bassett	Henry Beiro	Brian Caldwell
Timekeeper:	Henry Beiro	Brian Caldwell	Steve Cowan