

**NAS Pensacola Meeting Summary**

Date: 6126196-6127196

Place: Pensacola

Time: 8:00-5:00

Attendees: All present except  
Ron Joyner - Henry had proxy

Invited Guests: Denise Klimas, David Trim, Steve Parker, Dick  
Callaway

Uninvited Guest: Tad Goetcheus

Leader: Bill Gates

Scribe: Bill Hill

Timekeeper: Henry for Ron

**Check-In**

Bill Gates opened the meeting at 8:00 and began check-in. Reviewed processes, groundrules (each member recited one at a time), and action items from previous meetings.

	STATUS OF ACTION ITEMS FROM PREVIOUS MEETING ( <b>Bold</b> denotes <b>action</b> items not completed)	STATUS
9603-A72	Henry B. - compile a Background Definition Document	Pending(Agenda)
9603-75	Henry B. - Site 1 RI: address Joan Duponts comments as presented by Jay B.	Completed.
9603-A78	John M. - check with counsel to see if FFA language can hold the Navy to agreements made for screening sites.	Completed. Not in his opinion.
<b>Site 2</b>		
9604-A88	David Trim to provide ecological summary for Site 2 by May 13, 1996.	Completed. Tech Memo provided.
<b>Site 41</b>		
9604-A89	Chuck Mason to check surface water/water table elevations at Wetland 15.	Pending(Agenda)
9604-A91	Chuck Mason to prepare Site 41 memo and submit July 15, 1996.	Pending(Agenda)
<b>Sites 40 &amp; 42</b>		
9604-A93	David Trim to more closely analyze data (statistical) from Sites 40 and 42 by July 31, 1996.	Pending(Agenda) These will be recommendations leading to development of an amend. to the SAP.
<b>Facilitator/Tier 2 Link</b>		
9604-A98	Jay B. revise meeting processes to include quarterly facilitator.	Completed
9604-A99	Jay B. revise meeting processes to include Tier 2 Link receiving minutes.	Completed
<b>Operable Unit 6 RI</b>		

9604-A103	Brian C. will revise <b>RI Report</b> to better reflect <b>current</b> conditions in Section 7 and revise <b>Sections 2 and 9</b> . Brian C. to check Section 11 to <b>see how</b> those changes will impact. <b>Check</b> dieldrin at <b>Site 29</b> in Risk Assessment Mn. Reference done for most <b>current</b> vdues. <b>Check</b> arsenic below <b>MCL</b> in concentration.	Pending(Agenda)
<b>9604-A104</b>	<b>Brian C. use leachability analysis to support NFA.</b>	<b>Pending(Agenda)</b>
9604-A106	Jay B. to check how to fulfill requirements without <b>ES</b> for institutional controls.	Complete. (see 9606-D73)
<b>9604-A107</b>	<b>Brian C. revisions to RI in draft form by next meeting May 21 and 22.</b>	<b>Pending(Agenda) Schedule to be revised.</b>
<b>OU 10 ROD</b>		
9604-A111	Jay B. to write Performance Standards/Selected Remedy Section for OU 10 ROD. Fax to everyone by April 26, 1996.	Completed
9604-A112	Jay B. give modifying criteria for OU 10 ROD.	Completed.
9604-A113	Jay B. will help Allison immensely with OU 10 ROD.	Completed.
Remediation Priority Ranking		
9604-A114	Jay B. to check with ESD for availability to sample Site 43.	Completed. Not available.
<b>Site 18</b>		
9605-A124	Ron & John to check if <b>CAR</b> done for tank removals and petroleum releases near Site 18.	<b>Pending(Agenda)</b> Ron stated tanks were removed from Bldg. 603 and <b>CAR</b> was required. John to follow up.
9605-A125	Ron research Site 18 lead with Dick Callaway	Completed
<b>Site 2</b>		
9605-A126	Bill Hill to setup conference call for June 13, 1996 at 10:00 Eastern on Site 2 RI eco results, use of data for other eco sites, and RI and <b>ES</b> due dates. John/Jay provide phone #s for guests.	Completed. Date changed to July 22, 1996. (See Conference Call)
<b>Greiner Article</b>		
9605-A127	Bill Hill contact <b>SOUTHDIV PAO</b> for NASP concurrence.	Pending. <b>SOUTHDIV PAO</b> has not released it <b>yet.</b>
9605-A128	Bill Hill provide team's comments to Jim Ladesich.	Completed.

