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PENSACOLA PARTNERING TEAM MEETING MINUTES

Date - November 3-5, 1998
Location + Orlando, Florida
Team Leader- David Grabka
Recorder +Allison Dennen-Harris
Gate Keeper/Timekeeper +Bill Hill
Process Facilitator + Ron Joyner
Facilitator- Jerry Arcaro

ATTENDEES:

TEAM MEMBERS:

Brian Caldwell
Allison Dennen
Bill Hill
Ron Joyner
David Grabka
Gena Townsend
B. K. Moring
Karen Atchley

SUPPORT MEMBERS:

Tier II Link, Paul Stoddard
Jerry Arcaro (Facilitator)
Tier II Link, Jon Johnston

GUESTS:

Eric Nuzie, Tier 2
Jim Crane, Tier 2
Joe McCauley, Tier 2

Check-in

Everyone appeared to be doing well. Charlie Donahue has been hired by FDEP, and he will be taking over the Pensacola responsibilities from David in December. Team was notified that Jon Johnston and Paul Stoddard will be our Tier 2 links.

Jon Johnston
Chief of Federal Facilities Branch
Waste Management Division
EPA Region IV
(404) 562-8527 phone
(404) 562-8628 fax
johnston.ion@epamail.epa.gov email

If you cannot contact Jon directly, try his executive assistant, Stephanie Brown at (404) 562-8558.

The team went over team processes and ground rules.

No comments were added to the plus/deltas from last meeting.

Tier II update

There has not been a Tier II meeting since our last meeting. Joe McCauley updated us on the status of the MOA. A regional instruction is being put into place by the Navy that will be applicable to Pensacola. It is not known when it will happen.

Training

The exercise was on the 10 ingredients for a successful team. They were reviewed as to their applicability to the Team problems. A presentation was done by Jon Johnston regarding everyone's MBTIs and how they make decisions. The Team brainstormed issues and prioritized them using 5,3,1. Issues were then assessed as to their relationship to Education, Trust and Communication. An interrelationship digraph was then developed.

9811-A83 All team members to review MBTI introduction material and other team members MBTI characteristics for discussion 11/4. **Completed on 11/4.**

MBTI Review

Led by Jon Johnston, everyone participated in a discussion of what they bring to the Team. Team members also answered the following two questions:

How do you help the team?

How do you hinder the team?

9811-M03 Bring MBTI materials to all meetings

Revise Charter. Rules. Processes. and Goals

Team reviewed the Tier 2 deliverables and revised them as needed.

9811-D48 Vision: Environmental Restoration of NAS Pensacola
9811-D49 Mission: Using the team's skills and resources to implement an innovative CERCLA program for the better, cheaper, and faster environmental restoration of NAS Pensacola
9811-D50 Delete "Dare to Make a Mistake (90% rule)". Replace with "Don't be afraid to make a mistake"
9811-D51 Delete the "No discussions are concrete.."
9811-D52 Delete the "Remember we are empowered"
9811-D53 Break each of the second sentences out and make a separate ground rule
9811-D54 Add norm: Strive for "win-win" situations
9811-D55 Add norm: Make defensible decisions
9811-D56 Add ground rule: Members commit to team decisions
9811-D57 Add ground rule: No false consensus

Team then reviewed the issues from the previous day and assessed how ground rules, processes, vision, mission, goals and norms would address each of them.

9811-D58 Add "and guests" to the Team Ground Rules

One of Bill's homework topics was presented regarding the OU 10 five-year review

9811-A84 Gena will bring information to answer five-year review questions

What is it?

What is the process for creating it?

How will the review be used?

What is the impact of the five year review on the site?

On Agenda for December Meeting

9811-A85 All team members are to list their unrestricted goals for FY99 to bring to the Team on 11/5

On Agenda for December Meeting

Site 1 RD

The FOTW cannot accept the iron on an annual basis but can accept it on a daily basis. Instead of a settling lagoon, the discharge will be hooked up directly to the sanitary line. Karen passed on drawings of the design and asked that Gena and David take them back to their reviewers. The work plan/remedial design will be submitted soon.

OU 13 Monitoring Well Locations

Team reviewed the additional OU 13 monitoring well locations. Brian will write an addendum to the RI explaining the results. The risk assessment will be completely redone and submitted as an errata to the RI.

9811-D59 Team agreed to the OU 13 additional temporary and permanent monitoring well locations. A figure was added to the September 1998 meeting minutes to illustrate the locations.

Site 38 Monitoring Well Locations/Analyses

Team reviewed the Site 38 monitoring well locations.

