

PENSACOLA PARTNERING TEAM MEETING MINUTES

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NAS PENSACOLA
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Date - December 2 - 3, 1997
Location - Hampton Inn, Pensacola Beach, FL
Team Leader- Henry Beiro
Recorder- Brian Caldwell
Gate Keeper/Timekeeper - Allison Dennen
Facilitator- Janet Briand

ATTENDEES:

TEAM MEMBERS:

Karen Atchley (KA)
Henry Beiro (HHB)
Brian Caldwell (BC)
Allison Dennen (AD)
Bill Gates (BG)
Bill Hill (BH)
Ron Joyner (RJ)
John Mitchell (JM)
Gena Townsend (GT)

SUPPORT MEMBERS:

Tier II Link, Paul Stoddard (PS)
Janet Briand (Galileo) (JB)
Tom Dillion (NOAA Adjunct) (TD)

* Reference to Team members within minutes frequently uses abbreviations.

The meeting processes and ground rules were read. Janet Briand reported that she would only be present one day due to schedule complications. It was also reported that Paul Stoddard (Tier II Link) not be present until noon of the first day due to schedule complications..

Check in/Check out

9712-D54: Addition to meeting Processes: Scribe will identify visitors and their topic in final minutes. Addition to read: " Scribe will identify visitors and their topic in the final minutes "

9712 - D55: Remove the term "uninvited" from the guest (last process item).

Training

Team Survey results:

Janet will have the results package ready for us in January. Most members responded that we were in the Performing stage. We briefly went over the element rankings, the characteristics of performing and self-directed teams, and a conceptual Team Implementation Plan.

Schedule Delays:

As related to the Draft **OU2** FS, and the Site **38** Final FS:

There are currently no \$ to finish tasks; the process of \$ accrual is ongoing. The bottom line is that the Feb. deadline cannot be met. JM reports "significant" comments and will try to transmit these prior to next meeting.

9712-A108: HHB to develop new schedule for these, keeping in mind we are trying to achieve ROD this year.

9712-A109: GT to investigate status of EPA comments on these RIs.

Site **39** ESD

Need concurrence letters. JM's being rerouted due to admin. error; GT's still in development.

9712-A110: Concurrence letters from FDEP and EPA forthcoming.

OUIO Groundwater

The five year review under CERCLA is in question. Currently, FDEP has requested one; the Navy is in process of issuing rebuttal letter citing inconsistency with the NCP (the rebuttal will come from the CO).

9712-A112: JM to circulate NCP language regarding RCRA deferral internally, and report back on FDEP response.

9712-A111: Pending response to A112, Navy to issue rebuttal letter.

Proposed Plans Discussion

OSWER Directive indicates that 5-year review be included as part of any PP; needs to justify the inclusion or exclusion of said review.

9712-D56: The five year review will be addressed in all ongoing and future PPs.

Long-Term Groundwater Monitoring

Navy would like to begin implementation of long-term groundwater monitoring/management. This will require choice of existing wells to abandon and which to remain active.

9712-A113: GT to bring examples of previously designed groundwater monitoring strategies.

9712-A114: Site managers (BC, AD, HHB) to provide wells needed for long-term monitoring on individual sites by next meeting; this will be a first cut only.

EPVT Project Priorities

9712-D57: Move Site 44 to FY99 funding; and Site 45 to FY00 funding.

OUIO Removal

9712-A115: KA will submit the Completion report by mid-January; in accordance with the FFA, this is a secondary deliverable and does not require concurrence.

Various Site Removals

Removals at various sites progressing favorably; Site 7 to be added to contract; at Site 9A 400 ppm lead is a CERCLA guidance while 500 ppm is an OSWER directive for human health protection and the FDEP CG.

9712-D58: 500 ppm will be the removal criteria at 9A.

9712-D59: Various site removal workplans verbally approved by USEPA (this serves as a substitute for written concurrence).

Concurrences

9712-D60: EPA approves OUIO PP ; this serves as substitute for written concurrence.

9712-A116: GT to take Document Approval status form back to office and determine which concurrences can be conveyed verbally at the time of next meeting.

9712-D61: FDEP concurs verbally with Site 18 PSCR (errata submitted last meeting).

9712-D62: FDEP and USEPA provided verbal concurrence on Site 1, OU6, Site 1 and Site 42 PP.