9605-A129	Ron draft form letter by June 7 for team review on transmitting document decisions to NASP, e.g. Sites 5 and 39.	Pending. Jay to add sentence for enforceability.
9605-A130	Jay review Ron's Site 6 draft letter.	Pending. Jay will follow up.
9605-A131	Jay and John confirm approval letter status for OU 10, Sites 13, 10, 14, and CRP.	Completed. Letters dated July 11, 1996 received from EPA. FDEP has completed.

**Site 15**

9605-A132	Ron research ongoing equipment washdown at Site 15 and future plans	Complete. Stated all rinse water is collected and used to mix next batch. Future plans unknown.
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**Site 45**

9605-A133	Bill Gates submit site approval request for Site 45	Completed
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**Sediment**

9605-A134	Jay check with Elmer Akin on sediment screening at storm water catch basins	Completed. (see 9606-D74)
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**Site 9**

9605-A135	Ron request Bill Cooper not sod "metals" area at Site 9 until after June 30	Completed. Area has been sodded.
9605-A136	Bill Gates setup conference call on June 4 at 10:00 Eastern for determining Site 9 sampling locations	Completed.

**RD/RA**

9605-A137	John forward RD/RA proposal to Greg Brown	Completed. Greg stated the proposal was acceptable.
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**Site 17**

9605-138	Brian provide Site 17 update by FAX after discussion with EnSafe risk assessor	Completed. handed out at meeting.
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**Site 38**

9605-A139	Jay submit electronic copy of ESD's Site 38 report to Henry	No longer required.
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**Miscellaneous**

9605-A140	Bill Hill distribute Tier 2 minutes	Completed.
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9605-A141	Jay check on use of duplicate sample results in RIs	Completed. (see 9606-D75)
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Conference call June 13, 1996

**Site 18**

9606-A142	Ron invite Dick Callaway, NAS Pensacola Cultural Resources Manager, to June Partnering Meeting (June 27, 8:00) to provide historical info	Completed.
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9606-A143	Any team member wanting historical info on any site from Dick Callaway provide fax to Ron NLT June 13	Completed.
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Conference call June 13, 1996

**Sites 17/18**

9606-A144	Jay and John will present PCB threshold analysis methodology to their risk assessors	Completed.
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**Area 9A**

9606-A145	Brian to add groundwater sample locations to physical delineation figure.	Completed.
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**ACTION ITEMS GENERATED FROM THIS MEETING**

**Sites 40, 41, & 42**

9606-A146	Did Trim to provide copy of Site 40, 41, & 42 Data Presentations to NOAA (Denise Klimas)	Completed.
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**Catch Basins**

9606-A147	<b>Ron to check if catch basins can be cleaned. This would help remove a potential source of contamination.</b>	<b>Agenda</b>
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9606-A148	John to draft a letter to the Base from the Team <b>recommending</b> the <i>catch</i> basins be periodically <b>cleaned</b> to prevent a new site from <b>developing</b> .	<b>Agenda</b>
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**Misc.**

9606-A149	Bill Hill to call Stone Mountain Hampton Inn to set up September Meeting.	Completed.
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9606-A150	<b>Bill Hill to Fax Denise Klimas a copy of the May RAB Progress report so she can get a feel as to the status of the Sites.</b>	<b>Completed.</b>
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9606-A151 Bill H. to keep everyone informed on the OU 10 RCRA/CERLA groundwater interface. (meeting scheduled Sept. 10, 1996. Agenda

**Site 1**

9606-A152 John to check if ARAR 62-771 should be referenced in Para. 23 of the OU1 FS since it went into affect after the landfill was dosed. Agenda

**Site 38**

9606-A153 Brian to determine if any discharge occurs during low tide from the stormwater discharge pipe Agenda ( see 9606-D76)

**Meeting/Deliverables/Process**

9606-A154 Jay to incorporate changes agreed upon and submit to Tier II. Agenda

**Site 1**

9606-A155 Establish FS due date for Site 1 when Greg Brown's comments are received from John. Agenda

**OU10**

9606-A156 Allison to revise and resubmit Draft ROD for OU 10.