9811-D60 Team agreed to the Site 38 temporary monitoring well locations, and additional analysis. A figure is attached to these minutes to illustrate the locations.

ROD Update

Team reviewed the status of the RODs. FDEP requires an errata page for the Site 42 ROD to delete the references to the ITWP as the source of the silver exceedance. The Site 17 ROD requires a letter detailing that none of the detected concentrations of iron exceeds the SCTL of 23,000 ppm. OU 6 is discussed separately below.

9811-A86 Allison to submit an errata page for the Site 42 ROD so it can be sent to the Secretary for concurrence

On Agenda for December Meeting

9811-A87 Allison to submit a letter explaining that none of the iron detections in surface soil exceed the SCTL of 23,000 mg/kg at Site 17.

On Agenda for December Meeting

RAB Member Concerns

Ron handed out a letter submitted by a RAB member concerning the costs of the remediation at NAS Pensacola. The Team discussed how to respond to the letter and how to address the RAB member's concerns. It was agreed that it should be addressed in terms of the scale of economics (i.e., remediation and investigations costs are less than the cost of one airplane).

Elements of the response

\$ kept in scale of today's economy

\$ expended to date

Our budget is also being cut

Color or appropriations (determined by Congress)

How environmental restoration appropriations are determined

Partnering meeting attendance

Cost savings information will be available but will be presented only if it is requested

Only Navy dollars will be presented. Cost information will be available but will only be presented if requested.

9811-A88 Ron will phone the RAB member to tell him that we will address his concerns at the next RAB meeting.

9811-A89 Ron will add the member's concerns to the next RAB meeting agenda

9811-A90 BK will draft elements of the response to the RAB member's concerns and Ron will review. The elements will be presented to all Team Members at the next Partnering Team meeting in December.

9811-A91 Ron will present the response to the RAB member's concerns at the next RAB meeting

On Agenda for December Meeting

Fish Update

Allison presented that mercury was not detected in surface water at Site **40** and the detected concentration in sediment exceeded the PEL at only one location in Assessment Zone 1. The only terrestrial sites associated with AZ 1 are UST 18 and Forrest Sherman Field which are not immediately adjacent to Site **40**. In addition, selenium is an antagonist to mercury and it was

detected at Site 40. It was agreed that with the various lines of evidence that it could be summarized that mercury is not a concern at Site 40.

DDT

Allison handed out a memorandum presenting the statistical analysis of the Sites 40 and 41 DDT data compared to the NOAA data collected in the Pensacola Bay system. The memo will be discussed at the December meeting.

9811-A92 Allison to send a copy of the DDT memorandum to Tom Dillon

On Agenda for December Meeting

OU 6

The history of the OU 6 decision of no action was reviewed. OU 6 ROD will require confirmation of the cyanide exceedance in groundwater and possible delineation of a source (as part of OU 6 or as a separate site) if it is confirmed or a groundwater use restriction. The locations of the benzo(a)pyrene and lead exceedances in surface soil will need confirmation that 2 feet of fill has been placed on the locations. See the attached flow chart.

9811-A93 Dave to check on locations in question and provide the data to Brian who will check the elevations of the soil

On Agenda for December Meeting

9811-D61 Brian will resample the well for cyanide analysis to confirm the presence of cyanide

Building Test Cell

David presented a letter he received from Bill Taylor requesting the Building Test Cell site be investigated using DERA funds. The building test cell will be investigated under the petroleum program. It will not be handled by this Team.

Introduction to the Team for Jon

9811-D62 As Tier II is not a team member, we will not perform new team member process

Tier II Deliverables

9811-D63 Team will not revise metrics until guidance is received from Tier II

Various Site Removals

Team discussed the various site removal completion report. Bill shared his comments. He would like for Karen to add the locations of the confirmation samples for all the removals, delete the sediment sample results from the Site 17 figure because it is not relevant to the removal action performed, and explain why removal was stopped at Site 9A. Team agreed with these comments.

9811-A94 Karen will email Dave and Gena a request for comments on the Completion Reports for Various Site Removals.

Meeting Processes

Team will ~~try~~ Jon's suggestion of presenting data on the first day of the meeting and making decisions on the second day. If it works, then it will be added as a team norm.

Unrestricted Goals

9811-A95 Each team member will write down goals on sticky notes (one goal per note) for compilation at the December meeting.

On Agenda for December Meeting

UST 26

Brian distributed to Dave and SouthDiv the errata for the final CAR.

