

NAS Pensacola Meeting Summary

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N00204.AR.001141

Date: 5/21/96-5/22/96

Place: Atlanta

Time: 8:00-5:00

NAS PENSACOLA

Attendees: All present except Henry Beiro-Ron had proxy

Invited Guests: None

5090.3a

Uninvited Guest: None

Leader: Allison Dennen

Scribe: Bill Gates

Timekeeper: Bill Hill

Check-In

Allison Dennen opened the meeting at 8:15 and began check-in. Reviewed processes, groundrules (each member recited one at a time), and action items from previous meetings.

	STATUS OF ACTION ITEMS FROM PREVIOUS MEETING (Bold denotes action items not completed)	STATUS
9601-A5	Pending. Henry - revise team's laminated card.	Completed
9603-A65	Ron J.- to determine need for and frequency of public mtgs	Completed. Meetings req'd for Sites 2,40,41,42. RAB meetings as needed.
9603-A68	John M. - check 600-series bldgs. on Chevalier Field UST reports for lead exceedances (for correlation to Site 36).	Completed. Not related to Site 36. Tied to Pet. Program.
9603-A69	Bill H.- compile a flow diagram/nomenclature list for SouthDiv post-ROD docs.	Completed
9603-A72	Henry B. - compile a Background Definition Document	Pending
9603-A73	Jay/John - do initial presentation of bkgrnd data analysis to their agencies	Completed. John-exclude wells related to landfills. Jay-(1) do risk assessment, (2) ID uncertainties.
9603-A74	Brian C. - Site 1: address groundwater exceedances outside of landfill boundary in FS - most likely thru gw extraction to accomplish containment.	Completed
9603-A75	Henry B. - Site 1 RI: address Joan Duponts comments as presented by Jay B.	Pending(Agenda)
9603-A78	John M. - check with counsel to see if FFA language can hold the Navy to agreements made for screening sites.	Pending
9603-A79	Bill H. - check out case where FL was seeking institutional controls, but dropped their request.	Deleted
9603-A85	Ron W. - will fax Brian C. a copy of possible training topics from Galileo.	Completed

9604-A87	Brian C. to check with Ron W. on possible training topics.	Completed
Site 2		
9604-A88	Dave Trimm to provide ecological summary for Site 2 by May 13, 1996. (Agenda)	Pending. Due date May 24 > June 20.
Site 41		
9604-A89	Chuck Mason to check surface water/water table elevations at Wetland 15.	Pending-Add to report.
9604-A90	Ron to check if drains are discharging to Wetland Golf Course (4D) from Wetland 3.	Completed. Drains discharge. Add to report.
9604-A91	Chuck M. to prepare Site 41 memo and submit July 15, 1996.	Pending
9604-A92	Jay to verify definition of possible human exposure route for wetlands.	Completed. See 9605-D55.
Sites 40 and 42		
9604-A93	Dave Trimm to more closely analyze data (statistical) from Sites 40 and 42 by July 31, 1996.	Pending
Implementation of Screening Site Decisions		
9604-A94	Ron Joyner to write letter for Captain Thomson to the ROICC requesting compliance with Site 14 PSC report. Ron will fax draft to Team for buy-in by April 26, 1996.	Completed. See decision 9605-056.
Site 18		
9604-A95	Brian to check if N sampling locations are off the road.	Completed
9604-A96	Brian to continue to sample for lead to west down road at greater intervals (0-1') 25 to 30'.	Completed
9604-A97	John to check if temporary well data can be used for RI completion.	Completed. See decision D58
Facilitator/Tier 2 Link		
9604-A98	Jay B. revise meeting processes to include quarterly facilitator.	Pending. June meeting (Agenda)
9604-A99	Jay B. revise meeting processes to include Tier 2 Link receiving minutes.	Pending (Agenda)
9604-A100	John to invite Eric Nuzie to September 1996 meeting.	Completed
Operable Unit 6 RI		
9604-A101	John M. to check on status of AVGAS line and Site 23.	Completed. Provided to Brian.
9604-A102	Brian C. and Bill Hill to check on status of Removal Report especially Removal Area 9A.	Completed

9604-A103	Brian C. will revise RI Report to better reflect current conditions in Section 7 and revise Sections 2 and 9. Brian C. to check Section 11 to see how those changes will impact. Check Dieldrin at Site 29 in Risk Assessment Mn. Reference done for most current values. Check arsenic below MCL in concentration.	Pending(Agenda)
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9604-A104	Brian C. use leachability analysis to support NFA.	Pending(Agenda)
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9604-A105	John M. to check if secondary exceedances would drive action for OU-6. Talk to other RPMs about secondary std. exceedances not contributing to risk justifying no action.	Completed. Clarification of exceedances required in RI.
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9604-A106	Jay B. to check how to fulfill requirements without FS for institutional controls.	Pending(Agenda)
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9604-A107	Brian C. revisions to RI in draft form by next meeting May 21 and 22.	Pending(Agenda)
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Institutional Contrds