**Site 17**

9606-A157 Jay to review proposed rule on PCB spills. Agenda

9606-A158 John will check with other RPMs on similar cases. Agenda

9606-A159 Brian to check on proposed number in IRIS for PCB change of the slope factor. Agenda

to fill out agenda date forms for Sites 17 & 18. (July 31, 1996) Agenda

**Site 24**

9606-A161 to review and propose due dates for Site 24 documents. Agenda

**Site 15**

9606-A162 Ron and Brian to follow up on Site 15 disposal practices at the washdown area. Agenda

**site28**

9606-A163 John's comments received. Jay to submit concurrence. Agenda

9606-A164 Henry to verify all outfalls are included in Site 40 investigation related to Site 28. Agenda

**General**

9606-A165 Check to **see** if a generic **boiler** plate document **can** be prepared to reduce the **RI** volume. Agenda

**OU 6**

9606-A166 Bill H. to check with Bill Cooper to fine **cut** if **Clark** Construction could remove **the soils** associated with Site **9A**. This is to be included in July 22, 1996 Conference Call. Complete. See conference **call minutes**.

**Budget**

9606-A167 Bill **G.** to discuss the 98' PALM submission which Jay observed discrepancies with Charlie Black. Jay is to do the same with John Johnson. Agenda

**SPLP**

9606-A168 Brian to send John, Jay, and Karen a summary on how SPLP is used. Jay to check with his support **staff** on how familiar they are with this analysis. (Agenda)

9606-A 169 **Jay to send each a copy of the procedure he has regarding SPLP.**

Team Evaluation

9606-A170 Bill H. to distribute **Team Evaluation from Ron R. to each team member.**

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**DECISIONS**

**Facilitator Training**

9605-D59 The following training topics were provided by Ron Wroblenski: **Principles of Quality, Strategic Planning Principles, Use of Quality Tools, Process Mapping, Managing Meetings, Making Presentations, Communication Techniques, Stages of Team Growth, Recipes for a Successful Team.**

Training topics selected by the team by N/3 voting will be presented by the facilitator in the following order: (1) Making Presentations, (2) Communication Techniques, (3) Managing Meetings, (4) Recipes for a Successful Team.

Document Distribution

9606-D72 **Add Clair Barnett to the Tier I Meeting Minutes Distribution List.**

**Feasibility Studies**

9606-D73 **Feasibility Studies are required to implement Institutional Controls. (see 9604-A106)**

**sediment**

9606-D74 **Catch Basins should not be sampled. Outfalls will be addressed in water bodies studies. (see 96005-A134)**

Miscellaneous

9606-D75 **Duplicate sample results are not to be included in the RI Reports. (see 9605-A141)**

Site 38

9606-D76 Conduct physical observation of the stormwater discharge into Port Operations Dock Basin to determine if any seepage occurs during low tide to establish a source discharge to the water. If there is a discharge we agree to resample the permanent well installed in front of Port Ops for VOC's only. If no discharge is observed we agree not to resample. Include findings in the Site 38 RI.

Site 17

9606-D77 FDEP risk assessors did not like the PCB threshold analysis methodology presented. FDEP will not accept a Qualitative Risk Assessment; so where do we go from here? Use TOSCA spill number and include the Qualitative Risk Assessment and John will be off on it. Jay will review the proposed rule on PCB spills. Go ahead and complete without land use restrictions and check IRIS change.

Site 15

9606-D78 install new permanent wells, one at 15GGR65 and one at the 15GGR67 & 15GGR66 area.

9606-D79 Resampling analysis to test for only those constituents that exceeded PRGs.

**Next Meetings:** August 20-22 Charleston  
September 19 - 20 Atlanta - **Confirm Your Room @ Hampton Inn Stone Mountain (770) 934-0004. A Mock of ten rooms are under the name of William Hill.**

October 23-24 Tallahassee  
November 20-21 Pensacola

CONFERENCE CALL  
JULY 22, 1996  
14:00 EASTERN

ATTENDEES: Brian Caldwell, Bill Gates, Bill Hill, David Trim, John Mitchell, Jay Bassett, Allison Dennen, Denise Klimas, & Joan DuPont

**Site 2 - Goal - Identify any Data Gaps, Evaluate Results  
of Approach Not to Evaluate the Approach**

9607-080

No additional information required to finalize the RI Report  
and to start the Feasibility Study.

