

**Final
Pensacola Partnering Team
Meeting Minutes**

Date: August 27, 2002
Team Leader: Allison Harris
Scribe: Ron Joyner
Gate Keeper / Time Keeper: Gena Townsend
Facilitator: Gus Campana

Attendees:

Team Members:

Allison Harris – EnSafe Inc.
Brian Caldwell – EnSafe Inc.
Terry Hansen – TTNUS
Ron Joyner – NAS Pensacola
Gena Townsend – EPA
Tracie Vaught – FDEP
Greg Wilfley – CH2MHill
Bill Hill – Southern Division

Support Members:

Gus Campana - ICLD
Gerry Walker - TTNUS

1. Check-In

The meeting began at 8:00 A.M. and everyone doing well. Terry Hansen introduced Jerry Walker from Tetra Tech NUS who attended the meeting to give the team a presentation on Site 1. Gena's JAGUAR is the envy of all at EPA Region IV and Gus recounted his experiences in the Spanish-American War. Meeting Processes and Ground Rules were reviewed. Action items were discussed and can be seen under Section 11 of these minutes. A review of the Site 15 monitoring plan was added to the agenda.

2. Training

Gus Campana provided a training module entitled Something About Communication. The focus of this training module was to analyze how communication functions between people with different behavioral patterns. A significant quote stated by Gus was "The greatest problem with communication is the illusion that has been achieved".

3. OU 1 ROD

Sample results from March 2000 through November 2001 shows that Vinyl chloride is increasing at 01GI48 located North of Site 1.

Iron concentrations in surface water have shown a significant decrease during interception trench operation. However, concentrations remain considerably higher than both surface water criteria and site-specific reference concentration. See attached tables and figures.

A discussion was held concerning funding for a ROD addendum for Site 1. Bill Hill stated that it appears that funding will not be available until FY 2004, however, due to the apparent contaminant migration, priority funding will be sought. No new wells are expected to be installed and no surface water is to be sampled with the exception of surface water samples taken in wetland 15 for chlorinated solvents.

4. Five Year Review

The draft five year review will be out in September 2002 and will be finalized by November 2002.

5. Site 2

Allison distributed information which compared 1996 data with 2000 data at Site 2. No significant differences in chemistry contaminant levels were noted although diversity and survivability improved.

6. OU 10

Tracie is looking for historical information on two wells located South and East of the closed polishing pond in order to show that area no longer requires monitoring. The latest data that Tracie has is 1995 data which still shows evidence of contamination. Tracie stated that the site cannot be transferred to the RCRA program without that information.

7. OU2

A meeting will be held on Tuesday morning September 10, 2002 to develop a sampling plan for OU-2. A discussion was held concerning the Focus Group meeting concept and whether it should be used for this issue. Consensus was achieved to have the Focus Group meet in Tallahassee.

8. Site 41

New tables are progressing. OU-1 is now complete and OU-2 is being reviewed and checked. After refinement, Allison will e-mail the new tables during the week of September 3, 2002.

9. Site 15 Monitoring Plan

Bill Hill led a discussion to determine the number and location of monitoring wells along the northern portion of Site 15. Based on the discussion, Greg Wilfley will be able to finalize the monitoring plan for this site. The close-out report should be approved by June 30, 2003.

10. Tier II Presentation

The Team gave a presentation to Tier II which highlighted team accomplishments and challenges. The presentation was well received by Tier II. Rich May asked the Team to forward success stories to him as soon as possible. The team decided to add Success Stories as a standard agenda item to future team meetings.

11. Action Items

Action Items

Action Item - Finalize Site 15 Memorandum 30 September – Greg

Action Item – Bill Hill will attempt to obtain priority funding for a ROD Addendum, Public Comment Period and Public Notice for Site 1.

Action Item – Bill Hill will get with Maxie Kessler to obtain well information on wells 33G04 and GM13 and Maxie will provide that information to Tracie Vaught.

Action Item – Greg Wilfley will complete the monitoring plan for site 15 and then prepare the Closeout Report by November 2002.

Action Item – Gus will develop a training plan and submit it to the team at the November 2002 meeting.

12. Proposed Agenda for November 6 & 7, 2002 Tier 1 Meeting

Next Meeting: November 6 & 7, 2002 in Pensacola, Florida. The meeting will be held from 8:00 am – 5:00 pm each day.

Leader: Bill Hill

Scribe: Gena Townsend

Time Keeper: Tracie Vaught

Upcoming Meetings: January 14 & 15, 2003
March 25 & 26, 2003
May 13 & 14, 2003
July 29 & 30, 2003

Attendees:

Team Members:

Tracie Vaught – FDEP
Brian Caldwell – EnSafe Inc.
Greg Campbell – NAS Pensacola
Terry Hansen –TTNUS
Allison Harris – EnSafe Inc.
Bill Hill – Southern Division
Greg Wilfley – CH2Mhill
Gena Townsend – EPA

Support Members:

Gus Campana – ICLD
Gerry Walker - TTNUS
Tom Dillon - NOAA
Paul Stoddard – EnSafe Inc.
Barbara Albrecht – EnSafe Inc.
Amy Twitty – CH2MHILL
Lynn Wellman - USEPA
Hugo Ochoa – Univ Florida

Agenda for next meeting

	Topic	Leader	Time	Goal
1)	Site 1 Funding Status	Bill	.25 hour	Provide status
2)	OU2	Brian	1 hour	Present Sub-Group Recommendations
3)	Check In	Bill	1 hour	Howdy
4)	Check Out Bill (Upcoming Meeting Locations)	1 hour	Bye	
5)	Training	Gus	1 hour	Learn
7)	Site 41	Allison	2 hours	Next Steps
8)	Site 38	Allison	0.5 hours	Finalize Volume
9)	Schedule Update	Bill	0.5 hour	Update
10)	CH2Mhill Update (OU 13 Memo)	Amy/Greg	.5 hour	Status
11)	RAB Prep	Greg C.	.5 hour	Prepare
12)	Post RAB	Greg C.	.5 hour	Post Mortem
13)	Site 40	Allison	.5 hour	Final Decision
14)	Success Stories	Team	1 hour	Develop List
15)	New Team Member Check-In	Team	1 hour	Welcome Greg C.
16)	Activity Update	Greg C.	.5 hour	What's new
17)	TetraTech Update	Gerry W.	1 hour	Five-year Review