9604-A108	John to explore whether Institutional Controls without definition of Institutional Control. Will it get approval? Can we define Institutional Control post-ROD?	Completed. NO!
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9604-A109	Jay and John to draft Team point paper to Tier 2 about Institutional Control and enforcement mechanisms. Draft due date May 15, 1996.	Completed
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9604-A110	Allison send Jay/John Team Letterhead.	Completed
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OU 10 ROD

9604-A111	Jay to write Performance Standards/Selected Remedy Section for OU 10 ROD. Fax to everyone by April 26, 1996.	Pending(Agenda)
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9604-A112	Jay give modifying criteria for OU 10 ROD.	Pending(Agenda)
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9604-A113	Jay will help Allison immensely with OU 10 ROD.	Pending(Agenda)
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Remediation Priority Ranking

9604-A114	Jay Bassett to check with ESD for availability to sample Site 43.	Pending
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9604-A115	Ron Joyner to check on funds for fencing and PWC sampling for Site 43.	Completed. No \$
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9604-A116	Ron Joyner to post No Trespassing signs on fence at Site 43.	Completed
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96 -A117	Ron Joyner to check out Building 3221.	Completed
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9604-A118	Bill Hill to setup conference call for May 17, 1996 at 10:00 eastern on Institutional Controls Letter to Tier 2	Completed
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Site 18

CC-A119	Brian will contact Ron to check if there are any petroleum sites near lead area	Completed
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Site 17		
CC-A120	Jay to check with Elmer Akin about Site 17 PCB levels. What levels justify doing BRA?	Completed. See 9605 -D63
Site 9A		
CC-A121	Bill Hill to contact Claire to give direction	Completed
Institutional Control Letter		
CC-A122	Eric to contact Dave Thulan for specific regulation or law requiring deed restriction	Completed
CC-A123	John to revise letter as discussed in conference call and put on Team letterhead	Completed

ACTION ITEMS GENERATED FROM THIS MEETING

Site 18		
9605-A124	Ron & John to check if CAR done for tank removals and petroleum releases near Site 18.	Agenda
9605-A125	Ron research Site 18 lead with Dick Callaway	Agenda
Site 2		
9605-A126	Bill Hill to setup conference call for June 13, 1996 at 10:00 Eastern on Site 2 RI eco results, use of data for other eco sites, and RI and FS due dates. John/Jay provide phone #s for guests.	Agenda
Greiner Article		
9605-A127	Bill Hill contact SOUTH DIV PAO for NASP concurrence.	
9605-A128	Bill Hill provide team's comments to Jim Ladesich.	
Decision Documents		
9605-A129	Ron draft form letter by June 7 for team review on transmitting document decisions to NASP, e.g. Sites 5 and 39.	
9605-A130	Jay review Ron's Site 6 draft letter.	
9605-A131	Jay and John confirm approval letter status for OU 10, Sites 13, 10, 14, and CRP.	
Site 15		
9605-A132	Ron research ongoing equipment washdown at Site 15 and future plans	Agenda
Site 45		
9605-A133	Bill Gates submit site approval request for Site 45	Agenda
Sediment		
9605-A134	Jay check with with Elmer Akin on sediment screening at storm water catch basins	
Site 9		

9605-A135 Ron request Bill Cooper not sod "metals" area at Site 9 until after June 30 Agenda

9605-A136 Bill Gates setup conference call on June 4 at 10:00 Eastern for determining Site 9 sampling locations Agenda

RD/RA

9605-A137 John forward RD/RA proposal to Greg Brown Agenda

Site 17

9605-138 Brian provide Site 17 update by FAX after discussion with EnSafe risk assessor Agenda

Site 38

9605-A139 Jay submit electronic copy of ESD's Site 38 report to Henry Agenda

Miscellaneous

9605-A140 **Bill Hill distribute Tier 2 minutes**

9605-A141 Jay check on use of duplicate sample results in RIs

DECISIONS

Site 41

9605-D55 **Human exposure route for wetlands: (1) follow EPA Region IV RAGs Addendum, Human Health 1995, (2) evaluate recreational use to determine if further sampling is required, e.g. identify terrestrial wetlands and wildlife refuges as such in RI. See 9604-A92.**

Implementation of Screening Site Decisions

9605-D56 Delete last two sentences of paragraph 2 and add "Prior to work submit plans for approval to Ron Joyner" to draft letter by May 25. See 9604-A94.

9605-D57 NASP IR Coordinator draft **letter for CO signature to notify all applicable NASP tenants on all final document decisions on IR sites.**

Site 18

9605-D58 Temporary well data can be used to complete RI if wells can be developed and are consistent with permanent well construction. See 9604-A97.