Action Items from Previous Meeting

Status of Action Items		Status
9810-A68:	Everyone is to compile the issues that are frustrating us for the next meeting with the specific instances themselves specified, so that we can discuss, resolve, move on.	Completed
9810-A69:	Dave to get with management and ecosystem management personnel concerning the double contingency ROD to see if concurrence can be reached.	On December Agenda
9810-A70:	Gena to get with attorneys concerning double contingency ROD and whether samples can be collected as part of the RD.	On December Agenda
9810-A71:	Allison to determine which analytical parameters we will need to determine recovery rate.	On December Agenda
9810-A72:	Gena to find references for an ecological recovery rate.	On December Agenda
9810-A73:	Ron (9808-A62) to call Susan Reeves.	Dropped
9810-A74:	Bill to see if he can obtain funds to collect samples at Site 2 in order to get it down to a one contingency ROD.	Complete Funds not available in FY 99
9810-A75:	Ron to get with MWR director to go over the allover remedial plan for Site 15	Meeting scheduled for week of 11/9/98
9810-A76:	Ron, Gena and Dave to go back to our respective management to push forward on the MOA.	Complete They pushed, but it is out of our hands
9810-A77:	Bill to revise SMP and submit it to team in November.	Complete. SMP was submitted in October 1998

9810-A78:	Dave to see if Site 42 ROD has been sent for Secretary's concurrence letter.	Complete It will not go until an errata page is received.
9810-A79:	Dave to check on acceptability of accepting cover page correcting incorrect information in the Site 17 ROD.	Complete It is acceptable
9810-A80:	Dave to discuss with management on whether state's position on cyanide at OU-6 can be reconsidered in light of past decisions.	Complete Well will be resampled
9810-A81:	Allison to put together list of Site 38 wells to be sampled for natural attenuation parameters and will e-mail to the team for concurrence.	Complete Email was sent
9810-A82:	Allison to review Site 40 sediment and surface water data to see if mercury is an issue. For Sites 40 and 41, where no surface water samples have been taken, look at terrestrial sources to determine if there could be a source for mercury.	Complete Detection levels for gw are above sw standards
9802-A14:	Brian to follow up on the list of wells to be kept for future modelling	Ongoing
9806-A44	Review Tier II deliverable package (rev. 7) for corrections and respond to Bill prior to Dec. 1, 1998	Ongoing
9808-A60	Chuck to check turbidity readings in Wetland 13 and 19 to help validate results.	Pending
9808-A62	Ron to call Susan Reeves, COE, on Aug. 7 to discuss dredging.	Dropped
9809-A65	Khafra to evaluate particulate emission factor that is acceptable for OU13.	Pending

PENSACOLA TIER I MEETING AGENDA

December 9-10, 1998

Place: Anchorage IM
Charleston, **SC**

Team Leader: Allison Dennen-Harris
Recorder: Bill Hill
Timekeeper: Ron Joyner
Process Facilitator: B.K. Moring
Facilitator: Jerry Arcaro
Tier II Link: Paul Stoddard, Jon Johnston, has conflict and will not attend December meeting
Adjunct(s): Tom Dillon

Start Time: 12/9 @ 0800
End Time: 12/10 @ 1700

ITEM	GOAL	TIME-hr.	LEADER
Check-in -Plus-Delta Review -Proc./Groundrules -Sharing -Review Action Items	Check-in	1.0	ADH
Training	Learn	1.5	JA
RAB Presentation	Review of BK/Ron's position In response to questions raised	0.5	RJ/BK
Five Year Review	Educate What is a five year review and what does it do	1.0	GT
Finalize FY '99 Goals "Clearly Defined Objectives"	Finalize Remember your sticky notes!	1.0	BH
Site 15 FS	Review Costs Preferred alternatives appear to cost more than others. Clarify	1	ADH/BC
Site 2 ROD	Finalize What components need to be included in the contingency ROD	2.0	GT
Site 40/41 (with NOAA Team Member, wnoever you are)	Concurrence on DDT background	1.0	ADH
OU 6	Resolve Soil Issues Were the points covered with 2 feet of fill?	0.5	BC/DG

OU 13	Sampling Update How did the sampling go?	0.25	BC
New Member Entry	Welcome to Charlie and BK	1	ADH
Exercise Surprise	Fun	2	BH
NOAA Participation	Review Expectations Of NOAA adjunct member	1	BH/TD
Site 1 ESD	Is it needed because of the change?	0.5	ADH
ROD Progress	Update Have they gone for signature yet?	0.5	DG
Natural Attenuation	Information Sharing	1.0	GT
Checkout - Metrics - Success Stories - Review Action Items - Draft Agenda - Meeting Critique	Checkout	1.0	ADH