Proposed Plans

AD passed out the Site 1 PP; went over previous comments and how they were responded to and incorporated into PP. (EPA provided concurrence verbally, see 9712-D62 above).

Site 42 ROD

EPA legal did not provide a favorable review particularly with regard to document not supporting risk statements (Example: HQ >1 not posing a risk).

9712-A117: GT will submit legal comments next week.

9712-A118: GT will pass on ROD reviews for legal review in the order that the Team has them prioritized - she will ask for Team input for these priorities.

Tier 1 Meeting Schedules

The question of how frequent we should be meeting was raised; it is pertinent in consideration of travel monies allotted, particularly to USEPA. Various items were presented to justify frequency of meetings:

- Projects are at a critical point: RODs, PPs, FSs, RIs all in various phases of review/completion, and require constant maintenance schedule.
- We need to continue to aggressively attack the schedule :better, faster, cheaper.
- Frequent meetings are required to maintain efficient team processes.
- In FY98, there are 61 deliverables scheduled.
- To continue improvement of Team communications/relationships.
- To prevent slippage of schedules.
- To keep focus on the Pensacola project.
- Schedules are also related to funding obligations to contractors.
- With a number of sites at critical FS -planning stage, meetings provide a forum for upfront planning for remedial designs.
- It may not be a question of frequency, but of duration.
- It is the wish of Tier II that we meet frequently.

9712-D63: We will continue to schedule monthly meetings and adjust accordingly when the agenda supports less frequent meetings; we will evaluate on a meeting by meeting basis.

Site 2 PP

TD had questions regarding why NFA w/ monitoring was chosen as preferred alternative. He felt that the PP did not fully develop the line of rationale for the choice. The data indicates a problem exists within the sediment; the PP needs to fully explain the transition between recognition of this problem and the NFA/monitoring alternative choice.

9712-A119: ALD and TD will prepare additional language for the ROD that bridges this transition and develops the line of logic - this language should present practical reasons (cost, efficiency, etc.) for the choice as they were developed in the FS; and acknowledge that the risk left in place will not be neglected but addressed through monitoring.

9712-D64: PP is acceptable as is ([90% rule] this serves as a substitute for written concurrence); additional language will be added to the ROD only.

Groundwater/Surface Water Interface Sampling

This issue was discussed relative to the best methodology for true groundwater discharge sampling at Site 38. JM elaborated on what he had learned regarding methods utilized and accepted by FDEP: these consisted of a) well point; b) 4-inch PVC; and c) 55-gallon drum methods. For Site 38, it was thought that the well point method was best suited to conditions.

9712-A120: BC to run a few calculations to see preliminarily what concentrations could be expected with maximum retardation - this will be done to determine whether sampling outboard of current well configuration should even be pursued (is there value added?).

Meeting Locations

January 27-28: Tallahassee

February 24-25: Charleston

March 24-25: Pensacola

April 28-29: Atlanta

May 27-28: Tallahassee

June 23-24: Pensacola

97 Success Stories

1) DU10: Accelerated cleanup; two months from signing of the ROD to completion of RA.

2) Various Site Removals: Site 17, OU6, Site 18, Site 10, Site 7; these eliminated the need for institutional controls, which led to NFA decisions.

3) Site 14: Cover eliminated the need for institutional controls and removed physical hazards.

9712-A121: BG to compose these ideas into our existing "Success Stories" format and submit to the Team for approval - he will be asking for input from team members.

Tier I Expectations of Tier II

This issue was brought up to discuss several items:

- Where is the MOU development and when will it be usable for the base?
- St. Pete meeting: data analysis of submitted individual performance surveys versus Team surveys has not been delivered.
- Tier II meeting minutes: timely delivery is lacking.
- Training curriculum: how is it being developed?
- Tier II deliverables: how is this information used? What is the objective? (PS stated that, at a minimum, success stories are used to substantiate partnering).

NA Parameter Sampling

BH presented some conceptual ideas for discussion and inclusion on the next agenda. In essence, there have been considerable savings over planned expenditures in association with a number of sites (Bay, Bayou, and wetlands in particular). Are there terrestrial sites that could influence these non-terrestrial sites? If so, is there any additional sampling that is required or could be used to protect these non-terrestrial sites? Specifically, is there sampling that could support or refute NA of terrestrial contamination as related to these non-terrestrial sites? If there is additional sampling that could be done, how should it be documented for approval? A lively discussion ensued: TD stated that insitu degradation rates could be one goal; HHB stated that in the big picture this could be good material for success stories. GT stated that there should be good focus and purpose for any additional sampling.