**Site 9A - Goal - Establish If ROICC can Assist in  
Removing Soils in This Area**

9607-A171

Bill H. spoke to ROICC Bill Cooper and he stated Clark  
Construction would not be able to remove the soils in  
this area since their contract was coming to an end. He  
stated he has concerns with this area since it may have  
cultural resource interest. He would be glad to entertain  
other contract vehicles which may be available to remove  
the soils in this area.

Agenda

**NAS Pensacola Partnering Meeting  
August 20-22, 1996  
Charleston, SC**

<b>Item</b>	<b>Goal - Action Item</b>	<b>Time</b>	<b>Topic Leader</b>
Check-In -Processes -Groundrules -Action Items		1.0 hour	Bill H
NOAA	<b>Identify Trustee Role</b>	<b>1.0 hour</b>	<b>Team</b>
Background	Concurrence on Background Definition Document - A72	2.0 hours	Henry
Site 41 Tech Memo	<b>Concurrence on Wetland Tech Memo - A89 &amp; A9. Along with surface water/water table elevations at wetland 15 update.</b>	<b>1.0 hours</b>	<b>Henry</b>
Sites 40 & 42	Develop Amend to SAP for Sites 40 & 42 - A93	3.0 hours	David Trim
Catch Basins	<b>Feedback on Cleaning - A147, &amp; John's draft letter recommending periodic cleaning of catch basins to NASP.</b>	<b>0.5 hours</b>	<b>Ron/John</b>
Institutional Controls	<b>Update - should periodic inspections be required</b>	<b>1.0 hour</b>	<b>John</b>
Meeting Process	<b>Establish how Team is to receive individual comments and how to distribute the information.</b>	<b>2.0 hours</b>	<b>Bill H.</b>
Tech Memo	Establish Tech Memo Criteria Procedures	1.0 hour	Bill H.
Training Topic	<b>SPLP</b>	<b>1.0 hour</b>	<b>Brian</b>
Facilitator Training	"Meeting Planning"	1.0 hour	Ron W
<b>OU 01 CF A 7 F I f i e</b>	<b>Update from Sept. 10, 1996 meeting</b>	<b>0.5 hour</b>	<b>Bill H</b>
OU 10 ROD	Status Update/Discussion.	1.0 hour	Allison
<b>OU 6 R revision, Reg i s t i e t , RI/PP/ROD schedule</b>	<b>Planning - A103, 104, 107, &amp; A171</b>	<b>2.0 hour</b>	<b>Brian/Jay/ Ron J</b>
Site 1	Establish if ARAR 62-771 should be referenced in Para. 2.3 of the OU 1 FS. - A151 Establish FS due date. - A154	1.0 hours	John/Brian
<b>Site 38</b>	<b>Determine if stormwater discharges at low tide. - A153 &amp; D76</b>	<b>0.5 hour</b>	<b>Brian</b>

Draft 97' SMP	Receive comment on proposed format	1.0 hour	Bill H.
Site 18 Lead/Site 45	Info Share on tank removals - A124	0.25 hour	John
Site 18	Table top review of the PRC.	1.5 hours	Team
Site 17	Info share. A157, A158, A159, & A160	0.5 hour	Jay, John, Brian
Site 17	Table top review of the RI report.	1.5 hours	Team
Site 1	Verify disposal practices at washdown area. - A162	0.25 hour	Ron/Brian
Site 28	Status report from Jay on concurrence letter from EPA.- A164 Establish verification that outfalls are included in the Site 40 investigation. - A165	0.5 hour	Jay/Henry
General	Establish if a generic trailer plate can be prepared to reduce the RI volume. - A165	0.5 hour	Allison
Site 24	Establish Document due dates	0.5 hour	Brian
Building 604 & 648	Keep team informed from Bill K. as to the status of the RECRA cleaning. North Island Detachment is providing cleaning procedures & buildings are to be cleaned by March 97'.	0.5 hour	Ron

Check-Out  
 -Next Mtg Agenda  
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 -Success Metrics  
 -December Mtg

Guests:  
 Denise Klimas, NOAA, Eco Issues  
 David Trimm, EnSafe, Site 40 & 42  
 Paul Stoddard, EnSafe Tier II