Facilitator Training

9605-D59 **The following training topics were provided by Ron Wrobelski: Principles of Quality, Strategic Planning Principles, Use of Quality Tools, Process Mapping, Managing Meetings, Making Presentations, Communication Techniques, Stages of Team Growth, Recipes for a Successful Team.**

Training topics selected by the team by N/3 voting will be presented by the facilitator in the following order: (1) Making Presentations, (2) Communication Techniques, (3) Managing Meetings, (4) Recipes for a Successful Team.

Site 24

9605-D60 Delineate semivolatiles north of sample location 10.

Site 15

9605-D61 Sufficient data exists to delineate soil.

Site 18

9605-D62 Separate lead from Site 18 into Site 45 (screening).

PCB

9605-D63 Use TSCA Spill Policy for remedial decisions. Residential: 1 ppm (0-10 in), 10 ppm (> 10 in), Industrial: 10-25 ppm (all depths).

IWTP Flushing Closure Report

9605-064 Closure Report to present results of final flush.

Institutional Controls

9605-D65 Forward Institutional Control memo to Tier 2 via Eric.

Site 9

9605-D66 Phase 1 - Physically delineate surface soil. Phase 2 - Determine sample locations during June 4 conference call.

Duplicate Samples

9605-D67 Original sample results will be used for nature and extent. Duplicate sample results will be used for QA only. Discrepancies will be discussed in uncertainties. Pending 9605-A141

Next Meetings: June 26-27 Pensacola
August 20-22 Charleston - **Confirm room reservations by July 19**
September 18-19 Atlanta
October 23-24 Pensacola

CONFERENCE CALL

JUNE 4, 1996

10:00 EASTERN

ATTENDEES: Henry Beiro, Brian Caldwell, Bill Gates, Bill Hill, Ron Joyner, John Mitchell

Site 9

9606-D68 Take two discrete samples from each of the two areas identified in the EnSafe memo of May 29, 1996 (FAX of June 4) and analyze for metals only.

9606-D69 Physically delineate second area identified in above memo

Site 18

9606-A142 Ron invite Dick Callaway, NAS Pensacola Cultural Resources Manager, to June Partnering Meeting (June 27, 8:00) to provide historical info Agenda

9606-A143 Any team member wanting historical info on any site from Dick Callaway provide fax to Ron NLT June 13 Agenda

Site 14

9606-D70 Ron to work with SeaBees on stabilizing berm erosion and keep team abreast of future developments

CONFERENCE CALL

JUNE 13, 1996

10:00 EASTERN

ATTENDEES: Jay Bassett, Henry Beiro, Brian Caldwell, Allison Dennen, Bill Gates, Ron Joyner, John Mitchell

Sites 17/18

9606-A144 Jay and John will present PCB threshold analysis methodolgy to their risk assessors Agenda

Area 9A

9606-D71 Wait for analytical results to determine if removal is necessary.

9606-A145 Brian to add groundwater sample locations to physical delineation figure. Agenda

NAS Pensacola Partnering Meeting
June 26-27, 1996
Pensacola

Item	Goal - Action Item	Time	Topic Leader
Check-In -Processes -Groundrules -Action Items		1.0 hour	Bill G
2 11 13 14 15 Final planning	Resolution or R / direction - A88, 126	2.0 hours	Henry
Site 1 FS	Review/Finalize - A75	2.0 hours	Henry
Site 38 ESD Report	Review/Resolution - A139	2.0 hours	Henry
Statistics	Training - bring calculator	1.0 hour	Henry/Brian
Sites 15.17,24 Update	Info Share/Direction/Resolution - A132, 138, 144	1.0 hour	Brian/Ron J
RD/RA Proposal	Resolution- A137	0.5 hour	Bill H/John
OU 10 RCRA/CERCLA interface	Update	0.5 hour	Bill H
OU 10 ROD	Resolution - A111, 112, 113	1.0 hour	Allison/Jay
OU 6 RI revision, Reg issues, RI/PP/ROD schedule	Planning - A103, 104, 106, 107, 135, 136, 145	1.5 hour	Brian/Jay/Ron J
Meeting Processes	Finalize - A98, 99	0.5 hour	Jay
Facilitator Roles & Expectations	Input from all to Eric	0.5 hour	Bill G
Training - "Making Presentations"	Training	1.0 hour	Ron W
Site 1 PP	Review	1.0 hours	Allison
Site 28 PSCR	Resolution	0.5 hour	Brian
Site 11 Lead/Site 45	Info Share on Historic Use - A124,125,142 143 /Site Approval Status - A133	1.0 hour	D. Callaway Ron J/Bill G
Check-Out -Next Mtg Agenda -+/_ -Success Metrics -November Mtg		1.0 hour	Bill G

Guests:

Dick Callaway, NAS Pensacola Cultural Resources Manager

Denise Klimas, NOAA, Eco Issues
David Trimm, EnSafe, Site 2
Steve Parker, EnSafe, Site 38