9712-A122: GT will bring the newest guidance documents on NA available to her.

9712-A123: All team members bring NA information they have available to them to TLH.

9712-A124: ALD, BC, HB to evaluate which sites may be good candidates for this sampling.

Miscellaneous

9712-D65: add review of meeting action items to checkout process.

9712-D66: Conference call on Jan. 12 @ 3pm EST; purpose is to discuss meeting preparation for TLH.

MINUTES OF JAN. 12 CONFERENCE CALL

Call was attended by BH, BG, BC, RJ, JM, AD, KA, and JB. We went over the action items and agenda topics for those present. As we were missing members, no concrete decisions or actions were taken. However, the following was proposed:

- For the Site 38/OU2 RI discussions, the risk assessors should have a sub-meeting to resolve issues, then brief the Tier 1 on their meeting decisions and actions (it was also proposed that JB spend this time with the risk assessment group to facilitate, then return to the Tier 1 meeting

STATUS OF ACTION ITEMS - PREVIOUS MEETINGS

	STATUS OF ACTION ITEMS - PREVIOUS MEETINGS	STATUS
9703-A23	OU 10 Proposed Plan - Gena to send concurrence letter. Result: Letter sent.	Complete
9708-A95	Team will look at metrics and assess the accomplishments for FY97. Result: accomplished during meeting.	Complete
9708-A96	Phase 1 and 2 RA funds will be transferred from OU2 to Site 2. Phase 1 and 2 RA funds for Site 38 will be deobligated. Result: Contracts will not allow either of these actions.	Complete
9710-A101	RJ to provide news clippings of removals to AD.	Pending
9710-A102	KA to send GT a tech memo when equipment is onsite for any removal	Complete
9710-A103	JM to research the methodology used by Whiting Field to collect GW at point of discharge. Result: presented at meeting.	Complete
9710-A104	Chuck Mason to email TD info supporting the use of non-standard testing for chironomids; this has been passed on to HHB.	Pending
9710-A103	BC to respond to OU13 and Site 15 RI comments: Result: will be submitted with RI errata.	Complete
9710-A105	BC to revise the PSCR for Site 7 to include new data.	Pending
9710-A106	JB to type up training records.	Complete

January Parking Lot:

Site 2 ROD
 OU2FS
 Site 17 ROD
 OU6 ROD
 Site 1 ROD

Future Meeting dates:

January 27 & 28
 February 24 & 25
 March 24 & 25
 April 28 & 29
 May 27 & 28
 June 23 & 24

Location

Tallahassee
 Charleston
 Pensacola
 Atlanta
 Tallahassee
 Pensacola

Proposed PENSACOLA TIER I MEETING AGENDA

January 27-28, 1998

Tallahassee, Florida

Place: TBA (Henry to find us a place .)

Team Leader: BCaldwell
 Recorder: ADennen
 Timekeeper: BGates
 Facilitator: Janet Briand
 Tier II Link: Paul Stoddard

Guests: 27th - Tim Bahr, David Grabka, Steve Roberts, Christine Halmes (FDEP), Brian Mulhearn, Ron Severson
 (EnSafe).
 28th - David Grabka, Greg Brown (FDEP)

Start Time: 01/27 @ 0800
 End Time: 01/28 @ 1700

ITEM	GOAL	TIME - hr.	LEADER
Checkin	Sharing	■	BC
- Team Building Exer.			
- Plus-Delta Review			
- Proc./Groundrules			
- Tier II update			
		(0.5)	PS
Training	Training	1	JB
Site 38 RI/ OU2 RI	Address comments	1	HB
Update Survey results with handouts	info sharing	1	JB
Long-term GW monitoring	Develop procedures	2	BC
Document Approval Status	Clean up list	.25	BG
Site 42 ROD	Address Comments	1	AD
MBTI profiles-disclosure	Fun	0.5	BC
NA parameter sampling	Develop objectives	2	BH,HB
OU2FS	Alternative brainstorming	1	HB
GW Model	Presentation	1	BC
Site 2 Monitoring Plan	Air Clearing - Concurrence	1	BH
Bronson Field	Update - info sharing	.25	RJ
Checkout	Resolution	1	BC/JB
- Metrics			
- Success Stories			
- Meeting Critique			